



AGENDA  
PUBLIC SAFETY COMMITTEE  
REGULAR MEETING  
**TUESDAY, FEBRUARY 21, 2017 – 8:15 AM**  
JUSTICE CENTER - ROOM 240  
1201 S. SPRING STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

Roll Call

**2. PROPER NOTICE/ADOPTION OF AGENDA**

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

**4. APPROVAL OF MINUTES**

- a. Public Safety Committee - Regular Meeting - Jan 17, 2017 8:15 AM

**5. CORONER**

*a. Management/Financial/Informational Reports:*

1. Coroner Financial Report

**6. CLERK OF COURTS**

*a. Management/Financial/Informational Reports:*

1. Clerk of Courts Financials

**7. DISTRICT ATTORNEY**

*a. Management/Financial/Informational Reports*

1. District Attorney Financials

**8. SHERIFF'S DEPARTMENT**

*a. Action Items:*

1. Review/Approve Out of State Travel Request for Honor Guard to Attend Annual Candlelight Vigil and National Police Week Activities, Washington DC, May 2017
2. Review/Approve Acceptance of Wisconsin Department of Transportation Equipment Grant
3. Review/Approve 2016 Carryover Request

*b. Management/Financial/Informational Reports:*

1. Management/Financial Report

**9. NEXT MEETING DATE**

March 21, 2017

**10. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

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MINUTES  
PUBLIC SAFETY COMMITTEE  
REGULAR MEETING  
TUESDAY, JANUARY 17, 2017 – 8:15 AM  
JUSTICE CENTER - ROOM 240  
1201 S. SPRING STREET, PORT WASHINGTON, WI 53074

**Draft Minutes Pending Committee Approval**

### CALL TO ORDER

A regular meeting of the Public Safety Committee was held in room 240 at the Justice Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	8:19 AM
T. Winker	Supervisor District 1	Present	
S. Rishel	Supervisor District 14	Present	
L. Krieg	Supervisor District 17	Present	

Staff present: Assistant County Administrator Dzwinel, Coroner Deppisch (8:30am), Chief Deputy Clerk of Circuit Court C. Mueller, Controller Mihalko, Victim/Witness Coordinator Hodorowski, Office Service Supervisor Marx, Sheriff Johnson (8:30am), Sheriff's Secretary Lazar (8:50am) and County Clerk Winkelhorst.

### PROPER NOTICE/ADOPTION OF AGENDA

Chairperson Melotik called the meeting to order at 8:17 AM. The meeting was properly noticed.

Motion made by Supervisor Winker, seconded by Supervisor Krieg to adopt the agenda as presented. Motion carried. (4-0)

### PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There was none.

### APPROVAL OF MINUTES

- a. Public Safety Committee - Regular Meeting - Dec 20, 2016 8:15 AM

Motion to approve the December 20, 2016 minutes as submitted.

#### PUBLIC SAFETY COMMITTEE

**RESULT:** APPROVE [UNANIMOUS]  
**MOVER:** S. Rishel, Supervisor District 14  
**SECONDER:** T. Winker, Supervisor District 1  
**AYES:** Melotik, Winker, Rishel, Krieg  
**EXCUSED:** Larson

### CLERK OF COURTS

- a. *Management/Financial/Informational Reports:*

1. Clerk of Courts Financial Report

8:19 AM Supervisor Larson in attendance.

Minutes Acceptance: Minutes of Jan 17, 2017 8:15 AM (Approval of Minutes)

Ms. Mueller provided information on recent training that was held in the department and updates to the jury assembly room.

Ms. Mihalko reviewed preliminary numbers for the 2016 budget noting revenues were over budget due to an increase in State aid, bail bond forfeitures and Guardian ad litem reimbursement. Expenses were \$67,000 over budget due to an increase in psychological exams, Guardian ad litem and interpreter expenses.

## 2. State Debt Collection Report

8:30 AM Sheriff Johnson and Coroner Deppisch joined the meeting.

Chairperson Melotik reverted back to the Coroner's report. There were no objections.

## CORONER

### a. Management/Financial/Informational Reports:

#### 1. Coroner Report

Mr. Deppisch noted increase in services in 2016. In response to an inquiry on purchased services under budget for 2016, Mr. Deppisch explained that he is still working through the staffing for transport services. It may be another year before he can tighten up those numbers.

## DISTRICT ATTORNEY

### a. Management/Financial/Informational Reports

#### 1. District Attorney Reports

Ms. Hodorowski noted that State reimbursement for the second half of the year is always behind a couple of months.

Ms. Marx reported on increase in revenues for 2016.

## SHERIFF'S DEPARTMENT

### a. Action Items:

#### 1. Review/Approve Vehicle Bid Acceptance 2017

One bid was received from Ewald Automotive for a 2017 Ford Expedition - \$42,710; 2017 Ford Sedan Interceptor (2) - \$24,695 each; 2017 Ford Interceptor Utility - \$27,980; and 2017 Ford Interceptor Utility (with rear air conditioning) - \$28,559.

One bid was received for 2017 Ford Transit Van from Ewald Automotive Group - \$47,841. Two bids were received from Ewald Automotive Group and Bob Barker for 2017 Ford Transit Van with a customized back enclosure, which was no longer a needed option.

The total amount budgeted is \$196,480.

Motion to approve the purchase of the six vehicles from Ewald Automotive Group for a total of \$196,480.

PUBLIC SAFETY COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Winker, Supervisor District 1

**SECONDER:** D. Larson, Vice-Chairperson

**AYES:** Melotik, Larson, Winker, Rishel, Krieg

**b. Management/Financial/Informational Reports:**

**1. Sheriff's Reports**

Sheriff Johnson provided an update on overtime and preliminary discussions with the State regarding boarding.

Sheriff Johnson will be bringing forth an out of state travel request for the Honor Guard and 11 other deputies to attend a ceremony for deceased Deputy Adam Hartwig as his name is inscribed on the National Law Enforcement Officers Memorial in Washington, DC.

Inquiry on the hours for the sale of alcohol and future remodeling needs for the Sheriff's Department.

Chairperson Melotik announced that a closed session has been proposed pursuant to Section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of conducting promotional interviews of Patrol Deputy candidates.

Motion made by Supervisor Larson, seconded by Supervisor Rishel to enter into closed session for this purpose. Roll call vote was taken. All members present voting aye. Motion carried. (5-0)

**CLOSED SESSION - Pursuant to Section §19.85 (1)(c) for the Purpose of Conducting Promotional Interviews of Patrol Deputy Candidates**

Entered into closed session at 9:00 AM.

Present: Melotik, Larson, Winker, Krieg, Rishel, Johnson, Taylor, Lazar, Captain Sauer, Captain Knowles and Lieutenant Lambrecht.

