



AGENDA
FINANCE COMMITTEE
REGULAR MEETING

THURSDAY, JANUARY 26, 2017 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE/ADOPTION OF AGENDA

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

4. APPROVAL OF MINUTES

a. Finance Committee - Regular Meeting - Dec 22, 2016 8:30 AM

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Financial Report

6. ACTION ITEMS

- a. Review/Approve Corporation Counsel Write Offs for 2nd Half 2016
- b. Review/Approve Resolution - Increase of Revenue - 2017 Land & Water Management
- c. Review/Approve Report of County Board / Citizen Attendance & Mileage
- d. Review/Approve Wire Transfers #2533-#2547 and ACH #109350
- e. Review/Approve Resolution - Amending the Ozaukee County Policy & Procedure Manual – Section 5.02(2) County Investment Policy

7. DISCUSSION ITEMS

a. Department of Administration Transitioning – 2018 County Budget Human Resources and Finance Director

8. ACTION ITEM:

a. Review/Approve Resolution - Amending the Ozaukee County Policy & Procedure Manual - Chapter 3.01(1) - Department of Administration

9. DEPARTMENT REPORTS

- a. County Clerk
- b. Human Resources
- c. Information Technology
- d. Treasurer
- e. Finance

10. NEXT MEETING DATE

February 23, 2017

11. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, DECEMBER 22, 2016 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
D. Becker	Chairperson	Excused	
R. Nelson	Vice-Chairperson	Absent	
G. Wirth	Supervisor District 18	Present	
J. Strom	Supervisor District 21	Present	
D. Gall	Supervisor District 16	Present	

Staff present: County Administrator Meaux, Assistant CA Dzwinel, Finance Director Lamb (8:42am), Treasurer Makoutz (8:42am), Sheriff Johnson, Public Works Director Edgren and County Clerk Winkelhorst.

2. PROPER NOTICE/ADOPTION OF AGENDA

Supervisor Wirth called the meeting to order at 8:35 AM. The meeting was properly noticed.

Motion made by Supervisor Gall, seconded by Supervisor Strom to adopt the agenda as presented. Motion carried. (3-0)

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Clerk Winkelhorst distributed the 2017 committee schedule.

4. APPROVAL OF MINUTES

- a. Executive Committee - Finance Committee Joint Special Meeting - Oct 31, 2016 6:00 PM
- b. Finance Committee - Regular Meeting - Nov 18, 2016 8:30 AM
- c. Finance Committee - Special Meeting - Dec 7, 2016 8:30 AM

Motion to approve the October 31, November 18 and December 7, 2016 minutes as submitted.

FINANCE COMMITTEE

RESULT: APPROVE [UNANIMOUS]

MOVER: D. Gall, Supervisor District 16

SECONDER: J. Strom, Supervisor District 21

AYES: Wirth, Strom, Gall

ABSENT: Nelson

EXCUSED: Becker

5. CORPORATION COUNSEL DEPARTMENT REPORT

Minutes Acceptance: Minutes of Dec 22, 2016 8:30 AM (Approval of Minutes)

- a. Corporation Counsel Financial Report

There were no questions.

6. ACTION ITEMS

- a. Review/Approve Resolution - Increase of Revenue - 2016 - Planning & Parks

Motion to approve the resolution for the increase in revenue from the Wisconsin Department of Natural Resources County Conservation Aids Grant for the amount of \$2,889. This will move forward to the County Board for final approval.

FINANCE COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: J. Strom, Supervisor District 21
SECONDER: D. Gall, Supervisor District 16
AYES: Wirth, Strom, Gall
ABSENT: Nelson
EXCUSED: Becker

- b. Review/Approve Out of State Travel Request to Attend Advanced Sniper School in Commerce Township, Michigan, April 2017

Motion to approve the out of state travel request for Deputy Martin to attend the Advanced Sniper School.

FINANCE COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: J. Strom, Supervisor District 21
SECONDER: D. Gall, Supervisor District 16
AYES: Wirth, Strom, Gall
ABSENT: Nelson
EXCUSED: Becker

- c. Review/Approve Out of State Travel Request to Attend National Association of County Engineers in Cincinnati, OH, April 2017

8:42 AM Finance Director Lamb and County Treasurer Makoutz joined the meeting.

Motion to approve the request for Mr. Edgren to attend the National Association of County Engineers.

FINANCE COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: J. Strom, Supervisor District 21
SECONDER: D. Gall, Supervisor District 16
AYES: Wirth, Strom, Gall
ABSENT: Nelson
EXCUSED: Becker

- d. Review/Approve Request to No Longer Accept Paper Job Applications

Mr. Dzwinel explained that recently an upgrade was done to the Job Applicant Tracking

Minutes Acceptance: Minutes of Dec 22, 2016 8:30 AM (Approval of Minutes)

System. This upgrade allows the department heads to route and track applicants electronically. Staff is recommending that the county no longer accept paper applications for county employment and that all applicants be routed to the online job module when they are interested in a county position.

A laptop will be set up at Lasata Campus and in the Human Resources Department for any walk-in applicants. Mr. Edgren and Sheriff Johnson offered positive comments on the use of electronic applications.

Motion to approve the request to no longer accept paper job applications in the Human Resource Department as of January 2, 2017.

FINANCE COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: D. Gall, Supervisor District 16
SECONDER: J. Strom, Supervisor District 21
AYES: Wirth, Strom, Gall
ABSENT: Nelson
EXCUSED: Becker

- e. Review/Approve Wire Transfers #2522 - #2532; DAJ ACH Transfers #108205 & #108570; and November 2016 Schedule of Vouchers

Motion to approve the wire transfers, DAJ ACH transfers and November 2016 Schedule of Vouchers as presented.

FINANCE COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: J. Strom, Supervisor District 21
SECONDER: D. Gall, Supervisor District 16
AYES: Wirth, Strom, Gall
ABSENT: Nelson
EXCUSED: Becker

7. DISCUSSION ITEMS

- a. Surplus Cash Management

Mr. Lamb distributed a proposal regarding consideration of a change in the investment policy due to transition of staff in Ozaukee County. The proposal was submitted to the committee by the Department of Administration, County Treasurer and County Treasurer-elect.

Discussion on the intent of the proposal; protection of capital; need for parameters; timeline; and composition of the committee.

Staff will prepare an analysis of options for a revision to the County Policy & Procedure Manual regarding the investment policy.

8. DEPARTMENT REPORTS

Minutes Acceptance: Minutes of Dec 22, 2016 8:30 AM (Approval of Minutes)

a. Finance

Update on the sales tax audit as it relates to the tower rental.

The County is estimated to end 2016 with a near balanced budget.

Mr. Lamb expressed his gratitude to Ms. Makoutz for her many years of service to the County.

b. County Clerk

Ms. Winkelhorst is in the process of preparing the documentation required for reimbursement for the November 8, 2016 General Election recount of the Presidential race.

c. Human Resources

The transition with the insurance provider change from Wisconsin Group Health Trust to Wisconsin Physicians Service Insurance Corporation is going well.

Oz Health Clinic will be closed December 29, 2016 and will reopen on January 9, 2017 due to the transition of the providers.

d. Information Technology

SAN upgrade will begin in 2017.

The radio project is in the design phase and staff has begun to inventory equipment and meet with some of the fire departments. Discussion on radio equipment.

Update on replacement of tablets for the County Board.

e. Treasurer

Ms. Makoutz distributed and reviewed the Sales Tax Income Report. Sales tax revenue is up almost \$200,000 or 3% year to date.

Interest earnings are up from last year. Interest and penalty revenues are down, but expect to meet budget.

Accounts are all balanced and Ms. Makoutz continues to work with the banks on the transitions for the new treasurer.

9. NEXT MEETING DATE

Thursday, January 26, 2017

10. ADJOURNMENT

Motion made by Supervisor Strom, seconded by Supervisor Gall to adjourn. Motion carried. (3-0) Meeting adjourned at 10:11 AM.

Julianne B. Winkelhorst, County Clerk

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: January 26, 2017
DEPARTMENT: Corporation Counsel
DIRECTOR: Rhonda Gorden
PREPARER: Beth Esselman

Agenda Summary Corp. Counsel Financial Report

ATTACHMENTS:

- Corp. Counsel January 2017(PDF)

Ozaukee County Committee Report
General Fund Corporation Counsel
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2017 YTD Actual	2017 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	\$133,534	\$432,620	-	(\$432,620)	0.00%
Public Charges for Services	\$304	\$5,862	-	(\$5,862)	0.00%
Total Revenues	\$133,838	\$438,482	-	(\$438,482)	0.00%
Expenditures					
Salaries	\$61,187	\$451,176	-	(\$451,176)	0.00%
Fringe Benefits	\$18,054	\$180,351	-	(\$180,351)	0.00%
Travel/Training	-	\$398	-	(\$398)	0.00%
Supplies	\$204	\$6,245	-	(\$6,245)	0.00%
Purchased Services	\$2,224	\$15,388	-	(\$15,388)	0.00%
Interdepartment Charges	\$6,928	\$83,796	-	(\$83,796)	0.00%
Other Expenses	-	\$9,212	-	(\$9,212)	0.00%
Total Operating Expenditures	\$88,597	\$746,566	-	(\$746,566)	0.00%
Capital Outlay					
	-	-	-	-	-
Total Expenditures	\$88,597	\$746,566	-	(\$746,566)	0.00%
Net Increase (Decrease)	\$45,241	(\$308,084)	-	\$308,084	0.00%

Equity:

Attachment: Corp. Counsel January 2017 (3986 : Corp. Counsel Dept. Report Jan. 2017)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: January 26, 2017
DEPARTMENT: Corporation Counsel
DIRECTOR: Rhonda Gorden
PREPARER: Beth Esselman

Agenda Summary Review/Approve Corporation Counsel Write Offs for 2nd Half 2016

ATTACHMENTS:

- Write Offs.2ndHalf.2016 (PDF)

CORPORATION COUNSEL																	
WRITE-OFFS JULY THROUGH DECEMBER 2017																	
	Dept.	Class Code	GP Acct#	Debtor	Type	Amount	Reason	Tax Intercept Judgment	File No.								
1	DHS	CP	BRI004	J.B.	Counseling	\$ 78.00	Statute of limitations has run		10-0199-CP								
2	DHS	CP	BAR016	M.B.	Counseling	\$ 120.00	Statute of limitations has run		11-0054-CP								
3	DHS	CP	LET001	M.L.	Hospital Charges	\$ 3,300.00	Statute of limitations has run		10-0317-CP								
4	DHS	CP	CZA001	A.C.	Hospital Charges	\$ 4,400.00	Statute of limitations has run		11-0088-CP								
5	DHS	SSF	HUR003	A.H.	JJ Case Management	\$ 344.50	Statute of limitations has run		13-0136-SSF								
6	DHS	CP	RIT003	S.R.	Counseling	\$ 4,309.37	Deceased		16-0040-CP								
8	HWY	HWY	GAR004	J.G.	Property Damage	\$ 122.32	Deceased		06-HWY-0001								
9	DHS	CP	SLU001	M.S.	Counseling	\$ 1,245.84	Fragile mental state		16-0096-CP								
10	DHS	CP	MAZ001	A.M. Jr.	Counseling	\$ 5,618.26	Bankruptcy		11-0121-CP								
11	DHS	CP	HER003	M.H.	Hospital Charges	\$ 1,587.12	Deceased		07-CP-0048								
12	DHS	CP	SUL005	C.S.	Counseling	\$ 66.00	Bankruptcy		14-0012-CP								
TOTAL=						\$ 21,191.41											
<table border="1" style="margin: auto;"> <tr> <td>2nd Half 2016 =</td> <td>\$21,191.41</td> </tr> <tr> <td>1st Half 2016 =</td> <td>\$17,278.58</td> </tr> <tr> <td>2015 =</td> <td>\$4,747.43</td> </tr> <tr> <td>2nd Half 2014 =</td> <td>\$56,982.23</td> </tr> </table>										2nd Half 2016 =	\$21,191.41	1st Half 2016 =	\$17,278.58	2015 =	\$4,747.43	2nd Half 2014 =	\$56,982.23
2nd Half 2016 =	\$21,191.41																
1st Half 2016 =	\$17,278.58																
2015 =	\$4,747.43																
2nd Half 2014 =	\$56,982.23																

Attachment: Write Offs.2ndHalf.2016 (3987 : Corp. Counsel Write Offs for 2nd Half 2016)

RESOLUTION NO. (ID # 3990)

INCREASE OF REVENUE - 2017 LAND & WATER MANAGEMENT

RESOLVED, by the Ozaukee County Board of Supervisors, that budgets be increased in the accounts as follows:

Department / Program

	<u>Account Number</u>	<u>Account Name</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
LAND & WATER MANAGEMENT				
Expense	117-2-01-53601-006	Supplies & Materials	\$2,500	
Revenue	117-2-01-42375-006	St. Aid - Nutr/Farmer Educ Grant		\$2,500

Dated at Port Washington, Wisconsin, this 1st day of February 2017.

SUMMARY: WI Department of Agriculture, Trade and Consumer Protection Nutrient Farmer Education Grant - \$2,500.

VOTE REQUIRED: Two-Thirds Members Elect

FINANCE COMMITTEE

Finance Committee
AGENDA INFORMATION SHEET

AGENDA DATE: January 26, 2017
DEPARTMENT: County Clerk
DIRECTOR: Julie Winkelhorst
PREPARER: Julie Winkelhorst

Agenda Summary Increase of Revenue - 2017 Land & Water Management

BACKGROUND INFORMATION: The Land & Water Management Department was awarded a Nutrient Management Farmer Education Grant from the WI Dept. of Agriculture, Trade and Consumer Protection.

ANALYSIS: The grant will be utilized to provide educational workshops on the principles of soil testing and nutrient management planning. The ultimate goal is to provide farmers with a greater understanding of the value in nutrient management planning. The educational workshops will be done in partnership with the Milwaukee River Watershed Clean Farm Families.

FISCAL IMPACT: \$2,500

FUNDING SOURCE: \$2,500

County Levy: \$0 Non-County Levy: \$2,500

Indicate source: Wisconsin Department of Agriculture, Trade and Consumer Protection

RECOMMENDED MOTION: Approval

NATURAL RESOURCES COMMITTEE

RESULT:	APPROVED AND FORWARDED [UNANIMOUS]Next: 1/26/2017 8:30 AM
MOVER:	D. Dohrwardt, Vice-Chairperson
SECONDER:	T. Grabow, Supervisor District 9
AYES:	J. Rothstein, D. Dohrwardt, G. Stumpf, T. Grabow
EXCUSED:	R. Bauzenberger

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: January 26, 2017
DEPARTMENT: County Clerk
DIRECTOR: Julie Winkelhorst
PREPARER: Julie Winkelhorst

Agenda Summary Report of County Board / Citizen Attendance & Mileage

ATTACHMENTS:

- Report of CB / Citizen Attendance & Mileage (PDF)
- County Board (PDF)
- Citizens (PDF)

REPORT OF COUNTY BOARD/CITIZEN ATTENDANCE AND MILEAGE

TO THE HONORABLE BOARD OF SUPERVISORS,
OZAUKEE COUNTY, WISCONSIN

Pursuant to the provisions of Section 2.05 (4)(a)2.d.1c of the Ozaukee County Policy and Procedure Manual, the following are mileage claims for County Board members calculated at 54¢ cents per mile from 07/01/2016 through 12/31/2016. Detailed attendance records of all the foregoing accounts are on file in the Office of the County Clerk.

	Total Meetings	Total Meetings Attended	Total Miles	Mileage Due
<i>BAUZENBERGER, RICHARD</i>	19	17	382	\$206.28
<i>BECKER, DANIEL P</i>	24	19	60	\$32.40
<i>BRAVERMAN, JANETTE M</i>	18	14	434	\$234.36
<i>CLARK, DONALD</i>	16	12	136	\$73.44
<i>DOHRWARDT, DONALD</i>	27	24	513	\$277.02
<i>GALL, DOUGLAS</i>	21	21	333	\$179.82
<i>GERACIE, KATHLYN</i>	23	20	199	\$107.46
<i>GRABOW, THOMAS</i>	18	16	180	\$97.20
<i>HAEUSER, LEROY</i>	22	16	334	\$180.36
<i>HENRICHS, DAVID</i>	16	8	320	\$172.80
<i>HERTZ, KARL</i>	35	35	640	\$345.60
<i>JOBS, BARBARA J</i>	17	17	265	\$143.10
<i>KORINEK, DONALD</i>	19	17	207	\$111.78
<i>KRIEG, LINDA</i>	17	17	293	\$158.22
<i>LARSON, DAVID</i>	15	14	69	\$37.26
<i>MELOTIK, PAUL</i>	23	20	229	\$123.66
<i>NELSON, RICHARD C</i>	20	17	100	\$54.00
<i>RICHART, THOMAS H</i>	24	24	258	\$139.32
<i>RISHEL, STEVEN</i>	15	11	133	\$71.82

Attachment: Report of CB / Citizen Attendance & Mileage (3991 : attendance report)

	Total Meetings	Total Meetings Attended	Total Miles	Mileage Due
<i>ROTHSTEIN, JENNIFER</i>	26	25	554	\$299.16
<i>SCHLENOGT, LEE</i>	21	21	158	\$85.32
<i>SLATER, JOHN</i>	17	8	220	\$118.80
<i>STROM, JUSTIN</i>	18	14	372	\$200.88
<i>STUMPF, GLENN</i>	19	19	368	\$198.72
<i>WINKER, THOMAS</i>	18	15	400	\$216.00
<i>WIRTH, GUSTAV</i>	36	36	283	\$152.82
GRAND TOTAL	544	477	7440	\$4,017.60

Meeting Attendance Citizen Report

The following meetings are at \$25.00 per diem and all mileage at 54¢ per mile.
Detailed attendance records of all the foregoing accounts are on file in the Office of the County Clerk.

