



REVISED
AGENDA
HEALTH AND HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
REGULAR MEETING
WEDNESDAY, FEBRUARY 15, 2017 – 3:00 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE/ADOPTION OF AGENDA

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

4. APPROVAL OF MINUTES

a. Health and Human Services Committee - Regular Meeting - Dec 21, 2016 3:00 PM

5. VETERANS SERVICES OFFICE

a. *Management/Financial/Informational Reports*

1. Veterans Services Report

6. PUBLIC HEALTH

a. *Action Items*

1. *Review/Approve Increase of Revenue Budget Amendment for the Medical College of Wisconsin Healthy Wisconsin Partnership Program Grant*

b. *Management/Financial/ Informational Reports*

1. Public Health Financials

7. AGING & DISABILITY RESOURCE CENTER (ADRC)

a. *Discussion Items:*

1. Introduction of Aging Services Manager - Kari Dombrowski

b. *Management/Financial/Informational Reports*

1. ADRC/Aging Financial Reports

8. HUMAN SERVICES

a. *Action Items:*

1. Review/Approve 2016 Carryover Request

b. *Discussion Items:*

1. Introduction of Community Services Manager - Heather Carlson

2. Presentation on the Children and Families Unit - Lead Social Worker Kim Quam

3. Update on Trauma Informed Care

c. *Management/Financial/Informational Reports*

1. Human Services Financials

9. LASATA CAMPUS

a. *Action Items:*

1. Review/Approve 2016 Carryover Request

b. Discussion Items:

1. Update on Phase 2 and Phase 3 of Lasata Heights Apartment Remodeling
2. Update on Lasata Care Center Renovation Project

c. Management/Financial/Informational Reports

1. Lasata Campus Reports
2. Lasata Campus Estimated Year End Financial Reports

10. NEXT MEETING DATE

March 15, 2017

11. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.



MINUTES
HEALTH AND HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
REGULAR MEETING
WEDNESDAY, DECEMBER 21, 2016 – 3:00 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Health & Human Services Committee & Human Services Board was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
K. Hertz	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Henrichs	Supervisor District 23	Present	
D. Clark	Supervisor District 5	Present	
J. Braverman	Supervisor District 24	Present	3:05 PM
Mary Jo Wirth	Board Member	Present	3:25 PM
Patricia Treffert	Board Member	Present	

Staff present: County Administrator Meaux, Human Services Director Drake, Veteran Services Officer Johnson, Lasata Campus Administrator Luedtke, Assistant Administrator Kohal (3:05pm), ADRC Director Pike (3:05pm) and County Clerk Winkelhorst.

2. PROPER NOTICE/ADOPTION OF AGENDA

Chairperson Hertz called the meeting to order at 3:00 PM. The meeting was properly noticed.

Motion made by Supervisor Clark, seconded by Supervisor Henrichs to adopt the agenda as presented. Motion carried. (5-0)

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Clerk Winkelhorst distributed the 2017 committee schedule.

Supervisor Clark shared positive comments from a constituent on the remodel at Lasata Care Center.

4. APPROVAL OF MINUTES

a. Health and Human Services Committee - Regular Meeting - Nov 16, 2016 3:00 PM

Motion to approve the November 16, 2016 minutes as submitted.

Minutes Acceptance: Minutes of Dec 21, 2016 3:00 PM (Approval of Minutes)

HEALTH AND HUMAN SERVICES COMMITTEE
RESULT: APPROVE [UNANIMOUS]
MOVER: T. Richart, Vice-Chairperson
SECONDER: D. Henrichs, Supervisor District 23
AYES: Hertz, Richart, Henrichs, Clark, Treffert
ABSENT: Braverman
EXCUSED: Wirth

5. VETERANS SERVICES OFFICE

a. *Management/Financial/Informational Reports*

1. Veterans Services Report

Update on monthly assistance the department provides.

3:05 PM Supervisor Braverman in attendance and Lasata Assistant Administrator Kohal and ADRC Director Pike joined the meeting.

6. PUBLIC HEALTH

a. *Discussion Item*

1. Report on INVEST Meeting

Mr. Meaux provided an overview of INVEST which is a local public health consortium with non -profit organizations that identify specific health priorities of the county.

b. *Management/Financial/ Informational Reports*

1. Public Health Report

There were no questions.

7. AGING & DISABILITY RESOURCE CENTER (ADRC)

a. *Discussion Item*

1. Report on ADRC Board Meeting that was held at Lasata Care Center

At the request of the ADRC Board, their meeting was held at the Lasata Care Center. Ms. Pike and Chairperson Hertz shared positive comments from the board regarding the remodel.

b. *Management/Financial/Informational Reports*

1. ADRC/Aging - Nov 2016 Financial Reports

Ms. Pike reported the home-delivered vehicle was out of service for the past two weeks and a U-Haul vehicle was rented during that time.

The Aging Services Manager replacement has been hired.

The Aging Services budget is slightly over on travel and training line item due to the difficulty in finding volunteers to deliver meals especially in the Port Washington area. Other agencies were used which then were paid mileage.

8. HUMAN SERVICES

a. *Discussion Item*

1. Update on Third Floor Reception Area Remodel and ADRC

Ms. Drake reported that the third floor reception staff has moved into their stations. After reviewing best practice and overall client satisfaction the ADRC reception staff will remain within the ADRC office.

The project is expected to be completed under budget.

b. Management/Financial/Informational Reports

1. Human Services - Nov 2016 Financial Report

3:25 PM Board Member M.Wirth in attendance.

Ms. Drake spoke to the article in the December Wisconsin Counties Association's publication which highlighted the impact of opiates on Child Welfare System.

Over the next few months staff from the different program areas in Human Services will present to the committee.

9. LASATA CAMPUS

a. Action Items:

1. Request for State Legislature to Increase Nursing Home Medicaid Funding

The Wisconsin Association of County Homes, Leading Age Wisconsin and the Wisconsin Health Care Association are asking all members and governing boards to send resolutions and contact their state representatives to request increased Medicaid funds in the next biennial state budget. Facilities across the State such as Lasata Care Center and Lasata Crossings are struggling to hire employees to meet the increased care demands of residents and tenants.

