



AGENDA  
NATURAL RESOURCES COMMITTEE  
REGULAR MEETING  
**THURSDAY, FEBRUARY 2, 2017 – 8:30 AM**  
ADMINISTRATION CENTER - ROOM A-200  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

Roll Call

**2. PROPER NOTICE/ADOPTION OF AGENDA**

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

**4. APPROVAL OF MINUTES**

- a. Natural Resources Committee - Special Meeting - Jan 4, 2017 8:30 AM
- b. Natural Resources Committee - Regular Meeting - Jan 5, 2017 8:30 AM

**5. UNIVERSITY EXTENSION OFFICE**

*a. Management/Financial/Informational Reports*

- 1. UW-Extension Written & Financial Reports

**6. REGISTER OF DEEDS/LAND INFORMATION**

*a. Management/Financial/Informational Reports*

- 1. Register of Deeds Reports

**7. LAND AND WATER MANAGEMENT DEPARTMENT**

*a. Action Items:*

- 1. Review/Approve 2017 Wisconsin Clean Sweep Grant Contract & Associated County Clean Sweep Program
- 2. Review/Approve 2016 Year End Increase of Revenue Budget Amendments\*

*b. Management/Financial/Informational Reports*

- 1. USDA Natural Resources Conservation Service Update - Michael Patin, USDA District Conservationist\*
- 2. Soil Health Workshop, February 10th, Featuring Ray Archuleta, Nationally Renowned USDA NRCS Soil Expert\*
- 3. Wisconsin Land & Water Conservation Association Conference, March 15-17\*
- 4. Land and Water Management Reports\*

**8. PLANNING AND PARKS DEPARTMENT**

*a. Action Items:*

- 1. Review / Approve Minor Land Division - Samann Family Trust (Ingrid R. Ziegelbauer et. al. c/o Bruno Samann), owners, and Michael Samann applicant(s) and agent(s), 11606 North Oriole Lane, Mequon, WI 53092 and 6256 Mohawk Road, Campbellsport, WI 53010 respectively, are requesting land division approval for the Lakeshore Prairie minor land division by Preliminary Town Plat in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property, 678 Falls Road, Town of Grafton, Ozaukee County, Wisconsin, a division of part of the Northeast ¼ and the Southeast ¼ of the Southwest ¼ of Section 21, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-021-09-002.00. Total Acreage: approximately 40.56 acres.

2. Review / Approve Preliminary Plat / Land Division - Marko Musich and Jane Hamilton, owners, and Hillcrest Builders and Construction, Inc. and Kapur and Associates, Inc. applicant(s) and agent(s), 308 N. Port Washington Road, Grafton, WI 53024-9767 and P.O. Box 28, Glenbeulah, WI 53023 and 7711 North Port Washington Road, Milwaukee, WI 53217 respectively, are requesting subdivision approval for the River Bend Estates subdivision by Preliminary Plat in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a "subdivision", a division of land for which approval of a plat is required under Chapter 236 of the Wisconsin Statutes. The Property, 1398 River Bend Road, Town of Grafton, Ozaukee County, Wisconsin, a division of part of the SW ¼ of the NE ¼ of Section 30, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-030-03-001.00 and 06-030-03-002.00. Total Acreage: approximately 20.226 acres.
3. Review / Approve Budget Amendment for Brookby Foundation Funding for Wetland Enhancement Activities and Lake Michigan Access at Virmond County Park and Clay Bluffs Cedar Gorge Nature Preserve
4. Review / Approve Grant Submittal for U.S. Fish and Wildlife Service - North American Wetlands Conservation Act Funding for Habitat Restoration Activities at Clay Bluffs Cedar Gorge Nature Preserve
5. Review / Approve Grant Submittal for National Fish and Wildlife Foundation Sustain Our Great Lakes Funding for Fish Passage Activities on Buser Creek
6. Review/Approve Resolution - Submittal and Acceptance of a Wisconsin Department of Natural Resources River Protection Management Grant to Support Fish Passage Activities on Buser Creek
7. Review / Approve Grant Submittal for Southeastern Wisconsin Invasive Species Consortium Funding for Invasive Species Management in Mee-Kwon County Park
8. Review / Approve Purchase of Equipment, Carpeting and Cabinetry for the Golf Course and Parks Divisions per Bids
9. Review / Approve 2016 Budget Carryovers and Increase in Revenues (Budget Amendment)

**b. Management/Financial/Informational Reports**

1. Planning & Parks Reports

**9. NEXT MEETING DATE**

March 2, 2017

**10. ADJOURNMENT**

\* FSA Representative Item

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.



MINUTES  
NATURAL RESOURCES COMMITTEE  
SPECIAL MEETING  
WEDNESDAY, JANUARY 4, 2017 – 8:30 AM  
ADMINISTRATION CENTER - ROOM A-200  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

**Draft Minutes Pending Committee Approval**

**1. CALL TO ORDER**

A special meeting of the Natural Resources Committee was held in room A-200 at the Administration Center prior to County Board.

Attendee Name	Title	Status	Arrived
J. Rothstein	Chairperson	Present	
D. Dohrwardt	Vice-Chairperson	Absent	
G. Stumpf	Supervisor District 11	Present	
R. Bauzenberger	Supervisor District 20	Excused	
T. Grabow	Supervisor District 9	Present	

Staff present: County Administrator Meaux, Planning & Parks Director Struck, Land & Water Management Director Holschbach and County Clerk Winkelhorst.

Others present: Jon Hochkammer, Wisconsin Counties Association and Jason Stringer, Wisconsin Energy Conservation Corporation.

**2. PROPER NOTICE/ADOPTION OF AGENDA**

Chairperson Rothstein called the meeting to order at 8:37 AM. The meeting was properly noticed.

Motion made by Supervisor Grabow, seconded by Supervisor Stumpf to adopt the agenda as presented. Motion carried. (3-0)

**3. PUBLIC COMMENT**

There was none.

**4. ACTION ITEMS**

- a. Review/Approve RES.16-42: The Establishment of Property Assessed Clean Energy (PACE) Financing for Ozaukee County

Mr. Struck noted the changes on the resolution: 1) adding the County Administrator as the person to recommend the appointment of the Ozaukee County representative to the PACE Commission; and 2) removal of the appointee's name as the appointment will occur through the normal committee appointment process.

8:40 AM Supervisor Richart joined the meeting.

Southeastern Wisconsin Regional Planning Commission and Corporation Counsel have reviewed the resolution and the ordinance.

In response to a question on the foreclosure process, Mr. Struck indicated Corporation Counsel did review the ordinance and slightly amended the foreclosure process language

Minutes Acceptance: Minutes of Jan 4, 2017 8:30 AM (Approval of Minutes)

per Counsel's concerns raised at the last meeting. In addition, statutory language was added regarding the property if it were a "brownfield" site. Mr. Meaux briefly explained the *in rem* process that is used for foreclosures by the county.

Motion to recommend to the County Board approval of the resolution establishing PACE financing. This will move forward to the County Board for final approval.

**NATURAL RESOURCES COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** G. Stumpf, Supervisor District 11

**SECONDER:** T. Grabow, Supervisor District 9

**AYES:** Rothstein, Stumpf, Grabow

**ABSENT:** Dohrwardt

**EXCUSED:** Bauzenberger

- b. Review/Approve ORD.16-6: Creating Chapter 16 of the Ozaukee County Code of Ordinances as it Pertains to Property Assessed Clean Energy (PACE) Financing

Motion to recommend to the County Board approval of the creation of Chapter 16 of the Ozaukee County Code of Ordinances pertaining to PACE financing. This will move forward to the County Board for final approval.

**NATURAL RESOURCES COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Grabow, Supervisor District 9

**SECONDER:** G. Stumpf, Supervisor District 11

**AYES:** Rothstein, Stumpf, Grabow

**ABSENT:** Dohrwardt

**EXCUSED:** Bauzenberger

**5. ADJOURNMENT**

Motion made by Supervisor Grabow, seconded by Supervisor Stumpf to adjourn. Motion carried. (3-0) Meeting adjourned at 8:46 AM.

*Julianne B. Winkelhorst, County Clerk*



MINUTES  
NATURAL RESOURCES COMMITTEE  
REGULAR MEETING  
THURSDAY, JANUARY 5, 2017 – 8:30 AM  
ADMINISTRATION CENTER - ROOM A-200  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

**Draft Minutes Pending Committee Approval**

**1. CALL TO ORDER**

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
J. Rothstein	Chairperson	Present	
D. Dohrwardt	Vice-Chairperson	Present	
G. Stumpf	Supervisor District 11	Present	
R. Bauzenberger	Supervisor District 20	Excused	
T. Grabow	Supervisor District 9	Present	
Mark Hilgendorf	FSA Representative	Present	

Staff present: County Administrator Meaux, Planning & Parks Director Struck, Land & Water Management Director Holschbach, UW Extension Director Butler, Agriculture Educator Plaster, Health Educator Kozicki and County Clerk Winkelhorst.

**2. PROPER NOTICE/ADOPTION OF AGENDA**

Chairperson Rothstein called the meeting to order at 8:33AM. The meeting was properly noticed.

Motion made by Supervisor Dohrwardt, seconded by Supervisor Grabow to adopt the agenda as presented. Motion carried. (5-0)

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

None.

**4. APPROVAL OF MINUTES**

a. Natural Resources Committee - Regular Meeting - Dec 8, 2016 8:30 AM

Motion to approve the December 8, 2016 minutes as submitted.

NATURAL RESOURCES COMMITTEE

**RESULT:** APPROVE [UNANIMOUS]

**MOVER:** G. Stumpf, Supervisor District 11

**SECONDER:** D. Dohrwardt, Vice-Chairperson

**AYES:** Rothstein, Dohrwardt, Stumpf, Grabow, Hilgendorf

**EXCUSED:** Bauzenberger

**5. UNIVERSITY EXTENSION OFFICE**

*a. Action Items*

1. Review/Approve Amended 2017 UW-Extension Employment Contract

Motion made by Supervisor Dohrwardt, seconded by Supervisor Grabow to approve

Minutes Acceptance: Minutes of Jan 5, 2017 8:30 AM (Approval of Minutes)

the employment contract for the UW Extension Director / 4-H Youth Development Educator as amended. Motion carried. (4-0)

**b. Management/Financial/Informational Reports**

**1. UW-Extension Written & Financial Reports**

Update on 4-H activities; UW Extension State reorganization and Master Gardeners receive a Beautification Award for a community service project done in Port Washington.

**6. REGISTER OF DEEDS/LAND INFORMATION**

**a. Management/Financial/Informational Reports**

**1. Register of Deeds Reports**

There were no questions.

**7. LAND AND WATER MANAGEMENT DEPARTMENT**

**a. Action Items:**

**1. Review/Approve DATCP Nutrient Management Farmer Education Grant and Associated Budget Amendment**

The grant will be utilized to provide educational workshops on the principles of soil testing and nutrient management planning. The total amount of the grant is \$2,500.

Motion to accept the grant and to approve the increase of revenue budget amendment. The budget amendment will move forward to the Finance Committee for further approval.

NATURAL RESOURCES COMMITTEE	
<b>RESULT:</b>	<b>APPROVED AND FORWARDED [UNANIMOUS] Next: 1/26/2017 8:30 AM</b>
<b>MOVER:</b>	D. Dohrwardt, Vice-Chairperson
<b>SECONDER:</b>	T. Grabow, Supervisor District 9
<b>AYES:</b>	Rothstein, Dohrwardt, Stumpf, Grabow
<b>EXCUSED:</b>	Bauzenberger

**2. Review/Approve Acceptance of Wisconsin Targeted Runoff Management Grant\***

The Targeted Runoff Management Grant funds will be utilized to cost-share the installation of a roof over the barnyard on the Donald Hamm farm in the Town of Saukville to prevent phosphorus from reaching the Milwaukee River. The total grant amount is \$150,000 and was included in the 2017 Budget.

Motion to approve acceptance of the grant.

Minutes Acceptance: Minutes of Jan 5, 2017 8:30 AM (Approval of Minutes)

## NATURAL RESOURCES COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** G. Stumpf, Supervisor District 11**SECONDER:** D. Dohrwardt, Vice-Chairperson**AYES:** Rothstein, Dohrwardt, Stumpf, Grabow, Hilgendorf**EXCUSED:** Bauzenberger

## 3. Review/Approve Acceptance of WI Urban Nonpoint Source Water Pollution Abatement &amp; Stormwater Management Grant Amendment\*

This is a collaborative effort with several communities in the Milwaukee River watershed. Ozaukee County is the grant coordinator. The grant is being extended an additional year due to the late release of the Milwaukee River Total Maximum Daily Load (TMDL). The grant extension is necessary to complete the project goals with the participating communities.

Motion to approve the acceptance of the WI Urban Nonpoint Source Water Pollution Abatement & Stormwater Management grant amendment.

## NATURAL RESOURCES COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** G. Stumpf, Supervisor District 11**SECONDER:** D. Dohrwardt, Vice-Chairperson**AYES:** Rothstein, Dohrwardt, Stumpf, Grabow, Hilgendorf**EXCUSED:** Bauzenberger**b. Management/Financial/Informational Reports**

## 1. USDA Natural Resources Conservation Service Update - Michael Patin, USDA District Conservationist\*

This item will be moved to the February meeting.

## 2. Arsenic Well Water Testing Program-Public Health Educator Amy Kozicki

Ms. Kozicki provided an update on the arsenic well water testing program that ran from March 31-September 27, 2016. There were over 893 tests through Water Diagnostics with 302 of those tests coming through the Public Health Department.

Ms. Kozicki explained the Arsenic Well Water Testing program planned for 2017 that will be coordinated through the Washington Ozaukee Public Health Department.

## 3. Management/Financial/Informational Reports\*

Mr. Holschbach provided information on a possible collaboration to develop a demonstration farm network in the Milwaukee River Watershed. Milwaukee River partnership has identified the need for an additional staff person to assist with cover crop demonstrations and the State Farmer Led Watershed Group. This position would be funded 50% through The Fund For Lake Michigan and would be working out of the UW Extension office in Washington County.

Mr. Holschbach reported that there will be shortfall in the sanitation revenue that was projected for 2016 Budget.

Update on the Hazardous Waste Program.

## 8. PLANNING AND PARKS DEPARTMENT

### a. Action Items:

1. Review / Approve Grant Submittal for National Fish and Wildlife Foundation Sustain Our Great Lakes Funding for Habitat Restoration Activities on Little Menomonee River

Mr. Struck explained that the first three agenda items are essentially the same project, but are different independent grants. Chairperson Rothstein requested combining the three agenda items. There were no objections.

These grants will fund County activities to construct a phase of a large scale habitat restoration project on the Little Menomonee River and Creek in the City of Mequon.

Total funding requested under the National Fish and Wildlife Foundation Sustain Our Great Lakes Funding grant is \$100,000; the National Fish and Wildlife Foundation Five Star and Urban Waters Restoration grant is \$40,000; and Wisconsin Department of Natural Resources River Protection Management grant is \$50,000. Mr. Struck noted that the reality is that the National Fish and Wildlife Foundation would not award both grants to Ozaukee County, but then again they may. The River Protection Management grant would be the match for the National Fish and Wildlife Foundation grant.

Mr. Struck noted that the project has been in the works with the approval from the committee last month for an application for water quality monitoring on Little Menomonee River and continuation of monitoring on Mole Creek. Little Menomonee River is directly related to the planning work that has been ongoing in the Area of Concern Program.

The work in the Little Menomonee River is not only in Ozaukee County, but in Milwaukee County as well. Mr. Struck reviewed the project as outlined in the support documents. The goal of the three grants would be to get the construction dollars for the project.

Mr. Hilgendorf is an adjacent landowner to the properties that the City of Mequon and Milwaukee Metropolitan Sewerage District (MMSD) own. He is concerned with flooding due to Milwaukee blocking the flow of water. Mr. Struck stated that Milwaukee County is not blocking the flow of water as they have a similar project just south of this area. The County Line Road culvert was replaced by Milwaukee and Mequon as it was an impediment both for fish passage and flow. Part of the reason the properties were bought by MMSD was for flood abatement and control.

Discussion on the flooding concerns and the flow of water in that area.

Mr. Struck further explained that although there is flood abatement, as was the purpose for Mequon and Milwaukee in purchasing the properties, the proposed project will assist, but is a habitat water quality project. These projects have to

demonstrate no increase in the floodplain or flood capacity on the area.

Concern was raised as to the number of projects that are ongoing and not completed by the department.

Responding to a question as to whether this project will increase flooding, Mr. Struck reiterated that by permit the project cannot raise the floodplain elevation. It will slow the water down, but will not flood any additional land that is not already within the floodplain. Slowing the water down will reduce downstream flooding and long term studies are starting to show that there is water quality improvement through slowing the water down.

Discussion on effects of remeandering.

Motion made by Supervisor Stumpf, seconded by Chairperson Rothstein to approve all three agenda items as requested.

**NATURAL RESOURCES COMMITTEE**

**RESULT: DEFEATED [2 TO 2]**

**MOVER:** G. Stumpf, Supervisor District 11

**SECONDER:** J. Rothstein, Chairperson

**AYES:** Rothstein, Stumpf

**NAYS:** Dohrwardt, Grabow

**EXCUSED:** Bauzenberger

2. Review / Approve Grant Submittal for National Fish and Wildlife Foundation Five Star and Urban Waters Restoration Grant Program Funding for Habitat Restoration Activities on Little Menomonee River

This was included in previous vote.

3. Review/Approve Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources River Protection Management Grant to Support Habitat Restoration Activities on the Little Menomonee River and Creek

This was included in previous vote.

4. Review / Approve Cooperative Agreement and Shared Office Space with The Nature Conservancy to Partner on Aquatic Connectivity Activities in Ozaukee County and the Lake Michigan Basin

The Nature Conservancy (TNC) Regional Connectivity Field Representative would co-locate and utilize an available, existing shared work station in the Department for the duration of a two-year project period to support ongoing aquatic connectivity efforts. Any direct expenses would be reimbursed by TNC.

Supervisor Dohrwardt will offer language in addition to the recommended motion included on the support document for the reason that the actual agreement was not presented to the committee.

Motion to approve the cooperative agreement and shared office space with The Nature Conservancy to partner on aquatic connectivity activities in Ozaukee County

and the Lake Michigan Basin supporting the Fish Passage Program and supplementing the Wisconsin Coastal Management Program (WCMP) grants “Ozaukee County Coastal Fish and Wildlife Habitat Protection and Planning” and “Lake Michigan Basin Fish Passage Inventory”, the WDNR RPP Grant “Lake Michigan Tributary Habitat and Impediment Inventory”, and the WDNR AOC grant “Habitat and Fisheries Assessments for GIS Database Development in the Milwaukee River Watershed AOC”, *except for any language that would require the county to use levy dollars for acquisition, leases or easements of privately owned lands or the use of county staff to research, coordinate or draft documents for said acquisitions, leases or easements.*

NATURAL RESOURCES COMMITTEE  
**RESULT:**        **APPROVED [UNANIMOUS]**  
**MOVER:**         D. Dohrwardt, Vice-Chairperson  
**SECONDER:**    T. Grabow, Supervisor District 9  
**AYES:**           Rothstein, Dohrwardt, Stumpf, Grabow  
**EXCUSED:**      Bauzenberger

**b. Management/Financial/Informational Reports**

**1. Planning & Parks Park Reports**

\$10,000 has been raised to date for the playground equipment at Virmond Park.

Donation boxes have been installed or will be installed at all the county parks.

Mr. Struck will begin tracking the impact of vandalism at the parks.

Work on the snowmobile bridge in Pleasant Valley Park near Highland Road will begin. This is a very wet area so construction needs to be done during the winter. The trail will need to be closed during construction so this will have a significant impact to the users of the trail.

**9. NEXT MEETING DATE**

Thursday, February 2, 2017

**10. ADJOURNMENT**

Motion made by Supervisor Grabow, seconded by Supervisor Stumpf to adjourn. Motion carried. (5-0) Meeting adjourned at 10:24AM.

*Julianne B. Winkelhorst, County Clerk*

\* FSA Representative Item

Minutes Acceptance: Minutes of Jan 5, 2017 8:30 AM (Approval of Minutes)

**Natural Resources Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** UW Extension  
**DIRECTOR:** Kathy Butler  
**PREPARER:** Claudia Breitengross

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**Agenda Summary** UW-Extension Written & Financial Reports

**ATTACHMENTS:**

- January 2017 Newsletter Update (PDF)
- UW Ext. Financials (PDF)

## COUNTY MISSION

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With an office in each Wisconsin county, Cooperative Extension develops practical educational programs tailored to local needs and based on university knowledge and research.

County-based Extension educators are University of Wisconsin faculty and staff who provide programming in agriculture and agribusiness, community and economic development, natural resources, and youth development.

Extension county-based faculty and staff live and work with the people they serve in communities across the state. Extension specialists work on UW System campuses where they access current research and knowledge. Collaboration between county and campus faculty is the hallmark of Cooperative Extension in Wisconsin.

Cooperative Extension partners with local, county, state and federal government to address public issues. Faculty and staff plan and carry out programs with a wide array of community partners-- volunteers, business and educational groups and advisors.

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**"Through the  
University of Wisconsin-Extension,  
all Wisconsin people can access  
university resources and engage in  
lifelong learning, wherever they live  
and work."**

## JANUARY 2017 NEWSLETTER



### **Ozaukee County Administration Center**

121 W. Main Street, Box 994  
Port Washington, WI 53074-0994  
Phone: 262-284-8288 / 238-8288 (metro)  
Fax: 262-284-8100 / 238-8100 (metro)  
Hearing Impaired Relay 711

[www.ozaukee.uwex.edu](http://www.ozaukee.uwex.edu)

## EDUCATIONAL PROGRAMMING

### *Stephanie Plaster — Agriculture Educator*

#### Horticulture

- The Ozaukee Master Gardeners Annual Meeting will be held on Thursday January 26th. Annual awards for volunteer hours will be distributed to twenty – three members with 150, 250, or 500 hours of volunteer contributions.
- Orientation was held for the incoming Master Gardener Level 1 Training Class. Twenty-four trainees will be attending weekly classes from February 7 through May 2 to gain a greater understanding of horticultural topics and how these can be used for the community service and education purpose of the Master Gardener Volunteer Program.

#### Youth Livestock

- The 2016-2017 project year has started for continuing and new members. The project members in the beef project had their animal identification day January 7. Forty-four youth weighed in 107 beef steers and heifers. Project members are allowed to weigh-in four beef animals at the initial weigh-in and two animals at final weigh-in. Over the next 6 month, project members will be monitoring their animal's health and growth in order to choose their best animals to show at fair.

#### Agriculture Production

- The traditional winter Tri-County Agricultural Programs have started. I will hold Pesticide Applicator training sessions in January and February, youth tractor safety February through March, the Tri-County annual beef feeding workshop in February, a human resource management program for farm managers February through March, a Heart of the Farm program in March, and a dairy modernization and facilities round table.
- There have been lots of questions being asked on land values, how to determine land rental prices for 2017, where to find a cash lease agreement, and how to price standing forages. With the changing crop and milk prices, I expect these topics to be of importance in the coming year.

### *Vacant—Community Development Educator*

### *Kathy Butler—4-H & Youth Development Educator*

#### January 4-H Activities

January countywide activities included:

- An overnight lock-in for the 4-H Older Youth Crew at the Pavilion. Countywide activities such as the lock-in, provide an opportunity for youth from 4-H clubs throughout the county to meet. Youth attending are leaders in their own clubs, and share information to make their clubs stronger. All Older Youth Crew activities are planned by the youth.
- An overnight at Jumping Country in Grafton for younger 4-H youth. The overnight provides fun opportunity for youth to meet people from across the county and have an experience away from home overnight. There were 110 youth who attended the event.
- The Ozaukee 4-H Foundation Bowl-a-thon was held to raise funds to support educational 4-H experiences. There were More than 250 4-Hers, families, alumni and 4-H supporters that joined the fun to support the Ozaukee 4-H Program. Pledges raised approximately \$8000. The event was held at Circle B.
- Two Ozaukee County youth participated in the Presidential Inauguration experience with 31 youth from across Wisconsin. The program helped the youth learn about our executive branch of government and their civic responsibility. The youth also visited the Newseum, held a mock election, attended an inaugural ball and visited historic monuments.
- A resume writing workshop was held to assist youth in learning the skills needed not only to write a resume, but to build a resume by engaging in learning and service activities that promote skill development.

#### Member Registration

- Our current 4-H enrollment is 609 youth and 250 adult volunteers which is slight decrease from last year.

#### Volunteer Development

- Six more adult leaders completed the New Volunteer Orientation. Training included the history and mission of 4-H and the UW-Extension, 4-H Essential Elements, Experiential Learning, Risk Management, and Youth Protection information. 33 new volunteers have been trained since September.

## Ozaukee County Committee Report

**General Fund University of Wisconsin Extension**For the Twelve Months Ending Saturday, December 31, 2016  
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	-	\$3,890	-	(\$3,890)	0.00%
<b>Total Revenues</b>	-	<b>\$3,890</b>	-	<b>(\$3,890)</b>	<b>0.00%</b>
<b>Expenditures</b>					
Salaries	\$13,986	\$100,550	-	(\$100,550)	0.00%
Fringe Benefits	\$3,302	\$30,425	-	(\$30,425)	0.00%
Travel/Training	\$443	\$2,760	-	(\$2,760)	0.00%
Supplies	\$589	\$3,540	-	(\$3,540)	0.00%
Purchased Services	\$81	\$746	-	(\$746)	0.00%
Interdepartment Charges	\$2,310	\$24,268	-	(\$24,268)	0.00%
Other Expenses	\$73	\$674	-	(\$674)	0.00%
<b>Total Operating Expenditures</b>	<b>\$20,784</b>	<b>\$162,963</b>	-	<b>(\$162,963)</b>	<b>0.00%</b>
<b>Capital Outlay</b>					
<b>Total Expenditures</b>	<b>\$20,784</b>	<b>\$162,963</b>	-	<b>(\$162,963)</b>	<b>0.00%</b>
<b>Net Increase (Decrease)</b>	<b>(\$20,784)</b>	<b>(\$159,073)</b>	-	<b>\$159,073</b>	<b>0.00%</b>

*Equity:*

Attachment: UW Ext. Financials (4004 : UW-Extension Written &amp; Financial Reports)

**Natural Resources Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Register of Deeds  
**DIRECTOR:** Ron Voigt  
**PREPARER:** Ron Voigt

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**Agenda Summary** Register of Deeds Reports

**ATTACHMENTS:**

- 2017 February Monthly Report (PDF)
- 2016 Year End Register Of Deeds Report (PDF)
- 2016 Year End Land Information Report (PDF)



## Register of Deeds

### February 2017 Department Report

**Register of Deeds Office:** We started out last year recording less documents each month than the year before. June we did better but July was less. Then August to the end of the year we outperformed 2015 for every month and ended up 21 documents less than 2015. For the year of 2016 we recorded 16,335 and 2015 we recorded 16,356. What we averaged over the last five months of 2016 was 7,883 documents compared to 6,417 or a 23% more documents. Let's hope that 2017 continues that trend.

Ozaukee County Committee Report  
**General Fund Register of Deeds**  
 For the Twelve Months Ending Saturday, December 31, 2016  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Public Charges for Services	\$69,248	\$803,643	\$875,000	\$71,357	91.84%
<b>Total Revenues</b>	<b>\$69,248</b>	<b>\$803,643</b>	<b>\$875,000</b>	<b>\$71,357</b>	<b>91.84%</b>
<b>Expenditures</b>					
Salaries	\$25,646	\$191,116	\$190,450	(\$666)	100.35%
Fringe Benefits	\$9,400	\$98,287	\$99,706	\$1,419	98.58%
Travel/Training	-	\$1,346	\$2,200	\$854	61.18%
Supplies	\$577	\$1,194	\$1,200	\$6	99.50%
Purchased Services	\$18,898	\$109,939	\$79,750	(\$30,189)	137.85%
Interdepartment Charges	\$2,615	\$34,522	\$35,301	\$779	97.79%
Other Expenses	-	\$624	\$250	(\$374)	249.60%
<b>Total Operating Expenditures</b>	<b>\$57,136</b>	<b>\$437,028</b>	<b>\$408,857</b>	<b>(\$28,171)</b>	<b>106.89%</b>
<b>Capital Outlay</b>					
	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$57,136</b>	<b>\$437,028</b>	<b>\$408,857</b>	<b>(\$28,171)</b>	<b>106.89%</b>
<b>Net Increase (Decrease)</b>	<b>\$12,112</b>	<b>\$366,615</b>	<b>\$466,143</b>	<b>\$99,528</b>	<b>78.65%</b>

*Equity:*

Attachment: 2016 Year End Register Of Deeds Report (4001 : Register of Deeds/Land Info Monthly Department Report)

## Ozaukee County Committee Report

**Special Revenue Fund Land Information**For the Twelve Months Ending Saturday, December 31, 2016  
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	-	\$1,000	\$1,000	-	100.00%
Public Charges for Services	\$11,832	\$164,278	\$149,500	(\$14,778)	109.88%
Other Revenue	-	-	\$50,000	\$50,000	0.00%
<b>Total Revenues</b>	<b>\$11,832</b>	<b>\$165,278</b>	<b>\$200,500</b>	<b>\$35,222</b>	<b>82.43%</b>
<b>Expenditures</b>					
Salaries	\$14,668	\$108,974	\$108,713	(\$261)	100.24%
Fringe Benefits	\$4,341	\$42,644	\$43,521	\$877	97.98%
Travel/Training	\$110	\$5,963	\$5,000	(\$963)	119.26%
Supplies	-	\$3,594	\$2,300	(\$1,294)	156.26%
Purchased Services	\$2,596	\$35,389	\$20,230	(\$15,159)	174.93%
Interdepartment Charges	\$339	\$26,002	\$19,329	(\$6,673)	134.52%
Other Expenses	-	\$563	\$563	-	100.00%
<b>Total Operating Expenditures</b>	<b>\$22,054</b>	<b>\$223,129</b>	<b>\$199,656</b>	<b>(\$23,473)</b>	<b>111.76%</b>
<b>Capital Outlay</b>					
<b>Total Expenditures</b>	<b>\$22,054</b>	<b>\$223,129</b>	<b>\$199,656</b>	<b>(\$23,473)</b>	<b>111.76%</b>
<b>Net Increase (Decrease)</b>	<b>(\$10,222)</b>	<b>(\$57,851)</b>	<b>\$844</b>	<b>\$58,695</b>	<b>6854.38%</b>
<i>Equity:</i>					
Governmental Fund Balance	-	\$21,480	-	(\$21,480)	0.00%

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Land and Water Management  
**DIRECTOR:** Andy Holschbach  
**PREPARER:** Andy Holschbach

**Agenda Summary** Review/Approve 2017 Wisconsin Clean Sweep Grant Contract & Associated County Clean Sweep Program

**BACKGROUND INFORMATION:** This Wisconsin Clean Sweep Grant will provide \$12,585 in funds to support the Ozaukee County Agricultural and Household Hazardous Waste Collection planned for 2017. The goal of the Clean Sweep Program is to reduce the health and environmental risks posed by hazardous wastes and unwanted chemicals.

**ANALYSIS:** The WI Clean Sweep Grant provides \$4,135 for the collection & disposal of agricultural hazardous waste and \$8,450 towards the collection and disposal of household hazardous waste.

**FISCAL IMPACT:** \$12,585 in Grant funds

**FUNDING SOURCE:**

County Levy: \$35,000 in 2017 Budget      Non-County Levy: \$16,585

Indicate source: \$12,585 DATCP, \$4,000 Participants

**RECOMMENDED MOTION:** Approval

**ATTACHMENTS:**

- Ozaukee County AgHHW Contract 2017 (PDF)
- Clean Sweep Proposal 2-2-17 (PDF)



Wisconsin Department of Agriculture, Trade and Consumer Protection  
 Division of Agricultural Resource Management  
 Bureau of Agrichemical Management  
 PO Box 8911  
 Madison WI 53708-8911  
 Phone: (608) 224-4545

## Wisconsin Clean Sweep Grant Contract – HHW and Ag Collections

(Sections 93.55 and 93.57, Wis. Stats.)

Contract Period  <b>Period through 12/31/17</b>	DATCP Ag. Grant Amount <b>\$4,135.00</b>  Grant Recipient Contribution Amount <b>\$1,378.33</b>	DATCP HHW Grant Amount <b>\$8,450.00</b>  Grant Recipient Contribution Amount <b>\$2,816.67</b>
Contact Name and Phone Number <b>Andy Holschbach 262-284-8271</b>	Mailing Address <b>Ozaukee Co Land &amp; Water Mgt Dept 121 W Main St Port Washington, WI 53074</b>	

Based upon their mutual promises and other good and valuable consideration, the Wisconsin Department of Agriculture, Trade and Consumer Protection (hereafter the "department") and Ozaukee Co Land & Water Mgt Dept (hereafter the "grant recipient") agree as follows:

### Contract Terms and Conditions

Under this contract, the department awards the grant recipient a Clean Sweep grant in the amount indicated above. This grant is subject to the following terms and conditions:

#### A. General Terms and Conditions

- A.1 The grant funds awarded by the department are to be used to reimburse the grant recipient's direct costs listed in s. ATCP 34.04(2), Wis. Admin. Code, for the agricultural chemical and container collection and/or household hazardous waste collection project, including those direct costs listed in s. ATCP 34.04(2), Wis. Admin. Code. The project being funded by this contract must meet applicable requirements in ch. ATCP 34, Wis. Admin. Code. This contract is subject to and incorporates applicable provisions of ss. 93.55, and 93.57 Stats; ch. ATCP 34, Wis. Admin. Code, and the grant announcement issued by the department pursuant to ch. ATCP 34, Wis. Admin. Code.
- A.2 Except as otherwise provided in section B, payment of grant funds to the grant recipient shall be made only after the grant recipient has completed all activities described in the approved grant application and submitted the final report required under s. ATCP 34.18, Wis. Admin. Code, to the department. Grant award payments, less any amounts withheld because of the grant recipient's breach of this contract, shall be made 60 days after submission of final report.
- A.3 The department may withhold paying funds in any amount it deems appropriate if the grant recipient breaches any provision of this contract, including the failure to meet timeframes established in this contract or ch. ATCP 34, Wis. Admin. Code.
- A.4 The department shall not pay any grant funds to the grant recipient for reimbursement of costs incurred for collecting or in disposing of the items listed in s. ATCP 34.04(3), Wis. Admin. Code, or for reimbursement of costs not directly related to the project activities described in the grant application. Upon written notice from the department, the grant recipient shall return to the department any grant funds received by the grant recipient for reimbursement of costs not directly related to the project activities described in the grant application. Funds provided under this contract may not be used, directly or indirectly, for lobbying or for illegal activities.
- A.5 The grant recipient shall safely perform and complete the project described in the grant recipient's approved grant application and any approved amendments to its approved grant application. Tasks required for successful project completion include participation in planning meetings, collection site selection, project management, fiscal accounting and record keeping, an organized public relations campaign, site walk-throughs, pre-registration for VSQGs, waste collection and transportation, and making necessary operational adjustments. The grant recipient shall complete and submit a final report to the department within 60 days after the project is completed as provided in s. ATCP 34.18, Wis. Admin. Code and the 2017 Final Report Guidelines for Agricultural and Household Hazardous Waste Grants.

