

County Board Committee Reorganization

*To Empower and Engage
the Ozaukee County
Board*

Why Are We Doing This?

- County Board voted 29-0 to conduct this study
- Accordance to Ozaukee County's mission statement
- Continuing evolution started with the 1999 County Board Organizational Study
- Previously revamped organizational structure
 - Merged departments
 - Combined committees

Need to Address Additional Concerns

- Does Ozaukee County have too many committees?
- Would combining committees lead to increased efficiencies?
- What is the best use of CBS time?
- Are policy issues addressed in a timely manner?
- What items should be considered during committee meetings?
- What is the appropriate role for public input in the county committee structure?

Study Process

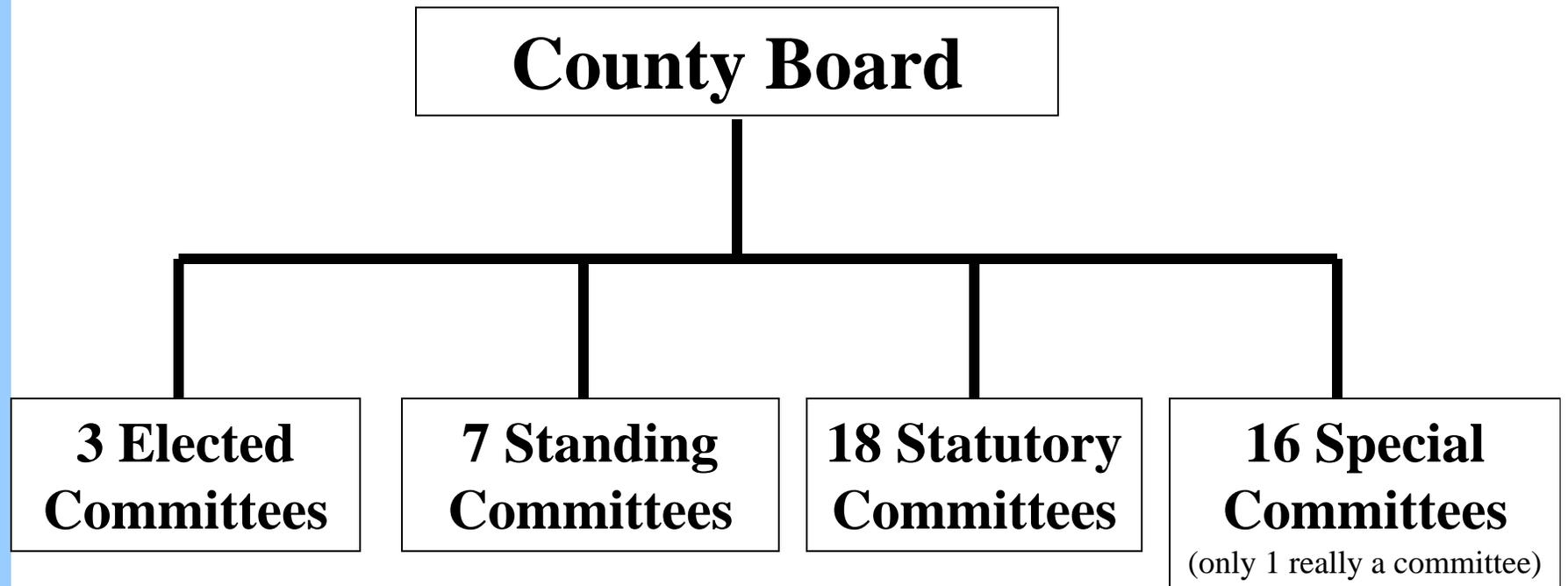
- Admin. Committee, Administrator's Office & UW-Extension, Ozaukee
- Research conducted-
 1. Waukesha, Walworth & LaCrosse
 2. Dane, Kenosha, Sheboygan & Washington
 3. 2002 Study of 33 Counties- $17+17=34$
- Input solicited from CBS, Department Heads & Corporation Council

Why have other County Boards reorganized?