Motion to approve the resolution and recommend approval to the County Board. This will move forward to the County Board for final approval.

HEALTH AND HUMAN SERVICES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Richart, Vice-Chairperson
SECONDER:	D. Henrichs, Supervisor District 23
AYES:	Hertz, Richart, Henrichs, Clark, Braverman

b. Discussion Items:

1. Update on Lasata Shift Bonus

Mr. Luedtke reported that about half way through the two month holiday request period, there has been about seven pm shifts a day that people are working extra. Financially a little less than what Mr. Luedtke had expected. Mr. Luedtke reviewed staffing challenges.

c. Management/Financial/Informational Reports

1. Lasata Campus Monthly Dept Reports-Nov

There were no questions.

2. Lasata Campus November Financials

Punch list items will be finished this week on the last two apartments on the Lasata Heights remodel. It is expected that this project will come in under budget.

Minutes Acceptance: Minutes of Dec 21, 2016 3:00 PM (Approval of Minutes)

Lasata Care Center budget will come in under budget. There will be LED energy rebates of \$10,500.

\$575,000 supplemental payment from the State was received this week.

After review of the Lasata Campus budget, it is expected that overall there will be an estimated \$300,000-\$400,000 deficit.

10. NEXT MEETING DATE

Wednesday, January 18, 2017

11. ADJOURNMENT

Motion made by Supervisor Henrichs, seconded by Supervisor Braverman to adjourn. Motion carried. (7-0) Meeting adjourned at 4:03 PM.

Julianne B. Winkelhorst, County Clerk

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Veterans Service
DIRECTOR: Kevin Johnson
PREPARER: Kevin Johnson

Agenda Summary Veterans Services Report

ATTACHMENTS:

- Veterans Financials January 2017 (PDF)

Ozaukee County Committee Report
General Fund Veterans Services
 For the One Month Ending Tuesday, January 31, 2017
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	\$5,387	\$5,387	\$19,000	\$13,613	28.35%
Public Charges for Services	\$200	\$200	\$1,350	\$1,150	14.81%
Interest Revenue	\$4	\$4	\$50	\$46	8.00%
Other Revenue	\$200	\$200	-	(\$200)	0.00%
Total Revenues	\$5,791	\$5,791	\$20,400	\$14,609	28.39%
Expenditures					
Salaries	\$6,071	\$6,071	\$100,685	\$94,614	6.03%
Fringe Benefits	\$2,385	\$2,385	\$33,447	\$31,062	7.13%
Travel/Training	\$1,051	\$1,051	\$15,750	\$14,699	6.67%
Supplies	-	-	\$600	\$600	0.00%
Purchased Services	\$17	\$17	\$5,450	\$5,433	0.31%
Interdepartment Charges	\$990	\$990	\$7,375	\$6,385	13.42%
Grants	-	-	\$5,000	\$5,000	0.00%
Other Expenses	-	-	\$7,000	\$7,000	0.00%
Total Operating Expenditures	\$10,514	\$10,514	\$175,307	\$164,793	6.00%
Capital Outlay					
Total Expenditures	\$10,514	\$10,514	\$175,307	\$164,793	6.00%
Net Increase (Decrease)	(\$4,723)	(\$4,723)	(\$154,907)	(\$150,184)	3.05%

Equity:

Attachment: Veterans Financials January 2017 (4027 : Veterans Services Report)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Public Health
DIRECTOR: Kirsten Johnson
PREPARER: Julie Winkelhorst

Agenda Summary Review/Approve Increase of Revenue Budget Amendment for the Medical College of Wisconsin Healthy Wisconsin Partnership Program Grant

BACKGROUND INFORMATION: The Healthy Wisconsin Partnership Program (HWPP) through the Medical College of Wisconsin (MCW) offers grants to organizations working to improve health in their communities. The Washington Ozaukee Public Health Department has been awarded a \$10,000 grant to conduct a gap analysis of mental health supports and services available in both Washington and Ozaukee Counties. This gap analysis is a piece of a much larger initiative, Cultivate, which is a model to develop and sustain mental health friendly communities. The Cultivate initiative is part of both the INVEST and Well Washington County health coalitions. Cultivate will be piloted in Port Washington/Saukville and West Bend in 2017-2018. The gap analysis will be conducted in collaboration with University of Wisconsin, Milwaukee nursing students and a Medical College of Wisconsin graduate student.

ANALYSIS: The gap analysis will inform the larger Cultivate model project and help guide implementation and programming to ensure we focus on what our communities need. In addition, the gap analysis is being conducted in partnership with other organizations which provides leadership and learning opportunities for our staff. The \$10,000 is being spent on mileage, meetings, an evaluation consultant to analyze the collected data and development of the final gap analysis product to share with each municipality in both counties.

FISCAL IMPACT: \$10,000

Balance Current Year: \$10,000 Next Year's Estimated Cost: \$0

FUNDING SOURCE:

County Levy: \$0 Non-County Levy: \$10,000

Indicate source: Medical College of Wisconsin, Healthy Wisconsin Partnership Program

RECOMMENDED MOTION: Approve the increase of revenue budget amendment for the Medical College of Wisconsin Healthy Wisconsin Partnership Program grant.