- A.6 The grant recipient shall assume responsibility as a hazardous waste generator under the Federal Resource Conservation and Recovery Act for hazardous waste received in connection with the project funded by this contract. As a hazardous waste generator, the grant recipient shall comply with applicable requirements under s. 291.21, Stats., and the Federal Resource Conservation and Recovery Act. The grant recipient shall contract with a hazardous waste contractor as provided in s. ATCP 34.16, Wis. Admin. Code. A signed copy of the grant recipient's hazardous waste contract shall be available for review by the department prior to commencing and throughout grant activities under this contract. By signing this contract, the grant recipient affirms the hazardous waste contract and contractor complies with s. ATCP 34.16, Wis. Admin. Code, and the corresponding pricing schedule must be provided to the department before January 31, 2017.
- A.7 The grant recipient shall indemnify and hold harmless the State of Wisconsin and all of its officers, employees, or agents from all suits, actions or claims of any character arising from the operations of the grant recipient and its subcontractors, employees and agents, in conducting any of the work contemplated under this grant agreement, including but not limited to any damages, court costs, expenses, and reasonable attorney fees, incurred by the State in defending any such suit, action or claim.
- A.8 The department may cancel this contract in whole or in part if the grant recipient violates this contract or fails to comply with applicable provisions of ss. 93.55 and 93.57 Stats. or ch. ATCP 34, Wis. Admin. Code. The grant funding under this contract is contingent upon the availability of funding. If money is not available for project funding, the department may cancel this contract.
- A.9 Amendments to this contract, if any, shall be in writing, mutually agreed upon by the department and the grant recipient, and signed by the authorized representative of the department and the grant recipient. The original grant contract, the approved grant application, amendments and referenced statutes and rules shall constitute the entire contract.
- A.10 The grant recipient shall have a single, organization-wide financial and compliance audit performed by a qualified independent auditor. This audit shall be performed in accordance with state single audit guidelines issued by the Wisconsin Department of Administration. The amount of the payment must be reported under non-major state program in the Federal and State Financial Assistance Single Audit Report (State I.D.#115.04 Agricultural Clean Sweep). The department may have an additional audit performed of the grant recipient's use of this grant contract funding.
- A.11 The grant recipient shall maintain separate records for this project. Financial records shall be maintained in accordance with generally accepted accounting principles. For a period of 5 years after this contract is completed or such longer period as may be required by law, the grant recipient and its contractors shall preserve records related to this contract and make them available to the department for inspection and copying.
- A.12 In connection with the performance of work under this contract, the grant recipient agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, gender, physical conditions, developmental disability, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the grant recipient further agrees to take affirmative action to ensure equal employment opportunities. The grant recipient agrees to post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause.
- A.13 If this contract is for an amount of fifty thousand dollars (\$50,000) or more, the grant recipient agrees to submit a written affirmative action plan to the department within 15 business days after the contract commences if an acceptable plan is not already on file with the State of Wisconsin. Grant recipients with an annual workforce of fewer than 25 employees or are a municipality are exempted from this requirement. Failure to comply with the conditions of this clause may result in the grant recipient being declared an "ineligible" contractor, termination of the contract or withholding of payment.
- A.14 Neither the grant recipient nor its employees or agents are employees or agents of the department for any purpose including worker's compensation.
- A.15 This contract shall take effect when signed by both parties, and shall end December 31, 2017, or 30 days after either party notifies the other in writing of its desire to terminate this contract. This contract replaces any previous contracts between the department and the grant recipient for the ss. 93.55 and 93.57, Stats. program.
- B. Additional Terms and Conditions for This Contract
- B.1 The grant recipient shall fund a portion of the grant recipient project by providing a contribution in accordance with the provisions of s. ATCP 34.04(5), Wis. Admin. Code. The total dollar value of the contribution shall be a minimum of 25% of the final total project cost. The dollar value amounts shall be reported on reimbursement documents.

- B.2 The grant recipient shall pay the hazardous waste contractor the amounts due and owing under the grant recipient's hazardous waste contract for the hazardous waste contractor's incurred costs that are to be reimbursed to the grant recipient under this project.
- B.3 For permanent collection projects, one or more partial grant fund payments may be provided during the permanent collection project. An interim report containing interim information of the type required under s. ATCP 34.18, Wis. Admin. Code, may be required before any partial payment is made.
- B.4 From the contracted funding, up to 50% of a grant recipient's cost to collect and dispose of agricultural pesticides and containers received from very small quantity generators (VSQGs), as defined in s. ATCP 34.02(18), Wis. Admin. Code, who are not agricultural producers, may be reimbursed provided that the requirements of ss. ATCP 34.04(6) and 34.14, Wis. Admin. Code, have been satisfied. The reimbursement percentage shall not exceed 50% of the total cost of the collection from VSQGs unless the administrator of the department's agricultural resource management division approves a higher percentage rate.
- B.5 A county that receives grant funds for both a farm chemical waste collection project and a household waste collection project may reallocate up to 50% of either project's grant funding to the other project based on unanticipated changes in demand for collection services in either project. Reallocation of funds is prohibited if the reallocation results in a shortage of funds for that project. Documentation for the amount of the transfer and the reasons for the transfer of funds must be provided in the final report.
- B.6 The person who signs this contract on behalf of the grant recipient is authorized to and does commit the grant recipient to the terms and conditions of this contract.

To execute this contract, you are required to attach your electronic signature below. By checking the box indicating your agreement, typing your name in the designated box and entering the date, you are signing this grant contract for the entity you are authorized to represent. This electronic signature will become part of this contract, and it has the same force and effect, pursuant to Chapter 137 of the Wisconsin Statutes, as a non-electronic signature.

<p><b>State of Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)</b></p> <p><input type="checkbox"/> I agree on behalf of DATCP to the terms of this contract.</p> <p>Please enter your name: <span style="margin-left: 150px;">Date (mm/dd/yyyy):</span></p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border: 1px solid black; width: 200px; height: 20px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px;"></div> </div> <p>John Petty Administrator, ARM Division on behalf of Secretary Ben Brancel, DATCP</p>	<p><b>Ozaukee Co Land &amp; Water Mgt Dept</b></p> <p><input type="checkbox"/> I agree on behalf of Ozaukee Co Land &amp; Water Mgt Dept to the terms of this contract.</p> <p>Name: (Please enter your name below.) <span style="margin-left: 100px;">Date: (mm/dd/yyyy):</span></p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border: 1px solid black; width: 200px; height: 20px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px;"></div> </div> <p>Title (Please enter title below.)</p> <div style="border: 1px solid black; width: 100%; height: 20px; margin-top: 10px;"></div>
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Attachment: Ozaukee County AgHHW Contract 2017 (4017 : Clean Sweep Grant & Program - LWM)


**LAND & WATER MANAGEMENT DEPARTMENT**

Andy Holschbach, Director  
 Edward J. Pfister, Sanitation & Zoning Coordinator  
 Jeffrey P. Bell, Land & Water Coordinator  
 www.co.ozaukee.wi.us

January 26, 2017

To: Natural Resources Committee

From: Andy Holschbach, Director

**RE: 2017 Household and Agricultural Hazardous Waste Clean Sweep Proposal**

Following is the proposal for the 2017 Clean Sweep Program.

The Clean Sweep Program will include the collection of household hazardous waste and agricultural hazardous waste plus tires. Latex paint will not be collected. This proposal does not include electronics or pharmaceuticals. Pharmaceutical collection is presently ongoing via the Public Health Department and electronics can be readily recycled through various vendors.

Veolia has the state contract for temporary collection and will be used for the collection of household and agricultural hazardous waste. Tires will be collected and a fee charged per tire to cover the full cost of tire disposal. Tires will be collected by Liberty Tire Recycling, Auburndale, WI

### Clean Sweep

**Tentative Date:** May 20, 2017

**Location:** Ozaukee County Highway Department, 410 South Spring Street

**Cost to Participants:** \$10.00 per vehicle with hazardous waste

**Pre-registration required:** Plan to accept 400 cars (\$123.00 average disposal fee/car/Washington Co)

**Tire Collection - Approximate Cost:**

Tires less than 13 inches	\$1 - with rims \$3
Car & light truck tires	\$3 - with rims \$5
Ag and semi tires	\$13 - with rims \$25
Tractor Tires W/O rims only	– front \$25 & rear \$50

**Budget****Expenses**

Disposal Cost (400 vehicles @ \$125 per vehicle)	\$50,000
Promotion	<u>800</u>
Total Cost	\$50,800

**Revenue**

County	\$35,000
DATCP Grant - Agricultural	4,135
DATCP Grant – Household	8,450
Participant fee	<u>4,000</u>
	\$51,585

Note: Will not include City of Port Washington Residents

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Land and Water Management  
**DIRECTOR:** Andy Holschbach  
**PREPARER:** Andy Holschbach

**Agenda Summary** Review/Approve 2016 Year End Increase of Revenue Budget Amendments\*

**BACKGROUND INFORMATION:** The Increase in Revenue Budget Amendment includes \$36,149 of unspent DATCP Soil and Water Resource Management Program Grant cost-sharing funds, \$34,150 of unspent Urban Nonpoint Source & Stormwater Planning Grant funds and \$70,102 of which \$30,102 is DATCP Producer Led Watershed Protection Grant Funds and \$40,000 is MMSD funds received in 2016 which were not spent.

**ANALYSIS:** The Increase of Revenue Budget Amendment reflects expenditures and revenues associated with the DATCP Soil & Water Resource Management Program, DATCP Producer-led Watershed Protection Grant and the DNR Urban Nonpoint Source Grant.

Milwaukee Metropolitan Sewerage District (MMSD) advanced \$40,000 (Fund For Lake Michigan) in 2016 which served as the necessary 1:1 match for the DATCP Producer-led Watershed Protection Grant. The \$40,000 of unspent funds was advanced to the county in 2016 and will support the 2017 efforts of the Milwaukee River Watershed Clean Farm Families, a recently formed producer-led watershed council.

**FISCAL IMPACT:** \$140,401

**FUNDING SOURCE:** Department of Agriculture, Trade and Consumer Protection (DATCP), WIDNR and MMSD

County Levy: \$0                      Non-County Levy: \$140,401

Indicate source: \$66,251 DATCP, \$34,150 DNR, \$40,000 MMSD (Milwaukee Metropolitan Sewerage District).

**RECOMMENDED MOTION:** Approval

**ATTACHMENTS:**

- 2016 - 2017 Year End Budget Amendment (PDF)
- Producer-led Watershed Protection Grant 2017 (PDF)



# Budget Amendment Request Committee Approval Form

**TO:** Finance Committee  
**FROM:** Land & Water Management  
Department Name

**Date of Request:** 2-Feb-17

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

**Type of Budget Amendment (check one)**

Fund Transfer: \_\_\_\_\_

Increase of Revenue: **X**

Year-end Carryover: \_\_\_\_\_

Debit / Expense	
Acct #	117-2-01-58180-000 \$ 36,149
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	Landowner Reimbursement
Acct #	117-2-01-54101-005 \$ 34,150
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	Professional Services - Urban NPS & Stormwater
Acct #	\$ -
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	
Acct #	\$ -
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	
Acct #	\$ -
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	
Total Debits: 70,299	

Credit / Revenue	
A/C #	117-2-01-42375-000 \$ 36,149
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	St. Aid - Conservation Aid - WDATCP Landowner
A/C #	117-2-01-42371-005 \$ 34,150
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	St. Aid - WDNR-Urban NPS & Stormwater Mgmt
A/C #	\$ -
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	
A/C #	\$ -
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	
A/C #	\$ -
	<small>Pre-request Account's Budget / Changed To</small>
Cost Ctr & A/C Desc	
Total Credits: 70,299	

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
 The landowner reimbursement of \$36, 149 is State Soil & Water Resource Management Program funds allocated to landowners for conservation projects which did not get completed in 2016. The \$34,150 in Professional Services are funds remaining from a 3 year DNR Urban Non Point Source Planning Grant to be utilized in 2017.

\_\_\_\_\_  
 Department Head Signature

**Jennifer K. Rothstein**  
 TYPE IN Oversight Committee Chairperson's Name

**Signatures of Oversight Committee Members**

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**Signatures of Finance Committee Members**

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\_\_\_\_\_  
 Date Amended:

\_\_\_\_\_  
 Budget Amended By:

Attachment: 2016 - 2017 Year End Budget Amendment (4019 : Budget Amendment - Increase of Revenue - LWM)



# Budget Amendment Request Committee Approval Form

7.a.2.b

**TO:** Finance Committee  
**FROM:** Land & Water Management  
Department Name

**Date of Request:** 2-Feb-17

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

**Type of Budget Amendment** (check one)

Fund Transfer: \_\_\_\_\_

Increase of Revenue: **X**

Year-end Carryover: \_\_\_\_\_

Debit / Expense			Credit / Revenue		
Acct #	117-2-01-58181-001	\$ 42,015	A/C #	117-2-01-42376-000	\$ 30,102
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Incentive Payments		Cost Ctr & A/C Desc	St. Aid - Producer Led Watershed	
Acct #	117-2-01-58181-002	\$ 15,487	A/C #	101-0-00-31690-000	\$ 40,000
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Field Days / Workshops		Cost Ctr & A/C Desc	General Fund	
Acct #	117-2-01-58181-003	\$ 2,700	A/C #		\$ -
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Miscellaneous		Cost Ctr & A/C Desc		
Acct #	117-2-01-58181-004	\$ 4,600	A/C #		\$ -
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Long Term Research Plot		Cost Ctr & A/C Desc		
Acct #	117-2-01-58181-005	\$ 5,300	A/C #		\$ -
	/	-		/	-
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Coordinator Expenses		Cost Ctr & A/C Desc		
	Total Debits:	70,102		Total Credits:	70,102

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
 The Wisconsin Department of Agriculture, Trade & Consumer Protection awarded the "Milwaukee River Watershed Clean Farm Families", a recently formed farmer-led watershed council, a \$20,000 Producer Led Watershed Protection Grant in 2016 and 2017. This budget amendment reflects 2016 unspent funds and the 2017, \$20,000 grant award. The Milwaukee Metropolitan Sewerage District is providing the necessary match of \$40,000 with funds they received from the Fund For Lake Michigan. The \$40,000 of unspent funds was advanced to the county in 2016 and is being applied to the 2017 budget. The Land & Water Management Department is serving as the fiscal agent and grant administrator.

\_\_\_\_\_  
 Department Head Signature Jennifer K. Rothstein  
 TYPE IN Oversight Committee Chairperson's Name

**Signatures of Oversight Committee Members** **Signatures of Finance Committee Members**

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\_\_\_\_\_  
 Date of Meeting Date of Meeting

Date Amended: \_\_\_\_\_ Budget Amended By: \_\_\_\_\_

Attachment: Producer-led Watershed Protection Grant 2017 (4019 : Budget Amendment - Increase of Revenue - LWM)

**Natural Resources Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Land and Water Management  
**DIRECTOR:** Andy Holschbach  
**PREPARER:** Andy Holschbach

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**Agenda Summary** Soil Health Workshop, February 10th, Featuring Ray Archuleta, Nationally Renowned USDA NRCS Soil Expert\*

**ATTACHMENTS:**

- 17-009 CCF\_PosterSoilHealth (PDF)
- Media Avisory (PDF)

# SAVE THE DATE

FRIDAY

FEB 10<sup>TH</sup>



Milwaukee River Watershed Clean Farm Families'

# SOIL HEALTH WINTER WORKSHOP

featuring **RAY ARCHULETA**, nationally renowned NRCS Conservation Agronomist

FRIDAY, FEB 10<sup>TH</sup>

- 9:30 Meet & Greet
- 10:00 Ray Archuleta presentation begins.  
**HEALTHY SOILS MAKE HEALTHY PROFITS**
- NOON **FREE** Lunch & **CLEAN FARM FAMILIES 2016 YEAR IN REVIEW**
- 1:00 Ray continues
- 3:00 Adjourn



## THE ISLANDS AT WAUBEKA FIRE HALL

W4121 Center Street | Waubeka, Wisconsin 53021

Attachment: 17-009 CCF\_PosterSoilHealth (4021 : Soil Health Workshop - LWM)

**RSVP** Andy Holschbach aholschbach@co.ozaukee.wi.us  
or Jim Melichar jpmelichar@gmail.com

(262) 284-8271  
(262) 206-1731



## MEDIA ADVISORY

Date: January 24, 2017  
 Contact: Angie Doucette, 414-225-2124  
[ajackson@conservationfund.org](mailto:ajackson@conservationfund.org)

### **MILWAUKEE RIVER WATERSHED CLEAN FARM FAMILIES HOST SOIL HEALTH WINTER WORKSHOP FEATURING NATIONALLY RENOWNED SOIL EXPERT**

*Milwaukee River Watershed's only Producer-Led Group Aims To Achieve Healthy  
 Soils and Clean Water Through Peer-to-Peer Education*

**WASHINGTON/OZAUKEE/SHEBOYGAN COUNTY, Wis.**—On Friday, February 10 at 9:30 a.m., the Milwaukee River Watershed Clean Farm Families (CFF) invite landowners and farmers from Washington, Ozaukee, and Sheboygan Counties together for a midday workshop discussing healthy soils for healthy profits. This event, featuring a presentation from [Ray Archuleta](#) of USDA Natural Resources Conservation Service, will explore ways to keep farmland productive and surface waters healthy through implementation of agriculture conservation practices.

The workshop, which will take place at [The Islands at Waubeka Fire Hall](#), will include a free lunch, as well as **Clean Farm Families 2016 Year In Review** and 2017 Cost-Share opportunities. Archuleta will discuss ways in which cover crops have the potential to prevent erosion, supply nutrients, improve availability of soil water and improve physical and biological conditions of soil. Jim Melichar and Dave Brunnuquell of CFF will share stories from the producer-led group's inaugural year and describe new 2017 cost-share programs for conservation tillage, low-disturbance manure injection, cover crops and nutrient management planning.

**WHO:** Ray Archuleta, **USDA Natural Resources Conservation Services**  
 Jim Melichar, **Melichar Broad Acres**  
 Dave Brunnuquell, **Century Acres, Inc.**  
 Andy Holschbach, **Ozaukee County Department of Land and Water Management**  
 Angie Doucette, **The Conservation Fund**

**WHEN:** Friday, February 10, 2017  
 9:30 a.m. – 10:00 a.m. Meet and Greet, Coffee Provided  
 10:00 a.m. – 12:00 p.m. Ray Archuleta Soil Health Presentation (Part I)  
 12:00 p.m. – 1:00 p.m. Free Lunch & CFF Year in Review  
 1:00 p.m. – 3:00 p.m. Ray Archuleta Soil Health Presentation (Part II)

**WHERE:** The Islands at Waubeka Fire Hall  
 W4121 Center Street  
 Waubeka, WI 53021

This is a free event for landowners and farmers but space is limited. Please contact Andy Holschbach at (262) 284-8271 or Jim Melichar at (262) 206-1732 for registration or directions to the event.

**Natural Resources Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Land and Water Management  
**DIRECTOR:** Andy Holschbach  
**PREPARER:** Andy Holschbach

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**Agenda Summary** Wisconsin Land & Water Conservation Association Conference, March 15-17\*

**ATTACHMENTS:**

- WLWCA Conference (PDF)



- HOME
  - ABOUT
  - PROGRAMS
  - TRAINING
  - RESOURCES
  - EVENTS
- CONTACT



EVENTS

## Conference Registration

Thank you for your interest in WI Land+Water's annual conference. **REGISTRATION FOR OUR 2017 CONFERENCE IS NOW OPEN.**

You can view the breakout session descriptions by clicking the link to the right, which will open in a separate window. [Click here for a printable version.](#) Checking which sessions you will likely attend helps us determine room size. [Click here to see the conference schedule](#), which includes luncheons, general sessions and banquet times.

Conference costs (until February 15, 2017): Full Conference \$275; Wednesday Only \$110; Thursday Only \$145; Friday Only \$100; Guest/Spouse \$100. Extra fees apply to registrations emailed/faxed/postmarked after February 15, 2017 (\$15) and for onsite registration (\$20). You must register onsite on or after March 4. Registrations are transferrable at any time. Cancellations received on or before March 3, 2017 will be refunded minus a \$25 cancellation fee. Cancellations or no-shows at conference on or after March 4, 2017 will be liable for the entire conference fee. Due to covering pre-paid costs, there are **ABSOLUTELY NO EXCEPTIONS** to the fee/cancellation schedule.

## 64th Annual Conference

**March 15-17, 2017 at The Osthoff Resort in Elkhart Lake**

### Osthoff Lake Resort

101 Osthoff Ave  
Elkhart Lake, WI  
[Map it here](#)

[Click here for a list of the 2017 session descriptions \(will open in separate window.\)](#)

[Click here for more information on the conference and to reserve your room.](#)

If you have any questions regarding the conference registration process, please see [explanation of the registration page \(pdf will open in separate window\)](#) or contact Christina Anderson at [christina@wisconsinlandwater.org](mailto:christina@wisconsinlandwater.org).

Attachment: WLWCA Conference (4022 : WLWCA Conference - LWM)



## 2017 WI Land+Water Annual Conference Registration Form

**Postmark/Electronic Timestamp Deadline: February 15, 2017**

*Please submit one form per each registrant (guests/spouses of registrant use the same form).*

Registrant Information	Conference Packages	Members
<b>Full Name:</b> <i>As you would like it on badge</i>	<b>Full Conference</b> <i>Includes all sessions, events, select meals, and breaks.</i>	<input type="checkbox"/> \$275
<b>Guest/Spouse Full Name:</b> <i>If attending</i>	<b>Wednesday Only</b> <i>Includes all sessions, events, select meals, and breaks.</i>	<input type="checkbox"/> \$110
<b>County:</b>	<b>Thursday Only</b> <i>Includes all sessions, events, select meals, and breaks.</i>	<input type="checkbox"/> \$145
<b>Area Association:</b>	<b>Friday Only</b> <i>Includes all sessions, events, select meals, and breaks.</i>	<input type="checkbox"/> \$100
<b>Affiliation/Organization:</b>	<b>Guest/Spouse Registration</b> <i>Includes all sessions, events, select meals, and breaks.</i>	<input type="checkbox"/> \$100
<b>Billing Address:</b>	<b>Late Registration Fee</b> <i>For registrations Emailed, faxed or postmarked 02/16 to 03/03/2017.</i>	<input type="checkbox"/> \$15
<b>City:</b>	<b>Onsite Registration Fee</b> <i>For registrations on or after 03/04/2017. DO NOT SEND TO WI Land+Water.</i>	<input type="checkbox"/> 20
<b>State:</b>	<b>TOTAL FEES:</b>	
<b>Zip:</b>	\$ _____	
<b>Phone:</b>		
<b>Email:</b>		
<b>Dietary needs:</b> <i>If applicable</i>		

### Breakout Sessions – Please select one in each timeslot. Refer to conference website page for session descriptions.

<b>Wed 1:45-2:45</b>	<input type="checkbox"/> Understanding Conservation Planning and Certification	<input type="checkbox"/> Food, Land, and Water Project Update	<input type="checkbox"/> Lower Fox River Water Quality Monitoring	<input type="checkbox"/> Using Water Quality Monitoring Tools	<input type="checkbox"/> 10,000 Years of Wisconsin History
<b>Wed 3:15-4:15</b>	<input type="checkbox"/> Nutrient Management Where Food, Land, and Water Come Together	<input type="checkbox"/> County Presentations: Marathon (Grazing Public Grasslands) and Oneida (Pollinator Project)	<input type="checkbox"/> Black Bear Management in Wisconsin	<input type="checkbox"/> Stream Crossings	<input type="checkbox"/> NRCS Soil Survey Updates
<b>Thurs 8:00-9:15</b>	<input type="checkbox"/> Concrete: Forming, Placing, Consolidating, and Beyond	<input type="checkbox"/> A Tale of Two Tracking Systems	<input type="checkbox"/> Conservation and the 2017-2019 Biennial Budget Update	<input type="checkbox"/> What's Going On in the DNR's Lakes and Rivers Program?	
<b>Thurs 9:45-11:00</b>	<input type="checkbox"/> Can You Test That? Intro to Water Monitoring	<input type="checkbox"/> Erosion Control and Stormwater Management – Just the Facts!	<input type="checkbox"/> Addressing Water Quality in a Community: Citizens Perspective	<input type="checkbox"/> Farm Enterprise Budgeting	<input type="checkbox"/> Social Media 101
<b>Thurs 1:15-2:30</b>	<input type="checkbox"/> Introduction to Conservation Engineering	<input type="checkbox"/> Addressing Water Quality in a Community: Farmers Perspective	<input type="checkbox"/> County Options for Protecting or Improving Groundwater Quality	<input type="checkbox"/> County Presentations: Sauk (Using Your County Farm as a Demo Tool) and Walworth (Non-Metallic Mining and Bankruptcy – Lessons Learned)	
<b>Thurs 3:00-4:15</b>	<input type="checkbox"/> All Things 590 and Nutrient Management	<input type="checkbox"/> Youth Education: Getting the Ball & Keeping it Rolling	<input type="checkbox"/> Shoreland Zoning Updates	<input type="checkbox"/> Designing Roofing Systems	<input type="checkbox"/> Adaptive Management Project in Silver Creek
<b>Fri 8:00-9:00</b>	<input type="checkbox"/> <b>General Session with Senator Tammy Baldwin (invited)</b>				
<b>Fri 9:15-10:15</b>	<input type="checkbox"/> Moving Into Implementation: Adaptive Management and Trading	<input type="checkbox"/> NRCS Spreadsheets: Tools to Assist	<input type="checkbox"/> Cover Crops and Soil Health – Let's Get on Board!	<input type="checkbox"/> Fish Sticks – From Science to Implementation	

Please fax (608-441-2676), email ([kim@wisconsinlandwater.org](mailto:kim@wisconsinlandwater.org)), or mail (WI Land+Water, 131 W. Wilson St. #601 Madison, WI 53703) this registration form. If you have already registered electronically, there is no need to fill out this form. The invoice for your registration will be emailed to the appropriate individual or department after the February 15 registration deadline.

**Extra fees apply to registrations emailed/faxed/postmarked after February 15, 2017 and for onsite registration. Registrations are transferrable at any time. Cancellations received on or before March 3, 2017 will be refunded minus a \$25 cancellation fee. Cancellations or no-shows at conference on or after March 4, 2017 will be liable for the entire conference fee. Due to covering pre-paid costs, there are ABSOLUTELY NO EXCEPTIONS to the fee/cancellation schedule.**

**Natural Resources Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Land and Water Management  
**DIRECTOR:** Andy Holschbach  
**PREPARER:** Andy Holschbach

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**Agenda Summary** Land and Water Management Reports\*

**ATTACHMENTS:**

- January 2017 news (PDF)
- January 2017 Financials (PDF)



# LAND AND WATER MANAGEMENT DEPARTMENT

## CURRENT PROJECTS AND REPORT UPDATES

- JANUARY 2017 -



Attachment: January 2017 news (4023 : Reports - LWM)

### Land and Water Management Department

Andy Holschbach, Director  
Jeff Bell, Land & Water Coordinator  
Ed Pfister, Sanitation & Zoning Coordinator  
Geoff Schramm, Soil & Water Conservationist  
Barry Sullivan, Sanitation & Zoning Specialist  
Jo Ellen Erstad, Office Services Specialist

### MISSION STATEMENT

To protect, preserve and enhance natural resources,  
local ecology, and the quality of life  
in Ozaukee County

Ozaukee County Administration Center  
Room 223

121 W. Main Street, P. O. Box 994

Port Washington, WI 53074-0994

Phone: 262-284-8313

[www.co.ozaukee.wi.us/landwatermanagement](http://www.co.ozaukee.wi.us/landwatermanagement)



## Land & Water Resource Management

- ◆ **Conservation Planning (see Farmland Preservation)**
  - FPP activities will be on hold until summer; additional work in late fall, when we will conduct a “compliance check” on all tax parcels that received a 2016 FPP tax credit
- ◆ **Best Management Practices Design and Certification**
  - Jeremy Risch (Lakeshore Farms, LLC): On hold until 2017
  - Scott Hembel: 313 structure backfilling is complete; will spot check in 2017; a small practice for surface water runoff may need to be added
  - Dustin/Rita Noll: Considering a waterway in 2017
  - Matt Winker: Postponed milk house waste project until 2017; also considering waterway construction for 2017
  - Mark Mayer: Installing sand collection lane through NRCS; work postponed until spring of 2017
  - Joe Mueller: 313 waste facility closure was started but put on hold until spring of 2017
  - John Torke: Considering a grassed waterway in 2017
  - Lance Leider: Considering a grassed waterway in 2017
  - George Espantman: Chemical mixing and loading pad for 2017
  - George Roberts: Considering a grassed waterway in 2017
  - Weiland/Biever: Considering a grassed waterway in 2017
  - Don Burhop: Rock check dams and grass strips
- ◆ **Administration of Cost-Share Agreements (SWRM Grant)**
  - Completed 85 cost-share agreements for 2016 carryover grant money and 2017 grant
  - Received notification of a \$150,000 targeted runoff management grant award to the county to solve a barnyard runoff issue on the Don Hamm farm
  - Submitted DATCP soil and water resource management grant reimbursement of \$166,872.97 for 2016 practices
- ◆ **Nutrient Management**
  - See SEG funds above
- ◆ **Environmental Education**
  - Poster contest entries are coming in; theme is: Healthy Soils are Full of Life
- ◆ **NR151 Compliance Tracking**
  - No activity
- ◆ **Manure Storage Ordinance**
  - No activity
- ◆ **Stormwater Management & Construction Site Erosion Control-WPDES Permit**
  - No activity
- ◆ **Buffer Initiative—Conservation Reserve Enhancement Program/Fund for Lake MI**
  - CREP signup for extended contracts has closed
- ◆ **Farmland Preservation**
  - See Conservation Planning above
- ◆ **Wildlife Damage and Abatement**
  - The Deer Donation Program closes with the end of archery deer season on 1/31; information on year-end reimbursements and food pantry venison donations will be provided in February
- ◆ **Tree, Shrub, Prairie Grass & Wildflower Seed Program**
  - Individual orders are coming in

### ◆ **Invasive Species**

- Participated in SEWISC board meeting; re-elected as president

### ◆ **Miscellaneous**

- Participated in Milwaukee River Watershed Clean Farm Families meeting; contacted InterSeeder Technologies in Pennsylvania to lease an interseeder planter; working organizing and promoting CFF soil health workshop on February 10
- Attended: Friends of Cedarburg Bog board, bog stewardship committee, and SW conference planning
- Completed Fund for Lake Michigan final reports for the rain garden initiative and coli sampling and analysis grant; working on DNR Urban NPS reimbursement
- Clean Sweep: Organization of the inaugural Clean Sweep event in Ozaukee County is under way, including working with Veolia to establish a contract and reviewing the Highway Department facility



## Sanitation Program

### ◆ **Sanitation Ordinance**

- No sanitation ordinance violations
- Maintenance: The Office of Corporation Counsel continues action with non-compliant owners; 500 reports filed to date in 2017

### ◆ **POWTS Plan Reviews, Permits, and Final Inspections**

- No plan reviews; one permit revision; ten final inspection reports

### ◆ **Wisconsin Fund**

- No activity

### ◆ **Miscellaneous**

- Water sampling and testing completed for Harrington Beach project



## Shoreland and Floodplain Zoning

### ◆ **Shoreland and Floodplain Zoning Ordinance**

- No zoning ordinance violations

### ◆ **Permits**

- Three shoreland zoning permits

### ◆ **National Flood Insurance/Community Rating System (CRS)**

- Provided floodplain information to numerous landowners

### ◆ **Technical Advisory—SEWRPC Regional Plans**

- No activity

### ◆ **Non-metallic Mining Reclamation**

- No activity

### ◆ **Miscellaneous**

- No activity

Ozaukee County Committee Report  
**General Fund Land & Water Management**  
 For the One Month Ending Tuesday, January 31, 2017  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	(\$46,156)	(\$46,156)	-	\$46,156	0.00%
Public Charges for Services	\$6,948	\$6,948	-	(\$6,948)	0.00%
Licenses & Permits	\$2,570	\$2,570	-	(\$2,570)	0.00%
<b>Total Revenues</b>	<b>(\$36,638)</b>	<b>(\$36,638)</b>	<b>-</b>	<b>\$36,638</b>	<b>0.00%</b>
<b>Expenditures</b>					
Salaries	\$24,339	\$24,339	-	(\$24,339)	0.00%
Fringe Benefits	\$10,572	\$10,572	-	(\$10,572)	0.00%
Supplies	\$537	\$537	-	(\$537)	0.00%
Purchased Services	\$179	\$179	-	(\$179)	0.00%
Interdepartment Charges	\$4,094	\$4,094	-	(\$4,094)	0.00%
Other Expenses	\$6,323	\$6,323	-	(\$6,323)	0.00%
<b>Total Operating Expenditures</b>	<b>\$46,044</b>	<b>\$46,044</b>	<b>-</b>	<b>(\$46,044)</b>	<b>0.00%</b>
<b>Capital Outlay</b>					
<b>Total Expenditures</b>	<b>\$46,044</b>	<b>\$46,044</b>	<b>-</b>	<b>(\$46,044)</b>	<b>0.00%</b>
Other Finance (Sources)	(\$5,000)	(\$5,000)	-	\$5,000	0.00%
<b>Net Other Financing Sources/Uses</b>	<b>(\$5,000)</b>	<b>(\$5,000)</b>	<b>-</b>	<b>\$5,000</b>	<b>0.00%</b>
<b>Net Increase (Decrease)</b>	<b>(\$77,682)</b>	<b>(\$77,682)</b>	<b>-</b>	<b>\$77,682</b>	<b>0.00%</b>

*Equity:*

Attachment: January 2017 Financials (4023 : Reports - LWM)

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Minor Land Division - Samann Family Trust (Ingrid R. Ziegelbauer et. al. c/o Bruno Samann), owners, and Michael Samann applicant(s) and agent(s), 11606 North Oriole Lane, Mequon, WI 53092 and 6256 Mohawk Road, Campbellsport, WI 53010 respectively, are requesting land division approval for the Lakeshore Prairie minor land division by Preliminary Town Plat in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property, 678 Falls Road, Town of Grafton, Ozaukee County, Wisconsin, a division of part of the Northeast ¼ and the Southeast ¼ of the Southwest ¼ of Section 21, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-021-09-002.00. Total Acreage: approximately 40.56 acres.

**BACKGROUND INFORMATION:** Samann Family Trust (Ingrid R. Ziegelbauer et. al. c/o Bruno Samann), owners, and Michael Samann applicant(s) and agent(s), 11606 North Oriole Lane, Mequon, WI 53092 and 6256 Mohawk Road, Campbellsport, WI 53010 respectively, are requesting land division approval for the Lakeshore Prairie minor land division by Preliminary Town Plat in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “minor land division”, a division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of transfer of ownership or building development, where the act of division creates three or more parcels or building sites, inclusive of the original remnant parcel, any one of which is five acres or less by division or successive division within a five-year period. The proposed minor land division will create seven (7) new lots (Lots 1-7) as part of the preliminary town plat in the Town of Grafton. Affecting the following described real estate: The Property, 678 Falls Road, Town of Grafton, Ozaukee County, Wisconsin, a division of part of the Northeast ¼ and the Southeast ¼ of the Southwest ¼ of Section 21, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-021-09-002.00. Total Acreage: approximately 40.56 acres.