<u>Aging & Disability Resource Center Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
AYRES, GINGER	5	5	\$125.00	140	\$75.60
CALLEN, KATHLYN M	5	5	\$125.00	106	\$57.24
FARNSWORTH, CHERI	5	3	\$0.00	0	\$0.00
HELM, CYNTHIA	3	3	\$0.00	0	\$0.00
KASPER, COLLEEN	5	5	\$0.00	0	\$0.00
KASUM, JAMES	5	4	\$0.00	128	\$69.12
KOLANKO, DONNA	3	3	\$75.00	52	\$28.08
LAUBENSTEIN, ARTHUR	5	4	\$100.00	98	\$52.92
PETERSON, JEANNE	2	2	\$0.00	0	\$0.00
RINTELMAN, ROSS	2	2	\$0.00	0	\$0.00
ROHERTY, MARK	5	5	\$125.00	125	\$67.50
Totals for committee:	45	41	\$550.00	649	\$350.46

<u>Cedar Grove Library Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
PRITZLAFF, PATRICIA	5	5	\$125.00	90	\$48.60
Totals for committee:	5	5	\$125.00	90	\$48.60

<u>County Traffic Safety Commission</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
AAGERUP, BARBARA	2	1	\$25.00	10	\$5.40
CLEMENT, JEAN	2	2	\$50.00	36	\$19.44
GRAFF, STEVEN	2	1	\$0.00	0	\$0.00
LIEUALLEN, PERRY P	2	1	\$25.00	4	\$2.16
ROHERTY, MARK	2	1	\$25.00	25	\$13.50
Totals for committee:	10	6	\$125.00	75	\$40.50

Attachment: Report of CB / Citizen Attendance & Mileage (3991 : attendance report)

<u>Eastern Shores Library System Board of Trustees</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
DREDGE, KAREN	5	2	\$50.00	76	\$41.04
FULLER, MATTHEW	2	2	\$50.00	106	\$57.24
RUGGIERI, STEPHEN	2	1	\$25.00	72	\$38.88
SZATKOWSKI, NANCY S	5	4	\$100.00	136	\$73.44
Totals for committee:	14	9	\$225.00	390	\$210.60

<u>Health & Human Services Committee / HS Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
TREFFERT, PATRICIA	6	6	\$150.00	210	\$113.40
WIRTH, MARY JO	6	5	\$0.00	115	\$62.10
Totals for committee:	12	11	\$150.00	325	\$175.50

<u>Joint Washington Ozaukee Board of Health</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Mileage Due
ANDERSON, BETH	2	0	\$0.00	0	\$0.00
CERO-JAEGER, CATHY	2	2	\$50.00	112	\$60.48
Totals for committee:	4	2	\$50.00	112	\$60.48

<u>Local Emergency Planning Committee</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
HAAS, DAVID	1	1	\$0.00	0	\$0.00
HOFFMAN, TERRY	1	1	\$0.00	0	\$0.00
KING, GEORGE	1	1	\$0.00	0	\$0.00
MITCHELL, MARK	1	1	\$0.00	0	\$0.00
PAULUS, ANDY	1	1	\$0.00	0	\$0.00
SZATKOWSKI, NANCY S	1	1	\$25.00	28	\$15.12
YUHAS, MIKE	1	1	\$25.00	10	\$5.40
ZABRANSKY, RONALD	1	1	\$0.00	26	\$14.04
Totals for committee:	8	8	\$50.00	64	\$34.56

Attachment: Report of CB / Citizen Attendance & Mileage (3991 : attendance report)

<u>Natural Resources Committee</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
HILGENDORF, MARK	7	2	\$50.00	80	\$43.20
Totals for committee:	7	2	\$50.00	80	\$43.20

<u>Radio System User Group</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
ALBRINCK, JAMES	2	2	\$50.00	32	\$17.28
BIRENBAUM, DANIEL	2	2	\$0.00	0	\$0.00
GRISSOM, EMMETT	2	1	\$0.00	0	\$0.00
PRYOR, PATRICK	2	2	\$0.00	0	\$0.00
Totals for committee:	8	7	\$50.00	32	\$17.28

<u>Saukville Library Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
HANSEN, MARY JO	3	3	\$75.00	27	\$14.58
Totals for committee:	3	3	\$75.00	27	\$14.58

<u>Veterans Service Commission</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
BATTY, ROBERT	1	0	\$0.00	0	\$0.00
RICHARDS, ALAN	1	1	\$25.00	15	\$8.10
WATRY, CHARLES	1	1	\$0.00	14	\$7.56
Totals for committee:	3	2	\$25.00	29	\$15.66

Grand Total	119	96	\$1,475.00	1873	\$1,011.42
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Dated at Port Washington, Wisconsin, this 1st day of February 2017.

Attachment: Report of CB / Citizen Attendance & Mileage (3991 : attendance report)

SUMMARY: Semi-annual claims for mileage and attendance reimbursement for County Board and Citizen Members.

VOTE REQUIRED: Majority

FINANCE COMMITTEE

COMMITTEE MEETING ATTENDANCE REPORT BY ATTENDEE

BAUZENBERGER, RICHARD

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016		X	0	<i>Natural Resources Committee</i>
7/6/2016	X		28	<i>County Board</i>
7/7/2016	X		28	<i>Natural Resources Committee</i>
8/3/2016	X		28	<i>County Board</i>
8/3/2016	X		0	<i>Executive Committee</i>
8/4/2016	X		28	<i>Natural Resources Committee</i>
9/6/2016	X		28	<i>Natural Resources Committee</i>
9/7/2016	X		28	<i>County Board</i>
9/21/2016	X		0	<i>County Board</i>
9/21/2016	X		18	<i>County Board</i>
9/21/2016	X		0	<i>Natural Resources Committee</i>
10/4/2016	X		28	<i>Natural Resources Committee</i>
10/5/2016	X		28	<i>County Board</i>
10/19/2016		X	0	<i>County Board</i>
10/31/2016	X		28	<i>County Board</i>
11/2/2016	X		28	<i>County Board</i>
11/3/2016	X		28	<i>Natural Resources Committee</i>
12/7/2016	X		28	<i>County Board</i>
12/8/2016	X		28	<i>Natural Resources Committee</i>
<i>Six months</i>	17	2	382	

Attachment: County Board (3991 : attendance report)

BECKER, DANIEL P

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Executive Committee</i>
7/6/2016	X		5	<i>County Board</i>
7/28/2016	X		5	<i>Finance Committee</i>
8/3/2016	X		0	<i>Executive Committee</i>
8/3/2016	X		5	<i>County Board</i>
8/25/2016		X	0	<i>Finance Committee</i>
9/7/2016	X		5	<i>County Board</i>
9/7/2016	X		0	<i>Executive Committee</i>
9/21/2016		X	0	<i>County Board</i>
9/21/2016		X	0	<i>County Board</i>
9/23/2016	X		5	<i>Finance Committee</i>
9/25/2016	X		0	<i>WCA other Committees</i>
10/5/2016	X		0	<i>Executive Committee</i>
10/5/2016	X		5	<i>County Board</i>
10/6/2016	X		5	<i>Executive Committee</i>
10/19/2016	X		5	<i>County Board</i>
10/27/2016		X	0	<i>Finance Committee</i>
10/31/2016	X		0	<i>Executive Committee</i>
10/31/2016	X		5	<i>County Board</i>
11/2/2016	X		5	<i>County Board</i>
11/18/2016	X		5	<i>Finance Committee</i>
12/7/2016	X		5	<i>County Board</i>
12/7/2016	X		0	<i>Finance Committee</i>
12/22/2016		X	0	<i>Finance Committee</i>
<i>Six months</i>	19	5	60	

Attachment: County Board (3991 : attendance report)

BRAVERMAN, JANETTE M

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		36	County Board
7/20/2016		X	0	Health & Human Services Committee / HS Board
8/3/2016	X		36	County Board
8/17/2016	X		36	Health & Human Services Committee / HS Board
9/7/2016	X		36	County Board
9/21/2016	X		18	County Board
9/21/2016	X		0	County Board
9/21/2016		X	0	Health & Human Services Committee / HS Board
9/25/2016	X		28	WCA other Committees
9/26/2016	X		28	WCA other Committees
10/5/2016	X		36	County Board
10/19/2016	X		36	County Board
10/19/2016	X		36	Health & Human Services Committee / HS Board
10/31/2016	X		36	County Board
11/2/2016	X		36	County Board
11/16/2016		X	0	Health & Human Services Committee / HS Board
12/7/2016		X	0	County Board
12/21/2016	X		36	Health & Human Services Committee / HS Board
<i>Six months</i>	14	4	434	

Attachment: County Board (3991 : attendance report)

CLARK, DONALD

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		11	County Board
7/20/2016	X		11	Health & Human Services Committee / HS Board
8/3/2016	X		11	County Board
8/17/2016		X	0	Health & Human Services Committee / HS Board
9/7/2016	X		11	County Board
9/21/2016	X		11	Health & Human Services Committee / HS Board
9/21/2016	X		15	County Board
9/21/2016		X	0	County Board
10/5/2016	X		11	County Board
10/19/2016	X		11	Health & Human Services Committee / HS Board
10/19/2016	X		11	County Board
10/31/2016	X		11	County Board
11/2/2016		X	0	County Board
11/16/2016		X	0	Health & Human Services Committee / HS Board
12/7/2016	X		11	County Board
12/21/2016	X		11	Health & Human Services Committee / HS Board
<i>Six months</i>	12	4	136	

DOHRWARDT, DONALD

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		16	County Board
7/6/2016	X		0	Natural Resources Committee
7/7/2016	X		16	Natural Resources Committee
7/25/2016	X		48	Eastern Shores Library System Board of Trustees
8/3/2016	X		16	County Board
8/4/2016	X		16	Natural Resources Committee
8/10/2016	X		32	Eastern Shores Library System Board of Trustees
8/23/2016	X		39	Eastern Shores Library System Board of Trustees
9/6/2016	X		16	Natural Resources Committee
9/7/2016	X		16	County Board
9/13/2016	X		29	Eastern Shores Library System Board of Trustees
9/21/2016		X	0	Natural Resources Committee
9/21/2016		X	0	County Board
9/21/2016		X	0	County Board
9/26/2016	X		46	Eastern Shores Library System Board of Trustees
9/29/2016	X		53	Eastern Shores Library System Board of Trustees
10/4/2016	X		16	Natural Resources Committee
10/5/2016	X		16	County Board
10/13/2016	X		42	Eastern Shores Library System Board of Trustees
10/19/2016	X		16	County Board
10/31/2016	X		0	Executive Committee
10/31/2016	X		16	County Board
11/2/2016	X		16	County Board
11/3/2016	X		16	Natural Resources Committee
11/9/2016	X		0	East WI Counties Railroad Consortium
12/7/2016	X		16	County Board
12/8/2016	X		16	Natural Resources Committee
<i>Six months</i>	24	3	513	