ATTACHMENTS:

- BA Public Health Increase of Revenue (PDF)



Budget Amendment Request Committee Approval Form

TO: Finance Committee
FROM: Public Health
Department Name

Date of Request: 2/13/2017

Period Transfer Recorded: _____
 Resolution No: _____
Type of Budget Amendment (check one)
 Fund Transfer: _____
 Increase of Revenue: **X**
 Year-end Carryover: _____

Debit / Expense			Credit / Revenue		
Acct #	204-2-15-52002-000	\$ 4,000	A/C #	204-2-15-49104-000	\$ 10,000
		-			-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Grants - Mileage		Cost Ctr & A/C Desc	Grants - Medical College of WI AHW	
Acct #	204-2-15-25200-000	\$ 2,000	A/C #		\$ -
		-			-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Grants - Conference & Meetings		Cost Ctr & A/C Desc		
Acct #	204-2-15-53120-000	\$ 2,000	A/C #		\$ -
		-			-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Grants - Supplies		Cost Ctr & A/C Desc		
Acct #	204-2-15-54107-000	\$ 1,000	A/C #		\$ -
		-			-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Grants - Consultants		Cost Ctr & A/C Desc		
Acct #	204-2-15-54505-000	\$ 1,000	A/C #		\$ -
		-			-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Grants - Outside Printing		Cost Ctr & A/C Desc		
Total Debits:			Total Credits:		
10,000			10,000		

Reason for Request (Be Specific). Also fill out Support Document for County Board.
 The Washington Ozaukee Public Health Department was awarded a \$10,000 grant to do a gap analysis of mental health services and support systems available in both counties. The gap analysis is being used to develop a much larger mental health initiative as part of our community health coalitions. The funds will be used to offset costs incurred through the gap analysis which include an evaluation consultant, meeting costs, materials, mileage, and development of the final gap analysis product which will be shared with every municipality in both counties.

 Department Head Signature

Signatures of Oversight Committee Members

Karl Hertz

 TYPE IN Oversight Committee Chairperson's Name

Signatures of Finance Committee Members

Date Amended: _____ Date of Meeting _____
 Budget Amended By: _____ Date of Meeting _____

Attachment: BA Public Health Increase of Revenue (4056 : budget amendment PH)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Public Health
DIRECTOR: Kirsten Johnson
PREPARER: Julie Winkelhorst

Agenda Summary Public Health Financials

ATTACHMENTS:

- PH Financials January 2017 (PDF)

Ozaukee County Committee Report
Special Revenue Fund Public Health
 For the One Month Ending Tuesday, January 31, 2017
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$543,639	\$543,639	\$543,639	-	100.00%
Intergovernmental Revenues	-	-	\$686,215	\$686,215	0.00%
Public Charges for Services	\$1,606	\$1,606	\$66,500	\$64,894	2.42%
Intergovernmental Charges	-	-	\$955,153	\$955,153	0.00%
Interdepartmental Charges	\$1,423	\$1,423	\$17,071	\$15,648	8.34%
Licenses & Permits	\$3,068	\$3,068	\$192,400	\$189,332	1.59%
Other Revenue	\$51,599	\$51,599	\$15,000	(\$36,599)	343.99%
Total Revenues	\$601,335	\$601,335	\$2,475,978	\$1,874,643	24.29%
Expenditures					
Salaries	\$82,650	\$82,650	\$1,516,704	\$1,434,054	5.45%
Fringe Benefits	\$29,391	\$29,391	\$549,192	\$519,801	5.35%
Travel/Training	\$543	\$543	\$62,350	\$61,807	0.87%
Supplies	\$16,491	\$16,491	\$111,594	\$95,103	14.78%
Purchased Services	\$291	\$291	\$50,000	\$49,709	0.58%
Interdepartment Charges	\$136	\$136	\$134,800	\$134,664	0.10%
Other Expenses	-	-	\$101,337	\$101,337	0.00%
Total Operating Expenditures	\$129,502	\$129,502	\$2,525,977	\$2,396,475	5.13%
Capital Outlay					
Total Expenditures	\$129,502	\$129,502	\$2,525,977	\$2,396,475	5.13%
Other Finance (Sources)	(\$50,000)	(\$50,000)	(\$50,000)	-	100.00%
Other Finance Uses	\$50,000	\$50,000	-	(\$50,000)	0.00%
Net Other Financing Sources/Uses	-	-	(\$50,000)	(\$50,000)	0.00%
Net Increase (Decrease)	\$471,833	\$471,833	\$1	(\$471,832)	0.00%

Equity:

Attachment: PH Financials January 2017 (4033 : ph report)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Human Services
DIRECTOR: Liza Drake
PREPARER: Brad Mueller

Agenda Summary ADRC/Aging Financial Reports

ATTACHMENTS:

- ADRCCommRptJan17 (PDF)
- AgingCommRptJan17 (PDF)

Ozaukee County Committee Report
Special Revenue Fund ADRC
 For the One Month Ending Tuesday, January 31, 2017
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	-	\$960,010	\$960,010	0.00%
Other Revenue	-	-	\$25,000	\$25,000	0.00%
Total Revenues	-	-	\$985,010	\$985,010	0.00%
Expenditures					
Salaries	\$32,011	\$32,011	\$557,680	\$525,669	5.74%
Fringe Benefits	\$15,772	\$15,772	\$223,531	\$207,759	7.06%
Travel/Training	\$920	\$920	\$22,800	\$21,880	4.04%
Supplies	\$1,050	\$1,050	\$10,550	\$9,500	9.95%
Purchased Services	\$7,213	\$7,213	\$57,680	\$50,467	12.51%
Interdepartment Charges	\$378	\$378	\$110,310	\$109,932	0.34%
Other Expenses	\$242	\$242	\$2,459	\$2,217	9.84%
Total Operating Expenditures	\$57,586	\$57,586	\$985,010	\$927,424	5.85%
Capital Outlay					
Total Expenditures	\$57,586	\$57,586	\$985,010	\$927,424	5.85%
Net Increase (Decrease)	(\$57,586)	(\$57,586)	-	\$57,586	0.00%

Equity:

Attachment: ADRCCommRptJan17 (4026 : ADRC/Aging Financial Reports - Jan 2017)