**ANALYSIS:** Please see the attached detailed staff report for analysis and recommendation.

**FISCAL IMPACT:** NA                      **FUNDING SOURCE:** NA

**RECOMMENDED MOTION:** Please see the attached detailed staff report for analysis and recommended motion.

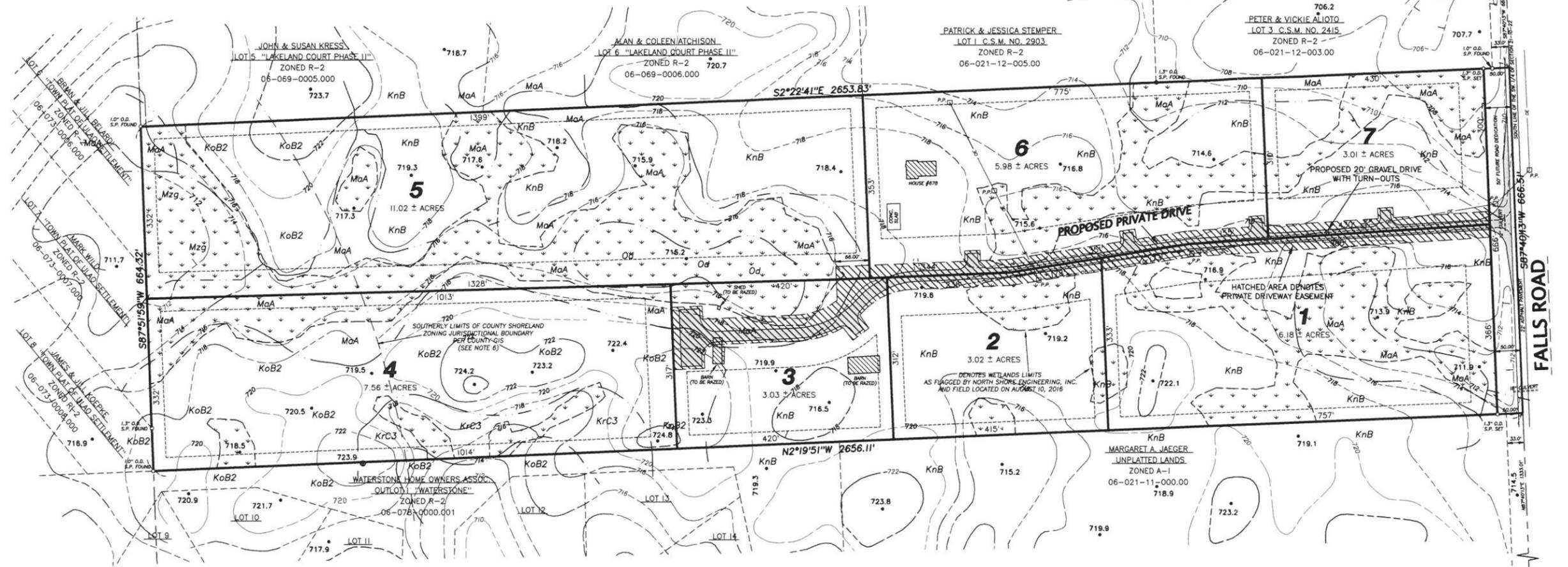
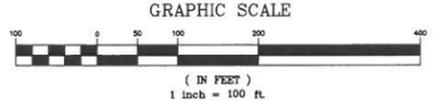
**ATTACHMENTS:**

- Lakeshore Prairie Prelim Plat                      (PDF)

- StaffReportNRC\_020217\_LakeshorePrairieMinorLandDivison\_TGrafton\_SamannFamilyTrust\_MichaelSamann\_011917ATS (PDF)

# PRELIMINARY TOWN PLAT "LAKESHORE PRAIRIE"

PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, OF SECTION 21, TOWN 10 NORTH, RANGE 22 EAST,  
IN THE TOWN OF GRAFTON, OZAUKEE COUNTY, WISCONSIN.



### LEGEND :

- 660 - - - - - DENOTES EXISTING MAJOR CONTOURS
- 661 - - - - - DENOTES EXISTING MINOR CONTOURS
- - - - - DENOTES U.S.D.A. SOIL BOUNDARY
- - - - - DENOTES BUILDING SETBACK LINES
- - - - - DENOTES WETLAND LIMITS LINE
- - - - - DENOTES WETLAND LIMITS LINE

### SOILS LEGEND :

SYMBOL	NAME	Slopes
KnB	Kewaunee silt loam	2-6%
KoB2	Kewaunee silty clay loam	2-6%, eroded
KoC2	Kewaunee silty clay loam	6-12% eroded
MaA	Manawa loam	0-3%
Mzg	Muskego muck	0-3%
Od	Ogden mucky peat	0-3%



DENOTES WETLAND AREAS



Dated this 24th day of October, 2016

### EXISTING ZONING :

EXISTING ZONING : A-1

### TOTAL AREA :

1,766,655 ± SQ. FT.  
40.557 ± ACRES

APPROVING AGENCIES :  
TOWN OF GRAFTON  
OBJECTING AGENCIES :  
VILLAGE OF GRAFTON  
CITY OF PORT WASHINGTON

SUBDIVIDER :  
SAMANN FAMILY TRUST  
c/o MICHAEL SAMANN  
6256 MOHAWK RD.  
CAMPBELLSPORT, WI. 53010  
(262) 305-8371  
SURVEYOR :  
JAMES G. SCHNEIDER  
NORTH SHORE ENGINEERING, INC.  
11433 N. PORT WASHINGTON ROAD  
MEQUON, WI 53092  
(262) 241-9400

### NOTES :

- ALL BEARINGS ARE REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE. (NAD 27), THE SOUTH LINE OF THE SW 1/4 OF SECTION 21-10-22, WHICH BEARS N87°40'13"E
- PER ORDINANCE 66, STORM WATER MANAGEMENT PRACTICES ARE NOT REQUIRED FOR THIS PROJECT.
- LOTS IN THIS DEVELOPMENT WILL USE ON-SITE SOIL ABSORPTION SANITARY SEWERAGE DISPOSAL SYSTEMS AND PRIVATE WELLS.
- EACH LOT IN THIS PLAT IS SUBJECT TO THE TERMS AND CONDITIONS OF VARIOUS EASEMENTS AND AGREEMENTS WITH ASSOCIATED RECORDING DATA.
- UNLESS NOTED OTHERWISE BUILDING SETBACK ARE AS FOLLOWS:  
FRONT YARD = 50.0'  
SIDE YARD = 20.0'  
REAR YARD = 25.0'
- THE AREAS WITHIN THE COUNTY SHORELAND ZONING JURISDICTIONAL BOUNDARY AS DEPICTED ON THIS PLAT AND/OR WITH TEXT ARE SUBJECT TO THE PROVISIONS OF THE OZAUKEE COUNTY SHORELAND AND FLOODPLAIN ZONING ORDINANCE.
- BUILDABLE AREA FOR LOTS IN THIS DEVELOPMENT ARE AS FOLLOWS:  
LOT 1 = 147,362 SQ. FT.  
LOT 2 = 98,219 SQ. FT.  
LOT 3 = 84,375 SQ. FT.  
LOT 4 = 264,022 SQ. FT.  
LOT 5 = 259,380 SQ. FT.  
LOT 6 = 177,696 SQ. FT.  
LOT 7 = 83,279 SQ. FT.

### SURVEYOR'S CERTIFICATE

I, James G. Schneider, Registered Land Surveyor, do hereby certify: THAT I have surveyed, divided, and mapped the preliminary plat of "LAKESHORE PRAIRIE", described as follows:

The West One-half (1/2) of East One-half (1/2) of the Southwest One-quarter (SW 1/4) of Section Twenty-one (21), Township Ten (10) North, Range Twenty-two (22) East, Town of Grafton, Ozaukee County, Wisconsin, containing 40.56 acres of land, more or less.

THAT I have made such survey, land division and preliminary plat as the direction of MICHAEL F. SAMANN, Trustee of the Samann Family Trust, owner of said land.

THAT such plat is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of the Town of Grafton Land Division Code.

James G. Schneider P.L.S. No. S-2127

**NSE** NORTH SHORE ENGINEERING, INC.  
Consulting Engineers & Land Surveyors  
11433 N. Port Washington Rd., Mequon, Wisconsin, 53092  
(262) 241-9400 • FAX: (262) 241-8337  
www.northshoreengineering.net

Attachment: Lakeshore Prairie Prelim Plat (4005 : P&PDept\_MinorLandDivision\_SamannFamilyTrust\_LakeshorePrairie)



**Staff Report – Natural Resources Committee – February 2, 2017**

**Samann Family Trust (Ingrid R. Ziegelbauer et. al. c/o Bruno Samann)**, owners, and **Michael Samann** applicant(s) and agent(s), 11606 North Oriole Lane, Mequon, WI 53092 and 6256 Mohawk Road, Campbellsport, WI 53010 respectively, are requesting **land division approval for the Lakeshore Prairie minor land division by Preliminary Town Plat** in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “minor land division”, a division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of transfer of ownership or building development, where the act of division creates three or more parcels or building sites, inclusive of the original remnant parcel, any one of which is five acres or less by division or successive division within a five-year period. **The proposed minor land division will create seven (7) new lots (Lots 1-7) as part of the preliminary town plat in the Town of Grafton.**

**Affecting the following described real estate:**

The Property, 678 Falls Road, **Town of Grafton**, Ozaukee County, Wisconsin, a division of part of the Northeast ¼ and the Southeast ¼ of the Southwest ¼ of Section 21, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. **Parcel Number(s): 06-021-09-002.00.** Total Acreage: approximately 40.56 acres.

Section 7.1409 of the Ozaukee County Shoreland and Floodplain Zoning Ordinance, “Review Criteria”, states that in accordance with Section NR 115.05 (4) of the Wisconsin Administrative Code, the Natural Resources Committee shall consider the following factors in its review of proposed land divisions:

- A) Hazards to the health, safety, or welfare of future residents of the land division
- B) Proper relationship to adjoining areas
- C) Public access to navigable waters in accordance with Section 236.16 (3) of the Wisconsin Statutes
- D) Adequate stormwater management facilities
- E) Conformity to Federal, State, and local laws and ordinances including consistency with the adopted *Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035.*

**The Planning and Parks Department finds that:**

- 1) A Planning and Parks Department initial **Staff Advisory Review Meeting** for the **Minor Land Division (by Preliminary Town Plat)** application was held in person between Andrew Struck and Michael Samann, applicant and agent, on **Thursday, November 17, 2016.** Subsequent emails provided additional details (e.g. wetland concurrence letter) and information.
- 2) The Planning and Parks Department finds that **portions of the parcel(s) (Property(ies))** to be land divided through a preliminary town plat **ARE under Ozaukee County Land Division Review Requirements and within the Ozaukee County Shoreland and Floodplain Zoning jurisdiction. Ozaukee County is an “approving authority” on this minor land division / preliminary town plat. Ozaukee County is NOT listed as an approving authority on the preliminary town plat.**
- 3) The Planning and Parks Department finds that the **lot sizes specified on the preliminary town plat conform to Section 7.0302**, “Lots Not Served by Public Sanitary Sewer”, where the minimum lot area shall be 20,000 sq. ft. and the minimum average lot width shall be 100 feet, with at least 100 feet of frontage at the ordinary high water mark.
- 4) The Planning and Parks Department finds that **the parcel(s) (Property(ies)) DO NOT** contain portions of the **100-year floodplain (The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special**

**Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is (the water-surface elevation of the 1% annual chance flood.) and is within a Zone X,** according to the National Flood Insurance Program (NFIP) Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) map for Ozaukee County, Wisconsin and Unincorporated Areas, Panel 184 and 192 of 270, Map Numbers 55089C0184F and 55089C0192F, Map Revised Date, December 4, 2007.

- 5) The Planning and Parks Department finds that **the minor land division by preliminary town plat shows a division of Lots 1 – 7, ranging from 3.01 acres to 11.02 acres, with lots 2, 3, and 7 being less than or equal to 5.00 acres.** According to the current Ozaukee County Shoreland and Floodplain Zoning ordinance (Chapter 7.1400), a “**minor land division**” is *a division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of transfer of ownership or building development, where the act of division creates three or more parcels or building sites, inclusive of the original remnant parcel, any one of which is five acres or less by division or successive division within a five-year period.*
- 6) The Planning and Parks Department finds that the **Town of Grafton 2035 planned land use is Residential (R-2, 3 Acre minimum) (Town of Grafton Planned Land Use Map: 2035 of the Town of Grafton Comprehensive Plan) and the existing Town of Grafton zoning is Exclusive Agricultural (A-1).** The planned land use is consistent with the Town of Grafton Comprehensive Plan: 2035 being Residential (R-2). The land division would require rezoning by the Town of Grafton. The proposed zoning would be Residential (R-2) and Agriculture/Rural Residential (A-2). **The planned land use is consistent with the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035 being Sub-Urban Density Residential.** The preliminary town plat has gone before the Town of Grafton Plan Commission (12/7/16) and Town Board (12/14/16).
- 7) The **NRCS SSURGO soils** for the *Property(ies)* (parcel(s)) are indicated on the Soil Type Exhibit Map and consist of the following soil types: **KnB, Kewaunee silt loam**, 2 to 6 percent slopes; **KoB2, Kewaunee silty clay loam**, 2 to 6 percent slopes, eroded; **KrC3, Kewaunee silty clay**, 6 to 12 percent slopes, severely eroded; **MaA, Manawa silt loam**, 0 to 3 percent slopes (**Hydric soil**); **Od, Ogden mucky peat**, 0 to 2 percent slopes (**Hydric soil**); and **Mzg, Muskego muck**, 0 to 2 percent slopes (**Hydric soil**). **Hydric (“wetland”) soils are noted in the above listing.** The approximate northern one eighth of the Property is within the Ozaukee County Shoreland and Floodplain Zoning jurisdiction and includes some of the soil types listed above. Per the Ozaukee County Soil Survey (Table 5) on **limitations for and factors affecting residential development** it states for the Kewaunee silt loams soil types (KnA and KnB), “moderate, erodible soils, high shrink-swell potential”; for the Kewaunee silty clays (KrC3) and silty clay loams (KoB2, KoC2) soil type, “moderate on slopes of less than 12 percent and severe on steeper slopes, severe erosion hazard, high shrink-swell potential, moderate compressibility”; for Manawa soil type (MaA), “moderate, basements generally are wet, temporary high water table”; for Ogden soil type (Od), “very severe; permanent high water table; soil material shrinks and subsides on draining; highly compressible” and for Muskego soil type (Mzg), “very severe; permanent high water table; shrinks and subsides when drained; highly compressible”. In addition, some of the above listed soil types have **limitations for and factors affecting onsite sewage disposal systems** according to the Ozaukee County Soil Survey (Table 5).
- 8) The Planning and Parks Department finds that the **soil borings, or otherwise specified locations for Private On-site Wastewater Treatment Systems (POWTS),** were **NOT** conducted and/or submitted for this preliminary town plat or the newly created lots. It is recommended that soil testing be conducted on Lots 1 through 5 and Lot 7 to identify areas that are suitable for private onsite wastewater treatment systems (POWTS) before finalizing the town plat, especially given the significant area of hydric soils and wetlands on the property.
- 9) The Planning and Parks Department finds that **there are known wetlands** per the new Wisconsin Wetland Inventory (WWI)/SEWRPC wetland map (WDNR 2007), the Ozaukee County NRCS Wetland Inventory maps, the Ozaukee County Private Wetland Inventory GIS database and/or the official County Shoreland and Floodplain Zoning maps. **The delineated wetlands have been located on the preliminary town plat and there is a text reference / label on the preliminary town plat as to who conducted the wetland determination/delineation for the Property(ies) (North Shore Engineering), when it was conducted (between August 6, 2016 – August 22, 2016), and when it was field located / surveyed and by whom (August 10, 2016 by North Shore Engineering). A wetland delineation report (North Shore Engineering, dated September 8, 2016) was submitted for review and a WDNR concurrence letter for the wetland delineations was provided (Dated December 9, 2016, WIC-SE-2016-46-03448,**

to be valid for five years unless altered site conditions warrant a new wetland delineation to be conducted).

- 10) The Planning and Parks Department finds that the **proposed private drive access** to the newly created parcels as part of this preliminary town plat is off of **Falls Road, a Town Road**. The preliminary town plat does depict a private driveway easement for all the created lots and a draft shared driveway easement agreement was also provided. Furthermore, the preliminary town plat shows a 50 foot wide future public road dedication for the purpose of utilities and the improvement (widening) of Falls Road (street) on the south side of the Property. The owners/agent **WILL NOT** require a County Highway Access Control permit based on access off of Falls Road, a Town Road. A proposed drainage plan / grading plan was NOT provided for the preliminary town plat lots or proposed private drive.
- 11) **A general site grading, erosion control, proposed drainage, and stormwater management plan has NOT been provided as part of the preliminary town plat.** The location of any existing subsurface tiles and/or plans to destroy or reroute these tiles has **NOT** been provided to the Planning and Parks Department. The preliminary town plat **DOES NOT** specify proposed stormwater management features, calculations and/or drainage easements nor any management specifications for potential drainage easements. A note on the preliminary town plat does note that per town ordinance 66, stormwater management practices are not required for this project.
- 12) The Planning and Parks Department finds that the preliminary town plat **DOES depict and/or by text reference the County Shoreland and Floodplain Zoning Jurisdictional Boundary and Area. The County Shoreland and Floodplain Zoning Jurisdictional Boundary/Area is regulated under County Ordinance.** The County ordinance states that the Shoreland and Floodplain Zoning Jurisdictional boundary is defined by "the area within the following distances from the ordinary high water mark of navigable waters: 1,000 feet from a navigable lake, pond or flowage; 300 feet from a navigable river or stream or to the landward side of the 100-year regulatory floodplain boundary, whichever distance is greater". There is also a text reference note that the **County Shoreland Zoning Jurisdictional Boundary/Area is regulated under County Ordinance.**
- 13) The Planning and Parks Department finds that **there are NO primary environmental corridors as delineated by SEWRPC on the Property(ies). There are also NO other associated unregulated County planned park and open space sites, proposed recreation trails, secondary environmental corridors, isolated natural resource areas, natural areas, critical species habitats sites, critical aquatic habitat areas and/or sites of geological significance, as identified by SEWRPC, located on the parcel(s) (Property(ies)).** *Per the Multi-jurisdictional Comprehensive Plan for Ozaukee County, rural density residential development may be accommodated in upland environmental corridors, provided that buildings are kept off steep slopes. The maximum number of housing units accommodated at a proposed development site within the environmental corridor should be limited to the number determined by dividing the total corridor acreage within the site, less the acreage covered by surface water and wetlands, by five. The permitted housing units may be in single-family or multi-family structures. When rural residential development is accommodated, conservation subdivision designs are strongly encouraged. There may be proposed town recreational trails proposed in the area of the land division.*
- 14) There **IS NOT** a navigable waterway(s) on the Property(ies) / (Parcel(s)); therefore, there is **NO** County requirement for public access to the navigable waterway within one-half mile intervals as measured along the waterway from this Property(ies). Public access to navigable waterways is required within one-half mile intervals, as measured along the stream shore of a navigable waterbody per Wis. Stats. Chapter 236.

**The Planning and Parks Department has no objection to the land division / Preliminary Plat and recommends approval of the Preliminary Plat with the following conditions and corrections:**

- 1) **Any further future land division of these Properties (these parcels) resulting in a "subdivision" as defined by Wis. Stats. Chapter 236** as "a division of a lot, parcel, or tract of land by the owner thereof or the owner's agent for the purpose of sale or of building development, where: (a) The act of division creates five (5) or more parcels or building sites of 1 ½ acres each or less in area; or (b) Five (5) or more parcels or building sites of 1 ½ acres each or less in area are created by successive divisions within a period of five (5) years", **will require Preliminary Plat approval by Ozaukee County, in accord with Section 236, Wisconsin State Statutes**, including public access requirements, in accord with Section 236.16 (3) Wisconsin Statutes, for

subdivisions abutting on a navigable lake or stream or appropriate waivers and land dedications as specified to the County Planning Agency. **Also, any successive land division (redivision) of this town plat and/or parcels within a five (5) year period will require approval by the Ozaukee County Planning and Parks Department and Ozaukee County Natural Resources Committee.** As there **IS NOT** a navigable waterway(s) on the Property(ies) / (Parcel(s)), there is **NO** County requirement for public access to the navigable waterway within one-half mile intervals as measured along the waterway from these Property(ies). Public access to navigable waterways is required within one-half mile intervals, as measured along the stream shore of a navigable waterbody under Wis. Stats. Chapter 236. **Ozaukee County SHALL BE listed as an approving authority/agency on the preliminary town plat.**

- 2) The preliminary town plat / land division may require review and approval under the extraterritorial platting jurisdictional authority of the Village of Grafton. **These parcel(s) are in the Village of Grafton's extraterritorial platting review jurisdiction.**
  
- 3) A **site grading, proposed drainage, stormwater management (as may be required) and erosion control plan** shall be provided to the Land and Water Management Department for review and approval **PRIOR** to construction activities. In addition, a site grading, proposed drainage, stormwater management (as may be required) and erosion control plan **SHALL** be followed for building and development within the preliminary town plat and be in accord with the requirements of the WDNR NR 216, NR 151 and Wis. Stats. Chapter 30. Any construction activities should include erosion and sediment control measures (erosion control plan) that conform to the technical standards and specifications as outlined at the Wisconsin Department of Natural Resources website: <http://dnr.wi.gov/water/wm/nps/stormwater/techstds.htm> and in the *Wisconsin Construction Site Best Management Practice Handbook (WDNR Pub. WR-222)*. The erosion control plan measures should be installed prior to construction activity to prevent sediment delivery off the property or into any nearby navigable waterways and wetlands. These controls must be maintained until the soil is adequately re-vegetated or otherwise protected to prevent erosion. Once the vegetation is adequate to prevent the erosion, the barriers shall be removed. The soils noted above for the *Property* may have limitations for various aspects of the proposed development including hydric soils, high water tables and limitations for residential construction. The soil conditions will be reviewed in more detail with specific grading, excavating, filling and/or development plans submitted as part of required County shoreland zoning permitting for these various development and construction activities. **Also, the location of any existing subsurface tiles and plans to destroy or reroute these tiles must be provided to the Land and Water Management Department for review and approval.** In addition, the site-grading plan should include profiles and cross-sections of the proposed road / driveway grades, ditches and culverts and **MUST** be submitted for review by the Land and Water Management Department **PRIOR** to construction and development activity on the *Property*. **The proposed preliminary town plat DOES NOT specify proposed stormwater management features or drainage easements. If any stormwater management features and/or drainage easements are proposed, the maintenance requirements, restrictive covenants and/or responsible party (ies) for any drainage easements must be specified or agreement referenced on the preliminary plat along with the ability of the Town of Grafton (as desired) and Ozaukee County to enter the drainage and stormwater management feature easements for inspection. Furthermore, all stormwater management features and drainage easements need to be labeled and depicted on the preliminary plat. When there is not a proposed change in land use resulting from the current land division, a text statement on the preliminary town plat referencing the requirement of the County Land and Water Management Department to review and approve of a site grading, drainage, stormwater management, and erosion control plan prior to any development or construction activities relating to this land division can be made in lieu of the above documentation being provided at the time of land division/preliminary town plat approval.**
  
- 4) A **Shoreland Permit from Ozaukee County** shall be required for filling, grading, lagooning, dredging, ditching and excavating activities as described in Section 7.0500 of the Ozaukee County Shoreland and Floodplain Zoning Ordinance. For example, a Shoreland Permit may be required for the grading and excavating of roads, stormwater detention facilities and/or lots that are within the County Shoreland and Floodplain Jurisdictional Boundary. According to Section 7.0301, "No Filling in Floodplain Areas," for lots created after the effective date of this ordinance, no filling shall be permitted within the floodplain to accommodate those uses listed in Section 7.0809.D unless a variance is granted by the Board of Adjustment in accordance with Section 7.1206. Other filling activities in the Floodplain Districts shall be granted by Ozaukee County in accordance with Section 7.0803. The Board and applicant must be aware that if the project is approved, the Permit will not be issued until after the appeal period has expired. The appeal period runs for thirty (30) days after a public

hearing. During that period, any interested party can appeal the decision, either approved or denied, to Circuit Court. Any work done during this time is at the applicant's own risk. Any use permitted under Section 7.0500 (Section 7.0502 and 7.0504) is subject to obtaining any **Shoreland Permits** required therein. Except where another section of the County ordinance specifically exempts certain types of development from this requirement, **a shoreland permit shall be obtained from the County Zoning Administrator according to Section 7.0500.**

- 5) **Mitigation of Impervious Surface Standards (Section 7.0600) and/or Requirements for Nonconforming Uses and Structures Located within the Shoreland Zone per the Shoreland Permit shall be according to Ozaukee County Ordinance Section 7.1001 (Mitigation Plan Requirements).** 7.0601 PURPOSE Establish impervious surface standards to protect water quality and fish and wildlife habitat and to protect against pollution of navigable waters. The following impervious surface standards shall apply to the construction, reconstruction, expansion, replacement or relocation of any impervious surface on a riparian lot or parcel and any non-riparian lot or parcel that is located entirely within 300 feet of the ordinary high-water mark of any navigable waterway. 7.0602 CALCULATION OF PERCENTAGE OF IMPERVIOUS SURFACE Percentage of impervious surface shall be calculated by dividing the surface area of the existing and proposed impervious surfaces on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark by the total surface area of the lot or parcel, and multiplied by 100. Impervious surfaces described in Section 7.0605 shall be excluded from the calculation of impervious surface on the lot or parcel. If an outlot lies between the ordinary high water mark and the developable lot or parcel and both are in common ownership, the lot or parcel and the outlot shall be considered one lot or parcel for the purposes of calculating the percentage of impervious surface. For properties within a condominium, the impervious surface calculations apply to the entire condominium property. 7.0603 GENERAL IMPERVIOUS SURFACE STANDARD Except as otherwise allowed in Sections 7.0604 through 7.0605 the county shall allow up to 15 percent impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark. 7.0604 MAXIMUM IMPERVIOUS SURFACE STANDARD A property may exceed the impervious surface standard under 7.0603 provided the following standards are met: A. For properties where the general impervious surface standard applies under Section 7.0603 a property owner may have more than 15percent impervious surface but not more than 30 percent impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark. B. For properties that exceed the standard under Section 7.0603 but do not exceed the maximum standard under Section 7.0604(A) a permit can be issued for development with a mitigation plan that meets the standards found in Section 7.1000. 7.0605 TREATED IMPERVIOUS SURFACES Impervious surfaces that can be documented to demonstrate they meet either of the following standards shall be excluded from the impervious surface calculations under Section 7.0602 A. The impervious surface is treated by devices such as storm water ponds, constructed wetlands, infiltration basins, rain gardens, bio-swales or other engineered systems. B. The runoff from the impervious surface discharges to an internally drained pervious area that retains the runoff on or off the parcel and allows infiltration into the soil.
- 6) **Land disturbance and/or construction activities shall be in accord with Ozaukee County Ordinance Section 7.0600 (Impervious Surface Standards), WDNR NR 151 and 216 for stormwater management and construction site erosion control. Ozaukee County approval for these activities is conditional upon a Wisconsin Department of Natural Resources (WDNR) permit under NR 216 being obtained and a copy provided to the Ozaukee County Land and Water Management Department prior to any construction or development activities.**
- 7) **Removal of natural vegetation in the shoreland area (Section 7.0400, Removal of Shore Cover),** particularly along the area parallel to a navigable creek, except for removal of noxious weeds and dead, diseased or non-native invasive vegetation or according to a forester approved written silvicultural thinning plan, shall be minimized and in accordance with accepted forest management and soil conservation practices which protect water quality. In addition, In the strip of land 35 feet inland from the ordinary high water mark, (buffer zone) the removal of trees and shrubs shall be limited as follows: 1. The County may allow routine maintenance of vegetation. 2. The county may allow removal of trees and shrubs in the vegetative buffer zone to create access and viewing corridors. Per Section 59.692(1f) (b), Wis. Stats, the viewing corridor may be at least 35 feet wide for every 100 feet of shoreline frontage. The viewing corridor may run contiguously for the entire maximum width of shoreline frontage owned. 3. The county may allow removal of trees and shrubs in the vegetative buffer zone on a parcel with 10 or more acres of forested land consistent with "generally accepted forestry management practices" as defined in Chapter NR 1.25(2) (b), Wisconsin Administrative Code, and described in department publication Wisconsin Forest Management Guidelines (publication FR-226), provided that vegetation removal be consistent with these practices. 4. The county may allow removal of vegetation within the vegetative buffer zone to manage exotic or invasive species, damaged vegetation, vegetation that

must be removed to control disease, or vegetation creating an imminent safety hazard, provided that vegetation removed be replaced by replanting in the same area as soon as practicable. 5. The county may authorize by permit additional vegetation management activities in the vegetative buffer zone. The permit issued under this subd. par. shall require that all management activities comply with detailed plans approved by the county and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area. B. Note: Section 59.692(1f)(a), Wis. Stats, prohibits counties from requiring a property owner to establish a vegetative buffer zone on previously developed land or expand an existing vegetative buffer zone. However, as part of a county shoreland mitigation standards, the establishment or expansion of the vegetative buffer may remain an option (see Section 7.1000) C. In shoreland areas more than 35 feet inland from the ordinary high water mark, cutting of trees and shrubs shall be allowed when accomplished using accepted forest management and soil conservation practices which protect water quality

- 8) **Soil borings have been conducted and/or submitted to the Department and/or POWTS locations otherwise specified as part of this preliminary plat. This land division / preliminary plat DOES NOT assure “suitable” lots for building or development. As such, any future land division or development activities for this preliminary plat will require the review of soil borings to evaluate the need for any new, expanded or modified private on-site wastewater treatment systems (POWTS) PRIOR to any land disturbance activities unless holding tanks are otherwise a system of choice in the Town. Therefore, any new, expanded or modified private on-site wastewater treatment system (POWTS) will require additional review and permits from the Land and Water Management Department PRIOR to construction.** Please arrange an appointment with Land and Water Management sanitation staff if you have questions regarding your future and current POWTS for this project. The soils noted above for the *Property* may have limitations for various aspects of the proposed development including hydric soils, high water tables and **limitations for POWTS**, and residential and commercial construction. The soil conditions will be reviewed in more detail with specific grading, excavating, filling and/or POWTS development plans submitted as part of required County permitting for these various POWTS development and construction activities. A soil type exhibit has been produced for the preliminary plat showing the soil types per the Ozaukee County Soil Survey (NRCS SSURGO soils) relative to the existing parcel. **It is recommended that soil testing be conducted on Lots 1 through 5 and Lot 7 to identify areas that are suitable for private onsite wastewater treatment systems (POWTS) before finalizing the town plat, especially given the significant area of hydric soils and wetlands on the property. Final soil evaluations shall be completed for each proposed residential lot in compliance with the Department of Commerce Administrative Code for the identified septic areas indicated on the preliminary plat and/or site grading plans. Also, on the Soils Legend for the preliminary town plat, the KrC3 soil type and description should be added and the KoC2 soil type deleted.**
- 9) **Additional permitting MAY be required by the U.S. Army Corps of Engineers (USACOE) under Section 404 of the Clean Water Act and by the Wisconsin Department of Natural Resources (WDNR) under Wisconsin State Statute Chapter 30 for wetlands and water quality certification (NR 103) issues associated with future development activities on the *Property(ies)*, including grading and development of the private driveway, particularly as it relates to potential fill in the delineated wetlands.**
- 10) All other required federal, state, county and local permits **shall be** acquired prior to any construction or development activities.
- 11) According to the Ozaukee County Shoreland and Floodplain Zoning Ordinance, the **owner(s) or agent must submit the final plat within 12 months of land division approval by the Natural Resources Committee**, unless an extension is requested in writing to the Planning and Parks Department and subsequently approved. If the preliminary plat is approved conditionally **and** the conditions of the preliminary plat approval have been met, **please provide the Planning and Parks Department with the ORIGINAL final plat with a signature block for the Chairperson of the Natural Resources Committee. Please schedule a time for the final CSM to be signed.**
- 12) **The preliminary town plat / land division is conditional upon the approval of the land division / town plat by the Town of Grafton.**

END - ATS/012017

Cc: WDNR - Water Management Specialist, Kathi Kramasz  
WDNR - Stormwater Specialist, Brooke Yanke  
Ozaukee County – Land and Water Management Department – Director LWMD, Andy Holschbach  
Ozaukee County – Highway Department – Director of Public Works, Jon Edgren  
Village of Grafton – Director of Planning and Development, Jessica Wolff  
Town of Grafton –Town Clerk/Town Planner, Amanda Schaefer  
Owner(s) – Ingrid R. Ziegelbauer c/o Bruno Samann  
Agent/Applicant(s) – Michael Samann  
Engineer/Surveyor – James G. Schneider, North Shore Engineering, Inc.

Attachment: StaffReportNRC\_020217\_LakeshorePrairieMinorLandDivision\_TGrafton\_SamannFamilyTrust\_MichaelSamann\_011917ATS (4005 :

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Preliminary Plat / Land Division - Marko Musich and Jane Hamilton, owners, and Hillcrest Builders and Construction, Inc. and Kapur and Associates, Inc. applicant(s) and agent(s), 308 N. Port Washington Road, Grafton, WI 53024-9767 and P.O. Box 28, Glenbeulah, WI 53023 and 7711 North Port Washington Road, Milwaukee, WI 53217 respectively, are requesting subdivision approval for the River Bend Estates subdivision by Preliminary Plat in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “subdivision”, a division of land for which approval of a plat is required under Chapter 236 of the Wisconsin Statutes. The Property, 1398 River Bend Road, Town of Grafton, Ozaukee County, Wisconsin, a division of part of the SW ¼ of the NE ¼ of Section 30, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-030-03-001.00 and 06-030-03-002.00. Total Acreage: approximately 20.226 acres.

**BACKGROUND INFORMATION:** Marko Musich and Jane Hamilton, owners, and Hillcrest Builders and Construction, Inc. and Kapur and Associates, Inc. applicant(s) and agent(s), 308 N. Port Washington Road, Grafton, WI 53024-9767 and P.O. Box 28, Glenbeulah, WI 53023 and 7711 North Port Washington Road, Milwaukee, WI 53217 respectively, are requesting subdivision approval for the River Bend Estates subdivision by Preliminary Plat in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “subdivision”, a division of land for which approval of a plat is required under Chapter 236 of the Wisconsin Statutes. Per Chapter 236 Wis. Stats., a “subdivision” is a division of a lot, parcel, or tract of land by the owner thereof or the owner’s agent for the purposes of sale or building development, where: (a) The act of division creates 5 or more parcels or building sites of 1 ½ acres each or less in area; or (b) Five or more parcels or building sites of 1 ½ acres each or less in area are created by successive divisions within a period of 5 years. The proposed subdivision will create fifteen (15) new lots (Lots 1-15) and one (1) outlot as part of the preliminary plat in the Town of Grafton. Affecting the following described real estate: The Property, 1398 River Bend Road, Town of Grafton, Ozaukee County, Wisconsin, a division of part of the SW ¼ of the NE ¼ of Section 30, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-030-03-001.00 and 06-030-03-002.00. Total Acreage: approximately 20.226 acres.

**ANALYSIS:** Please see the attached detailed staff report for analysis and recommendation.

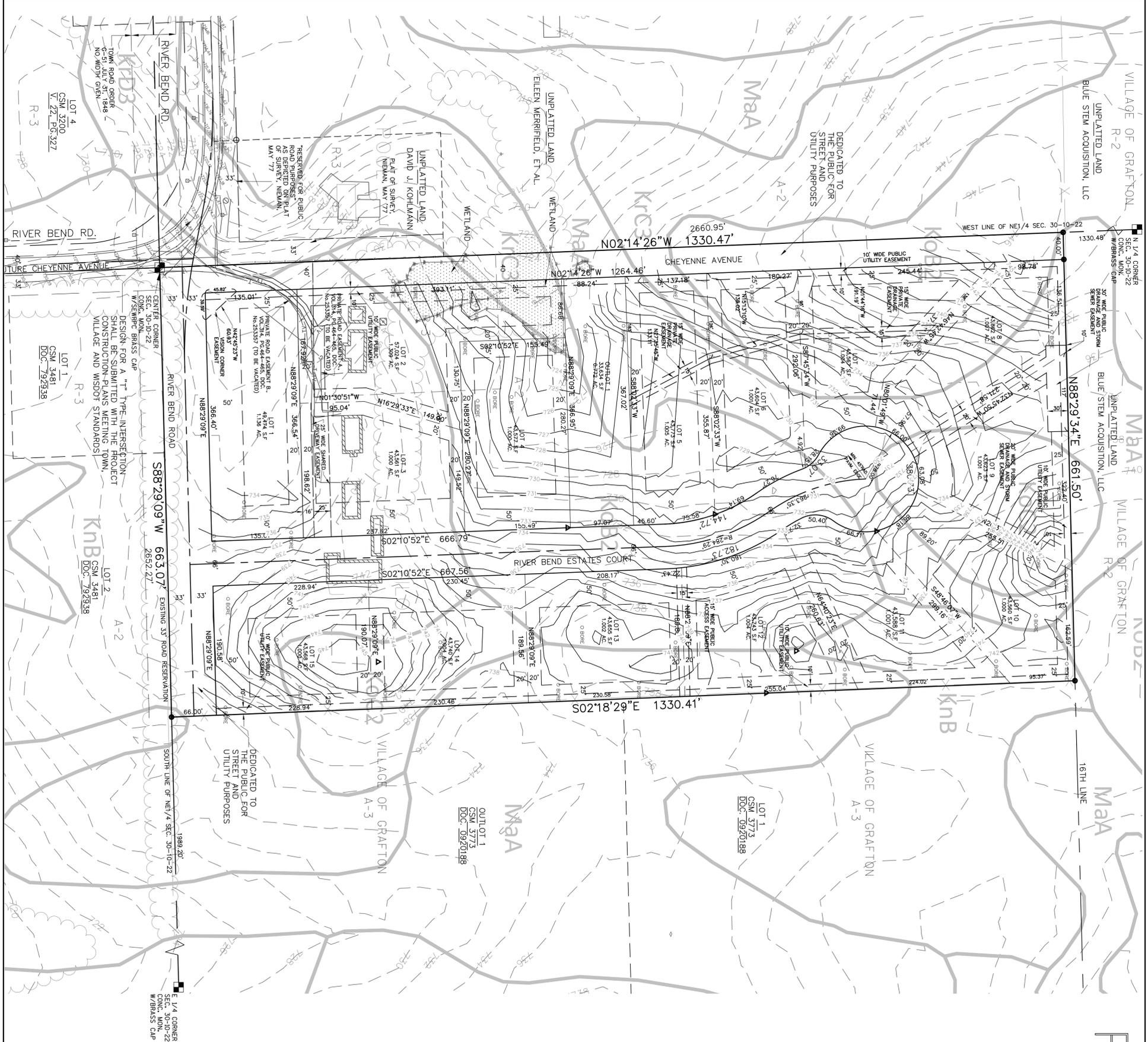
**FISCAL IMPACT:** NA                      **FUNDING SOURCE:** NA

RECOMMENDED MOTION: Please see the attached detailed staff report for analysis and recommended motion.