Attachment: County Board (3991 : attendance report)

GALL, DOUGLAS

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		22	County Board
7/6/2016	X		0	Executive Committee
7/28/2016	X		22	Finance Committee
8/3/2016	X		22	County Board
8/25/2016	X		22	Finance Committee
9/7/2016	X		22	County Board
9/21/2016	X		3	County Board
9/21/2016	X		0	County Board
9/23/2016	X		22	Finance Committee
10/5/2016	X		22	County Board
10/5/2016	X		0	Executive Committee
10/6/2016	X		22	Executive Committee
10/19/2016	X		22	County Board
10/27/2016	X		22	Finance Committee
10/31/2016	X		0	Finance Committee
10/31/2016	X		22	County Board
11/2/2016	X		22	County Board
11/18/2016	X		22	Finance Committee
12/7/2016	X		22	County Board
12/7/2016	X		0	Finance Committee
12/22/2016	X		22	Finance Committee
<i>Six months</i>	21	0	333	

GERACIE, KATHLYN

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Executive Committee</i>
7/6/2016	X		0	<i>Public Works Committee</i>
7/6/2016	X		20	<i>County Board</i>
8/3/2016	X		20	<i>County Board</i>
8/3/2016	X		0	<i>Public Works Committee</i>
8/3/2016	X		0	<i>Executive Committee</i>
8/18/2016	X		17	<i>Public Works Committee</i>
9/7/2016	X		0	<i>Executive Committee</i>
9/7/2016	X		20	<i>County Board</i>
9/7/2016	X		0	<i>Public Works Committee</i>
9/21/2016	X		0	<i>County Board</i>
9/21/2016	X		4	<i>County Board</i>
9/22/2016	X		17	<i>Public Works Committee</i>
10/5/2016		X	0	<i>County Board</i>
10/5/2016		X	0	<i>Executive Committee</i>
10/6/2016		X	0	<i>Executive Committee</i>
10/19/2016	X		20	<i>County Board</i>
10/20/2016	X		4	<i>Public Works Committee</i>
10/31/2016	X		0	<i>Executive Committee</i>
10/31/2016	X		20	<i>County Board</i>
11/2/2016	X		20	<i>County Board</i>
12/7/2016	X		20	<i>County Board</i>
12/15/2016	X		17	<i>Public Works Committee</i>
<i>Six months</i>	20	3	199	

Attachment: County Board (3991 : attendance report)

GRABOW, THOMAS

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		14	County Board
7/6/2016	X		0	Natural Resources Committee
7/7/2016		X	0	Natural Resources Committee
8/3/2016	X		14	County Board
8/4/2016	X		14	Natural Resources Committee
9/6/2016	X		14	Natural Resources Committee
9/7/2016	X		14	County Board
9/21/2016	X		12	County Board
9/21/2016	X		0	Natural Resources Committee
9/21/2016	X		0	County Board
10/4/2016	X		14	Natural Resources Committee
10/5/2016	X		14	County Board
10/19/2016	X		14	County Board
10/31/2016		X	0	County Board
11/2/2016	X		14	County Board
11/3/2016	X		14	Natural Resources Committee
12/7/2016	X		14	County Board
12/8/2016	X		14	Natural Resources Committee
<i>Six months</i>	16	2	180	

HAEUSER, LEROY

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		30	County Board
7/6/2016	X		0	Public Works Committee
7/27/2016	X		26	County Traffic Safety Commission
8/3/2016	X		0	Public Works Committee
8/3/2016	X		0	Executive Committee
8/3/2016	X		30	County Board
8/18/2016		X	0	Public Works Committee
9/7/2016	X		30	County Board
9/7/2016	X		0	Public Works Committee
9/21/2016		X	0	County Board
9/21/2016		X	0	County Board
9/22/2016		X	0	Public Works Committee
9/25/2016	X		60	WCA other Committees
10/5/2016	X		30	County Board
10/5/2016	X		0	Executive Committee
10/19/2016	X		30	County Board
10/20/2016	X		10	Public Works Committee
10/26/2016		X	0	County Traffic Safety Commission
10/31/2016		X	0	County Board
11/2/2016	X		30	County Board
12/7/2016	X		30	County Board
12/15/2016	X		28	Public Works Committee
<i>Six months</i>	16	6	334	

Attachment: County Board (3991 : attendance report)

HENRICHS, DAVID

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		40	County Board
7/20/2016		X	0	Health & Human Services Committee / HS Board
8/3/2016		X	0	County Board
8/17/2016	X		40	Health & Human Services Committee / HS Board
9/7/2016	X		40	County Board
9/21/2016		X	0	Health & Human Services Committee / HS Board
9/21/2016		X	0	County Board
9/21/2016		X	0	County Board
10/5/2016		X	0	County Board
10/19/2016	X		40	County Board
10/19/2016	X		40	Health & Human Services Committee / HS Board
10/31/2016		X	0	County Board
11/2/2016		X	0	County Board
11/16/2016	X		40	Health & Human Services Committee / HS Board
12/7/2016	X		40	County Board
12/21/2016	X		40	Health & Human Services Committee / HS Board
<i>Six months</i>	8	8	320	

HERTZ, KARL

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	Executive Committee
7/6/2016	X		29	County Board
7/11/2016	X		26	Aging & Disability Resource Center Board
7/20/2016	X		29	Health & Human Services Committee / HS Board
7/21/2016	X		36	Joint Washington Ozaukee Board of Health
8/3/2016	X		29	County Board
8/3/2016	X		0	Executive Committee
8/3/2016	X		0	Public Works Committee
8/8/2016	X		29	Aging & Disability Resource Center Board
8/17/2016	X		29	Health & Human Services Committee / HS Board
8/29/2016	X		0	Other Meetings
9/7/2016	X		0	Public Works Committee
9/7/2016	X		0	Executive Committee
9/7/2016	X		29	County Board
9/12/2016	X		29	Aging & Disability Resource Center Board
9/15/2016	X		36	Joint Washington Ozaukee Board of Health
9/21/2016	X		0	County Board
9/21/2016	X		29	Health & Human Services Committee / HS Board
9/21/2016	X		10	County Board
9/25/2016	X		0	WCA other Committees
10/5/2016	X		0	Executive Committee
10/5/2016	X		29	County Board
10/6/2016	X		29	Executive Committee
10/10/2016	X		29	Aging & Disability Resource Center Board
10/19/2016	X		29	County Board
10/19/2016	X		29	Health & Human Services Committee / HS Board
10/31/2016	X		0	Executive Committee
10/31/2016	X		29	County Board
11/2/2016	X		29	County Board
11/4/2016	X		0	WCA other Committees
11/16/2016	X		29	Health & Human Services Committee / HS Board
11/28/2016	X		0	Other Meetings
12/7/2016	X		29	County Board
12/12/2016	X		10	Aging & Disability Resource Center Board
12/21/2016	X		29	Health & Human Services Committee / HS Board
<i>Six months</i>	35	0	640	

Attachment: County Board (3991 : attendance report)

JOBS, BARBARA J

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Public Works Committee</i>
7/6/2016	X		18	<i>County Board</i>
8/3/2016	X		0	<i>Public Works Committee</i>
8/3/2016	X		18	<i>County Board</i>
8/18/2016	X		18	<i>Public Works Committee</i>
9/7/2016	X		0	<i>Public Works Committee</i>
9/7/2016	X		18	<i>County Board</i>
9/21/2016	X		23	<i>County Board</i>
9/21/2016	X		23	<i>County Board</i>
9/22/2016	X		18	<i>Public Works Committee</i>
10/5/2016	X		18	<i>County Board</i>
10/19/2016	X		18	<i>County Board</i>
10/20/2016	X		21	<i>Public Works Committee</i>
10/31/2016	X		18	<i>County Board</i>
11/2/2016	X		18	<i>County Board</i>
12/7/2016	X		18	<i>County Board</i>
12/15/2016	X		18	<i>Public Works Committee</i>
<i>Six months</i>	17	0	265	

KORINEK, DONALD

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		18	County Board
7/6/2016	X		0	Public Works Committee
8/3/2016	X		0	Public Works Committee
8/3/2016	X		18	County Board
8/18/2016	X		16	Public Works Committee
9/7/2016		X	0	Public Works Committee
9/7/2016		X	0	County Board
9/21/2016	X		0	County Board
9/21/2016	X		8	County Board
9/22/2016	X		16	Public Works Committee
10/5/2016	X		0	Executive Committee
10/5/2016	X		18	County Board
10/6/2016	X		18	Executive Committee
10/19/2016	X		18	County Board
10/20/2016	X		7	Public Works Committee
10/31/2016	X		18	County Board
11/2/2016	X		18	County Board
12/7/2016	X		18	County Board
12/15/2016	X		16	Public Works Committee
<i>Six months</i>	17	2	207	

KRIEG, LINDA

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Public Safety Committee</i>
7/6/2016	X		24	<i>County Board</i>
7/19/2016	X		20	<i>Public Safety Committee</i>
8/3/2016	X		24	<i>County Board</i>
8/16/2016	X		20	<i>Public Safety Committee</i>
9/7/2016	X		24	<i>County Board</i>
9/8/2016	X		20	<i>Local Emergency Planning Committee</i>
9/21/2016	X		0	<i>County Board</i>
9/21/2016	X		1	<i>County Board</i>
9/25/2016	X		0	<i>WCA other Committees</i>
10/5/2016	X		24	<i>County Board</i>
10/18/2016	X		20	<i>Public Safety Committee</i>
10/19/2016	X		24	<i>County Board</i>
10/31/2016	X		24	<i>County Board</i>
11/2/2016	X		24	<i>County Board</i>
12/7/2016	X		24	<i>County Board</i>
12/20/2016	X		20	<i>Public Safety Committee</i>
<i>Six months</i>	17	0	293	