Ozaukee County Committee Report
Special Revenue Fund Aging Services
 For the One Month Ending Tuesday, January 31, 2017
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$74,000	\$74,000	\$74,000	-	100.00%
Intergovernmental Revenues	-	-	\$345,676	\$345,676	0.00%
Public Charges for Services	\$5,081	\$5,081	\$133,100	\$128,019	3.82%
Interdepartmental Charges	\$1,075	\$1,075	\$18,000	\$16,925	5.97%
Other Revenue	\$570	\$570	\$2,000	\$1,430	28.50%
Total Revenues	\$80,726	\$80,726	\$572,776	\$492,050	14.09%
Expenditures					
Salaries	\$15,735	\$15,735	\$231,175	\$215,440	6.81%
Fringe Benefits	\$3,341	\$3,341	\$54,409	\$51,068	6.14%
Travel/Training	\$45	\$45	\$4,550	\$4,505	0.99%
Supplies	\$238	\$238	\$1,395	\$1,157	17.06%
Purchased Services	\$9,824	\$9,824	\$272,320	\$262,496	3.61%
Interdepartment Charges	\$8,047	\$8,047	\$28,461	\$20,414	28.27%
Other Expenses	\$2	\$2	\$5,467	\$5,465	0.04%
Total Operating Expenditures	\$37,232	\$37,232	\$597,777	\$560,545	6.23%
Capital Outlay					
Total Expenditures	\$37,232	\$37,232	\$597,777	\$560,545	6.23%
Other Finance (Sources)	(\$25,000)	(\$25,000)	(\$25,000)	-	100.00%
Other Finance Uses	\$25,000	\$25,000	-	(\$25,000)	0.00%
Net Other Financing Sources/Uses	-	-	(\$25,000)	(\$25,000)	0.00%
Net Increase (Decrease)	\$43,494	\$43,494	(\$1)	(\$43,495)	.00%

Equity:

Attachment: AgingCommRptJan17 (4026 : ADRC/Aging Financial Reports - Jan 2017)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Human Services
DIRECTOR: Liza Drake
PREPARER: Brad Mueller

Agenda Summary Review/Approve 2016 Carryover Request

BACKGROUND INFORMATION: Budget Amendment Request - Year-end Carryover

ANALYSIS: Request to carryover 2016 building improvement funds to cover the cost of additional department improvements on the 3rd and 4th floor of the Human Services Department in 2017.

FISCAL IMPACT:

Balance Current Year: \$36,173 Next Year's Estimated Cost: \$36,173

FUNDING SOURCE:

County Levy: Non-County Levy: \$36,173 Indicate source: Basic County Allocation

RECOMMENDED MOTION: Carryover unused building improvement funds from 2016 to 2017.

ATTACHMENTS:

- HS Carryover 2016 (PDF)



Budget Amendment Request Committee Approval Form

TO: Finance Committee
FROM: Human Services
Department Name

Period Transfer Recorded: _____

Resolution No: _____

Type of Budget Amendment (check one)

Fund Transfer:

Increase of Revenue:

Year-end Carryover: **X**

Date of Request: 2/13/2017

Debit / Expense			Credit / Revenue		
Acct #	202-1-01-62512-000	\$ 36,173	A/C #	202-1-01-74500-000	\$ 36,173
	<i>Pre-request Account's Budget</i> <i>Changed To</i>			<i>Pre-request Account's Budget</i> <i>Changed To</i>	
Cost Ctr & A/C Desc	Building Improvements		Cost Ctr & A/C Desc	Carryover Applied	
Acct #	\$		A/C #	\$	
	<i>Pre-request Account's Budget</i> <i>Changed To</i>			<i>Pre-request Account's Budget</i> <i>Changed To</i>	
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Acct #	\$		A/C #	\$	
	<i>Pre-request Account's Budget</i> <i>Changed To</i>			<i>Pre-request Account's Budget</i> <i>Changed To</i>	
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Acct #	\$		A/C #	\$	
	<i>Pre-request Account's Budget</i> <i>Changed To</i>			<i>Pre-request Account's Budget</i> <i>Changed To</i>	
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Acct #	\$		A/C #	\$	
	<i>Pre-request Account's Budget</i> <i>Changed To</i>			<i>Pre-request Account's Budget</i> <i>Changed To</i>	
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Total Debits:			Total Credits:		
36,173			36,173		

Reason for Request (Be Specific). Also fill out Support Document for County Board.
 Request to carryover 2016 building improvement funds to cover the cost of additional department improvements on the 3rd and 4th floor of the Human Services Department in 2017.

 Department Head Signature

Signatures of Oversight Committee Members

Karl Hertz

 TYPE IN Oversight Committee Chairperson's Name

Signatures of Finance Committee Members

Date Amended: _____
Date

Budget Amended By: _____
Date of Meeting

Attachment: HS Carryover 2016 (4015 : Year-end Carryover Request)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Human Services
DIRECTOR: Liza Drake
PREPARER: Brad Mueller

Agenda Summary Human Services Financials

ATTACHMENTS:

- HSCommRptJan2017 (PDF)

Ozaukee County Committee Report
Special Revenue Fund Human Services
 For the One Month Ending Tuesday, January 31, 2017
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$4,420,191	\$4,420,191	\$4,420,191	-	100.00%
Intergovernmental Revenues	-	-	\$5,577,138	\$5,577,138	0.00%
Public Charges for Services	\$51,765	\$51,765	\$1,390,029	\$1,338,264	3.72%
Other Revenue	\$2,504	\$2,504	\$177,155	\$174,651	1.41%
Total Revenues	\$4,474,460	\$4,474,460	\$11,564,513	\$7,090,053	38.69%
Expenditures					
Salaries	\$249,470	\$249,470	\$4,461,501	\$4,212,031	5.59%
Fringe Benefits	\$99,785	\$99,785	\$1,522,324	\$1,422,539	6.55%
Travel/Training	\$7,566	\$7,566	\$149,307	\$141,741	5.07%
Supplies	\$3,758	\$3,758	\$97,718	\$93,960	3.85%
Purchased Services	\$23,077	\$23,077	\$4,309,038	\$4,285,961	0.54%
Interdepartment Charges	\$5,907	\$5,907	\$352,786	\$346,879	1.67%
Grants	\$6,496	\$6,496	\$71,233	\$64,737	9.12%
Other Expenses	\$578,966	\$578,966	\$700,605	\$121,639	82.64%
Total Operating Expenditures	\$975,025	\$975,025	\$11,664,512	\$10,689,487	8.36%
Capital Outlay					
Total Expenditures	\$975,025	\$975,025	\$11,664,512	\$10,689,487	8.36%
Other Finance (Sources)	(\$100,000)	(\$100,000)	(\$100,000)	-	100.00%
Other Finance Uses	\$100,000	\$100,000	-	(\$100,000)	0.00%
Net Other Financing Sources/Uses	-	-	(\$100,000)	(\$100,000)	0.00%
Net Increase (Decrease)	\$3,499,435	\$3,499,435	\$1	(\$3,499,434)	00.00%

Equity:

Attachment: HSCommRptJan2017 (4025 : HS Financial Report - Jan 2017)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Lasata Campus
DIRECTOR: Ralph Luedtke
PREPARER: Ralph Luedtke

Agenda Summary Review/Approve 2016 Carryover Request

BACKGROUND INFORMATION: Each fiscal year-end any unused fund requesting to be used in the next year must be approved for transfer by the department oversight committee.

