

Ozaukee County Criminal Justice Collaborating Council

By-Laws 1/22/15

Article I: Name

The name of this Council shall be the Ozaukee County Criminal Justice Collaborating Council. It will be referred to as the Council throughout these by-laws.

Article II: Creation

The Council is created by resolution #09-46 as adopted on 12/2/09 by the Ozaukee County Board of Supervisors.

Article III: Mission, Vision, and Guiding Principles

Mission: The Criminal Justice Collaborating Council (CJCC) will review, research, and recommend criminal justice initiatives through collaborative efforts.

Vision: The Criminal Justice Collaborating Council brings together the participating agencies in the criminal justice system. It seeks to assure for Ozaukee County a criminal justice system that is fair and just, that provides for the public's safety, holds offenders accountable, and offers real opportunities for individuals to change the direction of their lives.

Article IV: Structure

Section A: Membership

There are **11 voting** members of the Council who are members due to the position they hold in Ozaukee County.

- Presiding Judge
- Mid Moraine Municipal Judge
- County Board Chair or Chair of Public Safety as designee
- Sheriff
- Parole and Probation Representative
- Ozaukee Law Enforcement Member
- District Attorney
- Clerk of Circuit Courts
- Criminal Defense Representative
- Director of Human Services
- Corporation Council

Membership can be altered per article VI. Council members may appoint an alternate to represent them and vote at Council meetings.

Section B: Educational and Support Staff

The Public Health Educator contributes to the Council's organizational process by working closely with the CJCC ensuring the Council's goals are being achieved. Roles of this position may include facilitation of group processes, coordination of meeting agendas, creating a communication link among members and the community, and identifying evidence-based resources for the Council.

Section C: Legal Influences of the Council

The CJCC acts in an advisory role and does not have direct authority over any aspect of the criminal justice system. Membership of the CJCC shall consist of individuals serving in authorized positions that do have direct authority and responsibility in their respective areas of public service.

Section D: Committees

1. Subcommittees and Ad Hoc Committees

The Council may create ad hoc groups as necessary to assist their endeavors consisting of representatives of Municipal Court, School Districts, Mental Health and AODA Providers, County Departments and interested Ozaukee County citizens with related expertise and interest to look for and develop creative programming models that could be adapted, utilized and measured within Ozaukee County. The following programs are currently active (1+2 and #3 will be created):

1. Heroin Task Force: has been established to help forge partnerships with the various criminal justice and human service agencies and the greater Ozaukee County community. The Public Health Director chairs the Task Force which is comprised of 4-5 sub committees.
2. Treatment Alternatives Diversion: (TAD) grant has been awarded to the Human Services Department to help reduce criminal recidivism post-adjudication. TAD initiative involves many of the CJCC members.
3. Community Education Liaison: interested parties will be invited to participate in a community education advisory which will be chaired and supported by our Public Health Educator position.
4. Truancy Collaboration Group: has been established in accordance with state statues and the subcommittee shall be chaired by Ozaukee County's Mid Moraine Municipal Judge.

Section E: Meetings

1. The Council shall meet at least quarterly every calendar year. An Annual Report of the CJCC annual activities and outcomes will be developed and presented to the County Public Safety Committee in the first quarter of each succeeding year. The CJCC Annual Report may be presented to the full County Board as well.
2. Minutes of the Council meetings shall be recorded and distributed to all members of the Council and posted on the Ozaukee County website.
3. 5 Robert's Rules of Order will prevail.

Article V: Officers

Section A: Officers

The Chair and Vice Chair shall be selected by the voting members and serve a two year term.

Section B: Duties of Officers

The Chair shall preside at all meetings. The Vice Chair shall preside in the other's absence and succeed the chair at the conclusion of the chair's two year term or in the event of a vacancy for other reasons.

Article VI: Change in By-Laws

Proposed amendments to the by-laws are to be included on the agenda of a **CJCC** meeting. Any action in response to the proposed change in the by-laws taken by the Council shall become effective immediately.