Motion made by Supervisor Winker, seconded by Supervisor Larson to enter into open session. Motion carried. (5-0)

**OPEN SESSION**

Entered into open session at 11:13 AM.

**a. Action Items**

**1. Review/Approve Certification of Promotional Eligibility List for Patrol Deputy**

- |          |   |                               |
|----------|---|-------------------------------|
| Ranking: | 1 | Dep. Zachary Gierach          |
|          | 2 | Deputy Richard Seidemann, Jr. |
|          | 3 | Deputy Karsen Prahst          |
|          | 3 | Deputy Gabe Nunez, Jr.        |
|          | 4 | Deputy Justin DeSmidt         |
|          | 5 | Deputy Josh Ellestad          |

Minutes Acceptance: Minutes of Jan 17, 2017 8:15 AM (Approval of Minutes)

Motion made by Supervisor Winker, seconded by Supervisor Larson to approve Certification of Eligibility List. Motion carried. (5-0)

**NEXT MEETING DATE**

February 21, 2017

**ADJOURNMENT**

Motion made by Supervisor Larson, seconded by Supervisor Rishel to adjourn. Motion carried. (5-0) Meeting adjourned at 11:16 AM.

*Julianne B. Winkelhorst, County Clerk*  
*Michele Lazar, Secretary to the Sheriff*

**Public Safety Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** Coroner  
**DIRECTOR:** Tim Deppisch  
**PREPARER:** Julie Winkelhorst

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**Agenda Summary** Coroner Financial Report

**ATTACHMENTS:**

- Coroner Financials January 2017 (PDF)

Ozaukee County Committee Report  
**General Fund Coroner**  
 For the One Month Ending Tuesday, January 31, 2017  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Public Charges for Services	\$14,800	\$14,800	\$125,000	\$110,200	11.84%
Other Revenue	-	-	\$600	\$600	0.00%
<b>Total Revenues</b>	<b>\$14,800</b>	<b>\$14,800</b>	<b>\$125,600</b>	<b>\$110,800</b>	<b>11.78%</b>
<b>Expenditures</b>					
Salaries	\$1,252	\$1,252	\$66,721	\$65,469	1.88%
Fringe Benefits	\$96	\$96	\$5,356	\$5,260	1.79%
Travel/Training	-	-	\$10,750	\$10,750	0.00%
Supplies	\$62	\$62	\$10,700	\$10,638	0.58%
Purchased Services	\$5,414	\$5,414	\$90,188	\$84,774	6.00%
Interdepartment Charges	\$5,853	\$5,853	\$15,060	\$9,207	38.86%
Other Expenses	-	-	\$1,728	\$1,728	0.00%
<b>Total Operating Expenditures</b>	<b>\$12,677</b>	<b>\$12,677</b>	<b>\$200,503</b>	<b>\$187,826</b>	<b>6.32%</b>
<b>Capital Outlay</b>					
	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$12,677</b>	<b>\$12,677</b>	<b>\$200,503</b>	<b>\$187,826</b>	<b>6.32%</b>
<b>Net Increase (Decrease)</b>	<b>\$2,123</b>	<b>\$2,123</b>	<b>(\$74,903)</b>	<b>(\$77,026)</b>	<b>-2.83%</b>

*Equity:*

Attachment: Coroner Financials January 2017 (4058 : coroner report)

**Public Safety Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** Clerk of Courts  
**DIRECTOR:** Mary Lou Mueller  
**PREPARER:** Cari Mihalko

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**Agenda Summary** Clerk of Courts Financials

**ATTACHMENTS:**

- Committee Report COC January 2017 (PDF)

General Fund Clerk of Courts

For the One Month Ending Tuesday, January 31, 2017

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD	Annual Revenue Adjusted	
<b>Revenues</b>							
Intergovernmental Revenues	\$129,035	\$129,035	\$306,000	\$176,965	42.17%	\$25,500	8.33%
Public Charges for Services	\$37,118	\$37,118	\$498,500	\$461,382	7.45%	\$37,118	
Interdepartmental Charges	\$4,504	\$4,504	\$53,000	\$48,496	8.50%	\$4,504	
Fines/Forfeitures/Penalties	\$18,108	\$18,108	\$290,000	\$271,892	6.24%	\$18,108	
Licenses & Permits	\$200	\$200	\$7,000	\$6,800	2.86%	\$200	
Interest Revenue	\$6,619	\$6,619	\$77,000	\$70,381	8.60%	\$6,619	
Other Revenue	\$580	\$580	\$6,000	\$5,420	9.67%	\$580	
<b>Total Revenues</b>	<b>\$196,164</b>	<b>\$196,164</b>	<b>\$1,237,500</b>	<b>\$1,041,336</b>	<b>15.85%</b>	<b>\$92,629</b>	<b>7.49%</b>
<b>Expenditures</b>							
Salaries	\$53,225	\$53,225	\$909,832	\$856,607	5.85%		
Fringe Benefits	\$22,522	\$22,522	\$350,914	\$328,392	6.42%		
Travel/Training	-	-	\$4,500	\$4,500	0.00%		
Supplies	\$2,166	\$2,166	\$17,000	\$14,834	12.74%		
Purchased Services	\$33,062	\$33,062	\$396,230	\$363,168	8.34%		
Interdepartment Charges	\$2,124	\$2,124	\$22,152	\$20,028	9.59%		
Other Expenses	\$415	\$415	\$10,100	\$9,685	4.11%		
<b>Total Operating Expenditures</b>	<b>\$113,514</b>	<b>\$113,514</b>	<b>\$1,710,728</b>	<b>\$1,597,214</b>	<b>6.64%</b>		
<b>Capital Outlay</b>							
Equipment & Furniture	-	-	\$3,000	\$3,000	0.00%		
Buildings & Land	-	-	\$20,000	\$20,000	0.00%		
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>0.00%</b>		
<b>Total Expenditures</b>	<b>\$113,514</b>	<b>\$113,514</b>	<b>\$1,733,728</b>	<b>\$1,620,214</b>	<b>6.55%</b>		
<b>Net Increase (Decrease)</b>	<b>\$82,650</b>	<b>\$82,650</b>	<b>(\$496,228)</b>	<b>(\$578,878)</b>	<b>-16.66%</b>		

Annual Revenue Adjusted - Intergovernmental Revenue

- State Aid - Court Support & Guardian ad litem now combined - received twice a year (January & July)

Budget percentage should be at 8.3% at this point in the year.