ANALYSIS: All three Lasata facilities had capital outlay projects that were not completed in fiscal 2016. All three facilities individually had total capital outlay expenditures under budget so there are current budgeted funds available to transfer. Lasata Care Center also has renovation project funds available to be carried over for project completion.

FISCAL IMPACT: Lasata Care Center \$31,000 Capital Outlay and \$474,000 renovation funds. Lasata Crossings \$37,000 Capital Outlay. Lasata Heights \$33,000 capital Outlay and \$120,000 apartment remodeling phase 2.

Balance Current Year: As above Next Year's Estimated Cost: As above

FUNDING SOURCE: 2016 Capital Outlay

RECOMMENDED MOTION: Recommend to carryover budgeted 2016 capital outlay funds to 2017 for completion of all projects.

ATTACHMENTS:

- 2016 to 2017 carryover Care Center (PDF)
- 2016 to 2017 carryover Crossings (PDF)
- 2016 to 2017 carryover Heights (PDF)



Budget Amendment Request Committee Approval Form

TO: **Finance Committee**
FROM: **Lasata Care Center**
Department Name

Date of Request: **2/7/2017**

Period Transfer Recorded: _____

Resolution No: _____

Type of Budget Amendment (check one)

Fund Transfer: _____

Increase of Revenue: _____

Year-end Carryover: **XXX**

Debit / Expense	
Acct #	501-5-02-61215-000
	\$ 31,000
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	Lasata Care Center Capital Outlay

Credit / Revenue	
A/C #	501-5-02-74500-000
	\$ 31,000
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	Year -End Carryover Funds

Acct #	501-5-04-62512-000
	\$ 474,000
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	Lasata Care Center Bond Building Improvements

A/C #	501-5-04-74500-000
	\$ 474,000
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	Year -End Carryover Funds

Acct #	\$ -
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

A/C #	\$ -
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

Acct #	\$ -
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

A/C #	\$ -
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

Acct #	\$ -
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

A/C #	\$ -
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

Total Debits: 505,000 Total Credits: 505,000

Reason for Request (Be Specific). Also fill out Support Document for County Board.
\$31,000 is for our dishwasher replacement project, this project was advertised for bid in December of 2016 and will be completed in March of 2017. This project was started later in the year and has not been completed. There was a total of \$255,000 budgeted for 2016 Capital Outlay and \$213,100 was spent leaving \$41,900 available. We are requesting to carryover \$31,000 into 2017.
\$474,000 is for final completion of the \$10 million renovation project. The last phase was completed in November of 2016 and all residents are moved in but final invoices, close-outs and punch lists are still pending so final retainage funds are still due. Estimated costs for total completion are \$9,905,500.

Department Head Signature

Karl Hertz
TYPE IN Oversight Committee Chairperson's Name

Signatures of Oversight Committee Members

Signatures of Finance Committee Members

Date Amended: _____
Date of Meeting

Budget Amended By: _____
Date of Meeting

Attachment: 2016 to 2017 carryover Care Center (4028 : Lasata 2016 Fund Carryovers to 2017)



Budget Amendment Request Committee Approval Form

TO: Finance Committee
FROM: Lasata Crossings
Department Name

Date of Request: 2/7/2017

Period Transfer Recorded: _____

Resolution No: _____

Type of Budget Amendment (check one)

Fund Transfer: _____

Increase of Revenue: _____

Year-end Carryover: **XXX**

Debit / Expense			Credit / Revenue		
Acct #	504-5-02-62512-000	\$ 3,000	A/C #	504-5-02-74500-000	\$ 3,000
		/ -			/ -
	<i>Pre-request Account's Budget</i>			<i>Pre-request Account's Budget</i>	
		<i>Changed To</i>			<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Crossings Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	504-5-02-61212-000	\$ 9,000	A/C #	504-5-02-74500-000	\$ 9,000
		/ -			/ -
	<i>Pre-request Account's Budget</i>			<i>Pre-request Account's Budget</i>	
		<i>Changed To</i>			<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Crossings Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	504-5-02-62512-000	\$ 10,500	A/C #	504-5-02-74500-000	\$ 10,500
		/ -			/ -
	<i>Pre-request Account's Budget</i>			<i>Pre-request Account's Budget</i>	
		<i>Changed To</i>			<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Crossings Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	504-5-02-62512-000	\$ 14,500	A/C #	504-5-02-74500-000	\$ 14,500
		/ -			/ -
	<i>Pre-request Account's Budget</i>			<i>Pre-request Account's Budget</i>	
		<i>Changed To</i>			<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Crossings Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #		\$ -	A/C #		\$ -
		/ -			/ -
	<i>Pre-request Account's Budget</i>			<i>Pre-request Account's Budget</i>	
		<i>Changed To</i>			<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Total Debits:		37,000	Total Credits:		37,000

Reason for Request (Be Specific). Also fill out Support Document for County Board.
 The first three lines total \$22,500, this is for updating the boosters, repeaters and other equipment needed to correct the lack of cell phone coverage in the Lasata Crossings building, this project is being coordinated by the county technology dept. This project was started late in the year and has not been completed. Line 4, \$14,500 is for carpeting of the third floor main hallways, the product was ordered in November of 2016 but was not delivered and installed until February of 2017. There was a total of \$50,000 budgeted for 2016 Capital Outlay and only \$8,860 was spent leaving \$41,140 available. We are requesting to carryover \$37,000 into 2017 for projects that were not completed.