**ATTACHMENTS:**

- RiverBendEstates\_Preliminary Plat (PDF)
- StaffReportNRC\_020217\_RiverBendEstatesSubdivision\_TGrafton\_MarkoMusich&JaneHamilton\_010917ATS (PDF)

FILENAME: S:\Ozak\_Co\Grafton\_Tn\priv\1602080\wind\SURVEY\DWG\160208\_SR.dwg



# RIVER BEND ESTATES PRELIMINARY PLAT

PART OF THE SW 1/4 OF THE NE 1/4 OF SECTION 30, TOWNSHIP 10 NORTH, RANGE 22 EAST LOCATED IN THE TOWN OF GRAFTON, OZAUKEE COUNTY, WISCONSIN, CONTAINING 20.226 ACRES OF LAND, MORE OR LESS.

DEVELOPER/OWNER:  
HILLCREST BUILDERS  
P.O. BOX 28  
MILWAUKEE, WI 53023  
OWNED SOLI/MANIC  
(414)-351-6668

SURVEYOR/ENGINEER:  
KAPUR & ASSOCIATES, INC.  
7711 N. FORT WASHINGTON ROAD  
MILWAUKEE, WI 53217  
(414)-351-6668

### LEGEND

●	BENCH MARK	☆	TREE (CONIFEROUS) DRIP LINE SCALABLE
▲	CONTROL POINT	⊙	TREE (DECIDUOUS) DRIP LINE SCALABLE
⊗	CHISELED MARK FOUND	⊙	TREE STUMP
✕	CUT CROSS SET	○	CLEANOUT
○	FOUND REBAR	⊙	FLAG POLE
○	OR MONUMENTATION AS NOTED	○	WELL
●	IRON PIPE SET, WEIGHING 1.68 LBS./FT.	○	MONITORING WELL
●	1-1/4" O.D. 42" LONG.	⊙	SIGN ON POST
△	SECTION CORNER MON.	⊙	PARKING METER
▲	SET MAG NAIL	⊙	UTILITY CONTROL BOX
(R.A.)	RECORDED AS	⊙	UNKNOWN UTILITY VALVE
⊙	WATER VALVE	FL. EL.	FIRST FLOOR ELEVATION
⊙	FIRE HYDRANT	▬	BUILDING OUTLINE
⊙	ACCESS	---	MINOR CONTOUR
⊙	SOIL BORING	---	MAJOR CONTOUR
970.90	SPOT ELEVATION	---	FENCE
⊙	BUSH, SHRUB	---	BEAM GUARD
⊙	POLE/POST/BOLLARD	---	WOODED AREA/SHRUB EDGE
⊙	BOULDER	---	WATER MAIN
⊙	WINDMILL	---	STORM SEWER
⊙	PULLBOX	---	SANITARY SEWER
(M)	MANHOLE TYPE NOTED	---	COMBINED SEWER
(S)	STORM SEWER MANHOLE	---	NATURAL GAS MAIN
(T)	TELEPHONE MANHOLE	---	UNDERGROUND TELEPHONE
(E)	ELECTRIC MANHOLE	---	UNDERGROUND ELECTRIC
(W)	WATER MANHOLE	---	OVERHEAD UTILITY LINES
⊙	UTILITY METER	---	UNDERGROUND FIBER OPTIC
⊙	SPRINKLER	---	UNDERGROUND CABLE TV
⊙	GUY WIRE POLE	---	BUREAU OF ELEC. SERV. CI. MILL.
⊙	LIGHT POLE	---	STEAM LINE
⊙	PEDestal	---	COMMUNICATIONS CONDUIT
⊙	POWER POLE	(P)	IN LIFESTYLE INDICATES, DRAWN PER EXISTING PLANS AND ARE APPROXIMATE
⊙	POWER/LIGHT POLE	---	WETLANDS
⊙	TRAFFIC SIGNAL	---	HYDROLOGIC SOIL GROUP BOUNDARY
⊙	CURB STOP	---	SOL TYPE
⊙	CURB INLET	---	
⊙	GAS VALVE	---	
⊙	LIGHT POLE WITH MAST	---	

### NOTES:

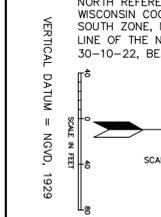
EXISTING ZONING A-2 AND R-3  
PROPOSED ZONING R-3  
PER FLOOD INSURANCE RATE MAP NUMBER 55089C0191F, REVISED DECEMBER 04, 2007, THE SUBJECT PROPERTY IS WITHIN ZONE "X", AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.

### SURVEYORS CERTIFICATE

I, Gary D. Schneider, Professional Land Surveyor, hereby certify that this preliminary plat is a correct representation of all existing land divisions and features and that I have fully complied with the provisions of Chapter 2 - Land Division, within Chapter 9 - Land Use Regulation of the Town of Grafton Ordinances.

Dated this 25 day of July, 2016.  
Gary D. Schneider S-1297

Revised this 7th day of September, 2016.  
Revised this 9th day of September, 2016.  
Revised this 15th day of September, 2016.  
Revised this 11th day of November, 2016.



**KAPUR & ASSOCIATES, INC.**  
CONSTRUCTION ENGINEERS  
7711 N. FORT WASHINGTON ROAD  
MILWAUKEE, WISCONSIN 53217  
Phone: 414.351.6668 Fax: 414.351.4117  
www.kapurengrinners.com

PROJECT:  
**RIVER BEND ESTATES**

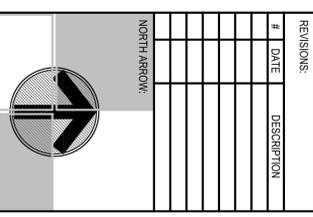
LOCATION:  
**TOWN OF GRAFTON**

CLIENT:  
**HILLCREST BUILDERS**

RELEASE:

REVISIONS:

#	DATE	DESCRIPTION



SHEET:  
**PRELIMINARY PLAT**

PROJECT MANAGER: GDS  
PROJECT NUMBER: 160208.PT  
DATE: 5-5-2016

SHEET NUMBER:  
**1**



**Staff Report – Natural Resources Committee – February 2, 2017**

**Marko Musich and Jane Hamilton**, owners, and **Hillcrest Builders and Construction, Inc. and Kapur and Associates, Inc.** applicant(s) and agent(s), 308 N. Port Washington Road, Grafton, WI 53024-9767 and P.O. Box 28, Glenbeulah, WI 53023 and 7711 North Port Washington Road, Milwaukee, WI 53217 respectively, are requesting **subdivision approval for the River Bend Estates subdivision by Preliminary Plat** in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “subdivision”, a division of land for which approval of a plat is required under Chapter 236 of the Wisconsin Statutes. Per Chapter 236 Wis. Stats., a “subdivision” is a division of a lot, parcel, or tract of land by the owner thereof or the owner’s agent for the purposes of sale or building development, where: (a) The act of division creates 5 or more parcels or building sites of 1 ½ acres each or less in area; or (b) Five or more parcels or building sites of 1 ½ acres each or less in area are created by successive divisions within a period of 5 years. **The proposed subdivision will create fifteen (15) new lots (Lots 1-15) and one (1) outlot as part of the preliminary plat in the Town of Grafton.**

**Affecting the following described real estate:**

- 1) The Property, 1398 River Bend Road, **Town of Grafton**, Ozaukee County, Wisconsin, a division of part of the SW ¼ of the NE ¼ of Section 30, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin. **Parcel Number(s): 06-030-03-001.00 and 06-030-03-002.00.** Total Acreage: approximately 20.226 acres.

Section 7.1409 of the Ozaukee County Shoreland and Floodplain Zoning Ordinance, “Review Criteria”, states that in accordance with Section NR 115.05 (4) of the Wisconsin Administrative Code, the Natural Resources Committee shall consider the following factors in its review of proposed land divisions:

- A) Hazards to the health, safety, or welfare of future residents of the land division
- B) Proper relationship to adjoining areas
- C) Public access to navigable waters in accordance with Section 236.16 (3) of the Wisconsin Statutes
- D) Adequate stormwater management facilities
- E) Conformity to Federal, State, and local laws and ordinances including consistency with the adopted *Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035*.

**The Planning and Parks Department finds that:**

- 1) A Planning and Parks Department initial **Staff Advisory Review Meeting** for the **Subdivision (by Preliminary Plat)** application was NOT held in person; however, several discussions over the phone and by email between Andrew Struck and Jeremy Schwartz, applicant and agent, were held on **Thursday, November 16, 22 and 23, 2016**. Subsequent emails and revisions provided additional details and information.
- 2) The Planning and Parks Department finds that **portions of the parcel(s) (Property(ies))** to be land divided through a preliminary plat **ARE under Ozaukee County Land Division Review Requirements and within the Ozaukee County Shoreland and Floodplain Zoning jurisdiction**. **Ozaukee County is an “approving authority” on this land division / preliminary plat.**
- 3) The Planning and Parks Department finds that the **lot sizes specified on the preliminary plat conform to Section 7.0302**, “Lots Not Served by Public Sanitary Sewer”, where the minimum lot area shall be 20,000 sq. ft. and the minimum average lot width shall be 100 feet, with at least 100 feet of frontage at the ordinary high water mark.
- 4) The Planning and Parks Department finds that **the parcel(s) (Property(ies)) DO NOT** contain portions of the **100-year floodplain (The 1% annual chance flood (100-year flood), also known as the base flood,**

is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.) and is within a Zone X, according to the National Flood Insurance Program (NFIP) Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) map for Ozaukee County, Wisconsin and Unincorporated Areas, Panel 191 of 270, Map Numbers 55089C0191F, Map Revised Date, December 4, 2007.

- 5) The Planning and Parks Department finds that **the subdivision by preliminary plat shows a division of Lots 1 – 15, ranging from 1.000 acres to 1.309 acres, and all 15 lots being less than or equal to 1.500 acres.** According to the current Ozaukee County Shoreland and Floodplain Zoning ordinance (Chapter 7.1400) and Wisconsin State Statutes Chapter 236, a “**subdivision**” is a *division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of sale or of building development, where: (a) the act of division creates five (5) or more parcels or building sites of 1 ½ acres each or less in area or (b) five (5) or more parcels or building sites of 1 ½ acres each or less in area are created by successive divisions within a period of five (5) years.*
- 6) The Planning and Parks Department finds that the **Town of Grafton 2035 planned land use is Residential (R-3, 1 Acre Min.) (Town of Grafton Planned Land Use Map: 2035 of the Town of Grafton Comprehensive Plan) and the existing Town of Grafton zoning is Agricultural / Rural Residential (A-2) and Residential (R-3, 1 acre min.).** The planned land use is consistent with the Town of Grafton Comprehensive Plan: 2035 being Residential (R-3). The proposed zoning would be Residential (R-3). **The planned land use is consistent with the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035 being Sub-Urban Density Residential.** The preliminary plat has gone before the Town of Grafton Plan Commission and Town Board.
- 7) The **NRCS SSURGO soils** for the *Property(ies)* (parcel(s)) are indicated on the Soil Type Exhibit Map and consist of the following soil types: **KnB, Kewaunee silt loam, 2 to 6 percent slopes; KoB2, Kewaunee silty clay loam, 2 to 6 percent slopes, eroded; KoC2, Kewaunee silty clay loam, 6 to 12 percent slopes, eroded; KrC3, Kewaunee silty clay, 6 to 12 percent slopes, severely eroded; MaA, Manawa silt loam, 0 to 3 percent slopes (Hydric soil). Hydric (“wetland”) soils are noted in the above listing.** The approximate southwestern one quarter of the Property is within the Ozaukee County Shoreland and Floodplain Zoning jurisdiction and includes some of the soil types listed above. Per the Ozaukee County Soil Survey (Table 5) on **limitations for and factors affecting residential development** it states for the Kewaunee silt loams soil types (KnA and KnB), “moderate, erodible soils, high shrink-swell potential”; for the Kewaunee silty clays (KrC3) and silty clay loams (KoB2, KoC2) soil type, “moderate on slopes of less than 12 percent and severe on steeper slopes, severe erosion hazard, high shrink-swell potential, moderate compressibility”; for Manawa soil type (MaA), “moderate, basements generally are wet, temporary high water table”. In addition, some of the above listed soil types have **limitations for and factors affecting onsite sewage disposal systems** according to the Ozaukee County Soil Survey (Table 5).
- 8) The Planning and Parks Department finds that the **soil borings, or otherwise specified locations for Private On-site Wastewater Treatment Systems (POWTS),** were conducted and/or submitted for this subdivision or the newly created lots. The soil boring and POWTS locations are noted on the preliminary plat.
- 9) The Planning and Parks Department finds that **there are known wetlands** per the new Wisconsin Wetland Inventory (WWI)/SEWRPC wetland map (WDNR 2007), the Ozaukee County NRCS Wetland Inventory maps, the Ozaukee County Private Wetland Inventory GIS database and/or the official County Shoreland and Floodplain Zoning maps. **The delineated wetlands have been located on the preliminary plat; however, there is NO a text reference on the preliminary plat as to who conducted the wetland determination/delineation for the Property(ies), when it was conducted, and when it was field located / surveyed and by whom. A wetland delineation report was submitted; however, there was NO WDNR and/or USACOE concurrence letter provided.**
- 10) The Planning and Parks Department finds that the **proposed road access for the public road, River Bend Estates Court,** to the newly created parcels as part of this subdivision is off of **River Bend Road, a Town Road.** Furthermore, the preliminary plat shows a 40 foot wide public dedication for the purpose of utilities and the proposed extension of Cheyenne Avenue (street) on the west side of the Property. The

owners/agent **WILL NOT** require a County Highway Access Control permit based on access off of Bend Road, a Town Road. An existing and proposed drainage plan / grading plan was provided.

- 11) **A general site grading, proposed drainage, stormwater management plan has been provided; however, an erosion control plan has NOT been provided as part of the preliminary plat.** The location of any existing subsurface tiles and/or plans to destroy or reroute these tiles has **NOT** been provided to the Planning and Parks Department. The preliminary plat **DOES** specify proposed stormwater management features, calculations and/or drainage easements; **however, management specifications of those drainage easement has NOT been provided.**
- 12) The Planning and Parks Department finds that the preliminary plat **DOES NOT depict and/or by text reference the County Shoreland and Floodplain Zoning Jurisdictional Boundary and Area. The County Shoreland and Floodplain Zoning Jurisdictional Boundary/Area is regulated under County Ordinance.** The County ordinance states that the Shoreland and Floodplain Zoning Jurisdictional boundary is defined by “the area within the following distances from the ordinary high water mark of navigable waters: 1,000 feet from a navigable lake, pond or flowage; 300 feet from a navigable river or stream or to the landward side of the 100-year regulatory floodplain boundary, whichever distance is greater”. There is also **NO** text reference note that the **County Shoreland Zoning Jurisdictional Boundary/Area is regulated under County Ordinance.**
- 13) The Planning and Parks Department finds that **there are NO primary environmental corridors as delineated by SEWRPC on the Property(ies).** There are also **NO** other associated unregulated County planned park and open space sites, proposed recreation trails, secondary environmental corridors, isolated natural resource areas, natural areas, critical species habitats sites, critical aquatic habitat areas and/or sites of geological significance, as identified by SEWRPC, located on the parcel(s) (Property(ies)). *Per the Multi-jurisdictional Comprehensive Plan for Ozaukee County, rural density residential development may be accommodated in upland environmental corridors, provided that buildings are kept off steep slopes. The maximum number of housing units accommodated at a proposed development site within the environmental corridor should be limited to the number determined by dividing the total corridor acreage within the site, less the acreage covered by surface water and wetlands, by five. The permitted housing units may be in single-family or multi-family structures. When rural residential development is accommodated, conservation subdivision designs are strongly encouraged.*
- 14) There **IS NOT** a navigable waterway(s) on the Property(ies) / (Parcel(s)); therefore, there is **NO** County requirement for public access to the navigable waterway within one-half mile intervals as measured along the waterway from this Property(ies). Public access to navigable waterways is required within one-half mile intervals, as measured along the stream shore of a navigable waterbody per Wis. Stats. Chapter 236.

**The Planning and Parks Department has no objection to the land division / Preliminary Plat and recommends approval of the Preliminary Plat with the following conditions and corrections:**

- 1) **The land division of these Properties (these parcels) results in a “subdivision” as defined by Wis. Stats. Chapter 236 as “a division of a lot, parcel, or tract of land by the owner thereof or the owner’s agent for the purpose of sale or of building development, where: (a) The act of division creates five (5) or more parcels or building sites of 1 ½ acres each or less in area; or (b) Five (5) or more parcels or building sites of 1 ½ acres each or less in area are created by successive divisions within a period of five (5) years”, and requires Preliminary Plat approval by Ozaukee County, in accord with Section 236, Wisconsin State Statutes, including public access requirements, in accord with Section 236.16 (3) Wisconsin Statutes, for subdivisions abutting on a navigable lake or stream or appropriate waivers and land dedications as specified by the County Planning Agency. As there **IS NOT** a navigable waterway(s) on the Property(ies) / (Parcel(s)), there is **NO** County requirement for public access to the navigable waterway within one-half mile intervals as measured along the waterway from these Property(ies). Public access to navigable waterways is required within one-half mile intervals, as measured along the stream shore of a navigable waterbody under Wis. Stats. Chapter 236.**
- 2) The preliminary plat / land division may require review and approval under the extraterritorial platting jurisdictional authority of the Village of Grafton. **These parcel(s) are in the Village of Grafton’s extraterritorial platting review jurisdiction.**

- 3) The delineated wetlands have been located on the preliminary plat; however, a text reference on preliminary plat as to who conducted the wetland determination/delineation for the Property(ies), when it was conducted, and when it was field located / surveyed and by whom shall be added to the preliminary plat. A wetland delineation report was submitted; however, the Department must receive a WDNR and/or USACOE concurrence letter prior to final plat approval.
- 4) The preliminary plat SHALL specifically depict (per the Ozaukee County Shoreland and Floodplain Zoning Maps) and correctly label the "County Shoreland Zoning Jurisdiction" area and provide a text note on the face of the CSM that "the areas within the County Shoreland Zoning Jurisdictional Boundary as depicted on the certified survey map and/or with text are subject to the provisions of the Ozaukee County Shoreland and Floodplain Zoning Ordinance".
- 5) A site grading, stormwater management and erosion control plan shall be provided to the Land and Water Management Department for review and approval PRIOR to construction activities. In addition, a site grading, stormwater management and erosion control plan SHALL be followed for building and development within the preliminary plat and be in accord with the requirements of the WDNR NR 216 and Wis. Stats. Chapter 30. Any construction activities should include erosion and sediment control measures (erosion control plan) that conform to the technical standards and specifications as outlined at the Wisconsin Department of Natural Resources website: <http://dnr.wi.gov/water/wm/nps/stormwater/techstds.htm> and in the *Wisconsin Construction Site Best Management Practice Handbook (WDNR Pub. WR-222)*. The erosion control plan measures should be installed prior to construction activity to prevent sediment delivery off the property or into the nearby navigable waterway and wetlands. These controls must be maintained until the soil is adequately re-vegetated or otherwise protected to prevent erosion. Once the vegetation is adequate to prevent the erosion, the barriers shall be removed. The soils noted above for the Property may have limitations for various aspects of the proposed development including hydric soils, high water tables and limitations for residential construction. The soil conditions will be reviewed in more detail with specific grading, excavating, filling and/or development plans submitted as part of required County shoreland zoning permitting for these various development and construction activities. Also, the location of any existing subsurface tiles and plans to destroy or reroute these tiles must be provided to the Land and Water Management Department for review and approval. In addition, a site-grading plan should include profiles and cross-sections of the proposed road / driveway grades, ditches and culverts and MUST be submitted for review by the Land and Water Management Department PRIOR to construction and development activity on the Property. The proposed preliminary plat DOES specify proposed stormwater management features or drainage easements. If any stormwater management features and/or drainage easements are proposed, the maintenance requirements, restrictive covenants and/or responsible party (ies) for any drainage easements must be specified or agreement referenced on the preliminary plat along with the ability of the Town of Grafton (as desired) and Ozaukee County to enter the drainage and stormwater management feature easements for inspection. Furthermore, all stormwater management features and drainage easements need to be labeled and depicted on the preliminary plat.
- 6) A Shoreland Permit from Ozaukee County shall be required for filling, grading, lagooning, dredging, ditching and excavating activities as described in Section 7.0500 of the Ozaukee County Shoreland and Floodplain Zoning Ordinance. For example, a Shoreland Permit may be required for the grading and excavating of roads, stormwater detention facilities and/or lots that are within the County Shoreland and Floodplain Zoning Jurisdictional Boundary. According to Section 7.0301, "No Filling in Floodplain Areas," for lots created after the effective date of this ordinance, no filling shall be permitted within the floodplain to accommodate those uses listed in Section 7.0809.D unless a variance is granted by the Board of Adjustment in accordance with Section 7.1206. Other filling activities in the Floodplain Districts shall be granted by Ozaukee County in accordance with Section 7.0803. The Board and applicant must be aware that if the project is approved, the Permit will not be issued until after the appeal period has expired. The appeal period runs for thirty (30) days after a public hearing. During that period, any interested party can appeal the decision, either approved or denied, to Circuit Court. Any work done during this time is at the applicant's own risk. Any use permitted under Section 7.0500 (Section 7.0502 and 7.0504) is subject to obtaining any Shoreland Permits required therein. Except where another section of the County ordinance specifically exempts certain types of development from this requirement, a shoreland permit shall be obtained from the County Zoning Administrator according to Section 7.0500.

- 7) **Mitigation of Impervious Surface Standards (Section 7.0600) and/or Requirements for Nonconforming Uses and Structures Located within the Shoreland Zone per the Shoreland Permit** shall be according to Ozaukee County Ordinance Section 7.1001 (Mitigation Plan Requirements).
- 8) **Land disturbance and/or construction activities shall be in accord with Ozaukee County Ordinance Section 7.0600 (Impervious Surface Standards), WDNR NR 151 and 216 for stormwater management and construction site erosion control. Ozaukee County approval for these activities is conditional upon a Wisconsin Department of Natural Resources (WDNR) permit under NR 216 being obtained and a copy provided to the Ozaukee County Land and Water Management Department prior to any construction or development activities.**
- 9) **Removal of natural vegetation in the shoreland area (Section 7.0400, Removal of Shore Cover)**, particularly along the area parallel to a navigable creek, except for removal of noxious weeds and dead, diseased or non-native invasive vegetation or according to a forester approved written silvicultural thinning plan, shall be minimized and in accordance with accepted forest management and soil conservation practices which protect water quality. In addition, In the strip of land 35 feet inland from the ordinary high water mark, (buffer zone) the removal of trees and shrubs shall be limited as follows: 1. The county may allow routine maintenance of vegetation. 2. The county may allow removal of trees and shrubs in the vegetative buffer zone to create access and viewing corridors. Per Section 59.692(1f)(b), Wis. Stats, the viewing corridor may be at least 35 feet wide for every 100 feet of shoreline frontage. The viewing corridor may run contiguously for the entire maximum width of shoreline frontage owned. 3. The county may allow removal of trees and shrubs in the vegetative buffer zone on a parcel with 10 or more acres of forested land consistent with “generally accepted forestry management practices” as defined in Chapter NR 1.25(2)(b), Wisconsin Administrative Code, and described in department publication Wisconsin Forest Management Guidelines (publication FR-226), provided that vegetation removal be consistent with these practices. 4. The county may allow removal of vegetation within the vegetative buffer zone to manage exotic or invasive species, damaged vegetation, vegetation that must be removed to control disease, or vegetation creating an imminent safety hazard, provided that any vegetation removed be replaced by replanting in the same area as soon as practicable. 5. The county may authorize by permit additional vegetation management activities in the vegetative buffer zone. The permit issued under this subd. par. shall require that all management activities comply with detailed plans approved by the county and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area. B. Note: Section 59.692(1f)(a), Wis. Stats, prohibits counties from requiring a property owner to establish a vegetative buffer zone on previously developed land or expand an existing vegetative buffer zone. However, as part of a county shoreland mitigation standards, the establishment or expansion of the vegetative buffer may remain an option (see Section 7.1000) C. In shoreland areas more than 35 feet inland from the ordinary high water mark, cutting of trees and shrubs shall be allowed when accomplished using accepted forest management and soil conservation practices which protect water quality
- 10) **Soil borings have been conducted and/or submitted to the Department and/or POWTS locations otherwise specified as part of this preliminary plat. This land division / preliminary plat DOES NOT assure “suitable” lots for building or development. As such, any future land division or development activities for this preliminary plat will require the review of soil borings to evaluate the need for any new, expanded or modified private on-site wastewater treatment systems (POWTS) PRIOR to any land disturbance activities unless holding tanks are otherwise a system of choice in the Town. Therefore, any new, expanded or modified private on-site wastewater treatment system (POWTS) will require additional review and permits from the Land and Water Management Department PRIOR to construction. Please arrange an appointment with Land and Water Management sanitation staff if you have questions regarding your future and current POWTS for this project. The soils noted above for the *Property* may have limitations for various aspects of the proposed development including hydric soils, high water tables and **limitations for POWTS**, and residential and commercial construction. The soil conditions will be reviewed in more detail with specific grading, excavating, filling and/or POWTS development plans submitted as part of required County permitting for these various POWTS development and construction activities. A soil type exhibit has been produced for the preliminary plat showing the soil types per the Ozaukee County Soil Survey (NRCS SSURGO soils) relative to the existing parcel. Final soil evaluations shall be completed for each proposed residential lot in compliance with the Department of Commerce Administrative Code for the identified septic areas indicated on the preliminary plat and/or site grading plans.**

- 11) **Additional permitting MAY** be required by the Army Corps of Engineers under Section 404 of the Clean Water Act and by the Wisconsin Department of Natural Resources under Wisconsin State Statute Chapter 30 for wetlands and water quality certification (NR 103) issues associated with future development activities on the *Property(ies)*.
- 12) All other required federal, state, county and local permits shall be acquired prior to any construction or development activities.
- 13) According to the Ozaukee County Shoreland and Floodplain Zoning Ordinance, the **owner(s) or agent must submit the final plat within 12 months of land division approval by the Natural Resources Committee**, unless an extension is requested in writing to the Planning and Parks Department and subsequently approved. If the preliminary plat is approved conditionally **and** the conditions of the preliminary plat approval have been met, **please provide the Planning and Parks Department with the ORIGINAL final plat with a signature block for the Chairperson of the Natural Resources Committee. Please schedule a time for the final CSM to be signed.**
- 14) **The preliminary plat / land division is conditional upon the approval of the land division / preliminary plat by the Town of Grafton.**

END - ATS/010917

Cc: WDNR - Water Management Specialist, Kathi Kramasz  
 WDNR - Stormwater Specialist, Brooke Yanke  
 Ozaukee County – Land and Water Management Department – Director LWMD, Andy Holschbach  
 Ozaukee County – Highway Department – Director of Public Works, Jon Edgren  
 Village of Grafton – Director of Planning and Development, Jessica Wolff  
 Town of Grafton – Town Clerk/Town Planner, Amanda Schaefer  
 Owner(s) – Marko Musich and Jane Hamilton  
 Agent/Applicant(s) – Jeremy Schwartz, Kapur and Associates and Hillcrest Builders and Construction, Inc.

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Budget Amendment for Brookby Foundation Funding for Wetland Enhancement Activities and Lake Michigan Access at Virmond County Park and Clay Bluffs Cedar Gorge Nature Preserve

**BACKGROUND INFORMATION:** The Planning and Parks Department was awarded a grant from the Brookby Foundation to fund County activities to improve public access to Lake Michigan at Virmond County Park in the City of Mequon and Clay Bluffs Cedar Gorge Nature Preserve in the City of Port Washington. This grant will support the engineering, design, and construction of a passive public access to Lake Michigan along the bluff at Virmond County Park as a demonstration project and for the engineering and design of a passive public access to Lake Michigan in the ravine at the Clay Bluffs Cedar Gorge Nature Preserve. Techniques may include low-impact designs such as switchback foot trails and floating staircase sections to best fit the local topography and bluff stability conditions at each project area. The Virmond County Park phase will be completed first and will be used as a case study to refine the design at Clay Bluffs Cedar Gorge and for reference at other sites along the Lake Michigan shoreline under similar conditions. This project will improve public access to the Lake Michigan shoreline and access for the National Lake Michigan Water Trail and promote the appreciation of coastal resources, enjoyment of Ozaukee County’s unique cultural and natural resources and other consistent, passive, non-motorized outdoor recreational uses per the recommendation in the *Park and Open Space Plan for Ozaukee County: 2035*. In addition, this grant will fund County activities to construct an approximately 0.3 acre ephemeral wetland pond/scrape at Virmond County Park. The Department is replacing old, existing playground equipment at Virmond County Park with newer, nature-based themed playground equipment at a different location. The site of the old equipment is routinely inundated under rain events and is adjacent to an approximately 0.5 acre forested wetland. This grant will support the construction of up to a 0.3 acre ephemeral wetland pond/scrape that is hydrologically connected to the existing wetland area suitable for herptiles (e.g., blue spotted salamanders and frogs) and other wildlife. The new wetland area will be planted with local native vegetation including native trees, shrubs, and herbaceous plants. Educational signage will be displayed in this area to explain the importance of ephemeral wetlands and discuss the species known to be in the park using these ephemeral wetlands. This grant is consistent and compatible with the existing 2016 Brookby Foundation funded grant “Improvements to the Ecology and Recreational Opportunities within Virmond County Park”, pending Wisconsin Energies Foundation (WEF) and Wisconsin Coastal Management (WCMP) grants, and the overall Parks and Ecological Divisions.

**ANALYSIS:** The Natural Resources Committee authorized the Ozaukee County Planning and

Parks Department to apply for the Brookby Foundation funding at its November 3, 2016 meeting. On January 6, 2017, Brookby Foundation staff announced that Ozaukee County was awarded \$37,000 in funding for its “Improving Lake Michigan Public Access and Wetland Enhancement Activities to Protect and Enhance Groundwater and Unique Ecology in the Ozaukee County Park System” project. No formal match is required, though the Department will leverage pending WEF and WCMP grants and in-kind staff time, travel, and volunteer labor. This grant is consistent with on-going, funded Department programs and is consistent with the *Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035, Park and Open Space Plan for Ozaukee County* and the *Ozaukee County Land and Water Resource Management Plan*.

**FISCAL IMPACT:**

Balance Current Year: NONE (Additional Program Revenue of \$37,000)

Next Year’s Estimated Cost: NONE

**FUNDING SOURCE:**

County Levy:                    Non-County Levy: X    Indicate source: Brookby Foundation, WEF, and WCMP grants and in kind staff time, travel, and volunteer labor

**RECOMMENDED MOTION:** Approve the budget amendment and authorize the acceptance and implementation of the Brookby Foundation grant funds by the Planning & Parks Department for Wetland Enhancement Activities and Lake Michigan Access at Virmond County Park and Clay Bluffs Cedar Gorge Nature Preserve.

**ATTACHMENTS:**

- BudgetAmendment\_P&P\_Dept\_IncRev\_BrookbyFdnGrant\_Virmond2017\_Wetland&Access\_ATS (PDF)
- P&P\_Dept\_Virmond Wetland and LM Access Project Area (PDF)



# Budget Amendment Request Committee Approval Form

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

**TO:** Finance Committee  
**FROM:** Planning and Parks Department  
Department Name

**Type of Budget Amendment** (check one)

Fund Transfer:  

Increase of Revenue: **X**

Year-end Carryover:  

**Date of Request:** 1/24/2017

Debit / Expense			Credit / Revenue		
Acct #	<b>403-4-01-53601-000</b>	\$ <b>5,000</b>	A/C #	<b>403-4-01-49501-000</b>	\$ <b>37,000</b>
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Other Material Supplies		Cost Ctr & A/C Desc	Private Foundations - Brookby Grant Virmond 2017 Wetland	
Acct #	<b>403-4-01-54106-000</b>	\$ <b>5,000</b>	A/C #	-	\$ -
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Professional Services		Cost Ctr & A/C Desc		
Acct #	<b>403-4-01-54505-000</b>	\$ <b>2,000</b>	A/C #	-	\$ -
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Printing - Outside Vendors		Cost Ctr & A/C Desc		
Acct #	<b>403-4-01-54533-000</b>	\$ <b>5,000</b>	A/C #	-	\$ -
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Contracted Outside Employment		Cost Ctr & A/C Desc		
Acct #	<b>403-4-01-55103-000</b>	\$ <b>20,000</b>	A/C #	-	\$ -
	- / -			- / -	
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Highway - Grounds Maintenance & Construction		Cost Ctr & A/C Desc		
Total Debits: 37,000			Total Credits: 37,000		

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.

This is an increase in revenue for a grant received from the Brookby Foundation for Lake Michigan public access creation and wetland restoration activities at Virmond County Park. This increase in revenue is for: 1) Other Material Supplies, 2) Professional Services, 3) Printing - Outside Vendors, 4) Contracted Outside Employment, and 5) Highway - Grounds Maintenance & Construction.