Attachment: Committee Report COC January 2017 (4054 : January 2017 Clerk of Courts Financial Statement)

**Public Safety Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** District Attorney  
**DIRECTOR:** Adam Gerol  
**PREPARER:** June Marx

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**Agenda Summary** District Attorney Financials

**ATTACHMENTS:**

- Jan DA Financials (PDF)
- Jan VW Financials (PDF)

Ozaukee County Committee Report  
**General Fund District Attorney**  
 For the One Month Ending Tuesday, January 31, 2017  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Public Charges for Services	\$1,205	\$1,205	\$16,000	\$14,795	7.53%
<b>Total Revenues</b>	<b>\$1,205</b>	<b>\$1,205</b>	<b>\$16,000</b>	<b>\$14,795</b>	<b>7.53%</b>
<b>Expenditures</b>					
Salaries	\$17,924	\$17,924	\$315,999	\$298,075	5.67%
Fringe Benefits	\$10,627	\$10,627	\$154,251	\$143,624	6.89%
Travel/Training	(\$424)	(\$424)	\$5,000	\$5,424	-8.48%
Supplies	\$384	\$384	\$9,385	\$9,001	4.09%
Purchased Services	\$237	\$237	\$10,180	\$9,943	2.33%
Interdepartment Charges	\$212	\$212	\$5,596	\$5,384	3.79%
<b>Total Operating Expenditures</b>	<b>\$28,960</b>	<b>\$28,960</b>	<b>\$500,411</b>	<b>\$471,451</b>	<b>5.79%</b>
<b>Capital Outlay</b>					
<b>Total Expenditures</b>	<b>\$28,960</b>	<b>\$28,960</b>	<b>\$500,411</b>	<b>\$471,451</b>	<b>5.79%</b>
<b>Net Increase (Decrease)</b>	<b>(\$27,755)</b>	<b>(\$27,755)</b>	<b>(\$484,411)</b>	<b>(\$456,656)</b>	<b>5.73%</b>

*Equity:*

Attachment: Jan DA Financials (4041 : DA Financials)

Ozaukee County Committee Report  
**General Fund District Attorney Victim Witness**  
 For the One Month Ending Tuesday, January 31, 2017  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	-	-	\$55,000	\$55,000	0.00%
<b>Total Revenues</b>	-	-	<b>\$55,000</b>	<b>\$55,000</b>	<b>0.00%</b>
<b>Expenditures</b>					
Salaries	\$4,964	\$4,964	\$86,821	\$81,857	5.72%
Fringe Benefits	\$2,037	\$2,037	\$29,010	\$26,973	7.02%
Travel/Training	-	-	\$825	\$825	0.00%
Supplies	-	-	\$130	\$130	0.00%
Purchased Services	-	-	\$310	\$310	0.00%
Interdepartment Charges	\$120	\$120	\$1,290	\$1,170	9.30%
<b>Total Operating Expenditures</b>	<b>\$7,121</b>	<b>\$7,121</b>	<b>\$118,386</b>	<b>\$111,265</b>	<b>6.02%</b>
<b>Capital Outlay</b>					
<b>Total Expenditures</b>	<b>\$7,121</b>	<b>\$7,121</b>	<b>\$118,386</b>	<b>\$111,265</b>	<b>6.02%</b>
<b>Net Increase (Decrease)</b>	<b>(\$7,121)</b>	<b>(\$7,121)</b>	<b>(\$63,386)</b>	<b>(\$56,265)</b>	<b>11.23%</b>

*Equity:*

## Public Safety Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** Sheriff  
**DIRECTOR:** James Johnson  
**PREPARER:** Timothy Nelson

**Agenda Summary** Review/Approve Out of State Travel Request for Honor Guard to Attend Annual Candlelight Vigil and National Police Week Activities, Washington DC, May 2017

**BACKGROUND INFORMATION:** Deputy Sheriff Adam Hartwig suffered a fatal heart attack shortly after arriving home at the end of his shift on March 18, 2016. The National Law Enforcement Officers Memorial Fund has determined that Deputy Hartwig's death does qualify as a line of duty death based upon their criteria. This designation qualifies for him to be honored at the 29<sup>th</sup> Annual Candlelight Vigil on Saturday, May 13, 2017 and at the 36<sup>th</sup> Annual National Peace Officer's Memorial Service on Monday, May 15, 2017 in Washington DC as part of National Police Week.

**ANALYSIS:** The Annual Candlelight Vigil and National Peace Officer Memorial Service events were established to honor law enforcement officers who have had a line of duty related death. The Sheriff is requesting to send 4 members of the Sheriff's Office Honor guard to participate in both the Candlelight Vigil and National Peace Officer Memorial Service when Deputy Hartwig's name is honored. The estimated cost for sending the four members of the honor guard team is \$3,654 (Air fare = \$1,568, Hotel = \$1,410, Meals = \$ 436, and Transportation = \$240.00). The travel would be from May 12<sup>th</sup> - 15<sup>th</sup>. Several other individuals from the Sheriff's Office will be attending the event at their own expense.

**FISCAL IMPACT:** Balance Current Year: \$3,654 Next Year's Estimated Cost: \$0.00

County Levy: X Non-County Levy: Indicate source:

**RECOMMENDED MOTION:** Approve out of state training request for four members of the Honor Guard to attend the Annual Candlelight Vigil and other National Police Week activities

#### **ATTACHMENTS:**

- Deputy Adam Hartwig ODMP Notice (PDF)
- National Police Week (PDF)



**Officer Down Memorial Page**  
Remembering All of Law Enforcement's Heroes

**ODMP Remembers**  
www.odmp.org



## Deputy Sheriff Adam J. Hartwig

Ozaukee County Sheriff's Office, Wisconsin

End of Watch: Friday, March 18, 2016

### Biographical Info

Age: 30  
Tour of Duty: 2 years, 6 months  
Badge Number: 43

### Incident Details

Cause of Death: Heart attack  
Date of Incident: March 18, 2016  
Weapon Used: Not available  
Suspect Info: Not available

Deputy Sheriff Adam Hartwig suffered a fatal heart attack shortly after arriving home at the end of his shift in which he had responded to several stressful calls.

During the previous midnight shift he had assisted a Port Washington police officer who was involved in a vehicle pursuit.

Near the end of his shift he and another deputy responded to a home on Cedar Beach Lane, in the town of Belgium, to conduct a welfare check on an ill elderly woman who relatives had been unable to contact for two days. After receiving no response at the door, the deputies walked around the home and observed the woman who appeared deceased. The deputies knocked on the window loudly for approximately 30 seconds when the woman suddenly sat straight up and screamed, startling both deputies.

Deputy Hartwig passed away at home several hours following his shift.

Deputy Hartwig had served with the Ozaukee County Sheriff's Office for 2-1/2 years. He is survived by his wife and son.

## LAW ENFORCEMENT RIDE ARRIVAL CEREMONIES

### Law Enforcement United "Road to Hope" Arrival Ceremony

World War II Memorial on Friday, May 12, from 12:30 - 3:00 p.m.