LARSON, DAVID

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Public Safety Committee</i>
7/6/2016	X		3	<i>County Board</i>
7/19/2016	X		2	<i>Public Safety Committee</i>
8/3/2016	X		3	<i>County Board</i>
8/16/2016	X		2	<i>Public Safety Committee</i>
9/7/2016	X		3	<i>County Board</i>
9/21/2016	X		20	<i>County Board</i>
9/21/2016	X		20	<i>County Board</i>
10/5/2016	X		3	<i>County Board</i>
10/18/2016	X		2	<i>Public Safety Committee</i>
10/19/2016	X		3	<i>County Board</i>
10/31/2016		X	0	<i>County Board</i>
11/2/2016	X		3	<i>County Board</i>
12/7/2016	X		3	<i>County Board</i>
12/20/2016	X		2	<i>Public Safety Committee</i>
<i>Six months</i>	14	1	69	

MELOTIK, PAUL

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	Public Safety Committee
7/6/2016	X		0	Executive Committee
7/6/2016	X		20	County Board
7/19/2016	X		15	Public Safety Committee
7/27/2016		X	0	County Traffic Safety Commission
8/3/2016	X		0	Executive Committee
8/3/2016	X		20	County Board
8/16/2016	X		15	Public Safety Committee
9/7/2016	X		20	County Board
9/7/2016	X		0	Executive Committee
9/21/2016	X		9	County Board
9/21/2016	X		0	County Board
10/5/2016	X		0	Executive Committee
10/5/2016	X		20	County Board
10/6/2016	X		20	Executive Committee
10/18/2016	X		15	Public Safety Committee
10/19/2016	X		20	County Board
10/26/2016		X	0	County Traffic Safety Commission
10/31/2016	X		0	Executive Committee
10/31/2016	X		20	County Board
11/2/2016	X		20	County Board
12/7/2016		X	0	County Board
12/20/2016	X		15	Public Safety Committee
<i>Six months</i>	20	3	229	

Attachment: County Board (3991 : attendance report)

NELSON, RICHARD C

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		5	County Board
7/28/2016	X		5	Finance Committee
8/3/2016	X		5	County Board
8/25/2016	X		5	Finance Committee
9/7/2016	X		5	County Board
9/8/2016	X		10	Radio System User Group
9/21/2016	X		30	County Board
9/21/2016	X		0	County Board
9/23/2016	X		5	Finance Committee
10/5/2016	X		5	County Board
10/19/2016	X		5	County Board
10/27/2016	X		5	Finance Committee
10/31/2016	X		5	County Board
10/31/2016	X		0	Finance Committee
11/2/2016	X		5	County Board
11/18/2016		X	0	Finance Committee
12/7/2016	X		5	County Board
12/7/2016	X		0	Finance Committee
12/8/2016		X	0	Radio System User Group
12/22/2016		X	0	Finance Committee
<i>Six months</i>	17	3	100	

Attachment: County Board (3991 : attendance report)

RICHART, THOMAS H

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		14	County Board
7/6/2016	X		0	Executive Committee
7/20/2016	X		14	Health & Human Services Committee / HS Board
7/21/2016	X		20	Joint Washington Ozaukee Board of Health
8/3/2016	X		14	County Board
8/3/2016	X		0	Executive Committee
8/17/2016	X		14	Health & Human Services Committee / HS Board
9/7/2016	X		14	County Board
9/7/2016	X		0	Public Works Committee
9/15/2016	X		20	Joint Washington Ozaukee Board of Health
9/21/2016	X		8	County Board
9/21/2016	X		0	County Board
9/21/2016	X		14	Health & Human Services Committee / HS Board
10/5/2016	X		0	Executive Committee
10/5/2016	X		14	County Board
10/6/2016	X		14	Executive Committee
10/19/2016	X		14	Health & Human Services Committee / HS Board
10/19/2016	X		14	County Board
10/31/2016	X		14	County Board
10/31/2016	X		0	Executive Committee
11/2/2016	X		14	County Board
11/16/2016	X		14	Health & Human Services Committee / HS Board
12/7/2016	X		14	County Board
12/21/2016	X		14	Health & Human Services Committee / HS Board
<i>Six months</i>	24	0	258	

Attachment: County Board (3991 : attendance report)

RISHEL, STEVEN

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Public Safety Committee</i>
7/6/2016	X		17	<i>County Board</i>
7/19/2016		X	0	<i>Public Safety Committee</i>
8/3/2016	X		17	<i>County Board</i>
8/16/2016	X		14	<i>Public Safety Committee</i>
9/7/2016	X		17	<i>County Board</i>
9/21/2016	X		0	<i>County Board</i>
9/21/2016	X		6	<i>County Board</i>
10/5/2016	X		17	<i>County Board</i>
10/18/2016	X		14	<i>Public Safety Committee</i>
10/19/2016		X	0	<i>County Board</i>
10/31/2016		X	0	<i>County Board</i>
11/2/2016		X	0	<i>County Board</i>
12/7/2016	X		17	<i>County Board</i>
12/20/2016	X		14	<i>Public Safety Committee</i>
<i>Six months</i>	11	4	133	

ROTHSTEIN, JENNIFER

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	Natural Resources Committee
7/6/2016	X		34	County Board
7/6/2016	X		0	Executive Committee
7/7/2016	X		34	Natural Resources Committee
8/3/2016	X		0	Executive Committee
8/3/2016	X		34	County Board
8/4/2016	X		34	Natural Resources Committee
9/6/2016	X		34	Natural Resources Committee
9/7/2016	X		34	County Board
9/7/2016	X		0	Executive Committee
9/21/2016	X		26	County Board
9/21/2016	X		0	County Board
9/21/2016	X		0	Natural Resources Committee
9/25/2016	X		26	WCA other Committees
9/26/2016	X		26	WCA other Committees
10/4/2016	X		34	Natural Resources Committee
10/5/2016	X		0	Executive Committee
10/5/2016	X		34	County Board
10/6/2016	X		34	Executive Committee
10/19/2016	X		34	County Board
10/31/2016	X		0	Executive Committee
10/31/2016	X		34	County Board
11/2/2016	X		34	County Board
11/3/2016		X	0	Natural Resources Committee
12/7/2016	X		34	County Board
12/8/2016	X		34	Natural Resources Committee
<i>Six months</i>	25	1	554	

Attachment: County Board (3991 : attendance report)

SCHLENOGT, LEE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		6	County Board
7/6/2016	X		0	Executive Committee
8/3/2016	X		0	Executive Committee
8/3/2016	X		6	County Board
8/3/2016	X		0	Public Works Committee
8/25/2016	X		6	Finance Committee
9/7/2016	X		0	Executive Committee
9/7/2016	X		6	County Board
9/21/2016	X		0	County Board
9/21/2016	X		30	County Board
9/25/2016	X		62	WCA other Committees
10/5/2016	X		0	Executive Committee
10/5/2016	X		6	County Board
10/6/2016	X		6	Executive Committee
10/19/2016	X		6	County Board
10/27/2016	X		6	Finance Committee
10/31/2016	X		6	County Board
10/31/2016	X		0	Executive Committee
11/2/2016	X		6	County Board
12/7/2016	X		6	County Board
12/7/2016	X		0	Finance Committee
<i>Six months</i>	21	0	158	

Attachment: County Board (3991 : attendance report)

SLATER, JOHN

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		34	County Board
7/6/2016	X		0	Public Works Committee
8/3/2016		X	0	County Board
8/3/2016		X	0	Public Works Committee
8/18/2016		X	0	Public Works Committee
9/7/2016		X	0	Public Works Committee
9/7/2016		X	0	County Board
9/21/2016		X	0	County Board
9/21/2016		X	0	County Board
9/22/2016	X		31	Public Works Committee
10/5/2016	X		34	County Board
10/19/2016	X		34	County Board
10/20/2016	X		22	Public Works Committee
10/31/2016		X	0	County Board
11/2/2016	X		34	County Board
12/7/2016		X	0	County Board
12/15/2016	X		31	Public Works Committee
<i>Six months</i>	8	9	220	

STROM, JUSTIN

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016		X	0	County Board
7/28/2016	X		32	Finance Committee
8/3/2016	X		32	County Board
8/25/2016	X		32	Finance Committee
9/7/2016	X		32	County Board
9/21/2016	X		20	County Board
9/21/2016	X		0	County Board
9/23/2016	X		32	Finance Committee
10/5/2016	X		32	County Board
10/19/2016	X		32	County Board
10/27/2016	X		32	Finance Committee
10/31/2016	X		0	Finance Committee
10/31/2016	X		32	County Board
11/2/2016	X		32	County Board
11/18/2016		X	0	Finance Committee
12/7/2016		X	0	Finance Committee
12/7/2016		X	0	County Board
12/22/2016	X		32	Finance Committee
<i>Six months</i>	14	4	372	