\_\_\_\_\_  
Department Head Signature **Jennifer Rothstein**  
TYPE IN Oversight Committee Chairperson's Name

**Signatures of Oversight Committee Members** **Signatures of Finance Committee Members**

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\_\_\_\_\_  
Date Date of Meeting  
Amended: \_\_\_\_\_ Budget Amended By: \_\_\_\_\_

Attachment: BudgetAmendment\_P&P\_Dept\_IncRev\_BrookbyFdnGrant\_Virmond2017\_Wetland&Access\_ATS (4007 :

# Proposed Projects: Virmond County Park

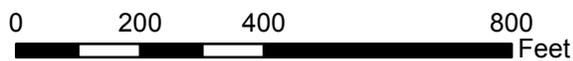
8.a.3.b



## Legend

-  Wetland Enhancement Area
-  Lake Access Project Area
-  Virmond County Park

Attachment: P&P\_Dept\_Virmond Wetland and LM Access Project Area (4007 : P&PDEPT\_BA\_BrookbyFdnGrant\_Wetland\_VirmondPark)



Map Produced By: Ozaukee County  
Planning and Parks Department  
10/24/2016

Packet Pg. 60

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Grant Submittal for U.S. Fish and Wildlife Service - North American Wetlands Conservation Act Funding for Habitat Restoration Activities at Clay Bluffs Cedar Gorge Nature Preserve

**BACKGROUND INFORMATION:** The Ozaukee County - Planning and Parks Department proposes submitting a grant to the U.S. Fish and Wildlife Service (USFWS) North American Wetlands Conservation Act (NAWCA) grant program to support a habitat restoration and enhancement activities at Clay Bluffs Cedar Gorge Nature Preserve in the City of Port Washington. The primary land management goal for the Nature Preserve includes monitoring and control of invasive species, particularly burdock, bull thistle, hybrid honeysuckle, common & glossy buckthorn, which are known to occur on the property, and restoration of natural communities and vegetation. Specifically, project activities will include invasive vegetation removals and management, native tree and shrub plantings, prairie plantings, and partial wetland scrapes or enhancement activities (as appropriate according to hydric soils and potentially restorable wetlands). Restoration includes the seeding of agricultural (marginal cropland and old field) lands within or adjacent to sensitive habitat and bluff edges with native cover crop to control the spread of invasive species and native tree and shrub plantings to buffer and protect the unique gorge native vegetation. These activities will address several critical management actions from restoration management plans being developed with the Ozaukee Washington Land Trust (OWLT) and other conservation partners to restore and enhance native Lake Forest vegetation, wetlands, and grasslands consistent with surrounding natural areas to establish more diverse and high quality stopover habitats for migratory birds. Project activities will be completed by Department staff, contractors, youth conservation corps, volunteer labor, and other partners including the OWLT, Milwaukee Audubon Society, National Audubon Society, and Great Lakes Audubon. The Lake Michigan shoreline and clay seepage bluffs in this area is known for its contiguous environmental corridor capable of supporting numerous wildlife species and significant numbers of migratory birds. The Department has been successful with similar restoration efforts at both Lion's Den Gorge Nature Preserve County Park and Virmond County Park along Lake Michigan, and this project will assist the Department in maintaining a high quality County Parks System reflective of the local ecology by preserving, protecting, and restoring the natural resources inclusive of the native plant communities. This grant submittal is consistent and compatible with the existing 2016 Wisconsin Coastal Management Program (WCMP) - Coastal and Estuarine Land Conservation Program - funded grant "Clay Bluffs / Cedar Gorge Project", the WCMP-funded grant "Ozaukee County Coastal Fish and Wildlife Habitat Protection and Planning", the 2016 Brookby Foundation-- funded grant "Improvements to the Ecology and Recreational Opportunities within Virmond County Park", the 2017 Brookby

Foundation - funded grant “Improving Lake Michigan Public Access and Wetland Enhancement Activities to Protect and Enhance Groundwater and Unique Ecology in the Ozaukee County Park System”, and the overall goals of the Ecological and Parks Divisions.

ANALYSIS: The request for proposals (RFP) for the USFWS NAWCA grant has a due date of February 24, 2017. The application guidance confirms eligibility of projects to protect, restore, or enhance wetland and associated upland migratory bird habitats. The RFP requires a 1:1 match, which will be provided through existing private restoration funding and in-kind/cash match from Great Lakes Audubon. Total funding requested under this grant is \$75,000. This proposal is consistent with on-going, federally-funded Department programs and is consistent with the *Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035, Park and Open Space Plan for Ozaukee County* and the *Ozaukee County Land and Water Resource Management Plan*.

**FISCAL IMPACT:**

Balance Current Year: NONE (Additional Program Revenue of approximately \$75,000)

Next Year’s Estimated Cost: NONE

**FUNDING SOURCE:**

County Levy:      Non-County Levy: X      Indicate source: USFWS NAWCA grant, existing private restoration funding, and Great Lakes Audubon

RECOMMENDED MOTION: Approve the submittal of a grant by the Planning and Parks Department to the U.S. Fish and Wildlife Service - North American Wetlands Conservation Act grant program to support habitat restoration activities at Clay Bluffs Cedar Gorge Nature Preserve.

**ATTACHMENTS:**

- P&P\_Dept\_NAWCA\_standard\_factsheet (PDF)
- P&P\_Dept\_CBCGNP\_ConceptualFutureSitePlan (PDF)

# North American Wetlands Conservation Act

## *The U.S. Standard Grants Program*

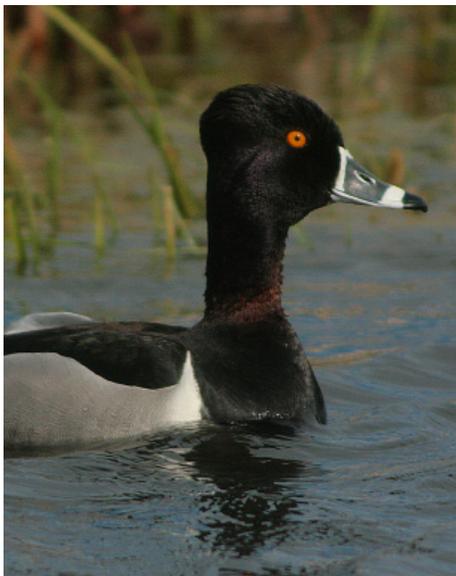
**The North American Wetlands Conservation Act** of 1989 provides matching grants to organizations and partnerships to carry out wetlands conservation projects in the United States, Canada, and Mexico.



### Accomplishments

Since 1991, some 3,313 partners have been involved in 957 North American Wetlands Conservation Act projects through the U.S. Standard Grants program. The program provides grants over \$75,000 for conservation projects in all 50 states and several territories. Partners have matched grant funds more than two-to-one, tripling the impact on the ground. Funds support a wide range of conservation activities, including projects aiming to:

- protect, restore, or enhance wetland and associated upland migratory bird habitats throughout the country;



*Ring-necked duck.* Credit: Roger Baker, USFWS



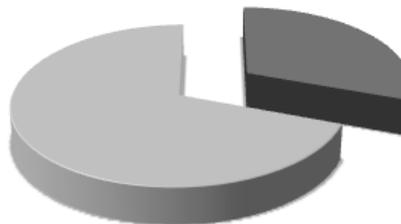
*American black ducks.* Credit: USFWS

- promote long-term protection of acquired habitats for birds and other wetland-dependent species;
- catalyze conservation partnerships, bringing together federal, state, non-profit, and private organizations and individuals; and
- support conservation of priority migratory bird species in the U.S., including waterfowl, shorebirds, waterbirds, and landbirds.

## 2015 Grants

Partner Match:  
**\$115,602,462**

Grant Funds:  
**\$47,684,980**



Number of Projects: **47**

### The Process

Applicants submit project proposals to the U.S. Fish and Wildlife Service's Division of Bird Habitat Conservation for either of the program's two funding cycles per year. Eligible proposals are presented to the North American Wetlands Conservation Council, which reviews, ranks, and recommends projects to the Migratory Bird Conservation Commission for final funding approval. The Division of Bird Habitat Conservation awards and administers the approved grant projects.

## Program Totals since 1991

**Grant Funding:** \$839,078,000

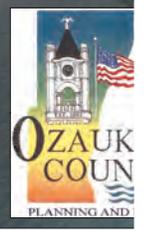
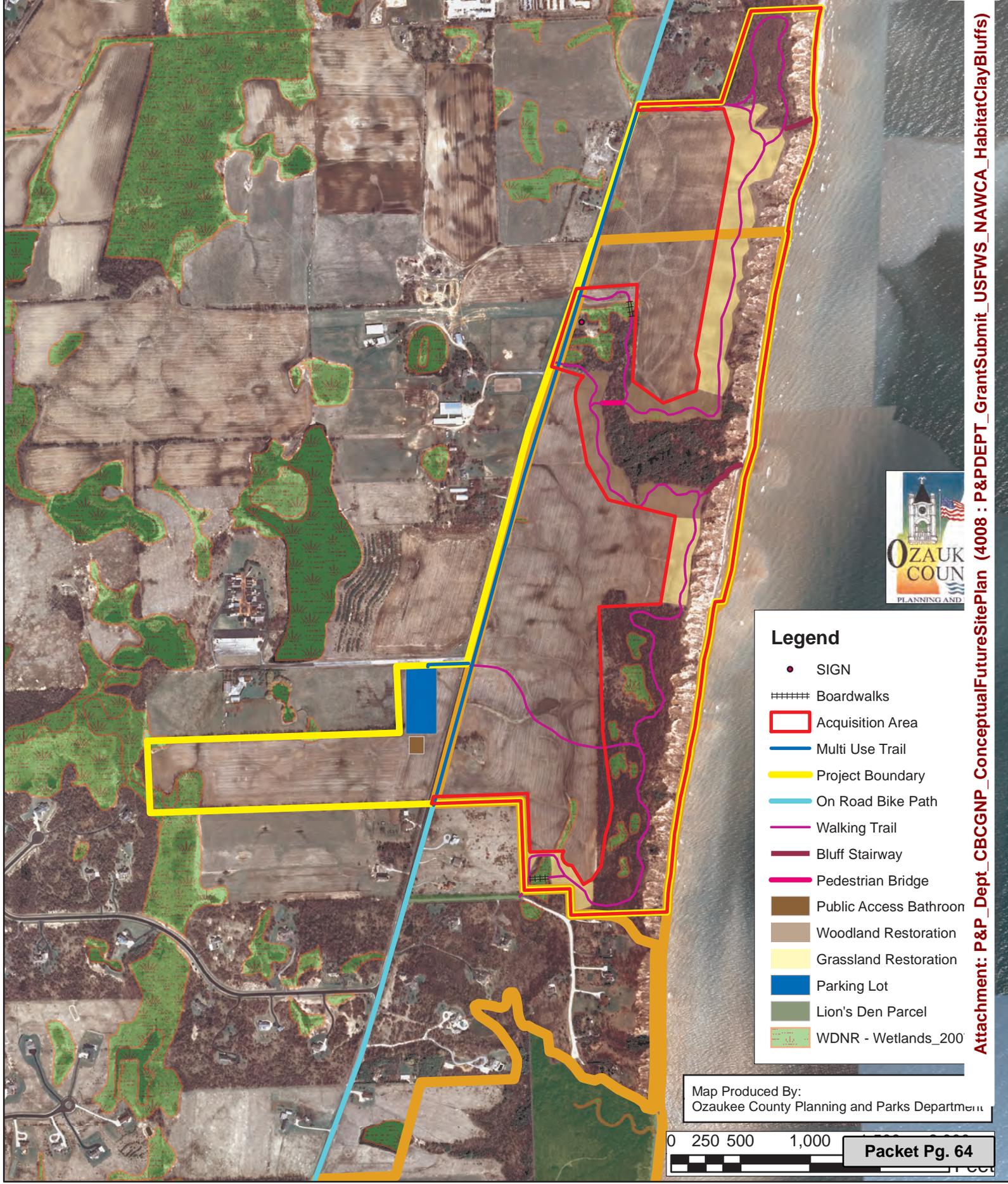
**Match:** \$2,169,957,000

**Projects:** 1006

**U.S. States:** 50

**Acres Affected:** 7,057,000

# Clay Bluffs / Cedar Gorge Project - Waukesha State Bank Tracts - CONCEPTUAL FUTURE SITE PLAN - Ozaukee County, Grafton Township, T.10N.-R.22E, Secs. 3, 4 & 10



### Legend

- SIGN
- ##### Boardwalks
- Acquisition Area
- Multi Use Trail
- Project Boundary
- On Road Bike Path
- Walking Trail
- Bluff Stairway
- Pedestrian Bridge
- Public Access Bathroom
- Woodland Restoration
- Grassland Restoration
- Parking Lot
- Lion's Den Parcel
- WDNR - Wetlands\_200

Map Produced By:  
Ozaukee County Planning and Parks Department

0 250 500 1,000

Attachment: P&P\_Dept\_CBCGNP\_ConceptualFutureSitePlan (4008 : P&PDEPT\_GrantSubmit\_USFWS\_NAWCA\_HabitatClayBluffs)

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Grant Submittal for National Fish and Wildlife Foundation Sustain Our Great Lakes Funding for Fish Passage Activities on Buser Creek

**BACKGROUND INFORMATION:** The Ozaukee County - Planning and Parks Department proposes submitting a grant to the National Fish and Wildlife Foundation (NFWF) Sustain Our Great Lakes (SOGL) grant program to support County-sponsored fish and wildlife habitat projects. This grant will fund County activities to remediate multiple fish passage impediments on Buser Creek in the Town of Saukville. These activities may include culvert replacement/remediation, dam removal, debris/logjam removals, in-stream grade controls, and bank and in-stream structure restoration. This grant is consistent with ongoing and previously completed linear connectivity projects on Buser Creek. Specifically, this grant would support construction and restoration activities at multiple impediment sites and include local-force account (e.g. Ozaukee County Highway Department) work. The County received NFWF funding in 2012, 2013, 2014, 2015, and 2016 to support multiple aquatic connectivity projects in the Milwaukee River Watershed and Lake Michigan Basin in Ozaukee County. This proposal is consistent with the Great Lakes Restoration Initiative (GLRI) Action Plan, a plan that alludes to the importance of ecosystem connectivity and the negative ecological impacts of habitat fragmentation. Improving the function and connectivity of aquatic habitat in Ozaukee County will directly improve sustainability and/or population recovery for remnant desirable, native, and/or threatened or endangered species within and beyond the county borders. Specifically, improved connectivity promotes the long-term restoration of naturally reproducing, native migratory fish, important game fish species and other fish and wildlife species. Furthermore, this project will bolster the Planning and Parks Department - Fish Passage Program's mission to reestablish ecological and biological connections, while protecting and restoring habitat throughout the County's watersheds. This grant submittal is consistent with the NOAA/ARRA-funded Fish Passage Program for the Milwaukee River Watershed, the USEPA/GLRI-funded grant "Enhancing Ecological Productivity of the Milwaukee Estuary Area of Concern (AOC) Watersheds", the US Fish and Wildlife Service (USFWS) grant "Fish Passage Restoration in the Milwaukee River Watershed" and the overall Fish Passage Program.

**ANALYSIS:** The request for proposals (RFP) for the NFWF SOGL grant has a due date in early February 2017. The application guidance confirms eligibility of fish passage impediment remediation projects. The RFP encourages a 1:1 match which will be provided through a pending WDNR River Protection Management (RPM) grant and in-kind County equipment, supplies, and staff time. Total funding requested under this grant is \$50,000. This proposal is consistent with on-going, federally-funded Department programs and is consistent with the *Multi-jurisdictional*

*Comprehensive Plan for Ozaukee County: 2035, Park and Open Space Plan for Ozaukee County and the Ozaukee County Land and Water Resource Management Plan.*

**FISCAL IMPACT:**

Balance Current Year: NONE (Additional Program Revenue of \$50,000)

Next Year's Estimated Cost: NONE

**FUNDING SOURCE:**

County Levy:            Non-County Levy: X    Indicate source: NFWF SOGL and WDNR RPM grants and in-kind County equipment, supplies, and staff time.

**RECOMMENDED MOTION:** Approve the submittal of a grant by the Planning and Parks Department to the National Fish and Wildlife Foundation Sustain Our Great Lakes grant program to support fish passage activities on Buser Creek in the Town of Saukville supporting the overall Fish Passage Program.

**ATTACHMENTS:**

- P&P\_Dept\_NFWFSOGL\_FactSheet      (PDF)
- P&P\_Dept\_BuserCreekImpedimentMap      (PDF)

# SUSTAIN OUR GREAT LAKES



## NFWF CONTACTS

### Todd Hogrefe

Great Lakes Program Director  
612-564-7286  
todd.hogrefe@nfwf.org

### Caroline Oswald

Great Lakes Program Manager  
612-564-7253  
caroline.oswald@nfwf.org

To learn more, go to  
[www.sustainourgreatlakes.org](http://www.sustainourgreatlakes.org)

Follow us on Twitter @SOGL

Search "Sustain Our Great Lakes" on Facebook



Big Sable Point Lighthouse on the Lake Michigan shoreline

## BACKGROUND

Sustain Our Great Lakes is a public-private partnership that supports habitat restoration in the Great Lakes basin. Administered by the National Fish and Wildlife Foundation, the program receives funding and other support from ArcelorMittal, U.S. Environmental Protection Agency, U.S. Fish and Wildlife Service, U.S. Forest Service, National Oceanic and Atmospheric Administration, and the U.S. Department of Agriculture Natural Resources Conservation Service. A significant portion of program funding is provided by the Great Lakes Restoration Initiative, a federal program designed to protect, restore and enhance the Great Lakes ecosystem.

Sustain Our Great Lakes offers funding annually, with grant awards ranging from \$25,000 to \$1.5 million. Eligible recipients include non-profit organizations, educational institutions, and state, tribal, and local governments.

## ACCOMPLISHMENTS

Since 2006, the program has awarded **245 grants** worth **\$54.8 million**. Grantees matched this funding with an additional **\$58.8 million**, for a total investment of more than **\$113 million**.

This investment has provided support for the restoration of:

- **1,698 stream miles** of aquatic connectivity
- **29,024 acres** of wetland and associated upland habitat
- **198 miles** of stream and riparian habitat
- **4,160 acres** of shoreline habitat

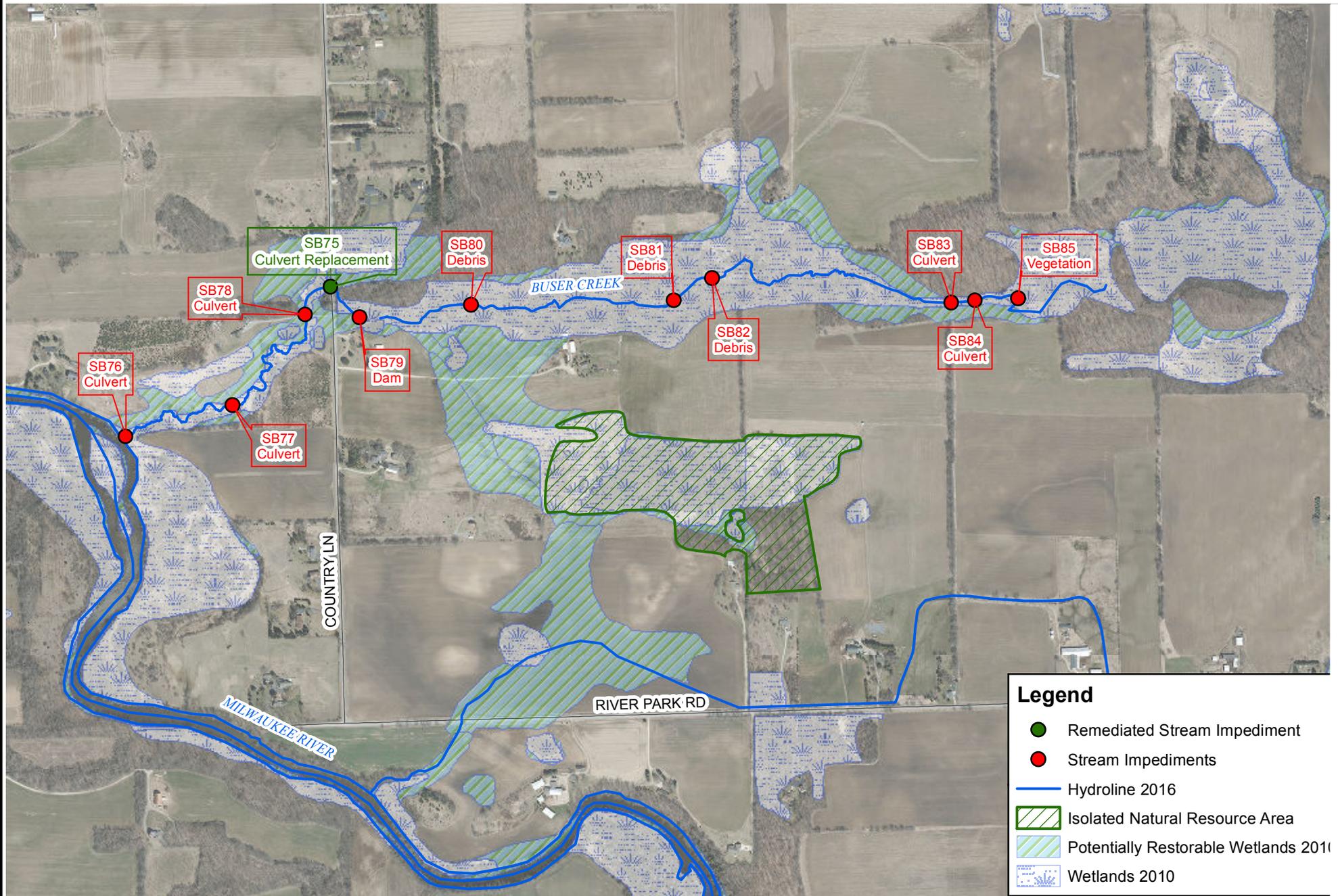
## ABOUT NFWF

The National Fish and Wildlife Foundation (NFWF) protects and restores our nation's fish and wildlife and their habitats. Created by Congress in 1984, NFWF directs public conservation dollars to the most pressing environmental needs and matches those investments with private funds. Learn more at [www.nfwf.org](http://www.nfwf.org)

## NATIONAL HEADQUARTERS

1133 15th Street, NW  
Suite 1100  
Washington, D.C., 20005  
202-857-0166

# Buser Creek - Stream Impediments



Attachment: P&P\_Dept\_BuserCreekImpedimentMap (4009 :



Map Produced By:  
 Ozaukee County Planning and Parks Department  
 1/24/2017

## RESOLUTION NO. (ID # 4010)

## SUBMITTAL AND ACCEPTANCE OF A WISCONSIN DEPARTMENT OF NATURAL RESOURCES RIVER PROTECTION MANAGEMENT GRANT TO SUPPORT FISH PASSAGE ACTIVITIES ON BUSER CREEK

WHEREAS, the Ozaukee County Planning and Parks Department is applying for Wisconsin Department of Natural Resources (WDNR) cost share River Protection Management Grant funding under a competitive request for proposals; and

WHEREAS, the project is an integral part of the adopted *Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035*, is identified in the *Ozaukee County Land and Water Resource Management Plan*, and is complimentary and consistent with ongoing work under the NOAA/ARRA-funded Fish Passage Program for the Milwaukee River Watershed, the USEPA/GLRI-funded grant “Enhancing Ecological Productivity of the Milwaukee Estuary Area of Concern (AOC) Watersheds”, the US Fish and Wildlife Service (USFWS) grant “Fish Passage Restoration in the Milwaukee River Watershed” and the overall Fish Passage Program; and

WHEREAS, this project is also consistent with the adopted *Park and Open Space Plan for Ozaukee County: 2035*, which includes comprehensive analyses and recommendations in the Open Space Preservation Element consistent with the Regional Natural Areas and Critical Species Habitat Protection and Management Plan for Southeastern Wisconsin for Ozaukee County, and the Outdoor Recreation Element; whereby, the plan recommends restoration and protection of critical species habitat and specifically improved connectivity to this habitat for fish and other aquatic species; and

WHEREAS, the project is also consistent with the County Board endorsed *Regional Water Quality Management Plan Update* prepared by the Southeastern Wisconsin Regional Planning Commission (SEWRPC) and partners, as well as several other State and Federal plans; and

WHEREAS, the primary goal of the project is to fund County activities to remediate fish passage impediments and restore access to high quality habitat on Buser Creek in the Town of Saukville through culvert replacement/remediation, dam removal, debris/logjam removals, in-stream grade controls, and bank and in-stream structure restoration; and

WHEREAS, this project is consistent with the Great Lakes Restoration Initiative (GLRI) Action Plan, a plan that alludes to the importance of ecosystem connectivity and the negative ecological impacts of habitat fragmentation; and

WHEREAS, improving the function and connectivity of aquatic habitat in Ozaukee County will directly improve sustainability and/or population recovery for remnant desirable, native, and/or threatened or endangered species within and beyond the county borders and promotes the long-term restoration of naturally reproducing, native migratory fish, important game fish species and other fish and wildlife species; and

WHEREAS, this project will continue the Planning and Parks Department - Fish Passage Program’s mission to reestablish biological and ecological connections in conjunction with protecting and restoring habitat throughout the County’s watersheds; and

WHEREAS, the required matching funds would be provided by a pending National Fish

and Wildlife Foundation (NFWF) grant and in-kind County equipment, supplies, and staff time; and

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that a grant agreement is requested to carry out the project, the Ozaukee County Planning and Parks Department has budgeted a sum sufficient to fully and satisfactorily complete the project, the Department attests to the validity and veracity of the statements and representations contained in the grant application, and the Planning and Parks Director is authorized on behalf of Ozaukee County to sign and submit a Wisconsin Department of Natural Resources River Protection Management Grant application, sign a grant agreement between Ozaukee County the WDNR, submit quarterly and/or final reports to the WDNR to satisfy the grant agreement, submit grant reimbursement requests to the WDNR, and sign and submit other required documentation and take necessary actions to initiate, direct, and complete the approved project within the provided funding timeline.

FURTHER RESOLVED that Ozaukee County will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement, may perform force account work, and will maintain complete and accurate project accounting according to the WDNR project agreement for these funds.

Dated at Port Washington, Wisconsin, this 1st day of March, 2017.

*SUMMARY: Submittal and acceptance of a Wisconsin Department of Natural Resources River Protection Management Grant to support fish passage activities on Buser Creek in the Town of Saukville supporting the overall Fish Passage Program.*

*VOTE REQUIRED: Majority*

NATURAL RESOURCES COMMITTEE

**Natural Resources Committee**  
**AGENDA INFORMATION SHEET**

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

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**Agenda Summary** Submittal and Acceptance of a Wisconsin Department of Natural Resources River Protection Management Grant to Support Fish Passage Activities on Buser Creek

**BACKGROUND INFORMATION:** The Ozaukee County - Planning and Parks Department proposes submitting a grant to the Wisconsin Department of Natural Resources (WDNR) River Protection Management (RPM) grant program to support County-sponsored fish and wildlife habitat projects. This grant will fund County activities to remediate multiple fish passage impediments on Buser Creek in the Town of Saukville. These activities may include culvert replacement/remediation, dam removal, debris/logjam removals, in-stream grade controls, and bank and in-stream structure restoration. This grant is consistent with ongoing and previously completed linear connectivity projects on Buser Creek. Specifically, this grant would support engineering, design, and some construction and restoration activities at multiple impediment sites that may be completed with local-force account (e.g., Ozaukee County Highway Department) work. The County received WDNR RPM funding 2012, 2015, and 2016 to support multiple aquatic connectivity projects in the Milwaukee River Watershed and Lake Michigan Basin in Ozaukee County. This proposal is consistent with the Great Lakes Restoration Initiative (GLRI) Action Plan, a plan that alludes to the importance of ecosystem connectivity and the negative ecological impacts of habitat fragmentation. Improving the function and connectivity of aquatic habitat in Ozaukee County will directly improve sustainability and/or population recovery for remnant desirable, native, and/or threatened or endangered species within and beyond the county borders. Specifically, improved connectivity promotes the long-term restoration of naturally reproducing, native migratory fish, important game fish species and other fish and wildlife species. Furthermore, this project will bolster the Planning and Parks Department - Fish Passage Program's mission to reestablish biological and ecological connections, while protecting and restoring habitat throughout the County's watersheds. This grant submittal is consistent with the NOAA/ARRA-funded Fish Passage Program for the Milwaukee River Watershed, the USEPA/GLRI-funded grant "Enhancing Ecological Productivity of the Milwaukee Estuary Area of Concern (AOC) Watersheds", the US Fish and Wildlife Service (USFWS) grant "Fish Passage Restoration in the Milwaukee River Watershed" and the overall Fish Passage Program.

**ANALYSIS:** The request for proposals (RFP) for the WDNR RPM grant has a due date in early February 2017. The application guidance confirms eligibility of fish passage impediment

remediation projects. The RFP encourages a 1:3 match (75% of project cost covered by grant funds), which would be provided through a pending National Fish and Wildlife Foundation (NFWF) grant and in-kind County equipment, supplies, and staff time. Total funding requested under this grant is \$50,000. This proposal is consistent with on-going, federally-funded Department programs and is consistent with the *Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035, Park and Open Space Plan for Ozaukee County* and the *Ozaukee County Land and Water Resource Management Plan*.

**FISCAL IMPACT:**

Balance Current Year: NONE (Additional Program Revenue of \$50,000)

Next Year's Estimated Cost: NONE

**FUNDING SOURCE:**

County Levy:                      Non-County Levy: X      Indicate source: WDNR RPM and NFWF grant and in-kind County equipment, supplies, and staff time.

**RECOMMENDED MOTION:** Approve and recommend to the Ozaukee County Board of Supervisors the resolution for submittal and acceptance of a Wisconsin Department of Natural Resources River Protection Management grant by the Planning and Parks Department to support fish passage activities on Buser Creek in the Town of Saukville supporting the overall Fish Passage Program.

**ATTACHMENTS:**

- P&P\_Dept\_RiverGrantOverview (PDF)
- P&P\_Dept\_BuserCreekImpedimentMap (PDF)

## River Management Grants NR 195.05, Wis. Admin. Code

### **Purpose:**

Cost-sharing to assist eligible applicants in the implementation of management activities that will help protect or improve streams, rivers, and riverine ecosystems.

### **Eligible Projects:**

- Development of local regulations or ordinances that will protect or improve the water quality of a river or its natural ecosystem.
- Installation of practices to control nonpoint sources of pollution
- River restoration projects including dam removal, restoration of in-stream or shoreland habitat
- An activity that is approved by the DNR and that is needed to implement a recommendation made as a result of a river plan to protect or improve the water quality of a river or its natural ecosystem
- Education, planning and design activities necessary for the implementation of a management project.

### **Ineligible Projects:**

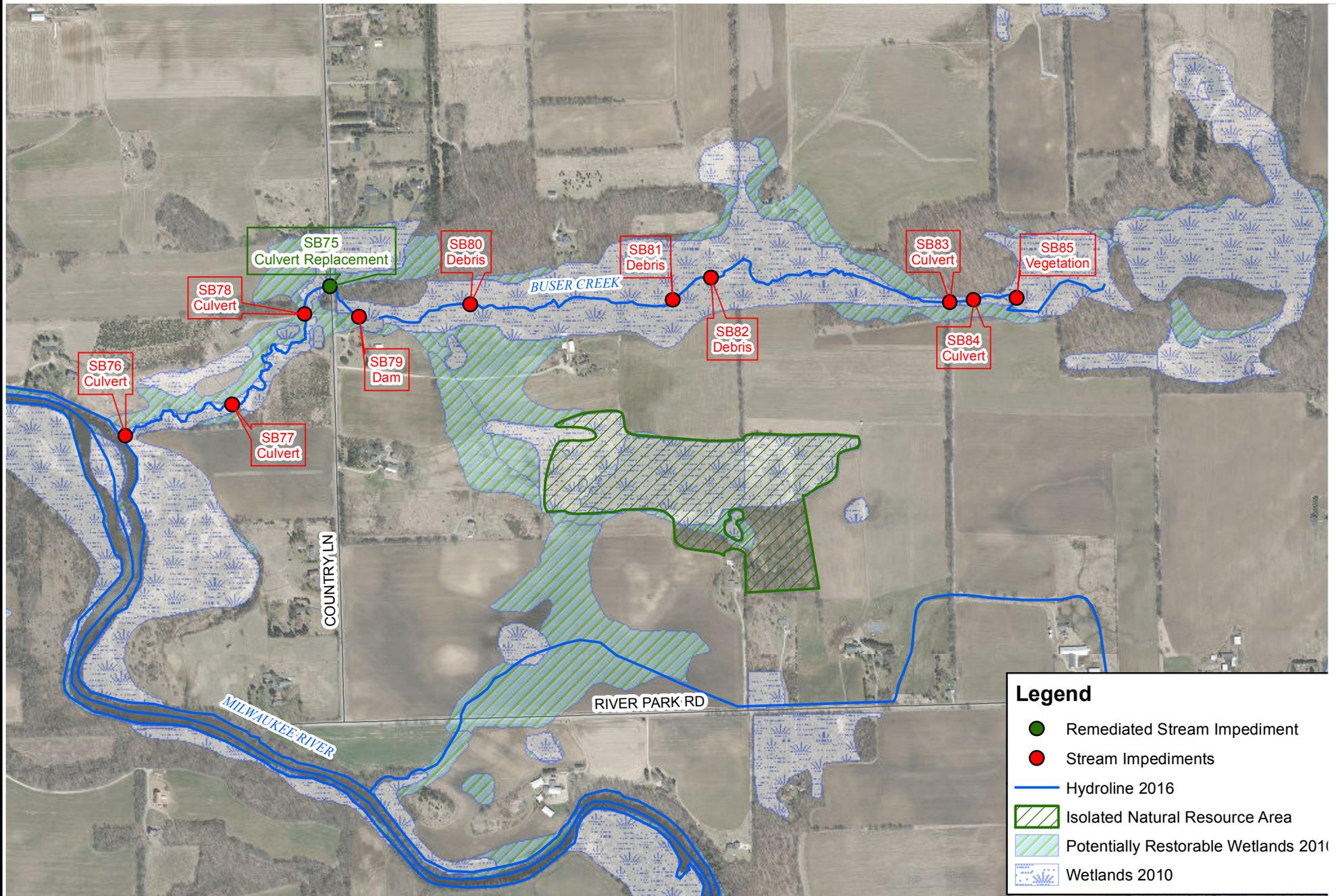
- Dam repair and operation
- Purchase of property on which a dam is located unless for the purpose of facilitating dam removal
- Dredging
- Design, installation, operation or maintenance of sanitary sewers, treatment plants or onsite sewerage systems

### **Ordinance Development Projects:**

The DNR has developed model ordinances (e.g., shoreland, wetland, and floodplain) that are available to you free of charge. Your regional River Coordinator will have information on these models as well as other department contacts that can assist you with ordinance development.

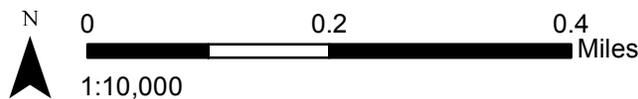
**Funding Possibilities:** Maximum amount of grant funding is 75% of the total project costs, not to exceed \$50,000.

# Buser Creek - Stream Impediments



**Legend**

- Remediated Stream Impediment
- Stream Impediments
- Hydroline 2016
- Isolated Natural Resource Area
- Potentially Restorable Wetlands 2011
- Wetlands 2010



Map Produced By:  
 Ozaukee County Planning and Parks Department  
 1/24/2017

Attachment: P&P\_Dept\_BuserCreekImpedimentMap (4010 :

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Grant Submittal for Southeastern Wisconsin Invasive Species Consortium Funding for Invasive Species Management in Mee-Kwon County Park

**BACKGROUND INFORMATION:** The Planning and Parks Department is proposing to submit a grant application to the Southeastern Wisconsin Invasive Species Consortium, Inc. (SEWISC) to improve the local ecology at Mee-Kwon County Park by removing / managing invasive species and introducing native flora. Specifically, County staff will work with a conservation corps (Milwaukee Community Service Corps, Wisconsin Youth Conservation Corps, AmeriCorps NCCC) to control and manage invasive species, treat/remove ash trees for emerald ash borer (EAB), and plant native trees and shrubs to assist in competing with new invasive seedlings and provide habitat consistent with the native local ecology, particularly in the high quality natural area woodlands. Project operations will be completed by volunteers, conservation corps members, contractors and County Planning and Parks Department staff. Funding from SEWISC will be used to support the removal and management of invasive species and the purchase and planting of native trees and shrubs. These native trees will be selected based on the local ecology and will assist in competing with new invasive seedlings and provide habitat consistent with the native local ecology. This grant submittal is consistent with one of the key goals of the Department, to maintain the high quality County Parks System reflective of the local ecology by preserving, protecting and restoring the natural resources inclusive of the native plant communities.

**ANALYSIS:** The requests for proposals (RFP) for the SEWISC Invasive Control Assistance grant program has a due date of February 22, 2017. The SEWISC grant program mission is to educate the public and protect biodiversity and ecological function throughout this region, contributing to a high quality of life for present and future generations. This proposal is consistent with the mission of SEWISC and Ozaukee County Planning and Parks Department's mission *to provide an organized framework for Ozaukee County residents and visitors of Ozaukee County to appreciate and enjoy the natural and cultural resources, local ecology, recreational experiences, well planned sustainable growth and improved quality of life in Ozaukee County through the preservation protection and restoration of natural resources, increased awareness and education, stewardship, promotion of tourism, comprehensive planning, and the acquisition, development, enhancement and operation of large scale, intergovernmental recreational opportunities including exceptionally well-maintained golf courses, multi-use trails and parks.* The grant requires a 25% local match which would be provided by in-kind County equipment, supplies, staff time, and volunteer assistance as well as existing Brookby Foundation and WDNR Stewardship grants.