- While not broken, could be improved
- Maximize Board's role as a policy-making body
- Eliminate multiple decision-making points where one committee can overrule another
- More efficient Supervisor and staff time by focusing committee attention to decision-making rather than listening to monthly reports

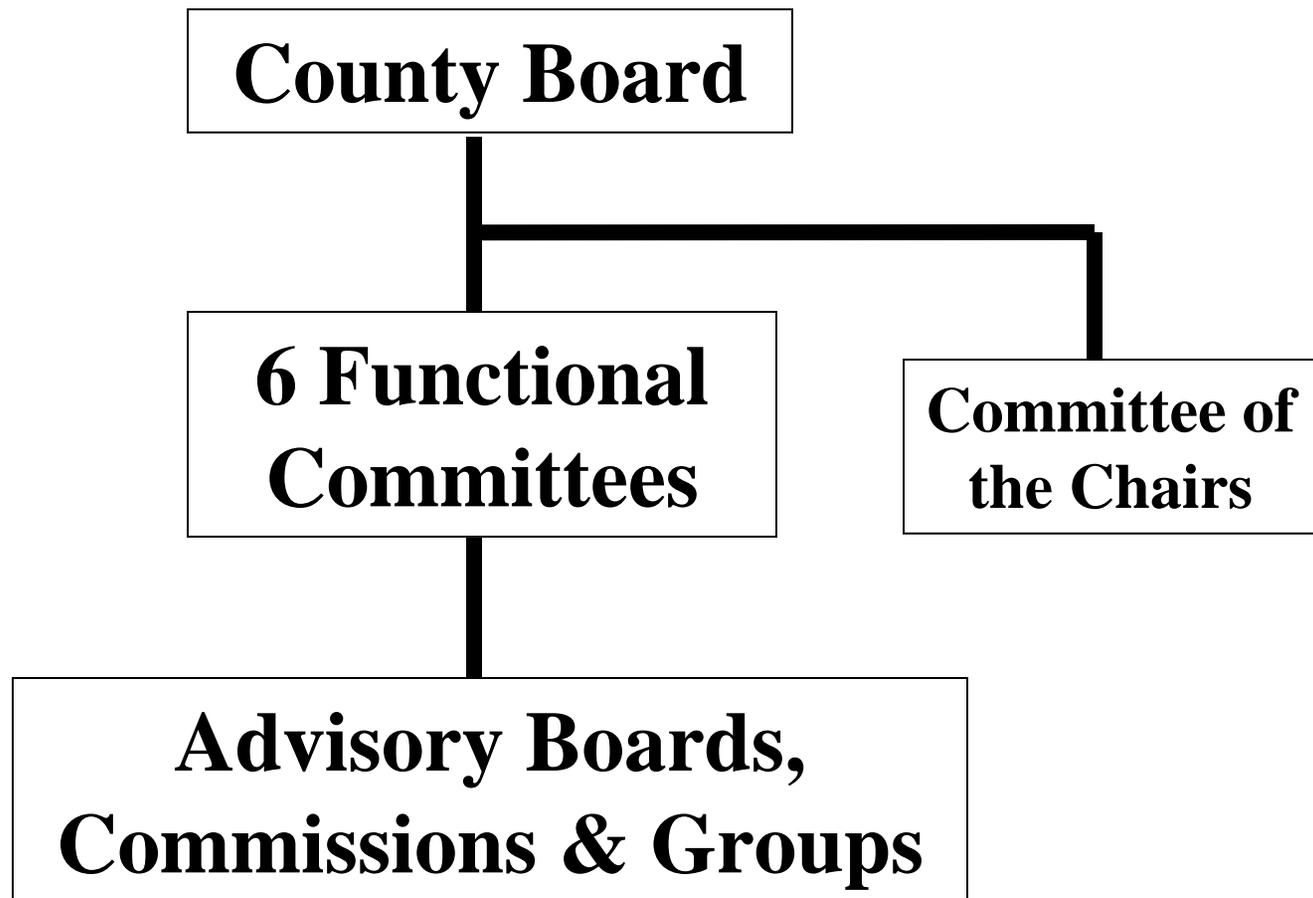
Current Organizational Chart

Official Directory of Ozaukee County

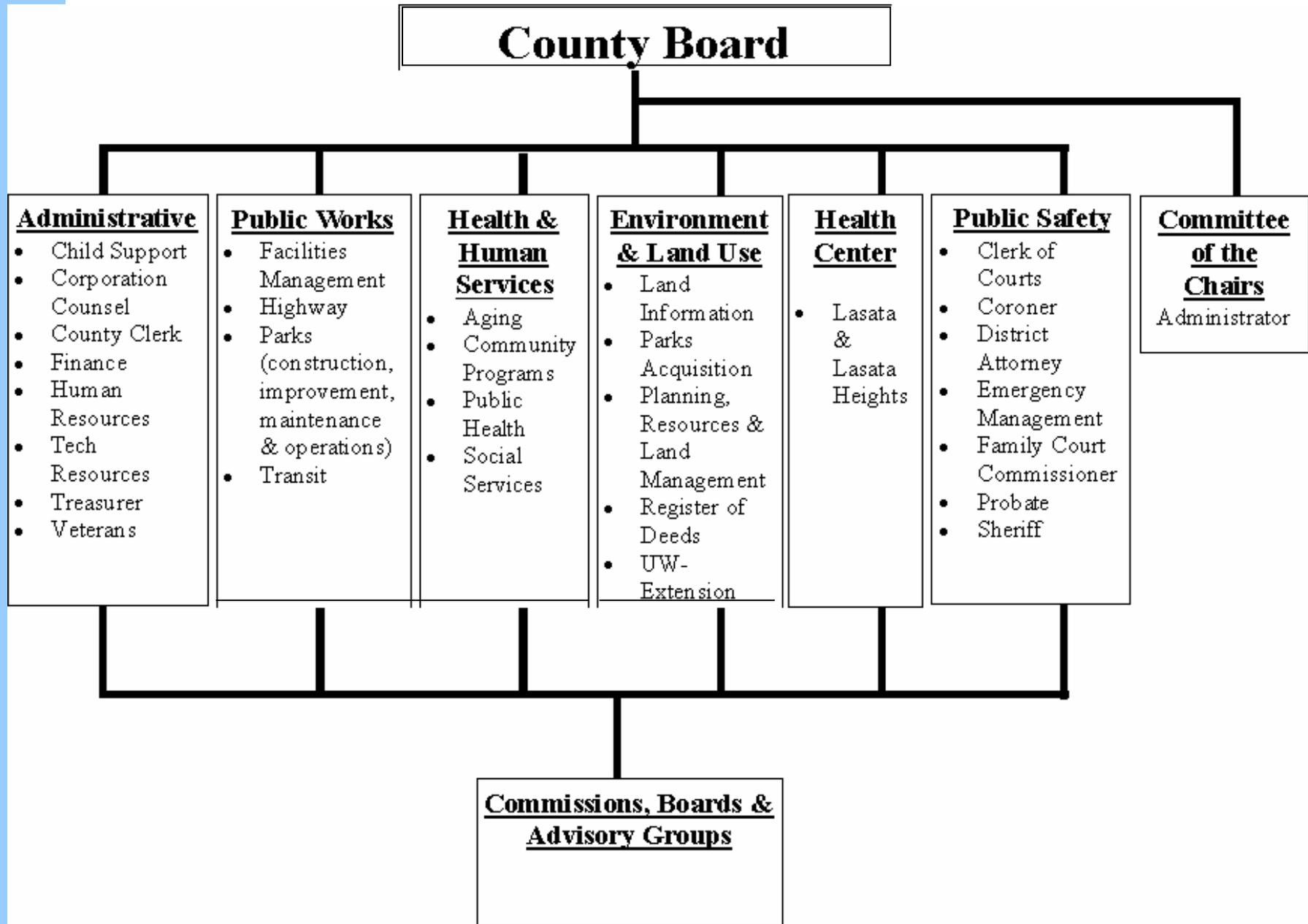


44 (29) Committees reporting directly to the County Board!