 Department Head Signature

Karl Hertz
 TYPE IN Oversight Committee Chairperson's Name

Signatures of Oversight Committee Members

Signatures of Finance Committee Members

 Date Amended:

 Budget Amended By:

Attachment: 2016 to 2017 carryover Crossings (4028 : Lasata 2016 Fund Carryovers to 2017)



Budget Amendment Request Committee Approval Form

TO: Finance Committee
FROM: Lasata Heights
Department Name

Date of Request: 2/7/2017

Period Transfer Recorded: _____

Resolution No: _____

Type of Budget Amendment (check one)

Fund Transfer: _____

Increase of Revenue: _____

Year-end Carryover: **XXX**

Debit / Expense			Credit / Revenue		
Acct #	502-5-02-61112-000	\$ 7,350	A/C #	502-5-02-74500-000	\$ 7,350
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Heights Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	502-5-02-61212-000	\$ 6,300	A/C #	502-5-02-74500-000	\$ 6,300
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Heights Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	502-5-02-62512-000	\$ 9,350	A/C #	502-5-02-74500-000	\$ 9,350
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Heights Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	502-5-02-63315-000	\$ 10,000	A/C #	502-5-02-74500-000	\$ 10,000
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Heights Capital Outlay		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Acct #	502-5-02-62512-000	\$ 120,000	A/C #	502-5-02-74500-000	\$ 120,000
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Lasata Heights Capital Outlay-Apt Renovations		Cost Ctr & A/C Desc	Year -End Carryover Funds	
Total Debits: 153,000			Total Credits: 153,000		

Reason for Request (Be Specific). Also fill out Support Document for County Board.

The first four lines total \$33,000, this is for updating boosters, repeaters and other equipment needed to correct the lack of cell phone coverage in the Lasata Heights building, this project is being coordinated by the county technology dept. This project was started late in the year and has not been completed. There was a total of \$50,000 budgeted for 2016 Capital Outlay and only \$13,300 was spent leaving \$36,700 available. We are requesting to carryover \$33,000 into 2017. Line 4, \$120,000 is for phase 2 of the apartment renovations, the project is nearing completion with final punch list items and hold-back retainage funds to be paid out yet. This project had a budget of \$950,000, so far \$828,500 has been spent leaving \$121,500 remaining. We are requesting to carryover \$120,000 to complete this project.

 Department Head Signature

Karl Hertz
 TYPE IN Oversight Committee Chairperson's Name

Signatures of Oversight Committee Members

Signatures of Finance Committee Members

 Date
 Amended:

 Date of Meeting
 Budget Amended By:

Attachment: 2016 to 2017 carryover Heights (4028 : Lasata 2016 Fund Carryovers to 2017)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Lasata Campus
DIRECTOR: Ralph Luedtke
PREPARER: Ralph Luedtke

Agenda Summary Update on Phase 2 and Phase 3 of Lasata Heights Apartment Remodeling

Phase 2 of Lasata Heights apartment remodeling is nearing completion. Upon completion 30 of the 60 apts will be remodeled and updated. These new apts are all occupied or have signed leases to be occupied shortly. Total costs are estimated at \$928,000, this is \$22,000 under budget.

Phase 3 for 2017 is \$500,000 budgeted to expand the dining room and fireside lounge so there is more space for the tenants to congregate. Phase 4 and 5 completion of the final 30 apts is planned for late 2019 into 2020. All project costs are to be covered by Lasata Heights retained earnings and surplus but due to the Lasata Care Center having a higher than anticipated loss in 2016 there has been discussion to possibly use Lasata Heights retained earning and surplus to cover the Lasata Care Center deficits. This may delay all future Lasata Heights projects indefinitely.

ATTACHMENTS:

- Heights Phase 2 & 3 Estimates 12 31 2016 (PDF)

Lasata Heights Apt Renovations
PHASE 2
2016

12/31/2016

	<u>STARTING</u> <u>BUDGET</u>	<u>ACTUAL PAID</u>	<u>BUDGET</u> <u>BALANCE</u>	<u>EST DUE TO PAY</u> <u>IN 2017</u>	<u>EST FINAL</u> <u>BUDGET</u> <u>BALANCE</u>
Architect-Engberg Anderson Architects	\$ 35,000	\$ 32,445	\$ (2,555)	\$ 2,500	\$ (55)
Cardinal Construction	\$ 793,000	\$ 696,320	\$ (96,680)	\$ 96,680	\$ -
Construction-Change Orders	\$ 47,000	\$ 44,090	\$ (2,910)	\$ -	\$ (2,910)
Tenant Moving/Storage Costs	\$ 15,000	\$ 7,122	\$ (7,878)	\$ -	\$ (7,878)
Appliances by owner	\$ 35,000	\$ 32,405	\$ (2,595)	\$ -	\$ (2,595)
Furniture by owner	\$ 15,000	\$ 12,375	\$ (2,625)	\$ -	\$ (2,625)
Misc Exp and Fees	\$ 10,000	\$ 3,791	\$ (6,209)	\$ 250	\$ (5,959)
TOTALS	\$ 950,000	\$ 828,548	\$ (121,452)	\$ 99,430	\$ (22,022)

Lasata Heights Dining Room/Fireside Lounge Expansion
PHASE 3
2017

12/31/2016

	<u>STARTING</u> <u>BUDGET</u>	<u>ACTUAL PAID</u>	<u>BUDGET</u> <u>BALANCE</u>	<u>EST DUE TO PAY</u> <u>IN 2017</u>	<u>EST FINAL</u> <u>BUDGET</u> <u>BALANCE</u>
Architect-Engberg Anderson Architects	\$ 70,000				
Cardinal Construction	\$ 377,500				
Construction-Change Orders	\$ 35,000				
Tenant Moving/Storage Costs	\$ -				
Appliances by owner	\$ -				
Furniture by owner	\$ 10,000				
Misc Exp and Fees	\$ 7,500				
TOTALS	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Attachment: Heights Phase 2 & 3 Estimates 12 31 2016 (4030 : Lasata Heights Apt remodeling Phase 2 and 3 Updates)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Lasata Campus
DIRECTOR: Ralph Luedtke
PREPARER: Ralph Luedtke

Agenda Summary Update on Lasata Care Center Renovation Project

The Lasata Care Center Renovation project is wrapping up. Estimated final costs will be \$9,905,500, this is \$94,500 under budget. Total completion is expected to be done by March of 2017.