STUMPF, GLENN

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		26	County Board
7/6/2016	X		0	Natural Resources Committee
7/7/2016	X		26	Natural Resources Committee
8/3/2016	X		26	County Board
8/4/2016	X		26	Natural Resources Committee
9/6/2016	X		26	Natural Resources Committee
9/7/2016	X		26	County Board
9/21/2016	X		0	County Board
9/21/2016	X		4	County Board
9/21/2016	X		0	Natural Resources Committee
10/4/2016	X		26	Natural Resources Committee
10/5/2016	X		0	Executive Committee
10/5/2016	X		26	County Board
10/19/2016	X		26	County Board
10/31/2016	X		26	County Board
11/2/2016	X		26	County Board
11/3/2016	X		26	Natural Resources Committee
12/7/2016	X		26	County Board
12/8/2016	X		26	Natural Resources Committee
<i>Six months</i>	19	0	368	

WINKER, THOMAS

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		0	<i>Public Safety Committee</i>
7/6/2016	X		20	<i>County Board</i>
7/19/2016		X	0	<i>Public Safety Committee</i>
8/3/2016	X		20	<i>County Board</i>
8/16/2016	X		26	<i>Public Safety Committee</i>
9/7/2016	X		0	<i>Public Works Committee</i>
9/7/2016	X		20	<i>County Board</i>
9/21/2016	X		44	<i>County Board</i>
9/21/2016	X		44	<i>County Board</i>
10/5/2016	X		20	<i>County Board</i>
10/18/2016		X	0	<i>Public Safety Committee</i>
10/19/2016	X		20	<i>County Board</i>
10/31/2016		X	0	<i>County Board</i>
11/2/2016	X		20	<i>County Board</i>
11/9/2016	X		120	<i>East WI Counties Railroad Consortium</i>
12/7/2016	X		0	<i>Finance Committee</i>
12/7/2016	X		20	<i>County Board</i>
12/20/2016	X		26	<i>Public Safety Committee</i>
<i>Six months</i>	15	3	400	

WIRTH, GUSTAV

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
7/6/2016	X		20	County Board
7/6/2016	X		0	Executive Committee
7/14/2016	X		0	WCA Group Health Trust Board
7/15/2016	X		0	WCA Group Health Trust Board
7/21/2016	X		0	WCA Mutual Insurance Claims Review
7/28/2016	X		20	Finance Committee
7/28/2016	X		0	Southeastern WI Regional Planning Commission
8/3/2016	X		20	County Board
8/11/2016	X		0	WCA other Committees
8/12/2016	X		0	WCA other Committees
8/18/2016	X		0	Southeastern WI Regional Planning Commission
8/18/2016	X		0	Southeastern WI Regional Planning Commission
8/25/2016	X		20	Finance Committee
9/7/2016	X		20	County Board
9/7/2016	X		0	WCA Mutual Insurance Claims Review
9/8/2016	X		0	WCA Mutual Insurance Claims Review
9/14/2016	X		0	Southeastern WI Regional Planning Commission
9/21/2016	X		3	County Board
9/21/2016	X		0	County Board
9/23/2016	X		20	Finance Committee
9/25/2016	X		0	WCA other Committees
9/26/2016	X		0	WCA other Committees
9/27/2016	X		0	WCA other Committees
10/5/2016	X		20	County Board
10/19/2016	X		20	County Board
10/26/2016	X		0	Southeastern WI Regional Planning Commission
10/26/2016	X		0	Southeastern WI Regional Planning Commission
10/27/2016	X		20	Finance Committee
10/31/2016	X		0	Finance Committee
10/31/2016	X		20	County Board
11/2/2016	X		20	County Board
11/7/2016	X		0	Other Meetings
11/18/2016	X		20	Finance Committee
12/7/2016	X		20	County Board
12/7/2016	X		0	Finance Committee
12/22/2016	X		20	Finance Committee
<i>Six months</i>	30		283	

Attachment: County Board (3991 : attendance report)

COMMITTEE MEETING ATTENDANCE REPORT BY ATTENDEE

AAGERUP, BARBARA

County Traffic Safety Commission

Table with 4 columns: DATE OF MEETING, ATTENDED, ABSENT, MILES. Rows for 7/27/2016, 10/26/2016, and Six months summary.

ALBRINCK, JAMES

Radio System User Group

Table with 4 columns: DATE OF MEETING, ATTENDED, ABSENT, MILES. Rows for 9/8/2016, 12/8/2016, and Six months summary.

ANDERSON, BETH EXEMPT PER DIEM EXEMPT MILEAGE

Joint Washington Ozaukee Board of Health

Table with 4 columns: DATE OF MEETING, ATTENDED, ABSENT, MILES. Rows for 7/21/2016, 9/15/2016, and Six months summary.

AYRES, GINGER

Aging & Disability Resource Center Board

Table with 4 columns: DATE OF MEETING, ATTENDED, ABSENT, MILES. Rows for 7/11/2016, 8/8/2016, 9/12/2016, 10/10/2016, 12/12/2016, and Six months summary.

BATTY, ROBERT EXEMPT PER DIEM

Veterans Service Commission

Table with 4 columns: DATE OF MEETING, ATTENDED, ABSENT, MILES. Rows for 12/14/2016 and Six months summary.

Attachment: Citizens (3991 : attendance report)

BIRENBAUM, DANIEL EXEMPT PER DIEM

EXEMPT MILEAGE

Radio System User Group

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
12/8/2016	X		0
<i>Six months</i>	2	0	0

CALLEN, KATHLYN M

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		21
8/8/2016	X		23
9/12/2016	X		23
10/10/2016	X		23
12/12/2016	X		16
<i>Six months</i>	5	0	106

CERO-JAEGER, CATHY

Joint Washington Ozaukee Board of Health

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/21/2016	X		78
9/15/2016	X		34
<i>Six months</i>	2	0	112

CLEMENT, JEAN

County Traffic Safety Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/27/2016	X		18
10/26/2016	X		18
<i>Six months</i>	2	0	36

DREDGE, KAREN

Eastern Shores Library System Board of Trustees

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/25/2016	X		76
8/10/2016	X		0
9/26/2016		X	0
9/29/2016		X	0
10/13/2016		X	0
<i>Six months</i>	2	3	76

Attachment: Citizens (3991 : attendance report)

FARNSWORTH, CHERI EXEMPT PER DIEM EXEMPT MILEAGE

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		0
8/8/2016		X	0
9/12/2016	X		0
10/10/2016		X	0
12/12/2016	X		0
<i>Six months</i>	3	2	0

FULLER, MATTHEW

Eastern Shores Library System Board of Trustees

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/25/2016	X		38
9/26/2016	X		68
<i>Six months</i>	2	0	106

GRAFF, STEVEN EXEMPT PER DIEM EXEMPT MILEAGE

County Traffic Safety Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/27/2016	X		0
10/26/2016		X	0
<i>Six months</i>	1	1	0

GRISSOM, EMMETT EXEMPT PER DIEM EXEMPT MILEAGE

Radio System User Group

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016		X	0
12/8/2016	X		0
<i>Six months</i>	1	1	0

HAAS, DAVID EXEMPT PER DIEM EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
<i>Six months</i>	1	0	0

HANSEN, MARY JO

Saukville Library Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/12/2016	X		9
9/13/2016	X		9
11/15/2016	X		9
<i>Six months</i>	3	0	27

Attachment: Citizens (3991 : attendance report)

HELM, CYNTHIA

EXEMPT PER DIEM

EXEMPT MILEAGE

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		0
8/8/2016	X		0
9/12/2016	X		0
<i>Six months</i>	3	0	0

HILGENDORF, MARK

Natural Resources Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/7/2016	X		40
8/4/2016		X	0
9/6/2016	X		40
9/21/2016		X	0
10/4/2016		X	0
11/3/2016		X	0
12/8/2016		X	0
<i>Six months</i>	2	5	80

HOFFMAN, TERRY

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
<i>Six months</i>	1	0	0

KASPER, COLLEEN

EXEMPT PER DIEM

EXEMPT MILEAGE

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		0
8/8/2016	X		0
9/12/2016	X		0
10/10/2016	X		0
12/12/2016	X		0
<i>Six months</i>	5	0	0

KASUM, JAMES

EXEMPT PER DIEM

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		29
8/8/2016		X	0
9/12/2016	X		35
10/10/2016	X		35
12/12/2016	X		29
<i>Six months</i>	4	1	128

Attachment: Citizens (3991 : attendance report)

KING, GEORGE EXEMPT PER DIEM EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
<i>Six months</i>	1	0	0

KOLANKO, DONNA

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		16
8/8/2016	X		18
9/12/2016	X		18
<i>Six months</i>	3	0	52

LAUBENSTEIN, ARTHUR

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		22
8/8/2016	X		24
9/12/2016		X	0
10/10/2016	X		24
12/12/2016	X		28
<i>Six months</i>	4	1	98

LIEUALLEN, PERRY P

County Traffic Safety Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/27/2016		X	0
10/26/2016	X		4
<i>Six months</i>	1	1	4

MITCHELL, MARK EXEMPT PER DIEM EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
<i>Six months</i>	1	0	0

PAULUS, ANDY EXEMPT PER DIEM EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
<i>Six months</i>	1	0	0

Attachment: Citizens (3991 : attendance report)

PETERSON, JEANNE EXEMPT PER DIEM EXEMPT MILEAGE

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
10/10/2016	X		0
12/12/2016	X		0
<i>Six months</i>	2	0	0

PRITZLAFF, PATRICIA

Cedar Grove Library Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
8/3/2016	X		18
9/7/2016	X		18
10/5/2016	X		18
11/2/2016	X		18
12/7/2016	X		18
<i>Six months</i>	5	0	90

PRYOR, PATRICK EXEMPT PER DIEM EXEMPT MILEAGE

Radio System User Group

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		0
12/8/2016	X		0
<i>Six months</i>	2	0	0

RICHARDS, ALAN

Veterans Service Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
12/14/2016	X		15
<i>Six months</i>	1	0	15