Proposed Organizational Structure



Proposed Organizational Chart



County Board

Two County Board Meetings Per Month

- 1st Meeting- Business
 - Resolutions
 - Ordinances
 - Transfer of funds
- 2nd Meeting- Policy Meeting
 - Some business items
 - Discussion of big picture issues
 - Presentations

Examples of Policy Issues

- Old jail building
- Capital improvement projects
- Lasata
- Health insurance
- Infrastructure needs
- Radio/dispatch/911/wireless
- Safety concerns in the courts
- TABOR/state mandates
- Public Health agent status
- Data integration- internal (human service) & external (criminal justice)

Committee of the Chairs

- Membership
 - Board Chair (preside & vote when needed)
 - Vice-Chair
 - 6 Committee Chairs
- Staff
 - Administrator
- Agenda
 - Chair & Vice Chair
 - Administrator

Committee of the Chairs- Roles

- Provide vital communication linkage between 6 committees and work to resolve competing issues
- Set agenda for the policy County Board meeting
- Perform legislative duties

Six Functional Committees

- Each made up of 5 CBS
 - 5 CBS X 6 Committees = 30 CBS
 - Board Chair
- Agenda developed by:
 - Board Chair
 - Committee Chair
 - Administrator
 - Dept. Heads

Chair: Option A

- County Board Chair would appoint CBS to each functional committee
- Each committee would elect its own Chair
 - Committee Chair sits on Committee of the Chairs
- Consequences
 - CBS empowered to elect own leadership
 - Chairmanship would be based on experience, ability and interest.
 - Committee of the Chairs may be too diverse for effective communication

Chair- Option B

- County Board Chair appoints CBS to each committee & appoints Chair for each committee
- Consequences
 - Board Chair guaranteed that they could work with Committee of Chairs
 - Efficient communication between Board Chair & committees
 - Concerns with consolidated power in Board Chair position

Functional Committees

- Departments approach committee based on approval being sought
- Example: Where do you go to get a new computer? Oversight Com., TR Com. & Finance Com.
- Functional Approach: You would go to Administrative Com.

Administrative

County Board

Administrative

- Child Support
- Corporation Counsel
- County Clerk
- Finance
- Human Resources
- Tech Resources
- Treasurer
- Veterans

Veterans Commission

Mandatory, must remain a separate committee

State Statute requirement, Sec 45.12

No CBS
Meet as needed,
minimum 2 times per
year

Public Works

County Board

Public Works

- Facilities Management
- Highway
- Parks (construction, improvement, maintenance & operation)
- Transit

Parks Operations Board

Optional, but recommend having
State Statutes 27.02(1)(2), 27.03(2), 27.04(1)(2), 27.05
Can have any structure we choose, not required to have

Traffic Safety Commission

Mandatory- separate
Created by Statute Sec 83.013 as a specific committee with membership requirements by State law.

1 CBS, Public Works
Vice-Chair or designee
6 Citizens
Meet quarterly or as needed

Also reports to
Public Safety
Committee

Health & Human Services

County Board

Health & Human Services

- Aging
- Community Programs
- Public Health
- Social Services

Social Service Advisory Board

Mandatory, reassigned to Health & Human Services
Section 46.22– Five members all from the County Board



Human Services Board

(includes this current committee)

Community Programs Board

Mandatory–, could be reassigned

Section 51.42– Not less than nine members, of which no more than five are from the County Board

Long-Term Support Planning

Mandatory, could be reassigned

State Statute Sec. 46.27(3)(a) and (4). (including 2CBS, 1 county health rep., at least 5 people who receive services, 2 county department reps., ect.)