ATTACHMENTS:

- Renovation Final Estimates for HHS (PDF)

SUMMARY OF LASATA CARE CENTER RENOVATION PROJECT

Acct 501-5-04-62512-000

12/31/2016

PROJECT SECTION	ORIGINAL BUDGET	ACTUAL PAID	EST DUE 2017	ESTIMATED FINAL COSTS	EST FINAL BUDGET BALANCE
Architectural/Horty-Elving	\$ 711,799	\$ 701,280	\$ 550	\$ 701,830	\$ (9,969)
Const Mgmt & Gen Conditions/CMG, Inc	\$ 1,016,952	\$ 901,537	\$ 35,000	\$ 936,537	\$ (80,415)
TOTAL ARCH/CONST MGMT	\$ 1,728,751	\$ 1,602,817	\$ 35,550	\$ 1,638,367	\$ (90,384)
TOTAL FURNITURE/FIXTURES/EQUIPMENT	\$ 682,832	\$ 699,977	\$ 9,500	\$ 709,477	\$ 26,645
Construction Costs	\$ 6,846,089	\$ 6,491,858	\$ 335,000	\$ 6,826,858	\$ (19,231)
Change Orders	\$ 592,328	\$ 602,129	\$ -	\$ 602,129	\$ 9,801
Contingency (by Lasata)	\$ 150,000	\$ 128,755	\$ -	\$ 128,755	\$ (21,245)
TOTAL CONSTRUCTION COSTS	\$ 7,588,417	\$ 7,222,742	\$ 335,000	\$ 7,557,742	\$ (30,675)
TOTAL PROJECT COSTS	\$ 10,000,000	\$ 9,525,536	\$ 380,050	\$ 9,905,586	\$ (94,414)
Energy Credits and Rebates 2016	\$ (25,000)	\$ (35,657)	\$ -	\$ (35,657)	\$ (10,657)
Interest Revenue on Bond 2014	\$ (25,000)	\$ (25,955)	\$ -	\$ (25,955)	\$ (955)
Interest Revenue on Bond 2015	\$ (25,000)	\$ (69,470)	\$ -	\$ (69,470)	\$ (44,470)
Interest Revenue on Bond 2016	\$ -	\$ (23,461)	\$ -	\$ (23,461)	\$ (23,461)
Estimated Interest Revenue on Bond 2017	\$ -	\$ -	\$ (500)	\$ (500)	\$ (500)
Total Credits, Rebates and Interest	\$ (75,000)	\$ (154,543)	\$ (500)	\$ (155,043)	\$ (80,043)
NET PROJECT LIABILITY					\$ (174,457)

TOTAL BOND	\$ 10,000,000
2014/2015 Expenses/Phase 1	\$ 3,606,869
2016 Expenses/Phase 2	\$ 2,162,548
2016 Expenses/Phase3	\$ 2,476,409
2016 expenses/Phase 4 pending	\$ 1,279,710
2017 Expenses to Completion	\$ 380,050
ESTIMATED TOTAL PROJECT	\$ 9,905,586
ESTIMATED BOND PROCEEDS REMAINING	\$ 94,414

Attachment: Renovation Final Estimates for HHS (4029 : Lasata renovation updates)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Lasata Campus
DIRECTOR: Ralph Luedtke
PREPARER: Ralph Luedtke

Agenda Summary Lasata Campus Reports

ATTACHMENTS:

- LCC Jan 17 (PDF)
- LX Jan 17 (PDF)
- LH Jan 17 (PDF)

LASATA CARE CENTER MONTHLY REPORT**January, 2017****Ralph G. Luedtke, Administrator**

- Average daily census was 126/day (130 budgeted)
- Private Pay was 37/day or 29%, budget is 27%
- Medicare/Managed Care census was 19/day or 16%, budget is 12%
- Medicaid/Family Care census was 70/day or 55%, budget is 61%

- The latest CMS 5-Star ratings as of February show Lasata rated overall as a 4-Star facility. Nationally 21% of facilities are 5-Star, 23% are 4-Star, 20% are 3-Star, 20% are 2-Star and 16% are 1-Star. Of the 12 facilities in our service region 17% are 5-Star, 17% are 4-Star, 25% are 3-Star, 25% are 2-Star and 17% are 1-Star. Comparing data from the previous 6 months shows ratings for surveys are trending downward with more facilities receiving 1 and 2 star surveys. In October of 2016, 5 of the 12 area facilities had 1 or 2-Star survey and in February of 2017, 9 of the 12 area facilities had 1 or 2-Star surveys.

- 2016 financial reports are not finalized but estimates for Lasata are net revenues \$1.2 million below budget and net expenses \$124,000. Estimated Operational Loss for Lasata Care Center of \$1.37 million. Operational Surplus for Lasata Crossings of \$95,000 and Operational Surplus for Lasata Heights of \$219,000. Net Campus Operational Loss of \$1.06 million. Budgeted Operational Surplus was \$157,000.

- Renovation close-out paperwork, punch list completion, and final retainage payments should be completed by the end of March. The project is expected to be completed approximately \$94,000 under budget.

Lasata Crossings Monthly Report
January 2017
Submitted by: Kristen Sonnenberg

As of the end of January the census is 64 (59 assisted living plus 5 extra person assisted living). 56 of these Tenants are private pay, 7 of the Tenants are on Family Care, and 1 Tenant is on the IRIS program.