**FISCAL IMPACT:**

Balance Current Year: NONE (Additional Revenue of \$2,000)

Next Year's Estimated Cost: NONE

**FUNDING SOURCE:**

County Levy: Non-County Levy: X Indicate source: Southeastern Wisconsin Invasive Species Consortium, Inc. Invasive Control Assistance Grant, WDNR Stewardship Grant, Brookby Foundation Grant and in-kind equipment, supplies, staff time, and volunteer assistance

**RECOMMENDED MOTION:** Approve the submittal of a grant by the Planning and Parks Department to the Southeastern Wisconsin Invasive Species Consortium, Inc. Invasive Control Assistance Program to support improvements to the local ecology in Mee-Kwon County Park by removing / managing invasive species and introducing native flora.

**ATTACHMENTS:**

- P&P\_Dept\_SEWISC 2017 Assistance Program Information (PDF)
- P&P\_Dept\_MeeKwon Park SEWISC Map (PDF)



**Southeastern Wisconsin Invasive Species Consortium, Inc.**  
**Assistance Program**  
**For the Control of Invasive Species**

Assistance Program Background

SEWISC, the Southeastern Wisconsin Invasive Species Consortium, Inc., periodically has funds available to support worthwhile projects designed to lessen the impacts of invasive species in southeastern Wisconsin. SEWISC funds will only be provided for projects that further the SEWISC mission.

SEWISC is a broad-based coalition that promotes efficient and effective management of invasive species throughout an eight-county region. SEWISC integrates invasive plant and animal management resources across jurisdictional boundaries, and provides the opportunity for partners to share and leverage limited resources, raise awareness about invasive species problems, and provide a mechanism for collaborative problem-solving on both public and private lands. We protect our natural resources by promoting the stewardship needed to prevent and control invasive species.

SEWISC assistance funds are most often designated for on-the-ground invasive species control work, and must be used in the 8-county SEWISC region. When funds are available, clear notice of the availability of those funds will be posted on our website (SEWISC.org) and announced in an electronic mailing (e.g. our quarterly e-Newsletter and/or separate e-News Blast). If the funding is earmarked for specific types of projects, (e.g. on-the-ground invasive species control) that information will be described on the website. Depending on the source of the funding, individuals, established non-profit organizations, community and civic groups, private businesses, or units of government may be eligible to receive funds.

Member Benefit

This Assistance Program is a benefit of membership to SEWISC members. All applicants must be a current (2017) member of SEWISC. Membership is easy to obtain at <https://sewisc.org/support-us>.

Application Review

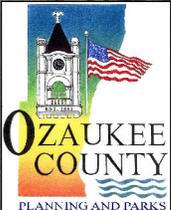
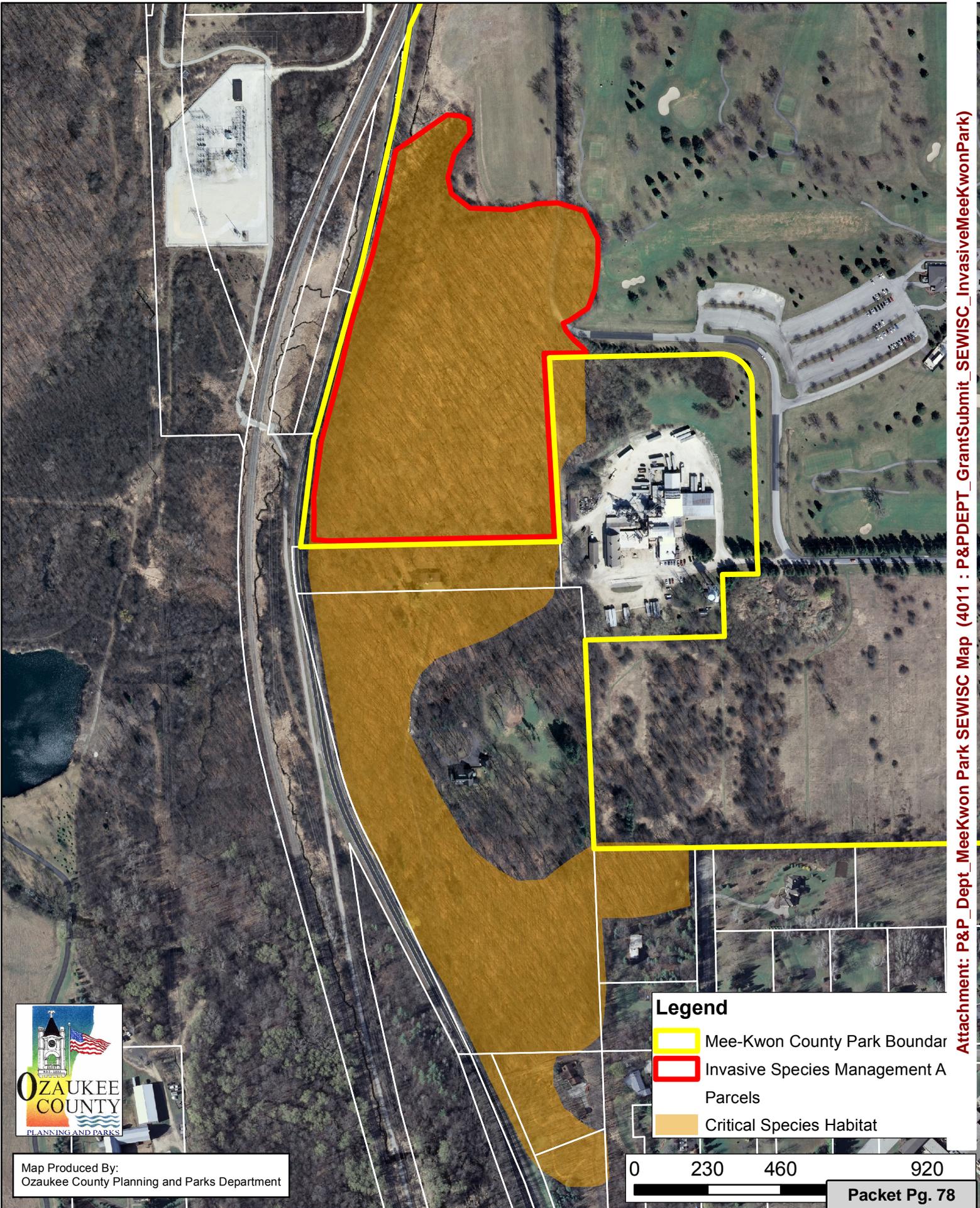
Grant funds may be used to accomplish a specific project or to support an on-going program. However, preference will be given to projects that demonstrate a long-term commitment to invasive species control, especially continued control of the specific invasive species populations targeted by the project.

In order to extend the reach of this grant program to as many project applicants as possible, preference will be given to qualified applicants/projects not funded in the previous (2016) year. Additionally, the Assistance Program Committee will not consider funding for direct, in-house labor incurred by the applicant necessary to carry out the project. However, outside project-related labor (i.e. contract labor) may be considered for funding by the committee.

All applications will be reviewed by the SEWISC Assistance Program Committee and scored on the merits of the project and likelihood of accomplishing proposed outcomes. Specific Assistance Program scoring metrics are attached for reference. It is strongly encouraged applicants use these metrics in the development of their projects and applications.

All applications must follow the specified requirements in the application form. SEWISC reserves the right to disqualify any applications for variances from these requirements. For example, the application requires the project description to be completed in two pages, or fewer. If more than two pages are submitted, the application will not be considered.

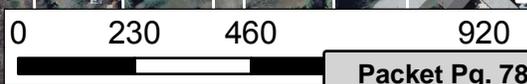
# Mee-Kwon Park Woods



Map Produced By:  
Ozaukee County Planning and Parks Department

### Legend

- Mee-Kwon County Park Boundar
- Invasive Species Management A Parcels
- Critical Species Habitat



Attachment: P&P Dept MeeKwon Park SEWISC Map (4011 : P&PDEPT\_GrantSubmit\_SEWISC\_InvasiveMeeKwonPark)

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve Purchase of Equipment, Carpeting and Cabinetry for the Golf Course and Parks Divisions per Bids

**BACKGROUND INFORMATION:** Equipment and maintenance quotes were sought for the following items for 2017: Golf Course and Parks Division shared purchase: One (1) brush chipper (The 19-year-old chipper is also being kept to use to keep up with increased demand from Emerald Ash Borer kill and extensive invasive species removal.) Golf Course Division: One (1) landscape rake/rockhound attachment, One (1) grapple bucket attachment, One (1) dump truck (The 20-year-old dump truck is being kept as shared use between Golf and Parks Divisions for brush/tree chipping), replacement flooring in the Hawthorne Hills dining room, replacement flooring (all carpet) in the Mee Kwon Park clubhouse, replacement bar cabinetry in the Hawthorne Hills dining room.

**ANALYSIS:** See detailed breakout of bids and recommended equipment/vendor.

Golf Course and Parks Division: Brush chipper-Recommended: Morbark M15RX gas = \$43,679

Golf Course Division: Landscape rake/rockhound attachment-Recommended: Bobcat 6B = \$5,702.00 Grapple bucket attachment-Recommended: Anbo GR-X = \$5,623.40 Dump truck-Recommended: Ram 5500 Stainless Dump Body gas = \$50,900.50. Flooring Hawthorne Hills-Recommended Flooring Services Inc. = \$6,400.00 Flooring Mee Kwon Park-Recommended Flooring Services Inc. = \$16,161.61. Bar Cabinetry Hawthorne Hills-Recommended The Streff Shop Inc = \$10,449.38 All recommendations are within the 2017 Equipment and Building budget allocation for the Golf Course Division and the Parks Division.

**FISCAL IMPACT:**

Balance Current Year: \_\$138,915.89

Next Year's Estimated Cost: NONE

**FUNDING SOURCE:**

County Levy: Non-County Levy: X Indicate source: Golf Course Enterprise Fund - 503

**RECOMMENDED MOTION:** Approve the bid recommendations per the detailed breakout for the Planning and Parks Dept.

**ATTACHMENTS:**

- 2017 Bid recommendations Golf and Parks (PDF)
- 2017 Bid Results Golf Division page 1 (PDF)
- 2017 Bid Results Golf Division page 2 (PDF)
- 2017 Bid Results Golf Division page 3 (PDF)

## **OZAUKEE COUNTY - PLANNING AND PARKS DEPARTMENT 2017 BID RECOMMENDATIONS – Golf and Parks Divisions**

### **Brush Chipper – Golf and Parks Division**

#### **Recommendation: Morbark M15RX**

- Morbark M15RX 130 HP gas meets spec
  - Low bid

### **Landscape Rake/Rockhound Attachment – Golf Division**

#### **Recommendation: Bobcat 6B**

- Bobcat 6B meets spec
  - Low bid

### **Grapple Bucket Attachment – Golf Division**

#### **Recommendation: Anbo GR-X**

- Anbo GR-X meets spec
  - Heaviest duty grapple available = longer useful life
  - ¾" and 5/8" AR 400 steel yielding 140,000 psi strength
  - Largest Jaw opening of 65"
- Virnig SGV84
  - ½" Grade 50 and 80 steel yielding 50,000 and 80,000 psi strength
  - Jaw opening 37.6"

### **Dump Truck – Golf Division**

#### **Recommendation: Ewald Automotive Group**

- Ewald Automotive Group – Dodge Ram 5500 stainless steel best meets spec
- Low bid

### **Hawthorne Hills Carpet- Golf Division**

#### **Recommendation: Flooring Services Inc.**

- Flooring Services Inc. meets spec
  - Low bid

### **Mee Kwon Park Carpet – Golf Division**

#### **Recommendation: Flooring Services Inc.**

- Flooring Services Inc. meets spec
  - Low bid

### **Hawthorne Hills Bar - Golf Division**

#### **Recommendation: The Streff Shop Inc.**

- The Streff Shop Inc. meets spec
  - Most responsive to solicitation
  - Quote most advantageous to the Ozaukee County
    - Product design has most strength
    - Product design gives most protection against moisture degradation

**OZAUKEE COUNTY - PLANNING AND PARKS DEPARTMENT  
2017 BID RESULTS - GOLF DIVISION**

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**Brush Chipper**

LF George Inc. Rayco RC1522G	130 HP Gas	<u>\$ 48,990.00</u>
Bobcat Plus Inc. Morbark M15RX	130 HP Gas	<u>\$ 43,679.00</u>
Bobcat Plus Inc Morbark 15RX	147 HP Diesel	<u>\$ 59,777.00</u>
Bandit Industries Inc. Bandit 15XP	130 HP Gas	<u>\$ 46,217.53</u>
Bandit Industries Bandit 15XP	122.5 HP Diesel	<u>\$ 57,747.77</u>
Bandit Industries Bandit 15 XP	147 HP Diesel	<u>\$ 63,634.02</u>

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**Landscape Rake (Rock Hound)**

Bobcat Plus Inc. Bobcat 6B		<u>\$ 5,702.00</u>
Milwaukee Tractor Inc. Virnig PWR90		<u>\$ 7,990.00</u>
Kelbe Brothers Equipment Rockhound 72B		<u>\$ 8,950.00</u>

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**Grapple Bucket**

Bobcat Plus Inc. Anbo GR-X		<u>\$ 7,215.00</u>
Milwaukee Tractor Inc. Virnig SGV84		<u>\$ 4,100.00</u>
Anbo Manufacturing Inc. Anbo GR-X		<u>\$ 5,623.40</u>

OZAUKEE COUNTY - PLANNING AND PARKS DEPARTMENT  
2017 BID RESULTS - GOLF DIVISION

Dump Truck

5 Corners DCJ Inc. Ram 5500	gas	<u>\$ 51,474.00</u>
5 Corners DCJ Inc. Ram 5500	diesel	<u>\$ 59,098.00</u>
Ewald Automotive Group Inc. Ram 5500	gas	<u>\$ 50,900.50</u>
Ewald Automotive Group Inc. Ram 5500	diesel	<u>\$ 58,225.50</u>
Ewald Automotive Group Inc. Ford Super Duty F-550	gas	<u>\$ 52,419.00</u>
Ewald Automotive Group Inc. Ford Super Duty F-550	diesel	<u>\$ 60,044.00</u>

Attachment: 2017 Bid Results Golf Division page 2 (4012 : P&PDEPT\_PurchaseEquipmentCarpetCabinetry\_GCParksBids)

OZAUKEE COUNTY - PLANNING AND PARKS DEPARTMENT  
2017 BID RESULTS - GOLF DIVISION

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**Hawthorne Hills Carpet**

Flooring Services Inc.	\$ 6,400.00
Kohls Floor Covering Inc.	\$ 8,554.00
Schwai's Quality Floor Covering Inc.	\$ 9,096.00

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**Mee Kwon Park Carpet**

Flooring Services Inc.	\$ 16,161.61
Kohls Floor Covering Inc.	\$ 20,232.00
Schwai's Quality Floor Covering Inc.	\$ 19,428.00

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**Hawthorne Hills Bar Cabinetry**

Lakeshore Woods	\$ 11,700.00
Michael David Cabinetry and Design	\$ 9,871.00
The Streff Shop Inc	\$ 10,449.38

Attachment: 2017 Bid Results Golf Division page 3 (4012 : P&PDEPT\_PurchaseEquipmentCarpetCabinetry\_GCParksBids)

## Natural Resources Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Andrew Struck

**Agenda Summary** Review / Approve 2016 Budget Carryovers and Increase in Revenues  
 (Budget Amendment)

**BACKGROUND INFORMATION:** These are the 2016 Year End Carryovers for the Planning and Parks Department for existing grant projects, ordered supplies, equipment and work started in 2016, but not fully completed or received in 2016. This includes the following: 1) Office Equipment-Backorder Computer, 2) Printing-Signage-Brookby Grant, 3) Hwy Grds Maint-Harborview Fence, 4) Hwy Grds Maint-Ehlers Road Grading, 5) Hwy Grds Maint-Road Paving Patch-HH Park, 6) Building Repair & Maint. Supplies-HHPeters Backorder Door, 7) Heating-HHPeters-Delayed Delivery Propane, 8) Building Repair&Maint.-HHPeters-Install Door, 9) Grds Maint Service-HHPeters-Tree Planting/Grant Match, 10) Hwy Grds Maint-HHPeters-Concrete Work, 11) Grds Maint Supplies-OIT Backorder Bridge Screws, 12) Supplies-OIT Backorder Impact Drill, 13) Purchased Services Const-OIT Project Eng, 14) Grds. Maint-WDNR Grant Match-MK Park TreePlanting, 15) Hwy Grds Maint-WDNR Grant Match- MK Park Trail Bridge. Additional carryover funds: 1) Hwy Grds Maint.-Shady Ln-Concrete Work Drive, 2) Grds Maint-Tendick-TreePlanting-ATC Grant, 3) Hwy Grds Maint-Tendick Park-Tree Removal, 4) Equip Parts & Supplies-Virmond-Backorder Equip, 5) Grds Maint-Virmond-Tree Planting-Brookby Grant, 6) Grds Maint Supplies-Waubedonia-Road Paving Restoration, 7) Building Repair & Maint Supplies-Waubedonia-Backorder Roofing, 8) Building Repair & Maint-Waubedonia-Replace Lg. Window, 9) Grds Maint. Service-Waubedonia-Tree Planting-USEPA Grant, 10) Other Purchased Services-Waubedonia-Conservation Corps-USEPA Grant, 11) Hwy Grds Maint-Waubedonia-Road Shoulder, 12) Land Improvements-Clay Bluffs-Park Develop, and 13) Land Purchase-Clay Bluffs (Inc. Revenues-WCMP/WDNR \$1 M & Highview Grp-\$325,000). Additional Carryovers: 1) Temp Salaries - Interns - match Planning Grant and Invasive Species Mgmt. Grants, 2) Awards & Recognition-Eagle Scouts, 3) Office Equipment - Backorder Computers/Chair/Workstation, 4) Licenses & Other Fees-Maint GIS Licenses/Software, 5) Other Professional Service-Grant Match Appraisal, 6) Professional Services SEWRPC-Park and Open Space Plan (POSP) Update and Comp Plan Amendment, 7) Printing Outside-match MPP Planning grant, 8) Other Expenses - Grant Match Appraisal, 9) Other Equipment - Wood Chipper - Brookby Grant, 10) Other Purchased Services - Chimney Swift Tower - Brookby Grant, 11) Printing Outside - Educational Signage - Brookby Grant, and 11) Contracted Outside Employment - Conservation Corps - Brookby Grant. Additional Carryovers: 1) Grds Maint Service-Brookby Grant-Tree Planting, 2) Equipment Leases & Rentals - Brookby Grant-Woodchipper Rental, 3) Printing-Outside Vendor-Brookby Grant-Educational Signage, 4) Contracted Outside Employment-Brookby Grant-Conservation Corps Groups-Invasive Species Mgmt./Tree Planting/Trail Development. Additional Carryovers: 1)

Office Equipment-GC Backorder Computers, 2) Information Technology Supplies-GC Print Supplies-Remote Site, 3) Machinery and Equipment-HHGC-Backorder 3 Large Overhead Doors for Storage Building.

ANALYSIS: This includes the following: 1) Office Equipment-Backorder Computer, 2) Printing-Signage-Brookby Grant, 3) Hwy Grds Maint-Harborview Fence, 4) Hwy Grds Maint-Ehlers Road Grading, 5) Hwy Grds Maint-Road Paving Patch-HH Park, 6) Building Repair & Maint. Supplies-HHPeters Backorder Door, 7) Heating-HHPeters-Delayed Delivery Propane, 8) Building Repair&Maint.-HHPeters-Install Door, 9) Grds Maint Service-HHPeters-Tree Planting/Grant Match, 10) Hwy Grds Maint-HHPeters-Concrete Work, 11) Grds Maint Supplies-OIT Backorder Bridge Screws, 12) Supplies-OIT Backorder Impact Drill, 13) Purchased Services Const-OIT Project Eng, 14) Grds. Maint-WDNR Grant Match-MK Park TreePlanting, 15) Hwy Grds Maint-WDNR Grant Match- MK Park Trail Bridge. Additional carryover funds: 1) Hwy Grds Maint.-Shady Ln-Concrete Work Drive, 2) Grds Maint-Tendick-TreePlanting-ATC Grant, 3) Hwy Grds Maint-Tendick Park-Tree Removal, 4) Equip Parts & Supplies-Virmond-Backorder Equip, 5) Grds Maint-Virmond-Tree Planting-Brookby Grant, 6) Grds Maint Supplies-Waubedonia-Road Paving Restoration, 7) Building Repair & Maint Supplies-Waubedonia-Backorder Roofing, 8) Building Repair & Maint-Waubedonia-Replace Lg. Window, 9) Grds Maint. Service-Waubedonia-Tree Planting-USEPA Grant, 10) Other Purchased Services-Waubedonia-Conservation Corps-USEPA Grant, 11) Hwy Grds Maint-Waubedonia-Road Shoulder, 12) Land Improvements-Clay Bluffs-Park Develop, and 13) Land Purchase-Clay Bluffs (Inc. Revenues-WCMP/WDNR \$1 M & Highview Grp-\$325,000). Additional Carryovers: 1) Temp Salaries - Interns - match Planning Grant and Invasive Species Mgmt. Grants, 2) Awards & Recognition-Eagle Scouts, 3) Office Equipment - Backorder Computers/Chair/Workstation, 4) Licenses & Other Fees-Maint GIS Licenses/Software, 5) Other Professional Service-Grant Match Appraisal, 6) Professional Services SEWRPC-Park and Open Space Plan (POSP) Update and Comp Plan Amendment, 7) Printing Outside-match MPP Planning grant, 8) Other Expenses - Grant Match Appraisal, 9) Other Equipment - Wood Chipper - Brookby Grant, 10) Other Purchased Services - Chimney Swift Tower - Brookby Grant, 11) Printing Outside - Educational Signage - Brookby Grant, and 11) Contracted Outside Employment - Conservation Corps - Brookby Grant. Additional Carryovers: 1) Grds Maint Service-Brookby Grant-Tree Planting, 2) Equipment Leases & Rentals - Brookby Grant-Woodchipper Rental, 3) Printing-Outside Vendor-Brookby Grant-Educational Signage, 4) Contracted Outside Employment-Brookby Grant-Conservation Corps Groups-Invasive Species Mgmt./Tree Planting/Trail Development. Additional Carryovers: 1) Office Equipment-GC Backorder Computers, 2) Information Technology Supplies-GC Print Supplies-Remote Site, 3) Machinery and Equipment-HHGC-Backorder 3 Large Overhead Doors for Storage Building. The Planning and Parks Department budget will end 2016 under budget after carryovers are applied.

#### FISCAL IMPACT:

Balance Current Year: : \$1,707,240 (includes \$1,325,000 Increased Revenue for Cedar Vineyard Project, 14,400 GC Enterprise, and Several Brookby Fdn. Grants)

Next Year's Estimated Cost: NONE

#### FUNDING SOURCE:

County Levy: X Non-County Levy: X Indicate source: Brookby Fdn. Grants, Department Budget, GC Enterprise Fund, Cedar Vineyard Grants (WDNR, WCMP and Private Contribution).

RECOMMENDED MOTION: Approve the 2016 Year End Carryovers and Increase in Revenue for the Planning and Parks Department as detailed in the budget amendments and recommended for grants, work, supplies, and equipment ordered, performed or started in 2016, but not fully completed or received in 2016.

**ATTACHMENTS:**

- Budget Amendment Request Form Revised - P&PDept\_115\_012417\_1\_Carryover\_ATS (PDF)
- Budget Amendment Request Form Revised - P&PDept\_115\_012417\_2\_Carryover\_ATS (PDF)
- Budget Amendment Request Form Revised - P&PDept\_115\_012417\_3\_Carryover\_ATS (PDF)
- Budget Amendment Request Form Revised - P&PDept\_115\_012417\_4\_Carryover\_ATS (PDF)
- Budget Amendment Request Form Revised - P&PDept\_503\_012417\_5\_Carryover\_ATS (PDF)



# Budget Amendment Request Committee Approval Form

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

**TO:** Finance Committee  
**FROM:** Planning and Parks  
Department Name

**Type of Budget Amendment** (check one)  
Fund Transfer: \_\_\_\_\_  
Increase of Revenue: \_\_\_\_\_  
Year-end Carryover:  X

**Date of Request:** 1/24/2017

Debit / Expense			Credit / Revenue		
Acct #	115-1-01-53110-000	\$ 2,400	A/C #	115-1-01-74500-000	\$ 2,900
		- / -			- / -
	<i>Pre-request Account's Budget / Changed To</i>			<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Office Equipment		Cost Ctr & A/C Desc	Park Admin - Carryover Applied	
Acct #	115-1-01-54505-000	\$ 500	A/C #		\$
		- / -			- / -
	<i>Pre-request Account's Budget / Changed To</i>			<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Printing Outside		Cost Ctr & A/C Desc		
Acct #	115-1-02-55103-000	\$ 500	A/C #	115-1-02-74500-000	\$ 500
		- / -			- / -
	<i>Pre-request Account's Budget / Changed To</i>			<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Highway - Grounds Maintenance		Cost Ctr & A/C Desc	Harborview Park - Carryover Applied	
Acct #	115-1-04-55103-000	\$ 3,000	A/C #	115-1-04-55103-000	\$ 3,000
		- / -			- / -
	<i>Pre-request Account's Budget / Changed To</i>			<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Highway - Grounds Maintenance		Cost Ctr & A/C Desc	Ehler Park - Carryover Applied	
Acct #	115-1-05-55103-000	\$ 600	A/C #	115-1-05-74500-000	\$ 600
		- / -			- / -
	<i>Pre-request Account's Budget / Changed To</i>			<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Highway - Grounds Maintenance		Cost Ctr & A/C Desc	Hawthorne Hills Park - Carryover Applied	
	Total Debits:	7,000		Total Credits:	7,000

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
 Carryovers: 1) Office Equipment-Backorder Computer, 2) Printing-Signage-Brookby Grant, 3) Hwy Grds Maint-Harborview Fence, 4) Hwy Grds Maint-Ehlers Road Grading, 5) Hwy Grds Maint-Road Paving Patch-HH Park, 6) Building Repair & Maint. Supplies-HHPeters Backorder Door, 7) Heating-HHPeters-Delayed Delivery Propane, 8) Building Repair&Maint.-HHPeters-Install Door, 9) Grds Maint Service-HHPeters-Tree Planting/Grant Match, 10) Hwy Grds Maint-HHPeters-Concrete Work, 11) Grds Maint Supplies-OIT Backorder Bridge Screws, 12) Supplies-OIT Backorder Impact Drill, 13) Purchased Services Const-OIT Project Eng, 14) Grds. Maint-WDNR Grant Match-MK Park TreePlanting, 15) Hwy Grds Maint-WDNR Grant Match- MK Park Trail Bridge.

\_\_\_\_\_  
 Department Head Signature  
**Signatures of Oversight Committee Members**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
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\_\_\_\_\_  
 TYPE IN Oversight Committee Chairperson's Name  
**Signatures of Finance Committee Members**  
 \_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Date of Meeting  
 Date Amended: \_\_\_\_\_

\_\_\_\_\_  
 Date of Meeting  
 Budget Amended By: \_\_\_\_\_

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_1\_Carryover\_ATS (4016 :



## Budget Amendment Request Form

Debit / Expense		
Acct #	<b>115-1-06-53309-000</b>	<b>\$ 800</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Building Repair and Maintenance Supplies	
Acct #	<b>115-1-06-54202-000</b>	<b>\$ 1,600</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Heating	
Acct #	<b>115-1-06-54303-000</b>	<b>\$ 600</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Building Repair and Maintenance	
Acct #	<b>115-1-06-54304-000</b>	<b>\$ 360</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Grounds Maintenance	
Acct #	<b>115-1-06-55103-000</b>	<b>\$ 900</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Highway Grounds Maintenance	
Acct #	<b>115-1-07-53301-000</b>	<b>\$ 400</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Grounds Maintenance Supplies	
Acct #	<b>115-1-07-53306-000</b>	<b>\$ 700</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Supplies	
Acct #	<b>115-1-07-54501-000</b>	<b>\$ 8,400</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Purchased Services - Construction	
Acct #	<b>115-1-09-54304-000</b>	<b>\$ 1,000</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Grounds Maintenance	
Acct #	<b>115-1-09-55103-000</b>	<b>\$ 2,000</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Highway Grounds Maintenance	
Total Debits - This Page:		16,760
Total Debits - This Request:		23,760

Credit / Revenue		
A/C #	<b>115-1-06-74500-000</b>	<b>\$ 4,260</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	HH Peters Youth Camp - Carryover Applied	
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Ehlers County Park - Carryover Applied	
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc		
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc		
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Highway Grounds Maintenance	
A/C #	<b>115-1-07-74500-000</b>	<b>\$ 9,500</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Ozaukee Interurban Trail - Carryover Applied	
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc		
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc	Mee-Kwon County Park - Carryover Applied	
A/C #	<b>\$</b>	<b>\$</b>
	- / -	
	<i>Pre-request Account's Budget / Changed To</i>	
Cost Ctr & A/C Desc		
Total Credits - This Page:		16,760
Total Credits - This Request:		23,760

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_1\_Carryover\_ATS (4016 :



# Budget Amendment Request Committee Approval Form

TO: **Finance Committee**  
FROM: **Planning and Parks**  
Department Name

Date of Request: **1/24/2017**

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Type of Budget Amendment (check one)

Fund Transfer: \_\_\_\_\_

Increase of Revenue: **X**

Year-end Carryover: **X**

### Debit / Expense

Acct # **115-1-10-55103-000** \$ **3,100**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Highway Grounds Maintenance**

Acct # **115-1-12-54304-000** \$ **3,000**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Grounds Maintenance Service**

Acct # **115-1-12-55103-000** \$ **1,000**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Highway Grounds Maintenance**

Acct # **115-1-13-53408-000** \$ **700**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Equipment Parts and Supplies**

Acct # **115-1-13-54304-000** \$ **1,800**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Grounds Maintenance Service**

Total Debits: **9,600**

### Credit / Revenue

A/C # **115-1-10-74500-000** \$ **3,100**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Shady Lane - Carryover Applied**

A/C # **115-1-12-74500-000** \$ **4,000**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Tendick Nature Park - Carryover Applied**

A/C # \$  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc

A/C # **115-1-13-74500-000** \$ **2,500**  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc **Virmond County Park - Carryover Applied**

A/C # \$  
Pre-request Account's Budget / Changed To

Cost Ctr & A/C Desc

Total Credits: **9,600**

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.

Carryovers: 1) Hwy Grds Maint.-Shady Ln-Concrete Work Drive, 2) Grds Maint-Tendick-TreePlanting-ATC Grant, 3) Hwy Grds Maint-Tendick Park-Tree Removal, 4) Equip Parts & Supplies-Virmond-Backorder Equip, 5) Grds Maint-Virmond-Tree Planting-Brookby Grant, 6) Grds Maint Supplies-Waubedonia-Road Paving Restoration, 7) Building Repair & Maint Supplies-Waubedonia-Backorder Roofing, 8) Building Repair & Maint-Waubedonia-Replace Lg. Window, 9) Grds Maint. Service-Waubedonia-Tree Planting-USEPA Grant, 10) Other Purchased Services-Waubedonia-ConservationCorps-USEPA Grant, 11) Hwy Grds Maint-Waubedonia-Road Shoulder, 12) Land Improvements-Clay Bluffs-ParkDevelop, 13) Land Purchase-Clay Bluffs (Inc Revenues-WCMP/WDNR \$1 M & Highview Grp-\$325,000).

Department Head Signature

TYPE IN Oversight Committee Chairperson's Name

### Signatures of Oversight Committee Members

### Signatures of Finance Committee Members

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Date of Meeting  
Date Amended: \_\_\_\_\_

Date of Meeting  
Budget Amended By: \_\_\_\_\_

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_2\_Carryover\_ATS (4016 :



## Budget Amendment Request Form

Debit / Expense		\$	900
Acct #	<b>115-1-14-53301-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Grounds Maintenance Supplies		
Acct #	<b>115-1-14-53309-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Building Repair and Maintenance Supplies		
Acct #	<b>115-1-14-54303-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Building Repair and Maintenance		
Acct #	<b>115-1-14-54304-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Grounds Maintenance		
Acct #	<b>115-1-14-54501-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Other Purchased Services		
Acct #	<b>115-1-14-55103-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Highway Grounds Maintenance		
Acct #	<b>115-1-15-63315-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Land Improvements - Cedar Vineyard Park		
Acct #	<b>115-1-15-64101-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Land Purchase - Cedar Vineyard Park		
Acct #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
Acct #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Other Expenses		
Total Debits - This Page:		1,538,275	
Total Debits - This Request:		1,547,875	

Credit / Revenue		\$	13,275
A/C #	<b>115-1-14-74500-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Waubedonia County Park - Carryover Applied		
A/C #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
A/C #		-	68,400
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
A/C #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
A/C #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
A/C #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
A/C #	<b>115-1-15-74500-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Cedar Vineyard (aka Clay Bluffs Cedar Gorge) Park		
A/C #	<b>115-1-15-42310-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	St. Aid-WCMP CELCP Grant / WDNR Stewardship		
A/C #	<b>115-1-15-49302-000</b>	-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc	Miscellaneous Revenue - Highview Group LTD		
A/C #		-	-
<i>Pre-request Account's Budget / Changed To</i>			
Cost Ctr & A/C Desc			
Total Credits - This Page:		1,538,275	
Total Credits - This Request:		1,547,875	

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_2\_Carryover\_ATS (4016 :



# Budget Amendment Request Committee Approval Form

**TO:** Finance Committee  
**FROM:** Planning and Parks  
Department Name

**Date of Request:** 1/24/2017

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

**Type of Budget Amendment** (check one)

Fund Transfer: \_\_\_\_\_

Increase of Revenue: \_\_\_\_\_

Year-end Carryover: **X**

Debit / Expense	
Acct #	115-2-01-51103-000
	\$ 31,000
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	Temporary Salaries

Acct #	115-2-01-53107-000
	\$ 200
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	Awards and Recognition

Acct #	115-2-01-53110-000
	\$ 3,700
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	Office Equipment

Acct #	115-2-01-53154-000
	\$ 3,300
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	License and Other Fees

Acct #	115-2-01-54101-000
	\$ 1,000
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	Other Professional Service

Credit / Revenue	
A/C #	115-2-01-74500-000
	\$ 39,200
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	Planning - Carryover Applied

A/C #	
	\$
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	

A/C #	
	\$
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	

A/C #	
	\$
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	

A/C #	
	\$
	Pre-request Account's Budget / Changed To
Cost Ctr & A/C Desc	

Total Debits: 39,200      Total Credits: 39,200

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
Carryovers: 1) Temp Salaries - Interns - match Planning Grant and Invasive Species Mgmt Grants, 2) Awards & Recognition-Eagle Scouts, 3) Office Equipment - Backorder Computers/Chair/Workstation, 4) Licenses & Other Fees-Maint GIS Licenses/Software, 5) Other Professional Service-Grant Match Appraisal, 6) Professional Services SEWRPC-Park and Open Space Plan (POSP) Update and Comp Plan Amendment, 7) Printing Outside-match MPP Planning grant, 8) Other Expenses - Grant Match Appraisal, 9) Other Equipment - Wood Chipper - Brookby Grant, 10) Other Purchased Services - Chimney Swift Tower - Brookby Grant, 11) Printing Outside - Educational Signage - Brookby Grant, and 11) Contracted Outside Employment - Conservation Corps - Brookby Grant.