Health Advisory Board

(combines these two current existing committees)

Home Health Professional Advisory

Mandatory, could be reassigned

Created by WI Admin. Code Sec. HFS 133.05 (2). The Membership is loosely defined if members of human services meet the requirements they could act as this advisory committee. (including at least 1 practicing physician, 1 nurse, ect.)

Board of Health

Mandatory, could be reassigned

Could be part of a Human Services Board as long as the term “health” is used in the title. Section 251.03(1), 251.04(9), 251.10 (no more than 9 with at least 3 are non-elected)

Commission on Aging

Mandatory, could be reassigned

Sec. 46.82(4)(a)1&2, (b)1&2 creates the commission. Human services could act as this commission 46.23(3)(b)d if the committee can meet the membership criteria of sec. 46.82(4) (b)1 or 2 (49% or less elected, 50% or more age 60+)

Env. & Land Use

County Board

Environment & Land Use

- Land Information
- Park Acquisition
- Planning, Resources & Land Management
- Register of Deeds
- UW-Extension

UW-Extension

Mandatory, reassigned to Env. & Land Use

State Statute 59.56 (3)(b)- if you have a UWEX office, you need a UWEX Committee. However, the duties can be reassigned to another committee.

Board of Adjustment

Optional- but recommend having

County can create this board under Sec 59.694(1)(2) & 59.692(4)(5). No more than 5 members, no CBS required, members must live within a town with no 2 members from the same town. If we do not create this board, the appeals would have to be decided by another entity, such as zoning committee or county board under Sec (59.694(1) last line.

Smart Growth

Optional- but recommend having

A Department, Private Contractor or Current Committee can do this under Sec. 66.100(4). It is a question of the amount of work involved & termination of committee. No requirement for membership by State Statute. Could be CBS or Citizens

County Board

Health Center Committee

- Lasata & Lasata Heights

Lasata Board of Trustees

Optional, reassigned to Health Center Committee

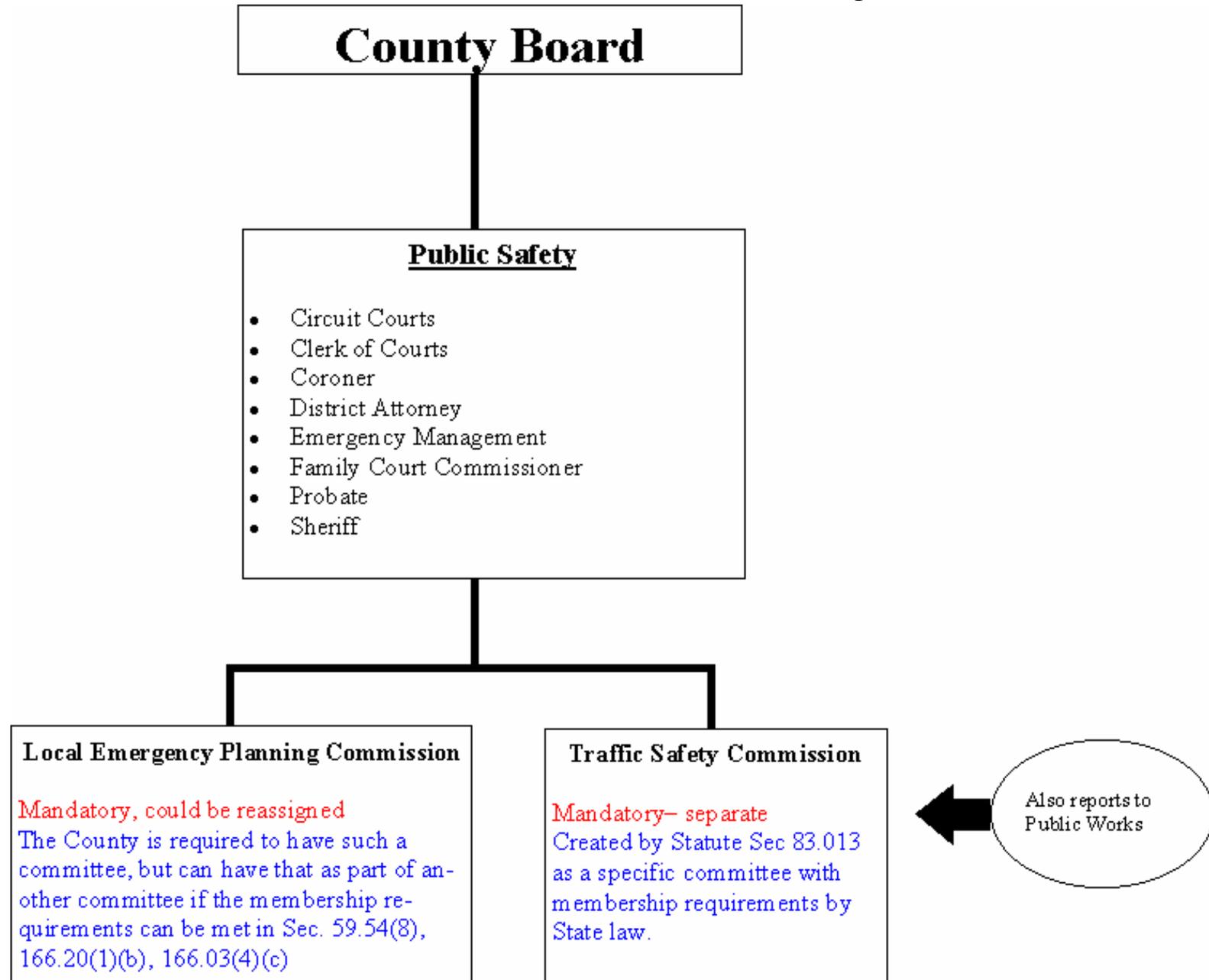
According to the Atty General, the nursing home can be governed under a committee, rather than Trustees under Sec. 46.18