Admissions/Discharges in January:

- There were 2 admissions in the month of January, one Tenant moved in from the Height and one Tenant moved from Sarah Chudnow assisted living
- One Tenant will be discharging to LCC in February
- There is 1 admission planned for the month of February

Waiting List:

There are currently 13 people on the waiting list for Family Care apartments, 1 of which is a Tenant of Lasata Crossings that is currently enrolled in Family Care and is in a 1 bedroom and will be moving to a vacant studio apartment when one is available, (for a total of 7 Tenants on Family Care at Lasata Crossings). There are also two private pay Tenants from the Crossings that have been added to the waiting list, as family has stated they will be enrolling in Family Care in the next several months.

We currently have 22 people on our waiting list for 1 and 2 bedroom apartments, 9 of which are on the inactive list.

Misc:

- The Optum Assisted Living Program began in January 2016- 24 Tenants are anticipated to be enrolled by February 1st.
- **Tours:** There were 15 tours given in the month of January.

LASATA HEIGHTS MONTHLY REPORT**January, 2017****Beth Carstens, Housing Manager**TEMPORARY TRANSFERS: 2 to LCCPERMANENT DISCHARGES: 1 to Lasata CrossingsNEW ADMISSIONS: 3INQUIRIES OF INTEREST: 24TOURS: 7Open Apts. for Feb. : 4 (3 rented for March)

The newly renovated apartments will all be occupied by 3/1. When calling seniors from the wait list to fill the apartments, three came off the wait list as they moved elsewhere stating they couldn't wait any longer. Their preference was the Lasata Campus, however the need for an apartment was more urgent and the new developments in the area had immediate openings. Tenants that were called that an apartment was ready for occupancy were thrilled the apartment offered was a remodeled apartment. Our challenge going forward will be to rent the apartments that aren't remodeled. When seniors/families come for a tour they are saying they only want a remodeled apartment. Since that is not something we can guarantee, some seniors are opting to go to the newly built senior apartments in the community.

Concordia Occupational Therapy students organized and had a poster health fair for seniors of the Heights and Crossings. They had informational booths on topics of interest to our seniors and the fair was well attended. Professor Neduski OTR stated she was so impressed with our facility and the seniors' willingness to interact with the students. The seniors all said they enjoyed the interaction and the information given was beneficial. It was discussed that next year we could open the event up to the seniors in the community that wanted to attend.

We continue to have challenges with the Time Warner Cable digital boxes for the tenant's TV's. Average number of reported concerns that their TV is not working is four per week and the average time it takes to contact TWC and get the problem solved is 30-35 minutes. This takes considerable staff time each week. Since this is independent living, tenants were given the phone #'s to contact TWC and most do, however some with visual impairments or those uncomfortable with technology need assist with the calls.

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 15, 2017
DEPARTMENT: Lasata Campus
DIRECTOR: Ralph Luedtke
PREPARER: Ralph Luedtke

Agenda Summary Lasata Campus Estimated Year End Financial Reports

ATTACHMENTS:

- Lasata Campus Financial Summary 12 2016 (PDF)

2016 ESTIMATED YEAR END

	<u>LASATA CARE CENTER:</u>			<u>LASATA CROSSINGS</u>			<u>LASATA HEIGHTS</u>			<u>CAMPUS</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Revenues	\$13,145,925	\$11,900,516	\$ (1,245,409)	\$ 2,764,182	\$ 2,871,863	\$ 107,681	\$ 816,958	\$ 832,441	\$ 15,483	\$ 16,727,065	\$ 15,604,820	\$ (1,122,245)
Tax Levy	\$ 234,040	\$ 234,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 234,040	\$ 234,040	\$ -
Transfers in/(out)	\$ 620,457	\$ 620,457	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620,457	\$ 620,457	\$ -
Net Revenues	\$14,000,422	\$12,755,013	\$ (1,245,409)	\$ 2,764,182	\$ 2,871,863	\$ 107,681	\$ 816,958	\$ 832,441	\$ 15,483	\$ 17,581,562	\$ 16,459,317	\$ (1,122,245)
Expenses	\$14,000,422	\$14,124,944	\$ 124,522	\$ 2,143,725	\$ 2,155,951	\$ 12,226	\$ 659,565	\$ 613,403	\$ (46,162)	\$ 16,803,712	\$ 16,894,298	\$ 90,586
Transfers in/(out)	\$ -	\$ -	\$ -	\$ 620,457	\$ 620,457	\$ -	\$ -	\$ -	\$ -	\$ 620,457	\$ 620,457	\$ -
Net Expenses	\$14,000,422	\$14,124,944	\$ 124,522	\$ 2,764,182	\$ 2,776,408	\$ 12,226	\$ 659,565	\$ 613,403	\$ (46,162)	\$ 17,424,169	\$ 17,514,755	\$ 90,586
Net Operations	\$ -	\$ (1,369,931)	\$ (1,369,931)	\$ -	\$ 95,455	\$ 95,455	\$ 157,393	\$ 219,038	\$ 61,645	\$ 157,393	\$ (1,055,438)	\$ (1,212,831)
Depreciation	\$ 386,000	\$ 635,242	\$ 249,242	\$ 387,500	\$ 685,856	\$ 298,356	\$ 191,500	\$ 166,753	\$ (24,747)	\$ 965,000	\$ 1,487,851	\$ 522,851
Debt Principal	\$ 420,000	\$ 420,000	\$ -	\$ 505,000	\$ 505,000	\$ -	\$ -	\$ -	\$ -	\$ 925,000	\$ 925,000	\$ -
Capital Outlay	\$ 255,000	\$ 213,114	\$ (41,886)	\$ 50,000	\$ 8,860	\$ (41,140)	\$1,000,000	\$ 841,864	\$ (158,136)	\$ 1,305,000	\$ 1,063,838	\$ (241,162)
Net Cash Flow	\$ (289,000)	\$ (1,367,803)	\$ (1,078,803)	\$ (167,500)	\$ 267,451	\$ 434,951	\$ (651,107)	\$ (456,073)	\$ 195,034	\$ (1,107,607)	\$ (1,556,425)	\$ (448,818)