RINTELMAN, ROSS EXEMPT PER DIEM EXEMPT MILEAGE

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
10/10/2016	X		0
12/12/2016	X		0
<i>Six months</i>	2	0	0

ROHERTY, MARK

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/11/2016	X		26
8/8/2016	X		29
9/12/2016	X		29
10/10/2016	X		29

Attachment: Citizens (3991 : attendance report)

12/12/2016	X		12
<i>Total for committee:</i>	5	0	125

County Traffic Safety Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/27/2016	X		25
10/26/2016		X	0
<i>Total for committee:</i>	1	1	25
<i>Six months</i>	6	1	150

RUGGIERI, STEPHEN

Eastern Shores Library System Board of Trustees

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/25/2016	X		72
9/26/2016		X	0
<i>Six months</i>	1	1	72

SZATKOWSKI, NANCY S

Eastern Shores Library System Board of Trustees

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/25/2016		X	0
8/10/2016	X		48
9/26/2016	X		68
9/29/2016	X		16
10/13/2016	X		4
<i>Total for committee:</i>	4	1	136

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		28
<i>Total for committee:</i>	1	0	28
<i>Six months</i>	5	1	164

TREFFERT, PATRICIA

Health & Human Services Committee / Human Service Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/20/2016	X		35
8/17/2016	X		35
9/21/2016	X		35
10/19/2016	X		35
11/16/2016	X		35
12/21/2016	X		35
<i>Six months</i>	6	0	210

Attachment: Citizens (3991 : attendance report)

WATRY, CHARLES EXEMPT PER DIEM

Veterans Service Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
12/14/2016	X		14
<i>Six months</i>	1	0	14

WIRTH, MARY JO EXEMPT PER DIEM

Health & Human Services Committee / Human Service Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
7/20/2016	X		23
8/17/2016	X		23
9/21/2016	X		23
10/19/2016		X	0
11/16/2016	X		23
12/21/2016	X		23
<i>Six months</i>	5	1	115

YUHAS, MIKE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		10
<i>Six months</i>	1	0	10

ZABRANSKY, RONALD EXEMPT PER DIEM

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
9/8/2016	X		26
<i>Six months</i>	1	0	26

Attachment: Citizens (3991 : attendance report)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: **January 26, 2017**

DEPARTMENT: **Finance**

DIRECTOR: **Andrew Lamb**

PREPARER: **Carla Phillips**

Agenda Summary Review/Approve Wire Transfers #2533-#2547 and ACH #109350

ATTACHMENTS:

- Wire Transfers 2533 to 2547 (PDF)

**Finance Committee
January 26, 2017**

Wire Transfers

WT #	Date	Amount	Paid To	Purpose
WT#2533	12/19/2016	\$292,508.74	IRS	Federal Payroll Taxes/dsd
			WI Dept of Revenue	Wage Attach/DOR Order/dsd
WT#2534	12/16/2016	670.13		
WT#2535	12/20/2016	\$3,080.53	WI Dept of Revenue	Sales Tax November/dsd
WT#2536	12/30/2016	\$288,847.41	WRS	WRS Contributions/November/dsd
WT#2537	12/21/2016	\$447,429.56	JP Morgan Chase	Credit Card Bill Dec/dsd
WT#2538	12/30/2016	\$603.19	WI DOR	Emp PR Ded DOR Order/dsd
WT#2539	1/3/2017	\$279,854.42	IRS	Federal Payroll Tax/dsd
WT#2540	1/17/2017	\$102,334.56	WI Dept of Revenue	State Payroll Tax/dsd
WT#2541	1/17/2017	\$127,196.88	WI Dept of Revenue	Real Estate Transfers Dec/dsd
WT#2542	1/31/2017	\$454,904.39	WRS	December 2016 Retirement/dsd
WT#2543	1/12/2017	\$890.62	Aegis Corp	Work Comp Claims Dec 2016/dsd
WT#2544	1/13/2017	\$696.64	WI Dept of Revenue	Wage Attach/DOR Order/dsd
WT#2545	1/17/2017	\$328,715.39	IRS	Federal Payroll Tax/dsd
WT#2546	1/31/2017	\$59,495.78	WI Dept of Revenue	State Payroll Taxes/dsd
WT#2547	1/20/2017	\$532.54	WI Dept of Revenue	Sales Tax Dec 2016/dsd
		<hr/> \$2,387,760.78 <hr/>		

ACH Transfers

DAJ #	Date	Amount	Paid To	Purpose
109350	12/30/2016	\$ 195.00	BMO Harris Individual Health Savings Account	Notice of Payroll ACH Transfer to H S A for Washington County Transition Employees
		<hr/> \$ 195.00 <hr/>		

Attachment: Wire Transfers 2533 to 2547 (3988 : WT)

RESOLUTION NO. (ID # 3996)

AMENDING THE OZAUKEE COUNTY POLICY & PROCEDURE MANUAL – SECTION
5.02(2) COUNTY INVESTMENT POLICY

RESOLVED, by the Ozaukee County Board of Supervisors that Section 5.01 (2) of the Policy and Procedure Manual be amended to read:

5.01 COUNTY FINANCE

(2) County Investment Policy:

(a) Purpose:

1. The purpose of this policy is to delegate to the ~~Treasurer~~ Investment Advisory Panel the authority to invest county funds as hereafter provided.
2. The Investment Advisory Panel shall consist of the County Treasurer, County Administrator, Finance Director, and the County Board Chairperson or their designee.
- ~~23.~~ The Treasurer shall be bonded in an amount periodically established in a resolution adopted by the County Board.
4. The Treasurer shall have the responsibility to implement the decisions and recommendations made by the Investment Advisory Panel and any policies and recommendations made by the County Board.
5. The County Board Chairperson may appoint members of the County Board, County staff or external advisors to be a member of the Investment Advisory Panel as their designee or an additional member for purposes of guidance and review.
6. Outside advisors shall be registered as an investment adviser pursuant to sections 66.0603 (3)(b) of the Wisconsin Statutes.
7. The Investment Advisory Panel shall review all reports, information, and recommendations before submission to the Finance Committee.

(c) Prudence:

1. The standard of prudence to be applied by the ~~Treasurer~~ Investment Advisory Panel shall be the "Prudent Person Rule:"
 - a. Investments shall be made "with judgment and care under the circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not in regard to speculation, but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of their capital."
 - b. The Prudent Person Rule shall be applied in the context of managing the overall portfolio.

(d) Diligence:

1. The Treasurer, in accordance with Chapter 34 of the Wisconsin Statutes and

County procedures, will exercise due diligence.

2. The ~~Treasurer~~ [Investment Advisory Panel](#) will follow these policies and procedures and report to the Finance Committee any significant change of an individual security's credit risk or market price and recommend appropriate action be taken to control adverse developments.
- (f) Funds not required for current operating expenses:
1. These funds shall to be deposited in an interest bearing active account subject to withdrawal on demand.
 2. Transfers between active accounts within an individual public depository, other than from the checking account, shall be made by the Treasurer [and reported to the members of the Investment Advisory Panel.](#)
 3. Funds not needed for current operating expenses within the next 30 days, are to be invested in an inactive account or deposited in an interest bearing active account.
 - a. Investment Procedures:
 - (1) Prior to investing in inactive accounts:
 - (a) The Treasurer shall contact each of the approved county depositories to ascertain the prevailing interest rate and conditions of investment and record them on a form approved by the Finance Committee.
 - (b) The Treasurer shall invest funds with the bank whose quotation is the most advantageous to Ozaukee County and has provided the proper collateral.
 - (c) [The Treasurer and Investment Advisory Panel shall report to the Finance Committee.](#) The Finance Committee shall review all quotations monthly.
 - (d) The Treasurer shall obtain comparable interest rates and conditions of investment for the various types of accounts and report to the [Investment Advisory Panel and](#) Finance Committee on a monthly basis.
- (k) Reporting Requirements:
1. As provided for in [Section 59.62 \(2\) of the Wisconsin Statutes](#), the Treasurer [and Investment Advisory Panel](#) shall submit a monthly report to the Finance Committee indicating investment activities for the preceding month.

Dated at Port Washington, Wisconsin, this 1st day of February 2017.

SUMMARY: Resolution creating County Investment Advisor Panel to oversee the investment of county funds.

VOTE REQUIRED: Majority

FINANCE COMMITTEE

Finance Committee
AGENDA INFORMATION SHEET

AGENDA DATE: **January 26, 2017**
DEPARTMENT: **Administrator**
DIRECTOR: **Tom Meaux**
PREPARER: **Jason Dzwinel**

Agenda Summary Amending the Ozaukee County Policy & Procedure Manual – Section 5.02(2) County Investment Policy

BACKGROUND INFORMATION: The execution and investment strategy of the current Ozaukee County Investment Policy resides solely with the Ozaukee County Treasurer as codified in the County’s Policy and Procedures Manual (PnP). The policy is found in Chapter 5.01 (2).

The Department of Administration, the Treasurer’s Office and the Finance Committee met to discuss several options for the investment of county funds. The amendment to Section 5.01(2) of the Policy and Procedure Manual creates an Investment Advisory Panel that shall consist of the County Treasurer, County Administrator, Finance Director, and the County Board Chairperson or their designee. Additionally, the policy allows the County Board Chairperson to appoint an external advisor to assist the Investment Advisory Panel as needed.

ANALYSIS: The objectives and purpose of the policy is to follow applicable Wisconsin Statutes, preserve assets and the investment portfolio, retain sufficient liquidity, and maximize gains. Ozaukee County has experienced significant transition in senior management, and it is prudent to consider changes to the Investment Policy.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Staff respectfully requests that the Committee and Board approve the resolution amending Chapter 5.01 (2) of the Ozaukee County Policy and Procedure Manual and the creation of the Investment Advisory Panel.