Records Utilization

Optional, recommended turning into a staff function

Dennis could not find anything in law regarding the creation of this committee. Could not find in Admin. Code.

Public Safety



Net Committee Change

- Current
 - 7 Standing
 - 18 Statutory
 - 3 Elected
 - 1 Special
- Total = 29 Committees
- Proposed
 - 6 Functional
 - 10 Subcommittees
 - 1 Committee of the Chairs
- Total = 17 Committees

Reduction of 12 Committees

Estimated CBS Time Commitment Per Month

Average CBS:

- 2 County Board mtgs.
- 1 Functional Committee mtg.
- 1 Subcommittee meeting per month

Committee Chairs:

- 2 County Board mtgs.
- 1 Committee of the Chairs
- 1 Functional Committee mtg.
- 1 Agenda setting mtg. (could be held electronically)

Expected Results

This proposal should...

- Reduce redundancies
- Improve staff efficiencies by eliminating the administration of 12 committees
- Reduce instances of inter-committee conflict
- Allow for policy issues to be addressed
- Build integrity in process
 - Committees to Board
 - Staff to Committees

Timeline

- October-November 2004
 - Input from CBS & Department Heads
- December 3, 2004
 - Day of facilitation for CBS to develop final proposal
- December 2004 – February 2005
 - Staff will revise using input from the December 3rd meeting.
- Spring 2005 – Summer 2005
 - Public input & County Board vote
- Fall 2005 – Winter 2005
 - Ordinance revisions
- Spring 2006
 - New committee structure would take effect with the newly elected County Board.

Alternate Timeline

- October-November 2004
 - Input from CBS & Department Heads
- December 3, 2004
 - Day of facilitation for CBS to develop final proposal
- January 2005
 - Staff will revise using input from the December 3rd meeting.
- February 2005
 - Public input & County Board vote
- March 2005
 - Ordinance revisions
- April 2005
 - New committee structure would take effect with the newly elected County Board.

Mission Statement:

Ozaukee County will provide its citizens with responsive government and quality services in a fiscally responsible manner through innovation, leadership and dedication.