Active/retired law enforcement officers and survivors will complete Law Enforcement United's 250+ mile bicycle rides from Chesapeake, VA; Reading, PA; Cumberland, MD; Atlantic City, NJ; and Roanoke, VA. They also have the FLETC Long Ride. They will ride along the "Road to Hope" to present to the current year surviving families attending this arrival ceremony. Busing from the C.O.P.S. host hotel, the Hilton Alexandria Mark Center, to the event and return will be provided. All proceeds raised by LEU support C.O.P.S. and the Officer Down Memorial Page.



Refer to section **A** of the registration form on page 13 to register for this event.

### Police Unity Tour Arrival Ceremony

National Law Enforcement Officers Memorial on Friday, May 12, at 2:00 p.m.

The primary purpose of the Police Unity Tour is to raise awareness of Law Enforcement Officers who have died in the line of duty. All proceeds raised by PUT support the National Law Enforcement Officers Memorial Fund and Museum. Busing to this event is not provided. Metro: Judiciary Square (Red Line)

## THE 29TH ANNUAL CANDLELIGHT VIGIL



Presented by the National Law Enforcement Officers Memorial Fund  
Saturday, May 13 at 8:00 p.m.

The newly-engraved names of fallen officers are formally dedicated at the Candlelight Vigil. Shuttle buses will transport survivors staying at conference hotels to and from the Candlelight Vigil. Additional details regarding transportation to the Vigil will be provided to you prior to National Police Week. The Vigil is held rain or shine; please prepare accordingly. You may want to bring a bottle of water and/or snack because there are no vendors on site. The ceremony will end at approximately 10:00 p.m. Buses will depart to C.O.P.S. conference hotels on 3rd Street NW, between Madison and Jefferson drives. Please be aware, buses returning to the C.O.P.S. conference hotels will have to make multiple trips and may result in a wait for transportation.

C.O.P.S. transportation will be available to take you to the Memorial Wall on May 12 and 14. You may bring items to leave at the Memorial to honor a fallen officer, however, please know that the items left are deemed property of the NLEOMF. It is recommended that you not leave irreplaceable items should they be taken or damaged by inclement weather. Please use only blue painters tape, which will be provided at the Memorial, to affix an item to the Walls of Remembrance. Electrical tape, epoxy, double-sided tape, gum and bumper stickers cause serious, costly damage to the Memorial. Weather dependent, the Walls will be cleared of mementos on May 18.

For more information, visit [www.LawMemorial.org](http://www.LawMemorial.org).

**Metro to the National Mall:** Federal Center Station (Orange, Silver and Blue Lines) - L'Enfant Plaza Station (Orange, Silver, Blue, Green and Yellow Lines) - Smithsonian Station (Blue and Orange Lines)

**Metro to the National Law Enforcement Officers Memorial:** Judiciary Square (Red Line)

Refer to section **B** of the registration form on page 13 to register for this event.

## The 36th Annual National Peace Officers' Memorial Service

Monday, May 15 at 11:00 a.m. - National Peace Officers' Memorial Day



The National Peace Officers' Memorial Service honors officers who have died in the line of duty during the previous calendar year. The service will be held on the West Front Lawn of the United States Capitol. Surviving families of 2016 will have the opportunity to take part in the Memorial Service; however, the number of family members afforded this opportunity will be limited. The Memorial Service Escort Officer chosen by the family or department will be seated with the participating family during the service and will accompany the family to the Memorial Wreath. The Length of the Memorial Service varies based on the program presented each year. Buses returning to the hotels will run until 5:00 p.m. If you plan to attend the Memorial Service and leave DC, do not make flight plans before 7:00 p.m. *(The memorial service is in direct sunlight. It is recommended you bring a hat, sunscreen, water and snacks.)*

Immediately following the seminars on May 14, one member of each 2016 surviving family should plan to attend a 4:30 p.m. or 6:30 p.m. meeting with the FOP Auxiliary at the Hilton Alexandria Mark Center regarding the May 15 Memorial Service.

Refer to section **D** of the registration form on page 13 to register for this event.



### Picnic on the Patio

Tuesday, May 16 from 6:00 p.m. - 9:00 p.m.

Concerns of Police Survivors hosts the Picnic on the Patio at the Hilton Alexandria Mark Center to close out National Police Week and is free to current year survivors. There will be activities to entertain everyone. Dinner will be at 6:00 p.m. and music and dancing will follow to help you unwind from a difficult week. Returning survivors must pay the returning survivors' fee in order to attend the Picnic on the Patio.

Refer to section **F** of the registration form on page 14 to register for this event.

## Public Safety Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** Sheriff  
**DIRECTOR:** James Johnson  
**PREPARER:** Timothy Nelson

**Agenda Summary** Review/Approve Acceptance of Wisconsin Department of Transportation Equipment Grant

**BACKGROUND INFORMATION:** Ozaukee County Sheriff's Office has been awarded a \$4,000 equipment grant from Wisconsin Department of Transportation (DOT) from participation in the 2016 Click or Ticket campaign. At the January 2017 meeting of the Ozaukee County Traffic Safety Committee, this grant was discussed and recommendation was made to replace the aging speed trailer. The cost of a new trailer is approximately \$7,943, and the Sheriff is willing to allocate funds from 2017 budget to cover the additional cost of \$3,943 not covered by the grant.

**ANALYSIS:** The current speed trailer was purchased before 2002, no longer supported by the manufacture, and doesn't qualify for update/upgrade. At best the speed trailer records data for only four to six hours at a time (used to record data for up to three days) and requires daily reboot by one of the patrol sergeants. The data from the speed trailer is used by the Sheriff's Office, local municipalities, Traffic Safety Commission and Wisconsin DOT for determining appropriate speed limits for roadways, enhancing the safety for both pedestrians and motorists and by increasing driver awareness of the posted speed limit. The proposed trailer for purchase has the most up to date technology and will require much less staff time for deployment. Wisconsin State Patrol is currently using these type of trailers throughout the state also.

**FISCAL IMPACT:** \$4,000 - Grant Fund \$3,943 - Sheriff's Office 2017 Budget

**FUNDING SOURCE:** \$4,000 - Grant Fund 2017 Budget County Levy: \$3,943 Non-County Levy:

**RECOMMENDED MOTION:** Acceptance of equipment grant from Wisconsin DOT.

**ATTACHMENTS:**

- Speed Trailer Quote (PDF)

applied concepts, inc.