Department Head Signature  
**Signatures of Oversight Committee Members**

TYPE IN Oversight Committee Chairperson's Name  
**Signatures of Finance Committee Members**

Date of Meeting  
Date Amended: \_\_\_\_\_

Date of Meeting  
Budget Amended By: \_\_\_\_\_

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_3\_Carryover\_ATS (4016 :



## Budget Amendment Request Form

Debit / Expense		
Acct #	<b>115-2-01-54106-000</b>	<b>\$ 38,000</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Professional Service - SEWRPC	
Acct #	<b>115-2-01-54505-000</b>	<b>\$ 14,000</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Printing Outside	
Acct #	<b>115-2-01-59101-000</b>	<b>\$ 2,500</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Other Expenses	
Acct #	<b>115-3-02-53111-000</b>	<b>\$ 1,300</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Other Equipment	
Acct #	<b>115-3-02-54501-000</b>	<b>\$ 2,905</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Other Purchased Services	
Acct #	<b>115-3-02-54505-000</b>	<b>\$ 800</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Printing Outside	
Acct #	<b>115-3-02-54533-000</b>	<b>\$ 2,500</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Contracted Outside Employment	
Acct #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
Acct #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
Acct #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Other Expenses	
Total Debits - This Page:		62,005
Total Debits - This Request:		101,205

Credit / Revenue		
A/C #	<b>115-2-01-74500-000</b>	<b>\$ 54,500</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Planning - Carryover Applied	
A/C #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
A/C #		<b>\$ 68,400</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
A/C #	<b>115-3-02-74500-000</b>	<b>\$ 7,505</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc	Brookby Foundation Grant - Virmond & Mee-Kwon	
A/C #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
A/C #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
A/C #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
A/C #		<b>\$ -</b>
	- / -	
	<i>Pre-request Account's Budget   Changed To</i>	
Cost Ctr & A/C Desc		
Total Credits - This Page:		62,005
Total Credits - This Request:		101,205

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_3\_Carryover\_ATS (4016 :



# Budget Amendment Request Committee Approval Form

TO: **Finance Committee**  
FROM: **Planning and Parks**  
Department Name

Date of Request: **1/24/2017**

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Type of Budget Amendment (check one)

Fund Transfer: \_\_\_\_\_

Increase of Revenue: \_\_\_\_\_

Year-end Carryover: **X**

Debit / Expense	
Acct #	<b>115-3-03-54304-000</b> \$ <b>5,000</b>
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	<b>Grounds Maintenance Service</b>
Acct #	<b>115-3-03-54310-000</b> \$ <b>4,000</b>
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	<b>Equipment Leases and Rentals</b>
Acct #	<b>115-3-03-54505-000</b> \$ <b>1,000</b>
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	<b>Printing - Outside Vendor</b>
Acct #	<b>115-3-03-54533-000</b> \$ <b>10,000</b>
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	<b>Contracted Outside Employment</b>
Acct #	\$ _____
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	
Total Debits: 20,000	

Credit / Revenue	
A/C #	<b>115-3-03-74500-000</b> \$ <b>20,000</b>
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	<b>Brookby Foundation Grant - Virmond Park Improve</b>
A/C #	\$ _____
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	
A/C #	\$ _____
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	
A/C #	\$ _____
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	
A/C #	\$ _____
	<i>Pre-request Account's Budget</i> / <i>Changed To</i>
Cost Ctr & A/C Desc	
Total Credits: 20,000	

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
 Carryovers: 1) Grds Maint Service-Brookby Grant-Tree Planting, 2) Equipment Leases & Rentals - Brookby Grant-Woodchipper Rental, 3) Printing-Outside Vendor-Brookby Grant-Educational Signage, 4) Contracted Outside Employment-Brookby Grant-Conservation Corps Groups-Invasive Species Mgmt/Tree Planting/Trail Development.

\_\_\_\_\_  
 Department Head Signature

**Signatures of Oversight Committee Members**

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\_\_\_\_\_  
 TYPE IN Oversight Committee Chairperson's Name

**Signatures of Finance Committee Members**

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 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Date of Meeting

Date Amended: \_\_\_\_\_

\_\_\_\_\_  
 Date of Meeting

Budget Amended By: \_\_\_\_\_

Attachment: Budget Amendment Request Form Revised - P&PDept\_115\_012417\_4\_Carryover\_ATS (4016 :



# Budget Amendment Request Committee Approval Form

TO: **Finance Committee**  
FROM: **Planning and Parks**  
Department Name

Date of Request: **1/24/2017**

Period Transfer Recorded: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Type of Budget Amendment (check one)

Fund Transfer: \_\_\_\_\_

Increase of Revenue: \_\_\_\_\_

Year-end Carryover: **X**

Debit / Expense	
Acct #	<b>503-1-01-53110-000</b>
	\$ <b>3,000</b>
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	<b>Office Equipment</b>

Acct #	<b>503-1-01-55130-000</b>
	\$ <b>1,400</b>
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	<b>Information Technology Supplies</b>

Acct #	<b>503-1-02-61212-000</b>
	\$ <b>10,000</b>
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	<b>Machinery and Equipment</b>

Acct #	
	\$
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

Acct #	
	\$
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

Total Debits: 14,400

Credit / Revenue	
A/C #	<b>503-1-01-74500-000</b>
	\$ <b>4,400</b>
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	<b>Golf Course Administration - Carryover Applied</b>

A/C #	
	\$
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

A/C #	<b>503-1-02-61212-000</b>
	\$ <b>10,000</b>
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	<b>GC Hawthorne Hills - Carryover Applied</b>

A/C #	
	\$
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

A/C #	
	\$
	<i>Pre-request Account's Budget / Changed To</i>
Cost Ctr & A/C Desc	

Total Credits: 14,400

**Reason for Request (Be Specific).** Also fill out Support Document for County Board.  
Carryovers - Golf Courses: 1) Office Equipment-GC Backorder Computers, 2) Information Technology Supplies-GC Print Supplies-RemoteSite, 3) Machinery and Equipment-HHGC-Backorder 3 Large Overhead Doors for Storage Building.

Department Head Signature  
**Signatures of Oversight Committee Members**

TYPE IN Oversight Committee Chairperson's Name  
**Signatures of Finance Committee Members**

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Date Amended: \_\_\_\_\_  
Date of Meeting \_\_\_\_\_

Budget Amended By: \_\_\_\_\_  
Date of Meeting \_\_\_\_\_

Attachment: Budget Amendment Request Form Revised - P&PDept\_503\_012417\_5\_Carryover\_ATS (4016 :

## Natural Resources Committee

### AGENDA INFORMATION SHEET

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**AGENDA DATE:** February 2, 2017  
**DEPARTMENT:** Planning and Parks  
**DIRECTOR:** Andrew Struck  
**PREPARER:** Cindy DeGroot

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Agenda Summary Planning & Parks Reports

#### ATTACHMENTS:

- PPMgtReport\_Jan2017\_Final\_ATS012617 (PDF)
- CommRpt2017 Park\_Fish\_Golf (PDF)
- Golf Courses Daily Revenue 11 November 2016 (PDF)
- Park Reservations 2016\_DecemberA (PDF)
- Park Reservations 2017 January (PDF)



## GOLF COURSES



### GOLF COURSES — MEE-KWON PARK AND HAWTHORNE HILLS

- Discussions for a yardage book for both HHGC and MKGC. The book will also contain information on all parks in Ozaukee County. These books are free to the County, similar relationship we have with our scorecard provider. The scorecards are free, the supplier sells advertising to cover costs. The supplier of the yardage books will "authorize a \$500.00 Signing Bonus (payable within 30 days upon receipt of your invoice) and a \$500.00 annual donation to Mequon Junior Golf, for each additional year with your golf courses."
- Interviews for the HH manager position have been moved to early February. Three candidates have applied.
- New scorecards will be printed for 2017. Additional info will include; website address, hole by hole handicap for the forward two tee boxes, and some updates to policy changes and deletion of outdated information.
- The last website update will be to get the ID card renewal and gift card icons functional.
- Maintenance staff worked on ash tree removals & tree plantings under the USEPA GLRI Invasive Species Grant.
- Maintenance staff is also working on the construction of the new storage building at HHGC.
- Coordination with concessionaire on year end payments and meeting to review 2016 and plans for 2017.



## ECOLOGICAL DIVISION



### BIRD CONSERVATION / BIRD CITY WISCONSIN

Ozaukee County was again awarded "High Flyer" status for its Bird City Wisconsin renewal in 2016. The "High Flyer" status is the highest level of achievement under Bird City Wisconsin and Ozaukee County was the first County in the State to achieve "High Flyer" status and is one of only 22 communities to accomplish this highest level out of 99 Bird City Wisconsin communities in Wisconsin. Working on the 2017 BCW application including resolution. Working on the material purchase, monitoring protocols, soliciting volunteers, construction and maintenance of bluebird, kestrel, purple martin and wood duck nest boxes under multiple existing grants.

### FISH PASSAGE PROGRAM

**Aquatic Connectivity Projects:** Coordinated, reviewed, and refined engineering and design plans for large-scale impediment sites (e.g. Mineral Springs Creek—Park Street); ongoing coordination with landowners, local municipalities, and the Ozaukee County Highway Department for planning of 2017 construction projects including a snowmobile bridge replacement on Mole Creek in the Pleasant Valley Nature Preserve. Continued stream impediment and habitat inventories on direct Lake Michigan tributary streams and initiated habitat inventory planning for AOC streams.

**Habitat Improvement Projects:** General project coordination for additional phases at the Ulao Creek and Kaul Creek Habitat Restoration projects, including permitting activities, landowner coordination, project planning, and implementation of construction activities at Kaul Creek and HWY Q wetland/pond with a private contractor. Ongoing general project planning for phase II of the Mole Creek Habitat Restoration project with WDNR, including landowner coordination/meeting and preliminary surveying, engineering and design activities with Project Engineer.

**Environmental Monitoring:** Continued analysis and reporting of fish, avian, wildlife, and water quality sampling data. Maintenance of continuous water quality systems, supplies and materials acquisition, and project planning for 2017 water quality monitoring activities. Coordinated monitoring of the underwater camera at MT Fishway and planning for 2017 fish, wildlife, and avian monitoring activities including Quality Assurance Project Plan Development.

**Education and Outreach Activities:** On-going distribution, release, and impact evaluation of the educational video. On-going website and social media development and refinement, development of multiple education/outreach materials for upcoming events, and completion of education signage for the Ulao Creek Habitat Restoration project.

**Reporting and Other Activities:** On-going grant (financial and technical) reporting for USEPA, NOAA, USFWS, USFS, WCMP, NFWF SOGL, WDNR, GLFT and Fund for Lake Michigan (FFLM). Coordinated with multiple project consultants on several large-scale construction engineering and design plans. Coordinated with the Great Lakes Civilian Conservation Corps Program Officer regarding current and future AmeriCorps members, worked with the Wisconsin Youth Conservation Corps and the AmeriCorps NCCC on planning for 2017. Coordinated with the consultant (Great Lakes Ecological) regarding the GIS Fish and Wildlife Habitat Tool development. Met and coordinated with partners (e.g. MMSD, SWWT, Milwaukee Riverkeeper) on water quality monitoring in Ozaukee County, our water quality data and preparation of a strategic plan for the MRW. Coordinated with MMSD staff on the joint continuous water quality monitoring station, taking additional water quality grab samples and sharing data & fish passage projects. Coordinated with the City of Port Washington, We-Energies, WDNR, and others regarding stream restoration activities on Mineral Springs Creek (1/27/17 meeting). AOC CAC Leadership Team meeting for the Remedial Action Plan (RAP) for the Milwaukee River Estuary AOC (01/26/17). Coordinated with the Southeastern Wisconsin Watersheds Trust (SWWT) as a new Board member. Meeting with We Energies regarding Mineral Springs Creek (01/27/17).

### INVASIVE SPECIES MANAGEMENT

Continued the removal of ash trees and invasive trees, shrubs and forbs and grasses (e.g. reed canary, buckthorn, Autumn Olive, bush honeysuckle, black locust) at the County Parks including Covered Bridge, Ehlers, Hawthorne Hills, Waubedonia, Tendick Nature Park, Lion's Den Gorge Nature Preserve, Mee-Kwon, River Oaks and Virmond County Parks. Coordination with the Southeast Wisconsin Invasive Species Coalition (SEWISC) and Nature Centers (Riveredge, SANC, and MNP) for invasive species education and management. Continued work on the private foundation grant for invasive species management and native tree planting in the Ozaukee County Park System. Coordination on USFS grant with Partners (e.g. Mee-Kwon Project Area). Met/Toured with USFS staff at Mee-Kwon Park (1/26/17).

## DEPARTMENT ADMINISTRATION

### Department Administration

- Attended the Natural Resources Committee meetings (01/05/17 & 01/04/17), Finance Committee and County Board meeting (01/04/16) regarding Department items including increased revenues for various grants and PACE financing.



# PLANNING & PARKS DEPARTMENT

## CURRENT PROJECTS & REPORT

JANUARY 2017



## MISSION STATEMENT

*To provide an organized framework for Ozaukee County residents and visitors of Ozaukee County to appreciate and enjoy the natural and cultural resources, local ecology, recreational experiences, well planned sustainable growth and improved quality of life in Ozaukee County through the preservation and protection of natural resources, increased awareness and education, stewardship, comprehensive planning, and the acquisition, development, enhancement and operation of large scale, intergovernmental recreational opportunities including exceptionally well-maintained golf courses, multi-use trails and parks.*

<http://www.co.ozaukee.wi.us/PlanningParks/Index.htm>

OZAUKEE COUNTY ADMINISTRATION CENTER  
121 W. MAIN STREET, BOX 994  
PORT WASHINGTON, WI 53074-0994  
PHONE: 262-284-8257

Attachment: PPMgtReport\_Jan2017\_Final\_ATS012617 (4003 : P&P Financials)



# Ozaukee County Planning and Parks



## PLANNING DIVISION

### Comprehensive Planning

- Reviewed local government amendments to the County Comprehensive Plan (e.g. Towns of Grafton, Belgium and Saukville, Villages of Grafton and Newburg). Coordinated with SEWRPC staff for assistance on another Comprehensive Plan amendment regarding local government plan updates since original adoption.
- Coordinated with the Town of Saukville on the process of amending their local comprehensive plan and planned land use map and the County Comprehensive Plan.
- Began to review the GIS mapping for the proposed local government amendments to the County Comprehensive Plan (e.g. planned land use map). Coordinated with SEWRPC staff regarding level of effort for updates.

### Land Division / Plat Review / Zoning

- Discussed and reviewed several preliminary land divisions with landowner(s) in the Towns of Grafton, Cedarburg, Saukville, and Belgium. Generated GIS maps including shoreland zoning, land use, soils, topography, and environmental corridors. Conducted several preliminary land division staff meetings and reports.
- Provided staff follow-up for projects under the adopted County-owned lands zoning ordinance.

### Park and Open Space Plan - Park & Natural Areas Preservation/Conservation Planning

- Reviewed the prioritization and implementation recommendations in the adopted *Park and Open Space Plan for Ozaukee County: 2035* as approved at County Board on June 1, 2011. Coordinated a meeting with SEWRPC staff for February regarding the update to the POSP and starting that effort in 2017.
- Discussed the recommendations of the County Park and Open Space Plan with several residents, WDNR, MMSD/Conservation Fund, OWLT, City of Mequon, Mequon Preservation Partners and the Ozaukee Treasures Network, particularly with regard to identified Natural Areas and proposed County parks and trail systems. Continued discussions with interested citizens regarding developing a "mountain bike" trail/park.
- Coordinated and developed easement language with the Conservation Fund and landowner on the donation of a conservation easement for working farmland and a natural area in the Town of Grafton.
- Coordinated on several occasions with the Conservation Fund/MMSD on the newly expanded "Greenseams" Program. Met with the WDNR, Conservation Fund / MMSD staff regarding potential fish passage projects.
- Coordinated with WDNR and reviewed the Master Plan for the Cedarburg Bog State Natural Area.
- Coordinated and attended meetings with partners (e.g. FOCB, WDNR, MMSD, OWLT, MAS, WWA) to discuss natural area preservation efforts (Mequon Preservation Partner Meetings—01/17/17), WDNR / WCMP grants (Clay Bluffs Cedar Gorge Nature Preserve) and Cedarburg Bog groundwater study (e.g. continuous groundwater well monitoring). Conducted a planning tour with the USFS (1/26/17) for Mee-Kwon.
- Coordinated with the Village of Fredonia to review their draft Park and Open Space Plan update.

### Farmland Preservation Plan and Working Lands Initiative

- County Board formally adopted the *Farmland Preservation Plan for Ozaukee County: 2035* on July 3, 2013 as a stand alone plan. The County Board adopted the Comprehensive Plan Amendment 2013-02 (incorporation of the FPP) on December 4, 2013. Coordinated with local governments on zoning (e.g. Town of Belgium).
- Coordinated with the Town of Belgium and SEWRPC Re: Implementing their Farmland Preservation Zoning per their ordinance and map respectively. The Town of Fredonia has decided not to proceed with Farmland Preservation Zoning; therefore, landowners will not be eligible for FPP tax credits going forward.

### Geographic Information Systems (GIS) / Land Information

- Continued development of the GIS Fish and Wildlife Habitat Model / Ecological Prioritization Tool with partners. Reviewed species and Habitat Quality Index (HQI) maps with partners and coordinated with partners and consultant to work on next steps for the GIS Tool. Coordinated follow-up with MMSD on their Urban Biodiversity Plan and also the WDNR AOC Program to demonstrate our GIS Fish and Wildlife Habitat Tool. Began work on the Fisheries component of the GIS Tool for the WDNR AOC Program Support Grant.
- Prepared several GIS maps for the Planning Division, Parks and Trails Divisions and Ecological Division / Fish Passage Program with regard to land divisions, USEPA GLRI Invasive Species grant, Tree Plantings, Natural Areas, INRAs, Trail, Project Streams/Impediments, Water Quality Data, and USFS Grant.
- Coordinated and met with LIO to add Planning & Parks Department data layers to GIS Server (01/11/17).
- Continued development and outreach of the GIS Tool for the Mequon Preservation Partners and met with Funding organizations. Coordination with Waukesha County Land Trust and WWA on GIS Tools.

### Floodplain, Stormwater Management, Bluff Erosion and Construction Site Erosion Control

- Developed and reviewed erosion control and stormwater management plans, permits and implementation for various Fish Passage Program, Parks and Ozaukee Interurban Trail projects with USACOE, WDNR, We Energies, municipalities (e.g. City of Port Washington), consultants and staff.
- Coordinated with the State Coastal Hazards Work Group on updating and revising the Coastal Hazards plan. Coordinated with UW Sea Grant Coastal Engineer on the implementation of Lake Michigan bluff access at Virmond County Park. Coordinated with David Hart (UW Sea Grant) and Deirdre Peroff (UW Sea Grant) on public informational meetings (PIMs) on Lake Michigan Water Levels and Bluff Erosion.
- Follow-up reporting for the MMSD/SEWRPC Water Quality Monitoring meeting at the Village of Grafton.

### Strategic Planning and Economic Development Planning

- Coordinated with Chambers of Commerce and the County Tourism Council on development of a State Tourism Joint Effort Marketing (JEM) grant for developing a Tourism and OIT website and promoting the Ozaukee Interurban Trail (OIT). Continued to conduct Trail user counts and analyze correlations with other survey data.
- Prepared all the documents for the PACE financing program and attend NRC and County Board.

## Non-metallic Mining Planning

- Coordinated with Karrels Excavating, Green Tree Consulting and the Highway Dept on the implementation of the restoration plan (e.g. tree establishment) at the Hetzel Pit / Bee-Keeper Bog to comply with the WDNR permit. Coordinated with the ad hoc group for restoration / reclamation activities at the Saukville properties (Guenther, Lakeland and Opitz Pits) and coordinated with the Administrator and staff for future land use.

## Regional Technical Review & Planning Assistance (SEWRPC, MMSD, M7, WisDOT, etc.)

- Coordinated w/ SEWRPC Regional Land Use & Transportation Advisory Committee (Vision 2050)
- Coordinated with SWWT on Strategic Plan for the Milwaukee River Watershed per contract.

## PARKS, RECREATION, NATURAL AREAS AND CULTURE DIVISION

### Parks, Natural Areas, Recreation and Culture Implementation

- Reviewed 2017 park projects with the Parks Superintendent and discussed the 2017 funded Capital Improvement Project (CIP) for the County parks (e.g. maintenance building at HH Park). Also, coordinated with the Highway Dept on other park (e.g. Mee-Kwon County Park trail system / bridge), fish passage and trail project.
- Coordinated with several (8) potential Eagle Scouts for existing and future service projects at various County Parks and the Interurban Trail (e.g. Hawthorne Hills, Waubedonia, Virmond, & Covered Bridge County Park).
- Coordinated and continued intensive invasive species removal and tree plantings at the Ozaukee Interurban Trail, River Oaks, Virmond, Mee-Kwon, and Tendick Nature County Parks with staff and Conservation Corps.
- Coordinated with several recreational organizations regarding the Mee-Kwon County Park master plan. Working to develop a formal trail (pedestrian) network, particularly for the woodland area under the WDNR Stewardship grant. Coordinated with Parks and GC staff on the layout of groomed cross-country ski trails at Mee-Kwon County Park and Golf Course and construction of the cross country ski drag.
- Coordinated with the Parks staff on the remodeling and repair of the Mee-Kwon Park Caretaker House, associated buildings and yard (e.g. painting, invasive species, fascia, etc.) and Waubedonia garage and house.
- Coordinated with the Steering Committee of the Ozaukee Treasures Network (OTN), a collaboration of organizations working on the implementation of the *Park and Open Space Plan for Ozaukee County*. Planning for the OTN Conference. Also, coordinated with the Treasurers of Oz Steering Committee for next year's Treasures of Oz event (2017), tentative sites include Tendick Nature Park and Ehlers County Park.
- Planning 2017 tree plantings at various County Parks (e.g. Covered Bridge, Waubedonia, Virmond, Mee-Kwon, Tendick), Golf Courses and Habitat Restoration Projects (Mole and Ulaos Creeks) under the private foundation, USEPA GLRI, USFS GLRI and NOAA grants. Continued conducting inventory of invasive species and ash trees in the various County Parks and Restoration Areas per the USEPA Invasive Species Grant.
- Coordinated an additional prairie restoration and wetland restoration at Tendick Nature Park with staff, USFWS, and Pheasants Forever (PF). Coordinated on funding agreements with USFWS and PF.
- Worked on the new River Oaks County Park regarding restoration, tree removal and planting, invasive species removals, signage, and maintenance. Also, produced concept plan for WDNR Stewardship Grant.
- Worked on educational signage and an artist enhancement for the Chimney Swift tower at Virmond Park.
- Coordinated with Partners (City of Port Washington, OWLT, Highview Group) regarding the Cedar Vineyard (Clay Bluffs / Cedar Gorge Nature Preserve) project. Closing is now anticipated in 2017. The Department is finalizing reporting for a \$1,000,000 grant contract from WDOA WCMP CELCP to offset acquisition costs.
- Coordinated with staff for the wetland restoration project at Virmond County Park as well as the restoration / removal of the playground area and old playground equipment. Attended the WCMP Grant Selection Committee meeting in Madison (01/31/17) for the public access (e.g. staircase) at Virmond County Park.
- Coordinated on the results of a vegetation and natural areas survey with SEWRPC and UWM—Field Station staff for Clay Bluffs Cedar Gorge Nature Preserve property. Several new species were identified including several regional rare and State Species of Special Concern. SEWRPC is proposing an upgrade to a NA-3 designation from a CSH site. Additional surveys were also conducted by the developer and report provided.
- Coordinated gun hunting at Lion's Den Gorge Nature Preserve and survey compilation.
- Coordinated fundraising for the Virmond playground equipment, etc. (approx. \$11,000 raised to date).

### Coordination with Cultural, Tourism & Recreation Groups

- Coordinated with staff for the Ozaukee County Tourism Council (OCTC) Board meeting (02/06/17) and coordinated with the OCTC Executive Committee and Website Committee. Coordinated w/ the Tourism Council Visitor Guide Committee on the upcoming 2017 Visitor Guide, Trail Map and ad sales.

## TRAILS DIVISION

### Trails Development & Facilitation—Ozaukee Interurban Trail/Snowmobile Trails

- Coordinated with the Ozaukee Interurban Trail Advisory Council for 2017 meetings. Discussed the Improver Project in the Town of Belgium, Trail Bridge Park, Trail User counts, Trail Maintenance Event—Donation by WW Cycling Club (~\$900), Installation of Bike Repair Stations and Benches, Chris Kegeel recognition, maintenance items for the Trail (e.g. mowing, paving, construction by the We Energies substation) and coordinated the Route of the Badger Regional meetings. Coordination with Land Regatta Run Committee about a donation.
- Coordinated with We Energies on several occasions on development of trailside facilities in several locations along the Trail (e.g. bike repair stations, signage, bike racks, benches) as well as safety improvements including the railroad crossing and substation repair in Belgium.
- Coordinated with the WisDOT, DAAR / Stantec Engineering and Highway Dept for the WisDOT TE Trail Improvement grant agreement and construction of the Ozaukee Interurban Trail improvement project in the Town of Port Washington. Worked on final reimbursement paperwork with assistance from the Highway Department.
- Coordinated with the Ozaukee Snowmobile Clubs on the existing and new (2016-17) Trail Maintenance and Trail Bridge Grants under the WDNR Trail Recreational Aids Grants. Distributed the Snowmobile Trail Map.
- Coordination with City of Mequon and Village of Thiensville staff regarding Trailside facilities for the Ozaukee Interurban Trail. Follow-up to County and Municipal Law Enforcement Meeting.



Attachment: PPMgtReport\_Jan2017\_Final\_ATS012617 (4003 : P&P Financials)



Ozaukee County Committee Report  
 General Fund Park Commission

8.b.1.b

For the Twelve Months Ending Saturday, December 31, 2016  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	\$13,763	\$24,856	-	(\$24,856)	0.00%
Public Charges for Services	\$728	\$42,141	-	(\$42,141)	0.00%
Other Revenue	(\$260)	\$191,802	-	(\$191,802)	0.00%
<b>Total Revenues</b>	<b>\$14,231</b>	<b>\$258,799</b>	<b>-</b>	<b>(\$258,799)</b>	<b>0.00%</b>
<b>Expenditures</b>					
Salaries	\$42,738	\$345,170	-	(\$345,170)	0.00%
Fringe Benefits	\$11,128	\$111,788	-	(\$111,788)	0.00%
Travel/Training	\$963	\$5,542	-	(\$5,542)	0.00%
Supplies	\$23,037	\$86,305	-	(\$86,305)	0.00%
Purchased Services	\$11,454	\$98,993	-	(\$98,993)	0.00%
Interdepartment Charges	\$28,782	\$188,356	-	(\$188,356)	0.00%
Other Expenses	-	\$15,626	-	(\$15,626)	0.00%
<b>Total Operating Expenditures</b>	<b>\$118,102</b>	<b>\$851,780</b>	<b>-</b>	<b>(\$851,780)</b>	<b>0.00%</b>
<b>Capital Outlay</b>					
Equipment & Furniture	-	\$20,000	-	(\$20,000)	0.00%
Buildings & Land	-	\$23,735	-	(\$23,735)	0.00%
<b>Total Capital Outlay</b>	<b>-</b>	<b>\$43,735</b>	<b>-</b>	<b>(\$43,735)</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>\$118,102</b>	<b>\$895,515</b>	<b>-</b>	<b>(\$895,515)</b>	<b>0.00%</b>
Other Finance (Sources)	-	(\$348,555)	-	\$348,555	0.00%
Net Other Financing Sources/Uses	-	(\$348,555)	-	\$348,555	0.00%
<b>Net Increase (Decrease)</b>	<b>(\$103,871)</b>	<b>(\$288,161)</b>	<b>-</b>	<b>\$288,161</b>	<b>0.00%</b>

Equity:

Attachment: CommRpt2017 Park\_Fish\_Golf (4003 : P&P Financials)

Ozaukee County Committee Report  
 CP OZ Water Projects

8.b.1.b

For the Twelve Months Ending Saturday, December 31, 2016  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Intergovernmental Revenues	-	\$284,033	-	(\$284,033)	0.00%
Public Charges for Services	-	\$25	-	(\$25)	0.00%
Other Revenue	\$22,463	\$345,317	-	(\$345,317)	0.00%
<b>Total Revenues</b>	<b>\$22,463</b>	<b>\$629,375</b>	<b>-</b>	<b>(\$629,375)</b>	<b>0.00%</b>
<b>Expenditures</b>					
Salaries	\$13,269	\$121,994	-	(\$121,994)	0.00%
Fringe Benefits	\$3,528	\$42,118	-	(\$42,118)	0.00%
Travel/Training	-	\$763	-	(\$763)	0.00%
Supplies	-	\$20,361	-	(\$20,361)	0.00%
Purchased Services	\$16,956	\$155,958	-	(\$155,958)	0.00%
Interdepartment Charges	\$21	\$83,123	-	(\$83,123)	0.00%
<b>Total Operating Expenditures</b>	<b>\$33,774</b>	<b>\$424,317</b>	<b>-</b>	<b>(\$424,317)</b>	<b>0.00%</b>
<b>Capital Outlay</b>					
<b>Total Expenditures</b>	<b>\$33,774</b>	<b>\$424,317</b>	<b>-</b>	<b>(\$424,317)</b>	<b>0.00%</b>
<b>Net Increase (Decrease)</b>	<b>(\$11,311)</b>	<b>\$205,058</b>	<b>-</b>	<b>(\$205,058)</b>	<b>0.00%</b>
<b>Equity:</b>					
Governmental Fund Balance	-	(\$209,372)	-	\$209,372	0.00%

Attachment: CommRpt2017 Park\_Fish\_Golf (4003 : P&P Financials)

Ozaukee County Committee Report  
Enterprise Fund Golf Courses

8.b.1.b

For the Twelve Months Ending Saturday, December 31, 2016  
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
<b>Revenues</b>					
Public Charges for Services	(\$321)	\$1,686,330	-	(\$1,686,330)	0.00%
Other Revenue	\$1,000	\$13,193	-	(\$13,193)	0.00%
<b>Total Revenues</b>	<b>\$679</b>	<b>\$1,699,523</b>	<b>-</b>	<b>(\$1,699,523)</b>	<b>0.00%</b>
<b>Expenditures</b>					
Salaries	\$54,082	\$575,035	-	(\$575,035)	0.00%
Fringe Benefits	\$16,624	\$171,215	-	(\$171,215)	0.00%
Travel/Training	\$1,386	\$6,045	-	(\$6,045)	0.00%
Supplies	\$4,163	\$247,328	-	(\$247,328)	0.00%
Purchased Services	\$9,241	\$108,301	-	(\$108,301)	0.00%
Interdepartment Charges	\$1,929	\$23,517	-	(\$23,517)	0.00%
Depreciation	\$19,481	\$238,436	-	(\$238,436)	0.00%
Other Expenses	\$33	\$131,574	-	(\$131,574)	0.00%
<b>Total Operating Expenditures</b>	<b>\$106,939</b>	<b>\$1,501,451</b>	<b>-</b>	<b>(\$1,501,451)</b>	<b>0.00%</b>
<b>Capital Outlay</b>					
Equipment & Furniture	\$4,000	\$444,810	-	(\$444,810)	0.00%
Buildings & Land	-	\$29,935	-	(\$29,935)	0.00%
Contra	-	(\$14,299)	-	\$14,299	0.00%
<b>Total Capital Outlay</b>	<b>\$4,000</b>	<b>\$460,446</b>	<b>-</b>	<b>(\$460,446)</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>\$110,939</b>	<b>\$1,961,897</b>	<b>-</b>	<b>(\$1,961,897)</b>	<b>0.00%</b>
<b>Net Increase (Decrease)</b>	<b>(\$110,260)</b>	<b>(\$262,374)</b>	<b>-</b>	<b>\$262,374</b>	<b>0.00%</b>
<b>Equity:</b>					
Retained Earnings	-	(\$257,998)	-	\$257,998	0.00%

Attachment: CommRpt2017 Park\_Fish\_Golf (4003 : P&P Financials)



**OZAUKEE COUNTY PLANNING & PARKS  
SUMMARY OF GOLF COURSE RECEIPTS  
GOLF COURSE DIVISION  
NOVEMBER 2016**

Hawthorne Hills closed  
Mee-Kwon closed

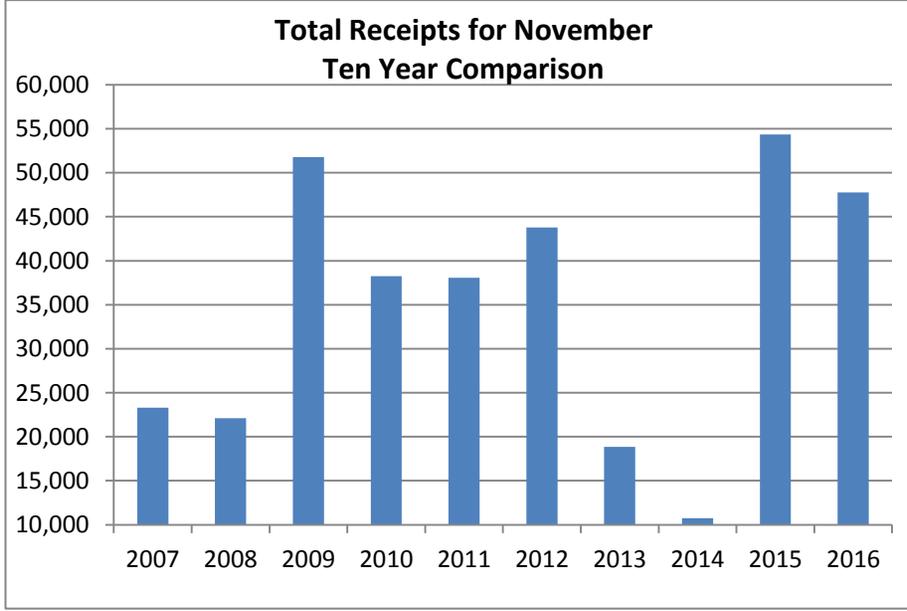
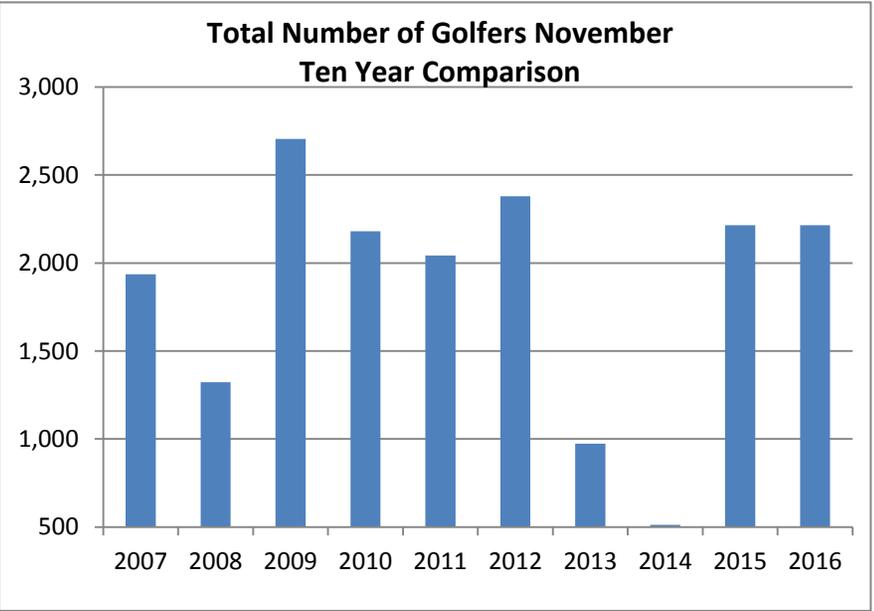
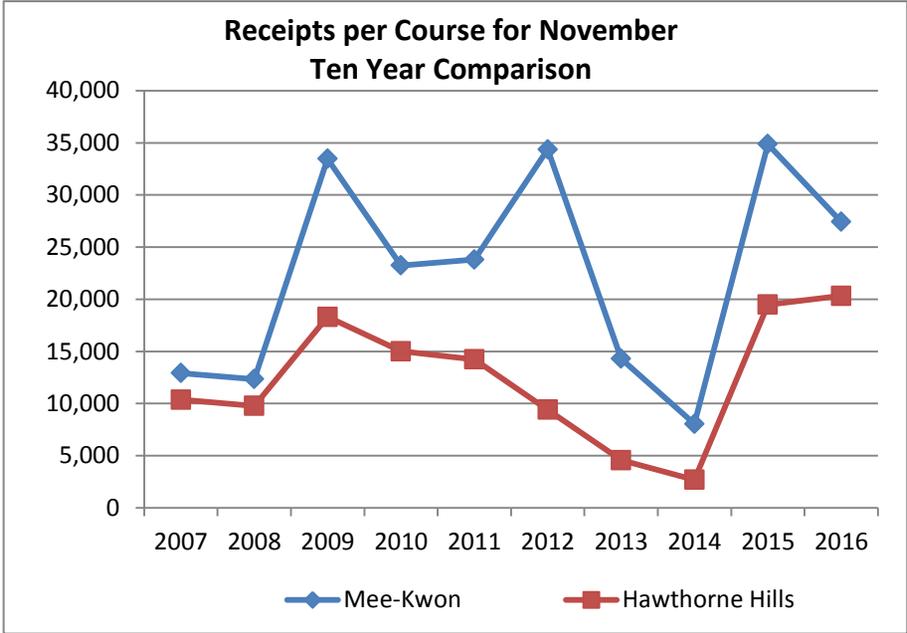
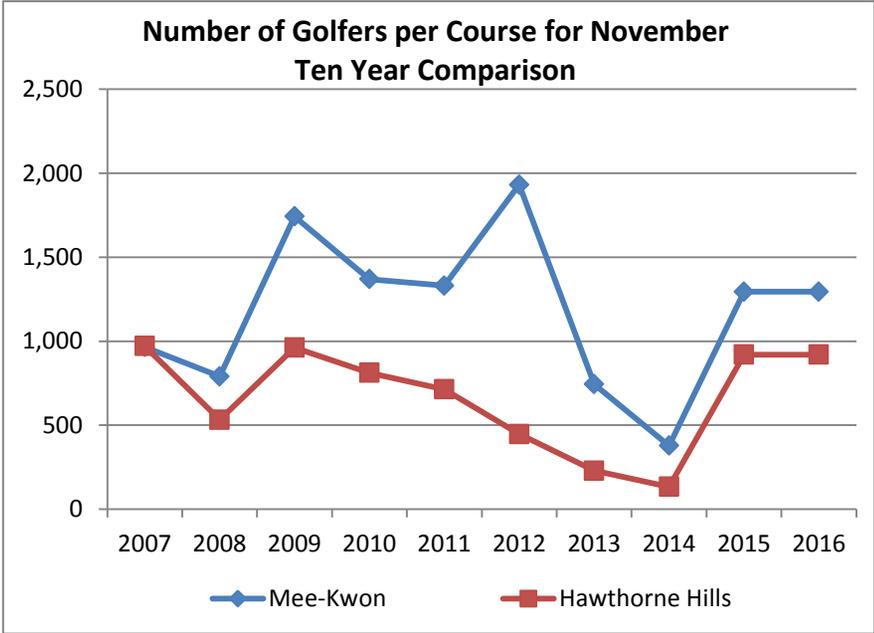
**This Year**                      **Last Year**  
   11/18/2016  
   12/2/2016