2609 Technology Dr.  
Plano, TX 75074  
Phone: 972-398-3780  
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Donna Russell  
972-801-4803

Page 1 of 1  
Date: 01/23/17  
Reg Sales Mgr: Paul Spano  
972-489-6701

Effective From : 01/23/2017

Valid Through: 03/10/2017

Lead Time: 32 working days

<b>Bill To:</b> Ozaukee County Sheriff's Office PO Box 994 Port Washington, WI 53074-0994	<b>Customer ID:</b> 10183  Accounts Payable	<b>Ship To:</b> Ozaukee County Sheriff's Office 1201 S Spring St Port Washington, WI 53074-2491	<i>UPS Freight LTL (3-5 Days)</i>  Lieutenant Wayne Lambrecht
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Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	1	821-1000-00	Stalker SAM Trailer	24	\$5,995.00	\$5,995.00
Ln	Qty	Part Number	Description	Price	Ext Price	
1	1	015-2532-59	[253259] SAM Trailer with Top Display		\$0.00	
2	1	200-0880-57	Traffic Statistics Sensor w/2-Comm Ports, USB		\$0.00	
3	1	015-5345-00	[274714] SAM Solar Power Panel		\$0.00	
4	1	015-2328-62	[232862] Red LED Light Bar-SAM/SAM-R	\$125.00	\$125.00	
5	1	015-2354-40	[235440] Blue LED Light Bar-SAM/SAM-R	\$125.00	\$125.00	
6	1	015-1819-00	[275569] Trailer Tongue Jack	\$99.00	\$99.00	
7	1	200-1173-00	Stalker Traffic Analyst App, Thumb Drive, Manual	\$499.00	\$499.00	
8	1	006-0569-00	Certificate of Accuracy, Speed Sensor II		\$0.00	
9	1	060-1000-24	24-Month Warranty		\$0.00	
<b>Group Total</b>						\$6,843.00

Product	\$6,843.00	Sub-Total:	\$6,843.00
Discount	\$0.00	Sales Tax 0%	\$0.00
Payment Terms: Net 30 days		Shipping & Handling:	\$1,100.00
		<b>Total: USD</b>	<b>\$7,943.00</b>

NOTE: Requires dock or forklift for unloading

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.

Attachment: Speed Trailer Quote (4061 : Acceptance Wisconsin DOT Equipment Grant - Speed Trailer)

## Public Safety Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** Sheriff  
**DIRECTOR:** James Johnson  
**PREPARER:** Timothy Nelson

#### Agenda Summary Review/Approve 2016 Carryover Request

**BACKGROUND INFORMATION:** Request #1: Lt. Marshall Hermann is qualified to attend The School of Police Staff and Command (SPSC). (SPSC) is an intensive ten-week program that prepares law enforcement managers for senior positions by uniquely combining academic principles with practical applications. Lt Hermann was originally scheduled in Madison WI this fall but the school was cancelled. He has been accepted into the school session for this spring in Milwaukee WI. Request #2: The water safety boat hull needs to be scrapped and blasted in order to due inspection and repaint the hull. The hull hasn't had this service since 1999. The contractor estimates the boat will be 200/300 pounds lighter, increase fuel efficiency, and the yearly re-coating service shouldn't have to be done for 3 to 5 seasons.

**ANALYSIS:**

**FISCAL IMPACT:** \$12,800

**FUNDING SOURCE:** County Levy: \$12,800

**RECOMMENDED MOTION:** Approval of Sheriff's Office Request for Carryover funds from 2016 to 2017 budget

#### ATTACHMENTS:

- Sheriff 2016 Funds Carryover Request (PDF)



# Budget Amendment Request Committee Approval Form

**TO:** Finance Committee  
**FROM:** Sheriff's Office  
Department Name

**Date of Request:** 2/9/2017

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

**Type of Budget Amendment** (check one)

Fund Transfer: \_\_\_\_\_

Increase of Revenue: \_\_\_\_\_

Year-end Carryover: **XXX**

Debit / Expense			Credit / Revenue		
Acct #	112-1-01-52500-000	\$ 4,500	A/C #	112-1-01-74500-000	\$ 4,500
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Sheriff's Office - Conference & Meetings		Cost Ctr & A/C Desc	Carryover Applied	
<hr/>					
Acct #	113-1-02-53510-000	\$ 8,300	A/C #	113-1-02-53510-000	\$ 8,300
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	EM - Boat Equipment		Cost Ctr & A/C Desc	Carryover Applied	
<hr/>					
Acct #		\$ -	A/C #		\$ -
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
<hr/>					
Acct #		\$ -	A/C #		\$ -
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
<hr/>					
Acct #		\$ -	A/C #		\$ -
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
<hr/>					
Total Debits:			Total Credits:		
12,800			12,800		

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
 Request #1: Lt. Marshall Hermann is qualified to attend The School of Police Staff and Command (SPSC). (SPSC) is an intensive ten-week program that prepares law enforcement managers for senior positions by uniquely combining academic principles with practical applications. Lt Hermann was originally scheduled in Madison WI this fall but the school was cancelled. He as been accepted into the school session for this spring in Milwaukee WI. Request #2: The water safety boat hull needs to be scrapped and blasted in order to due inspection and repaint the hull. The hull hasn't had this service since 1999. The contractor estimates the boat will be 200/300 pounds lighter, increase fuel efficiency, and the yearly re-coating service shouldn't have to be done for 3 to 5 seasons.

\_\_\_\_\_  
 Department Head Signature Paul Melotik  
 TYPE IN Oversight Committee Chairperson's Name

**Signatures of Oversight Committee Members** **Signatures of Finance Committee Members**

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\_\_\_\_\_  
 Date Amended: Date of Meeting Date of Meeting  
 Budget Amended By: \_\_\_\_\_

Attachment: Sheriff 2016 Funds Carryover Request (4060 : Year End Carryovers 2016 - Sheriff's Office)

**Public Safety Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 21, 2017  
**DEPARTMENT:** Sheriff  
**DIRECTOR:** James Johnson  
**PREPARER:** Timothy Nelson

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**Agenda Summary** Management/Financial Report

**ATTACHMENTS:**

- Sheriff Financial Report February (PDF)