	Current Month				Year to Date			
	NOVEMBER 2016		NOVEMBER 2015		NOVEMBER 2016		NOVEMBER 2015	
	Golfers	Receipts	Golfers	Receipts	Golfers	Receipts	Golfers	Receipts
Hawthorne Hills	920	\$ 20,320	879	\$ 19,485	30,645	\$ 794,454	32,537	\$ 823,177
Mee-Kwon	1,294	\$ 27,437	1,872	\$ 34,871	35,660	\$ 909,971	38,802	\$ 953,564
	2,214	\$ 47,756	2,751	\$ 54,356	66,305	\$ 1,704,425	71,339	\$ 1,776,741

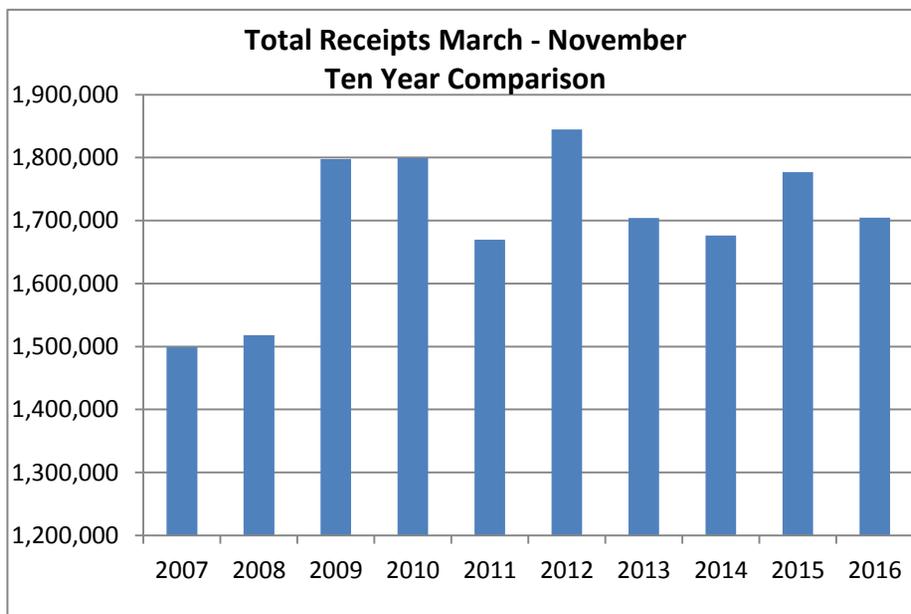
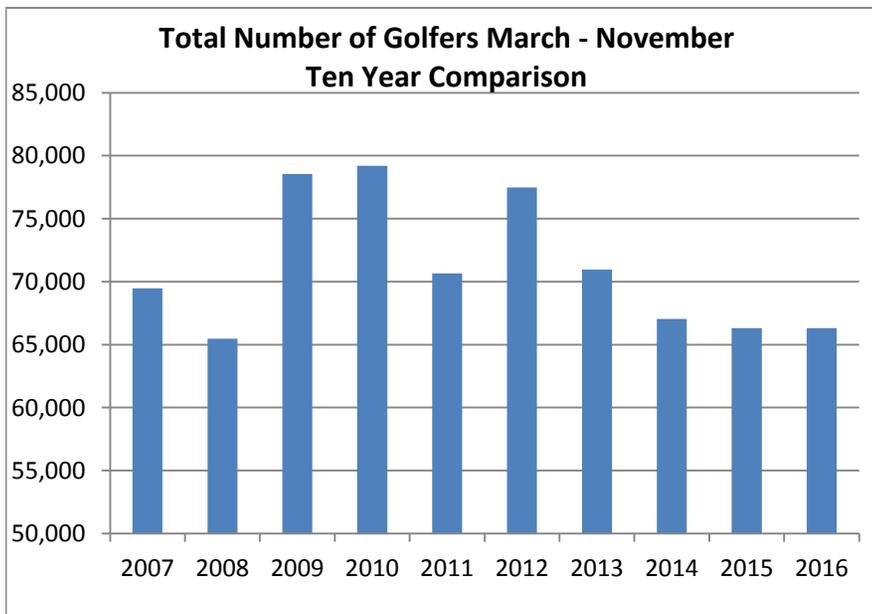
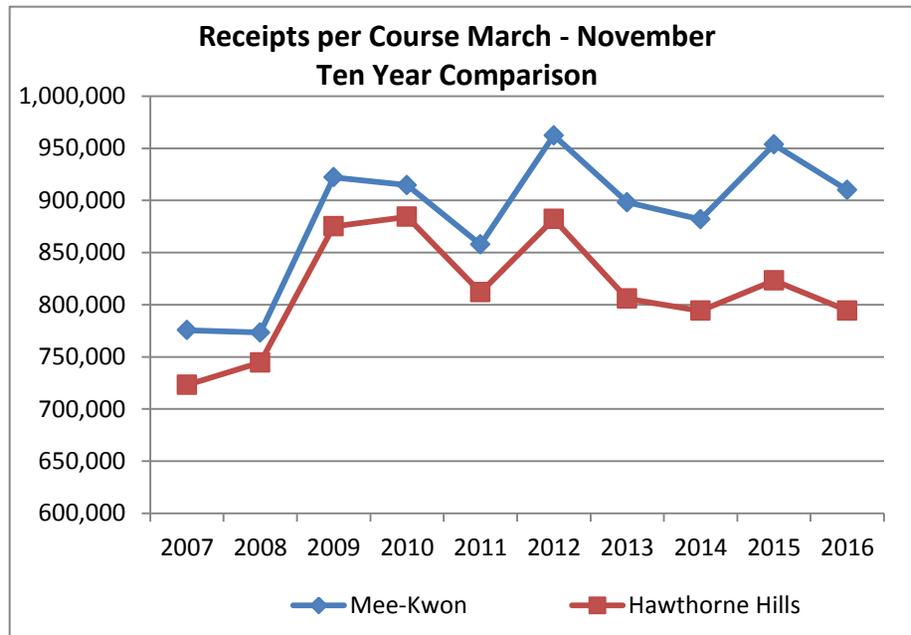
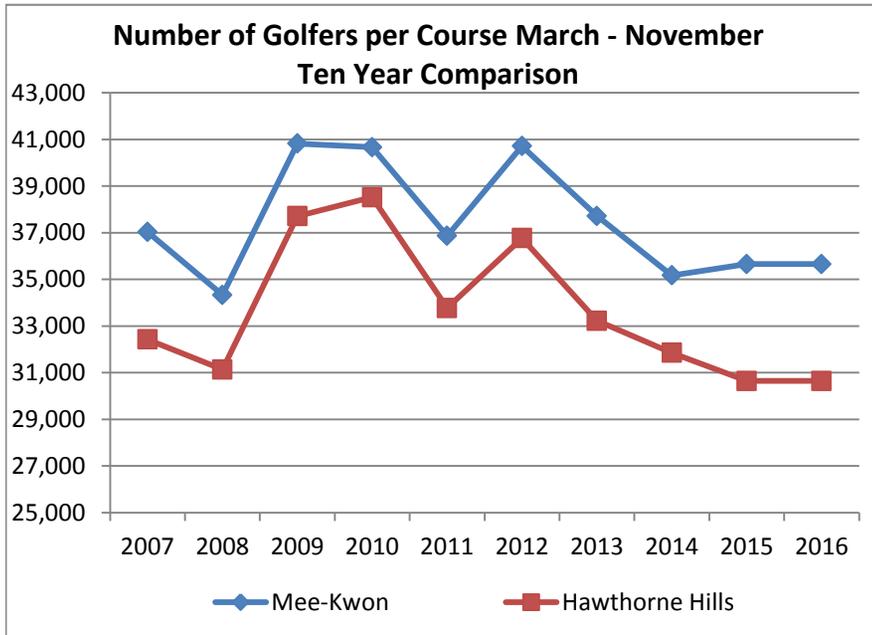
	Current Month		Year to Date	
Hawthorne Hills	41	Increase (Decrease) in Golfers	(1,892)	Increase (Decrease) in Golfers - Year to Date
	\$ 835	Increase (Decrease) in Receipts	\$ (28,722)	Increase (Decrease) in Receipts - Year to Date
Mee-Kwon	(578)	Increase (Decrease) in Golfers	(3,142)	Increase (Decrease) in Golfers - Year to Date
	\$ (7,435)	Increase (Decrease) in Receipts	\$ (43,593)	Increase (Decrease) in Receipts - Year to Date
Total	(537)	Increase (Decrease) in Golfers	(5,034)	Increase (Decrease) in Golfers - Year to Date
	\$ (6,600)	Increase (Decrease) in Receipts	\$ (72,315)	Increase (Decrease) in Receipts - Year to Date



Attachment: Golf Courses Daily Revenue 11 November 2016 (4003 : P&P Financials)



Attachment: Golf Courses Daily Revenue 11 November 2016 (4003 : P&P Financials)



Attachment: Golf Courses Daily Revenue 11 November 2016 (4003 : P&P Financials)



## OZAUKEE COUNTY PLANNING & PARKS

### Parks Division

#### Summary of Parks Revenue

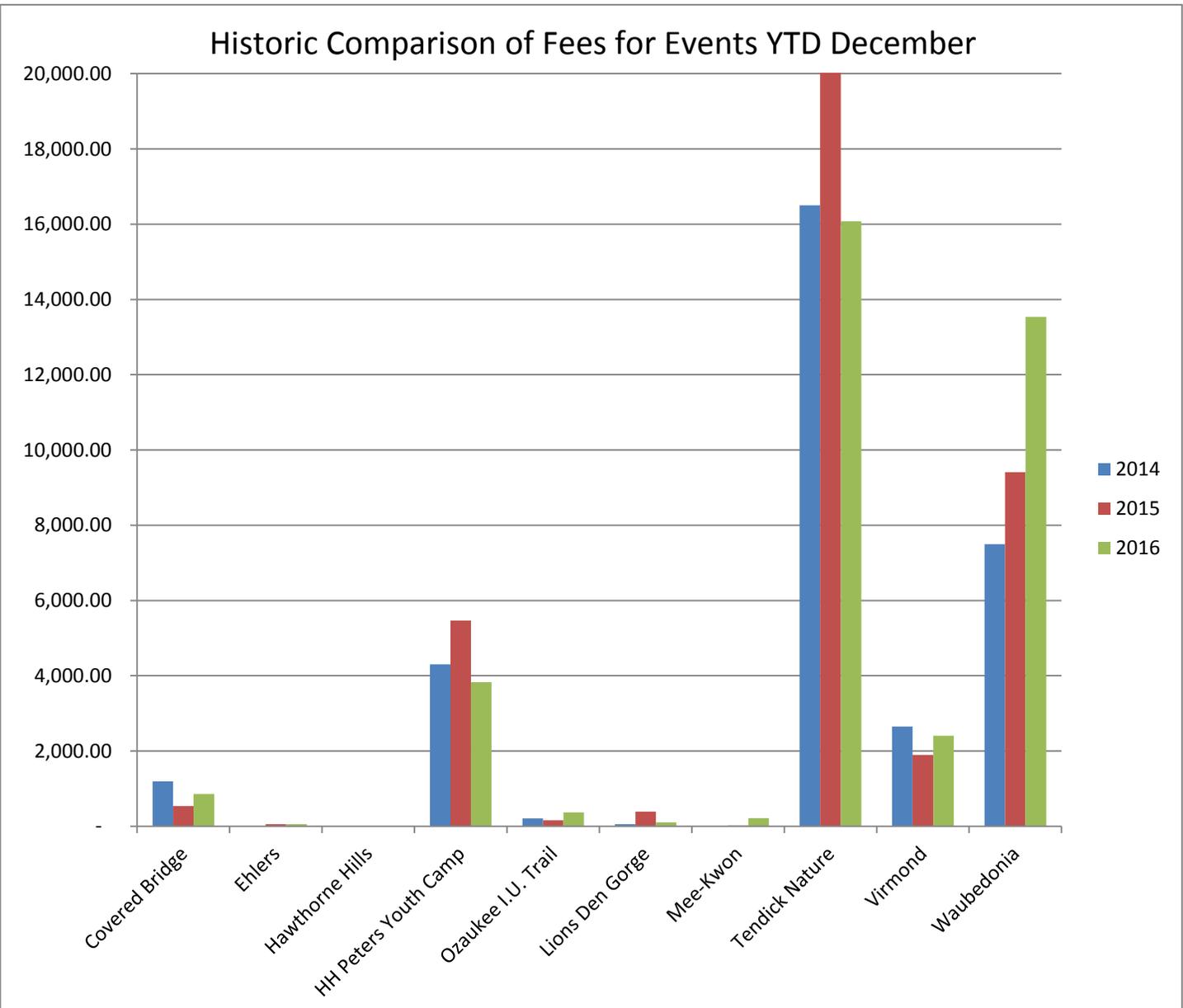
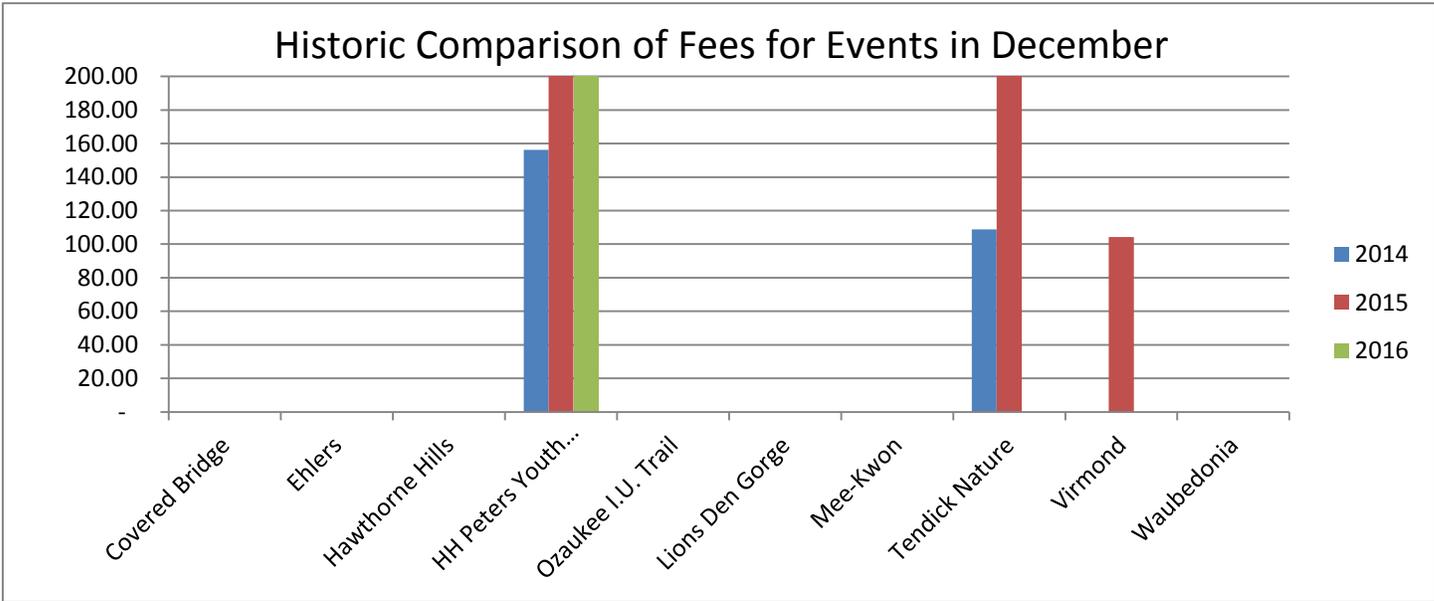
December 2016

Location	Fees for Events in December 2015		Revenue Collected During December 2015	
	Cur Mo	YTD	Cur Mo	YTD
Covered Bridge	-	857.02	-	691.28
Ehlers	-	52.08	-	52.08
Hawthorne Hills	-	-	-	-
HH Peters Youth Camp	421.40	3,830.49	265.15	4,460.24
Ozaukee I.U. Trail	-	364.58	-	260.41
Lions Den Gorge	-	104.16	-	104.16
Mee-Kwon	-	213.07	-	-
Tendick Nature	-	16,075.77	138.26	17,621.08
Virmond	-	2,405.30	151.52	2,708.27
Waubedonia	-	13,536.95	173.29	14,043.92
<b>Totals:</b>	<b>421.40</b>	<b>37,439.42</b>	<b>728.22</b>	<b>39,941.44</b>

Location	Fees for Events in December			Fees for Events in December YTD		
	2014	2015	2016	2014	2015	2016
Covered Bridge	-	-	-	1,188.44	535.05	857.02
Ehlers	-	-	-	-	52.08	52.08
Hawthorne Hills	-	-	-	-	-	-
HH Peters Youth Camp	156.25	317.23	421.40	4,303.97	5,468.81	3,830.49
Ozaukee I.U. Trail	-	-	-	208.32	156.24	364.58
Lions Den Gorge	-	-	-	52.08	388.25	104.16
Mee-Kwon	-	-	-	-	18.94	213.07
Tendick Nature	108.90	376.89	-	16,499.51	22,583.25	16,075.77
Virmond	-	104.17	-	2,651.52	1,895.82	2,405.30
Waubedonia	-	-	-	7,496.21	9,408.16	13,536.95
<b>Total:</b>	<b>265.15</b>	<b>798.29</b>	<b>421.40</b>	<b>32,400.05</b>	<b>40,506.60</b>	<b>37,439.42</b>

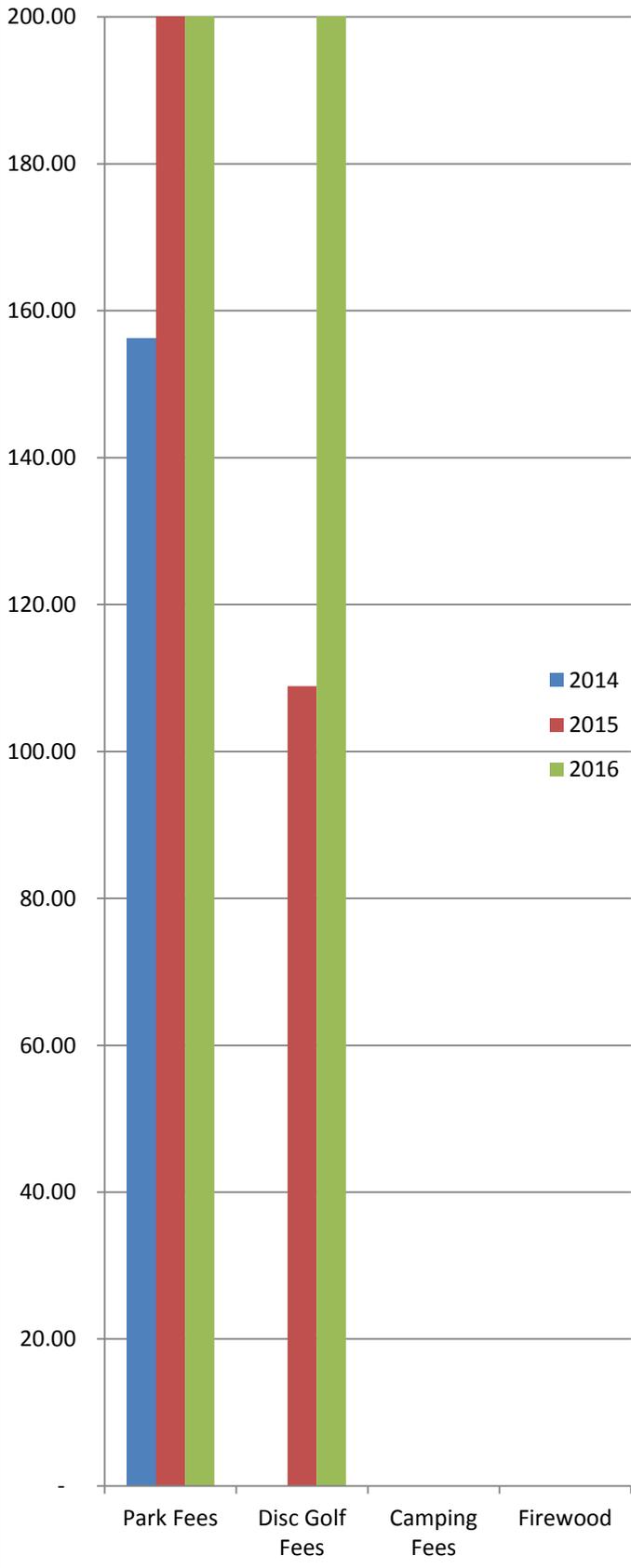
Fee Type	2014	2015	2016	2014	2015	2016
Park Fees	156.25	317.23	421.40	11,600.37	11,403.44	9,919.52
Disc Golf Fees	-	108.90	289.77	14,908.60	20,894.82	15,352.28
Camping Fees	-	-	-	5,138.25	6,879.74	11,286.95
Firewood	-	-	-	643.94	956.44	1,170.46
<b>Total:</b>	<b>156.25</b>	<b>426.13</b>	<b>711.17</b>	<b>32,291.16</b>	<b>40,134.44</b>	<b>37,729.21</b>

Attachment: Park Reservations 2016\_DecemberA (4003 : P&P Financials)

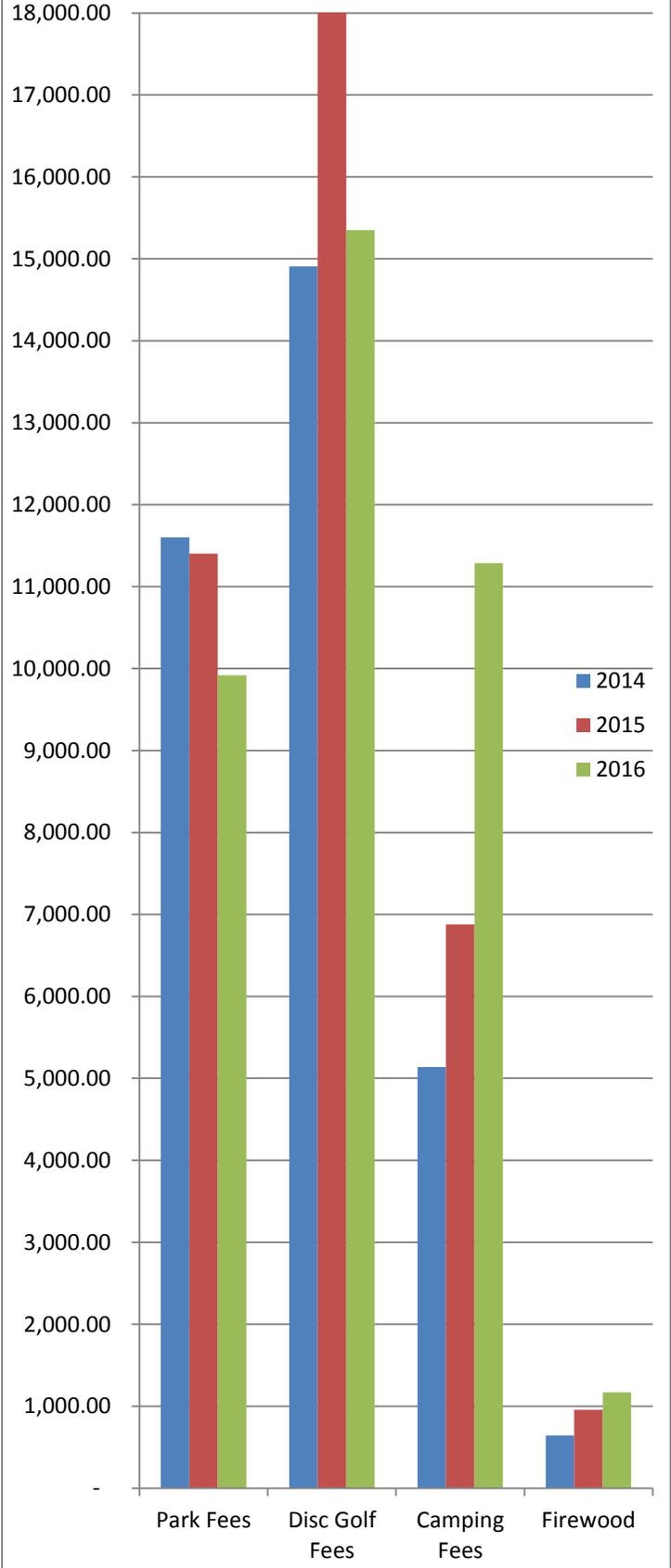


Attachment: Park Reservations 2016\_DecemberA (4003 : P&P Financials)

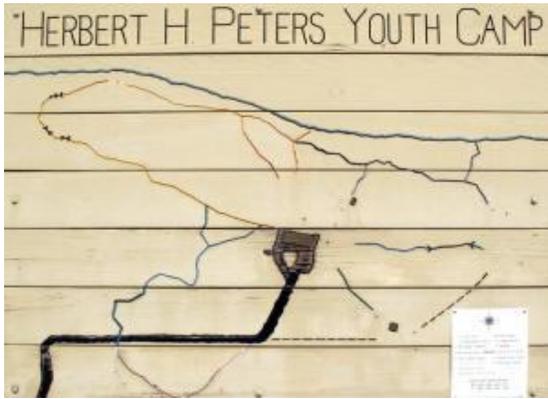
### Historic Comparison for Type of Fees In December



### Historic Comparison for Type of Fees YTD December



Attachment: Park Reservations 2016\_DecemberA (4003 : P&P Financials)



**OZAUKEE COUNTY PLANNING & PARKS**  
**Parks Division**  
**Summary of Parks Revenue**  
 January 2017

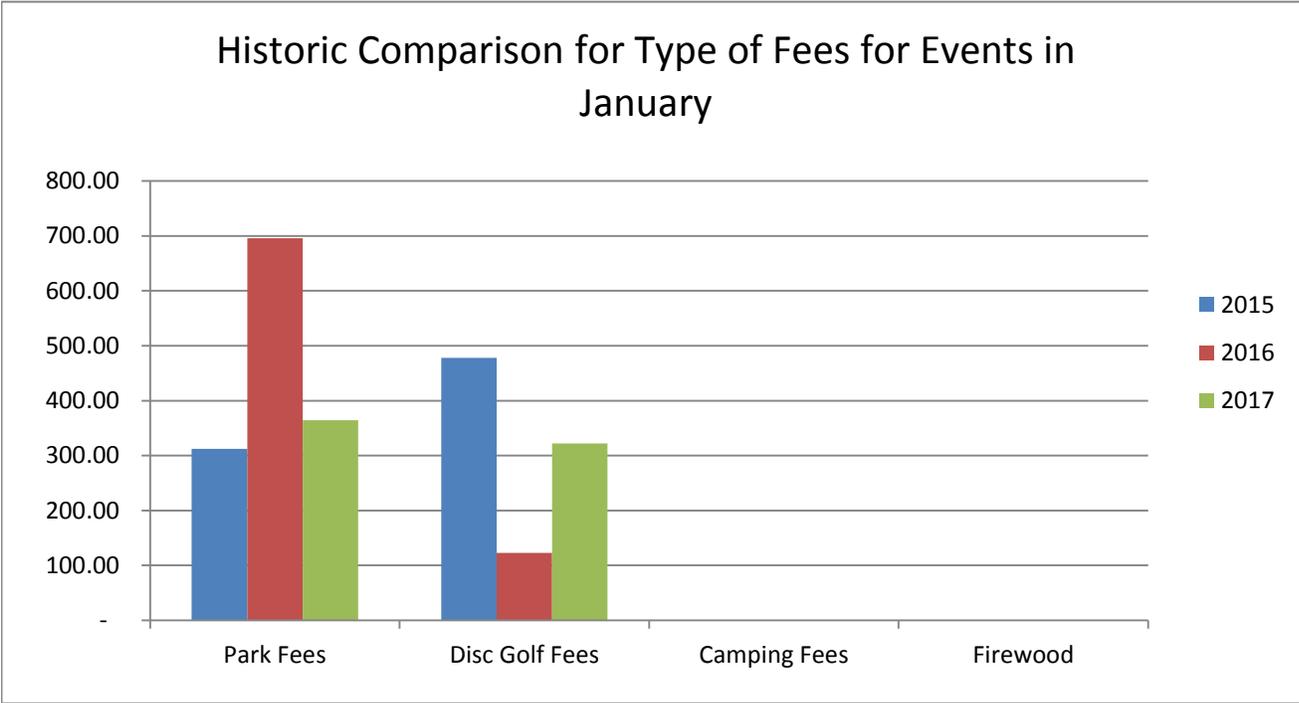
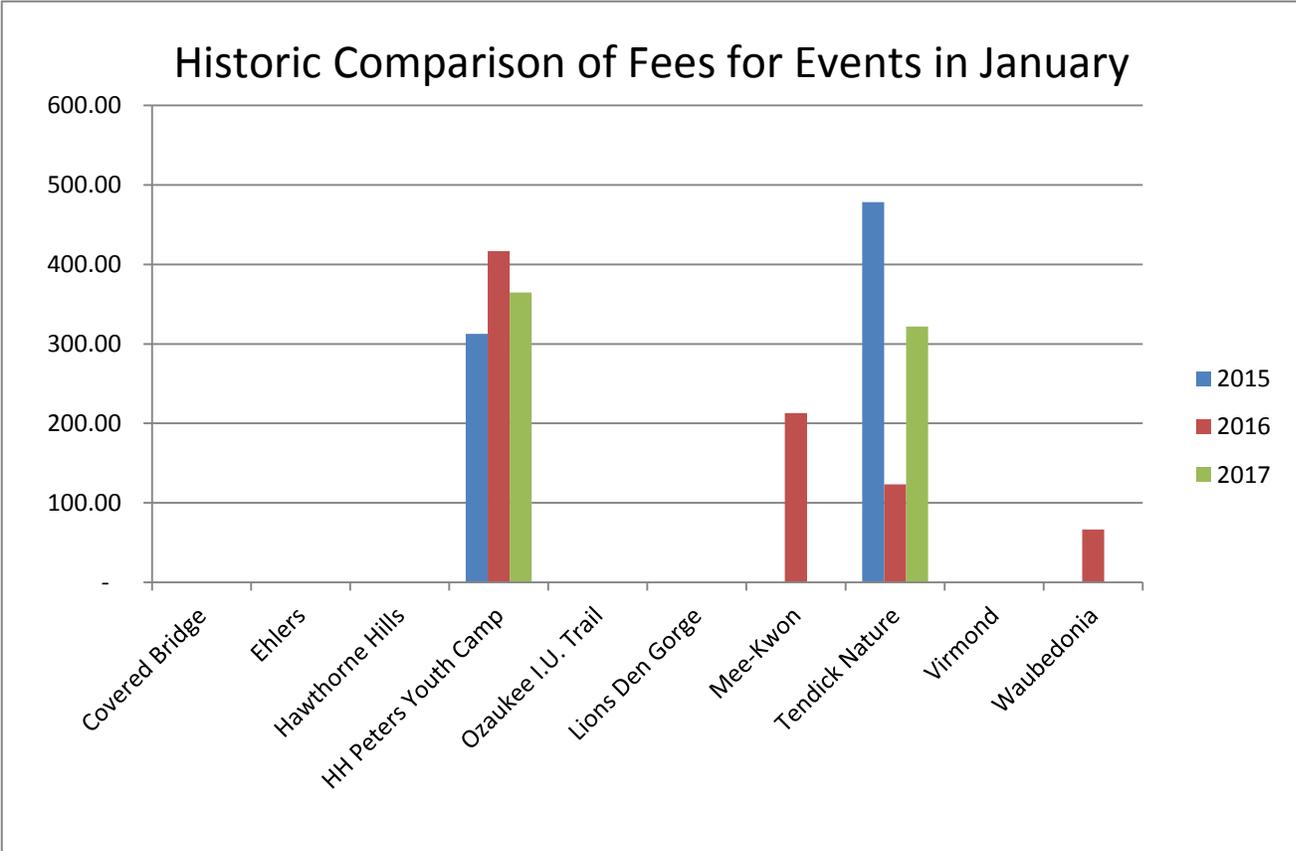
Location	Fees for Events in January 2017		Revenue Collected During January 2017	
	Cur Mo	YTD	Cur Mo	YTD
Covered Bridge	-	-	217.80	217.80
Ehlers	-	-	-	-
Hawthorne Hills	-	-	-	-
HH Peters Youth Camp	364.58	364.58	956.44	956.44
Ozaukee I.U. Trail	-	-	-	-
Lions Den Gorge	-	-	-	-
Mee-Kwon	-	-	-	-
Tendick Nature	321.97	321.97	350.38	350.38
Virmond	-	-	89.96	89.96
Waubedonia	-	-	389.21	389.21
<b>Totals:</b>	<b>686.55</b>	<b>686.55</b>	<b>2,003.79</b>	<b>2,003.79</b>

**Historic Comparison**

Location	Fees for Events in January		
	2015	2016	2017
Covered Bridge	-	-	-
Ehlers	-	-	-
Hawthorne Hills	-	-	-
HH Peters Youth Camp	312.51	416.66	364.58
Ozaukee I.U. Trail	-	-	-
Lions Den Gorge	-	-	-
Mee-Kwon	-	213.07	-
Tendick Nature	478.22	123.11	321.97
Virmond	-	-	-
Waubedonia	-	66.29	-
<b>Total:</b>	<b>790.73</b>	<b>819.13</b>	<b>686.55</b>

Fee Type	2015	2016	2017
Park Fees	312.51	696.02	364.58
Disc Golf Fees	478.22	123.11	321.97
Camping Fees	-	-	-
Firewood	-	-	-
<b>Total:</b>	<b>790.73</b>	<b>819.13</b>	<b>686.55</b>

Attachment: Park Reservations 2017 January (4003 : P&P Financials)



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