Ozaukee County Committee Report  
**General Fund Sheriffs Department**  
 For the One Month Ending Tuesday, January 31, 2017  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	-	-	\$73,700	\$73,700	0.00% A
Public Charges for Services	\$26,728	\$26,728	\$423,500	\$396,772	6.31%
Intergovernmental Charges	\$12,949	\$12,949	\$205,865	\$192,916	6.29%
Interdepartmental Charges	\$25	\$25	\$4,800	\$4,775	0.52%
Other Revenue	\$1,770	\$1,770	\$165,825	\$164,055	1.07% B
<b>Total Revenues</b>	<b>\$41,472</b>	<b>\$41,472</b>	<b>\$873,690</b>	<b>\$832,218</b>	<b>4.75%</b>
<b>Expenditures</b>					
Salaries	\$431,795	\$431,795	\$7,057,385	\$6,625,590	6.12%
Fringe Benefits	\$180,307	\$180,307	\$2,648,089	\$2,467,782	6.81%
Travel/Training	\$4,161	\$4,161	\$41,625	\$37,464	10.00%
Supplies	\$221,723	\$221,723	\$614,647	\$392,924	36.07%
Purchased Services	\$64,225	\$64,225	\$998,344	\$934,119	6.43%
Interdepartment Charges	\$19,191	\$19,191	\$328,577	\$309,386	5.84%
Other Expenses	\$18,904	\$18,904	\$170,023	\$151,119	11.12%
<b>Total Operating Expenditures</b>	<b>\$940,306</b>	<b>\$940,306</b>	<b>\$11,858,690</b>	<b>\$10,918,384</b>	<b>7.93%</b>
<b>Capital Outlay</b>					
Equipment & Furniture	\$162,494	\$162,494	\$548,175	\$385,681	29.64%
Buildings & Land	-	-	\$71,135	\$71,135	0.00%
<b>Total Capital Outlay</b>	<b>\$162,494</b>	<b>\$162,494</b>	<b>\$619,310</b>	<b>\$456,816</b>	<b>26.24%</b>
<b>Total Expenditures</b>	<b>\$1,102,800</b>	<b>\$1,102,800</b>	<b>\$12,478,000</b>	<b>\$11,375,200</b>	<b>8.84%</b>
Other Finance (Sources)	(\$301,700)	(\$301,700)	(\$301,700)	-	100.00% C
<b>Net Other Financing Sources/Uses</b>	<b>(\$301,700)</b>	<b>(\$301,700)</b>	<b>(\$301,700)</b>	<b>-</b>	<b>100.00%</b>
<b>Net Increase (Decrease)</b>	<b>(\$759,628)</b>	<b>(\$759,628)</b>	<b>(\$11,302,610)</b>	<b>(\$10,542,982)</b>	<b>6.72% D</b>

*Equity:*

## Notes:

- A. Intergovernmental Charges (Revenues) -  
 Reimbursement from Probation & Parole funds & WI Dept of Justice for Training.
- B. Other Revenue  
 Inmate Telephone annual minimum guaranteed payment reconciliation is June/July of each year (\$60,000).
- C. Net Other Financing Sources/Uses  
 Transfer from Jail Assessment for Jail Improvements = \$210,700  
 Carryover funds from 2016 applied = \$0  
 Transfer for Admin Capital Planning Non Lapsing Fund = \$100,000
- D. Tax Levy Summary  
 Property Tax Levy Received \$11,302,610  
 Less Year to Date Expenditures ( 759,628)  
 -----  
 Budget Funds Remaining \$10,542,982

Ozaukee County Committee Report  
**General Fund Emergency Management**  
 For the One Month Ending Tuesday, January 31, 2017  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD	
<b>Revenues</b>						
Intergovernmental Revenues	-	-	\$76,398	\$76,398	0.00%	A
Other Revenue	\$50	\$50	\$15,000	\$14,950	0.33%	B
<b>Total Revenues</b>	<b>\$50</b>	<b>\$50</b>	<b>\$91,398</b>	<b>\$91,348</b>	<b>0.05%</b>	
<b>Expenditures</b>						
Salaries	\$5,678	\$5,678	\$123,421	\$117,743	4.60%	
Fringe Benefits	\$2,295	\$2,295	\$34,578	\$32,283	6.64%	
Travel/Training	\$200	\$200	\$3,800	\$3,600	5.26%	
Supplies	-	-	\$33,900	\$33,900	0.00%	
Purchased Services	\$148	\$148	\$19,975	\$19,827	0.74%	
Interdepartment Charges	\$1,426	\$1,426	\$30,909	\$29,483	4.61%	
Other Expenses	-	-	\$3,885	\$3,885	0.00%	
<b>Total Operating Expenditures</b>	<b>\$9,747</b>	<b>\$9,747</b>	<b>\$250,468</b>	<b>\$240,721</b>	<b>3.89%</b>	
<b>Capital Outlay</b>						
<b>Total Expenditures</b>	<b>\$9,747</b>	<b>\$9,747</b>	<b>\$250,468</b>	<b>\$240,721</b>	<b>3.89%</b>	
<b>Net Increase (Decrease)</b>	<b>(\$9,697)</b>	<b>(\$9,697)</b>	<b>(\$159,070)</b>	<b>(\$149,373)</b>	<b>6.10%</b>	C

*Equity:*

## Notes:

- A. Intergovernmental Revenues - timing of grant reimbursement from Wisconsin Division of Emergency Management for:  
     EMPG - Emergency Management Planning Grant - Operations  
     ECPRA - Emergency Planning & Community Right to Know Act -  
     -Hazmat Operations & Equipment
- B. Other Revenues  
     City of Port Washington - Share of rescue boat operations, amount usually received by October of each year (\$10,000).
- C. Tax Levy Summary
- |                                |           |
|--------------------------------|-----------|
| Property Tax Levy Received     | \$159,070 |
| Less Year to Date Expenditures | ( 9,697)  |
|                                | -----     |
| Budget Funds Remaining         | \$149,373 |

**Ozaukee County Sheriff's Office**

Average Jail Inmate Population

Bookings as of 01/31/2016: 240

Bookings as of 01/31/2017: 251

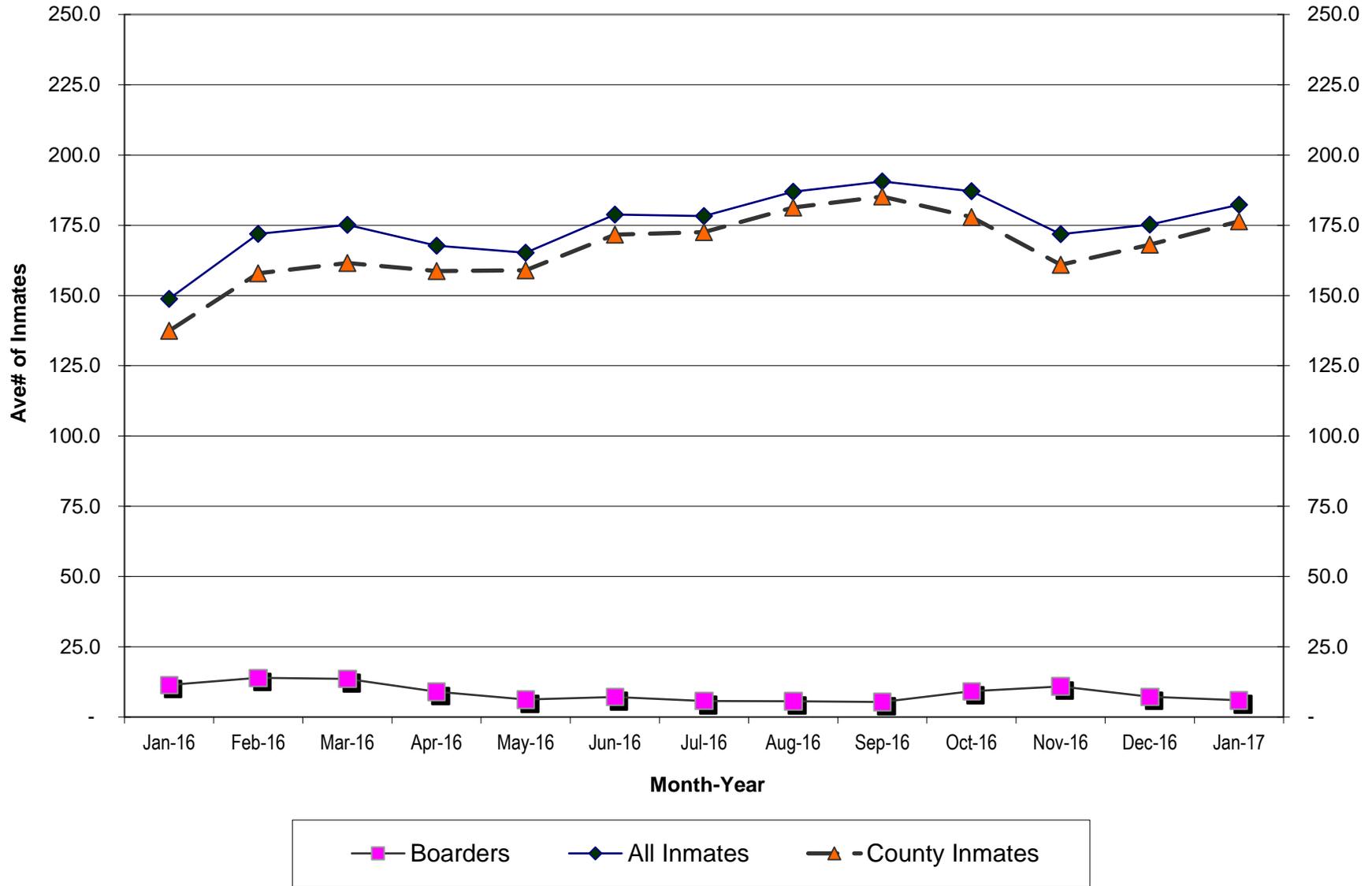
Report

Average

	Average	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
<b>Adults Average</b>														
County														
Male	136.0	113.1	132.3	135.2	131.3	129.1	139.5	141.7	139.9	146.3	145.7	133.4	135.5	144.8
Female	30.8	24.3	25.6	26.4	27.4	29.8	32.2	30.8	41.4	38.9	32.1	27.6	32.5	31.5
Total	166.8	137.4	157.9	161.6	158.7	158.9	171.7	172.6	181.3	185.2	177.9	161.0	168.1	176.4
<b>Boarders</b>														
Male	7.0	11.2	10.6	8.9	5.7	5.9	6.6	4.7	4.8	4.7	8.3	8.9	5.6	4.5
Female	1.6	0.2	3.3	4.7	3.3	0.3	0.5	1.0	0.8	0.6	1.0	2.0	1.5	1.5
Total	8.6	11.4	14.0	13.6	9.0	6.3	7.1	5.7	5.6	5.4	9.2	10.9	7.2	6.0
<b>Totals</b>														
Male	143.0	124.3	143.0	144.1	137.0	135.1	146.1	146.5	144.7	151.0	154.0	142.2	141.2	149.4
Female	32.4	24.5	28.9	31.1	30.7	30.1	32.7	31.8	42.2	39.5	33.1	29.6	34.1	33.0
Total	175.4	148.8	171.9	175.2	167.7	165.2	178.8	178.3	187.0	190.6	187.1	171.8	175.3	182.3

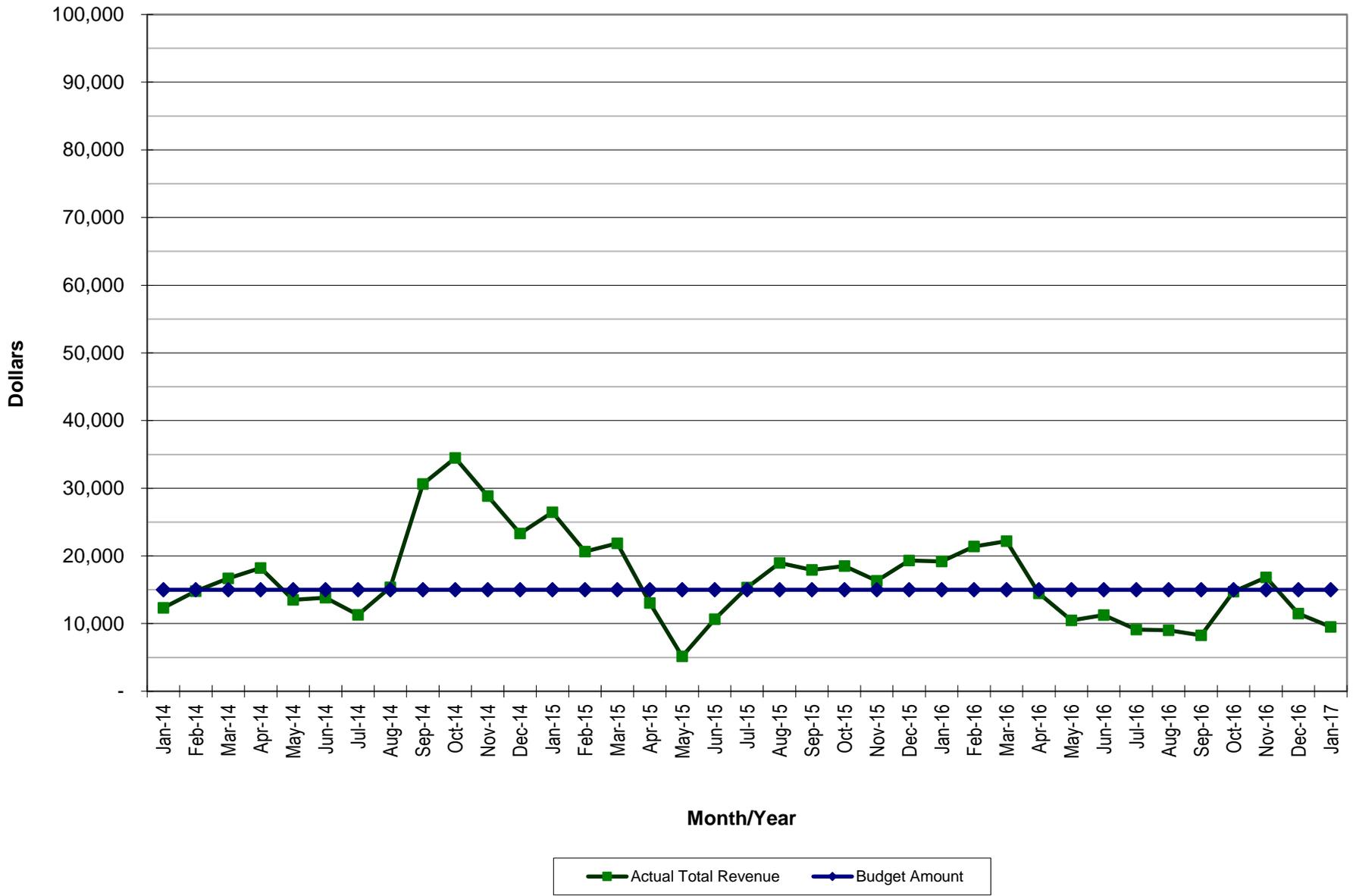
Attachment: Sheriff Financial Report February (4059 : Management/Financial Report)

### Ozaukee County Sheriff's Office Jail Population Average Days--2015 & 2016



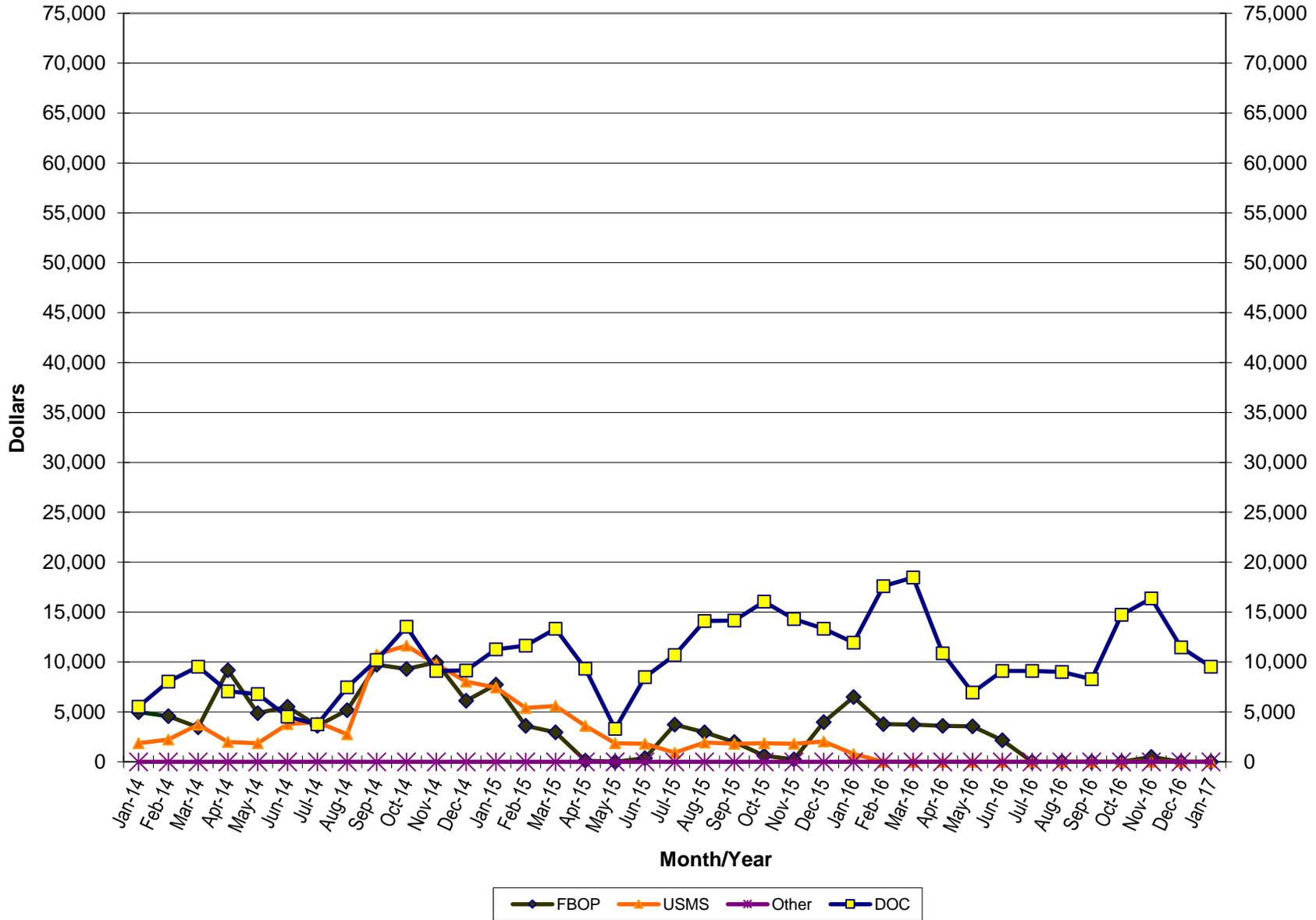
Attachment: Sheriff Financial Report February (4059 : Management/Financial Report)

### OZSO Boarding Revenue History--Total Dollars 01/01/14--01/31/2017



Attachment: Sheriff Financial Report February (4059 : Management/Financial Report)

### OZSO Boarding Revenue History--Payor 01/01/2014--01/31/2017



DIVISION OVERTIME SUMMARY BY TYPE

From: 01/01/2017 To: 01/31/2017

	COURT	COURT SECURITY	DRUG UNIT	EXTRA P PATROL	FTO TRAINING (Straight Time)	INVESTIGATION / REPORT WRITING	Holiday Worked (Double time)	K-9 Duties	NURSE CALL-IN	NURSE STANDBY (Straight Time)	OTHER	SHIFT COMMANDER VACANCY	SHIFT VACANCY	SPECIAL ENFORCEMENT	SRT TRAINING	SRT Callout	TRAINING	TRAINING TRAVEL TIME (Straight Time)	TRANSPORTS	Total	
Administration																					
Court Services		3.50								1.00						18.32					22.82
Clerical										3.00											3.00
Detectives			9.75			6.42											3.00				19.17
Dispatch					34.25					24.67		50.00									108.92
Drug Unit			10.00			5.75															15.75
Jail	4.00				19.50					5.25		388.50				1.50	24.75				443.50
Jail Sgts												38.50									38.50
Nurse								4.00	18.00	4.75											26.75
Patrol	5.75		14.00	4.00	68.25	32.25		13.75		4.00		41.75	3.00	24.25	31.65	6.00	19.00				267.65
Patrol Sgts					3.00	2.75							1.00		1.50	9.83					18.08
Total	9.75	3.50	33.75	4.00	125.00	47.17		13.75	4.00	18.00	42.67		518.75	4.00	24.25	52.97	43.58	19.00			964.14