ATTACHMENTS:

- Memo County Investments (PDF)



FINANCE DEPARTMENT

P.O. BOX 994
 Port Washington, Wisconsin 53074-0994
 Phone: (262) 284-8240 Fax: (262) 284-8287
 E-mail: finance@co.ozaukee.wi.us

December 15, 2016

Ozaukee County Finance Committee

Committee Members:

Ozaukee County investment policy currently resides solely with the Ozaukee County Treasurer in the Policy and Procedures Manual (PnP), specifically Chapter 5.01(2)(a)1. The objectives of the policy is to preserve assets and the investment portfolio, retain sufficient liquidity, and lastly, maximize gains 5.01(2)(b).

Due to the transition of staff in Ozaukee County, especially senior and financial management, a change in implementation of this policy should be considered, specifically 5.01(2)(a)1. Our Department of Administration and the Treasurer's office have met to discuss this issue and have interviewed some external sources for review of our investment policy, recommendations for change, and advice on vendor interest in assisting with our short-term (less than 12 months) investment activity.

We feel it advisable that the County revise 5.01(2)(a)1 and any other subsequent, subordinate portions of the PnP dealing with the party responsible for investing short term assets to one of three options:

1. A committee of internal Ozaukee County members residing under the authority of the Finance Committee,
2. A combination of internal and external Ozaukee County members under authority of the Finance Committee,
3. An external advisor reporting to the Finance Committee.

The initial good news is that the investment policy pertaining to very low risk investments satisfies independent review for achieving our objectives while not being too restrictive for a possible outside advisor.

We hope to present an analysis of each of the options soon to the committee. We also hope to invite some investment professionals to address the committee.

Thank you for your time and consideration of our proposal,

Tom Meaux

Jason Dzwiniel

Karen Makoutz

Andrew Lamb

Joshua Morrison

RESOLUTION NO. (ID # 3995)

AMENDING THE OZAUKEE COUNTY POLICY & PROCEDURE MANUAL - CHAPTER 3.01(1) - DEPARTMENT OF ADMINISTRATION

RESOLVED, by the Ozaukee County Board of Supervisors that Section 3.01 (1) of the Policy and Procedure Manual be amended to read:

3.01 POSITION AND PAY GRADES

POSITION	GRADE	UNION	HOURS	#
1. DEPARTMENT OF ADMINISTRATION				
<u>Policy and</u> Budget Analyst	108 110	NON REP	40	1

HUMAN RESOURCES DEPARTMENT

Assistant County Administrator	115	NON REP	40	1
<u>Human Resources Director</u>	113	NON REP	40	1

Dated at Port Washington, Wisconsin, this 1st day of February 2017.

SUMMARY: This resolution amends Chapter 3 of the Ozaukee County Policy and Procedure Manual in preparation for transition in the Department of Administration, creating a Human Resources Director Position and upgrading the Budget Analyst position.

VOTE REQUIRED: Majority

FINANCE COMMITTEE

Finance Committee
AGENDA INFORMATION SHEET

AGENDA DATE: **January 26, 2017**
DEPARTMENT: **Human Resources**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary Amending the Ozaukee County Policy & Procedure Manual - Chapter 3.01(1) - Department of Administration

BACKGROUND INFORMATION: This resolution amends Chapter 3 of the Policy and Procedure Manual in preparation for transition in the Department of Administration, creating a Human Resources Director Position and upgrading the Budget Analyst position.

ANALYSIS: Proper transition in the County Administrator's Office, the Finance Department, the Human Resources Department and the Information Technology Department will directly influence the preparation of the 2018 Ozaukee County Budget. The budget staff that prepared the 2017 budget included sixty-four years of combined experience in the roles of County Administrator (16 years), Assistant County Administrator (14 years), Finance Director (13 years) and Budget Manager (21 years). The 2018 budget staff will include less than fourteen years' experience including the Interim County Administrator (14 years) and the Budget Manager (less than one year). Experience in the position will by no means determine success in the preparation of the budget, however, the possibility of two open positions lingering well into the second quarter will present challenges to the staff charged with this effort. As of January 1, 2017, four of the five positions who play a role in developing the budget for presentation to the Executive Committee were filled. As of April 1, 2017, three of the five positions will be filled with the retirement of the Finance Director announced as of June 1, 2017. Given that the recruitment of management level positions requires at least sixty days, under a very aggressive and optimistic recruitment schedule the following recruitment schedule based on the budget preparation schedule is presented to the Committee and the Board.

- 2/1/2017 February County Board - Amend Chapter 3 to Create Human Resources Director Position from Assistant County Administrator Position
- 4/1/2017 County Administrator Interim Appointment
- 4/1/2017 Human Resources Director On board
- 4/24/2017 Capital Budgets Due

- 5/3/2017 Executive Committee Budget Directive
- 5/3/2017 Finance Director Appointed by County Board
- 5/8/2017 Departments Begin Budget Development
- 7/17/2017 Departmental Budgets Due
- 8/2017 Committee Review of Budget Documents
- 8/7/2017 County Administrator Budget Development
- 9/20/2017 County Board Road Trip/County Administrator's Proposed Budget Presentation
- 10/6/2017 Executive Committee Budget Adoption

The recommendation to the Board is that the Assistant County Administrator position, pay grade 115, be eliminated and recreated as a Human Resources Director position, pay grade 113. This will allow the Human Resources Director to acclimate to the new role and assist with budget preparation, the Human Resource function will be understaffed by two positions as of April 1, 2017 if a successor is not recruited. The recommendation includes that the current Budget Analyst position in the Budget Office, pay grade 108, be upgraded to pay grade 110 to allow the position to assume some administrative duties and assist with project oversight in the Information Technology Department.

FISCAL IMPACT: The differences in the rates of the current Assistant County Administrator and Budget Analyst and the positions of Human Resource Director and Budget and Policy Analyst is an approximate savings of \$4,000

FUNDING SOURCE:

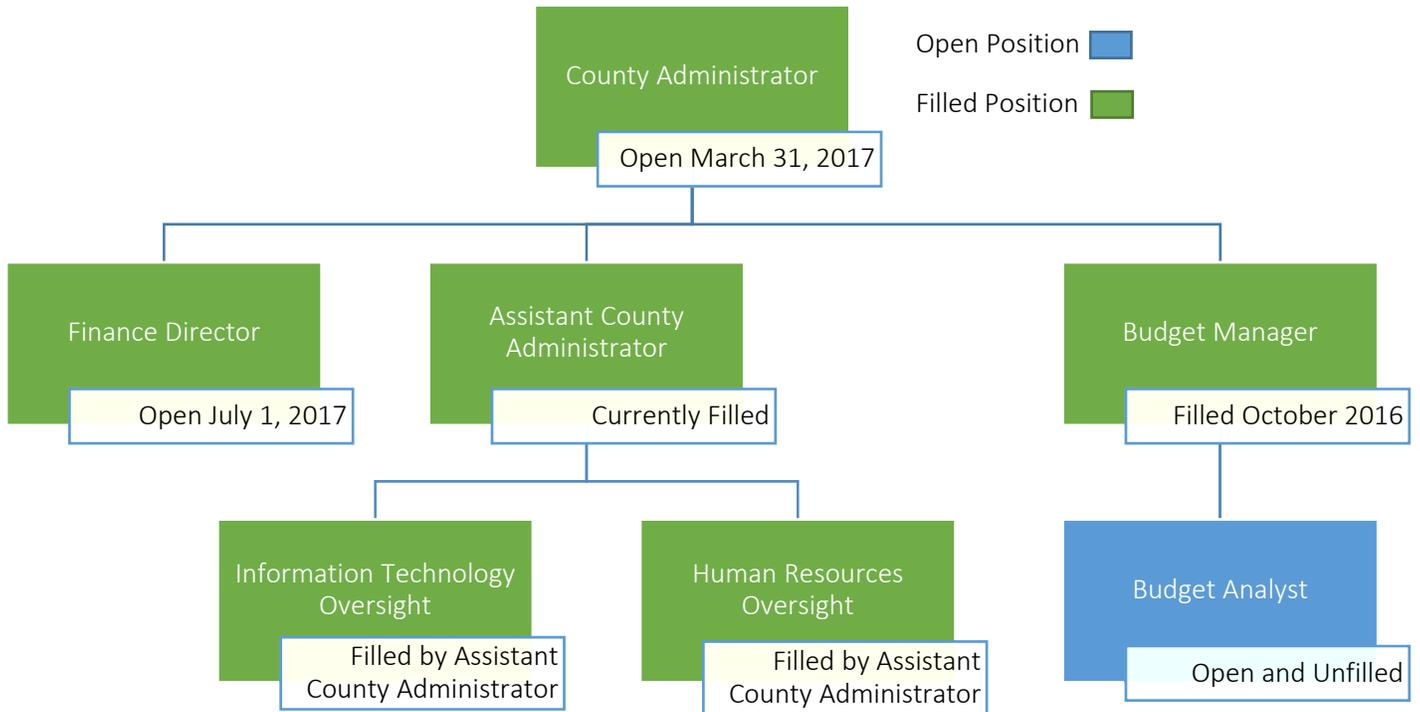
County Levy: (\$4,000)

RECOMMENDED MOTION: Staff respectfully requests that Chapter 3.01(1) of the Policy and Procedure Manual be amended to eliminate the Assistant County Administrator position, pay grade 115, create a Human Resources Director position, pay grade 113, and upgrade the Budget Analyst position to pay grade 110 and rename it Budget and Policy Analyst.

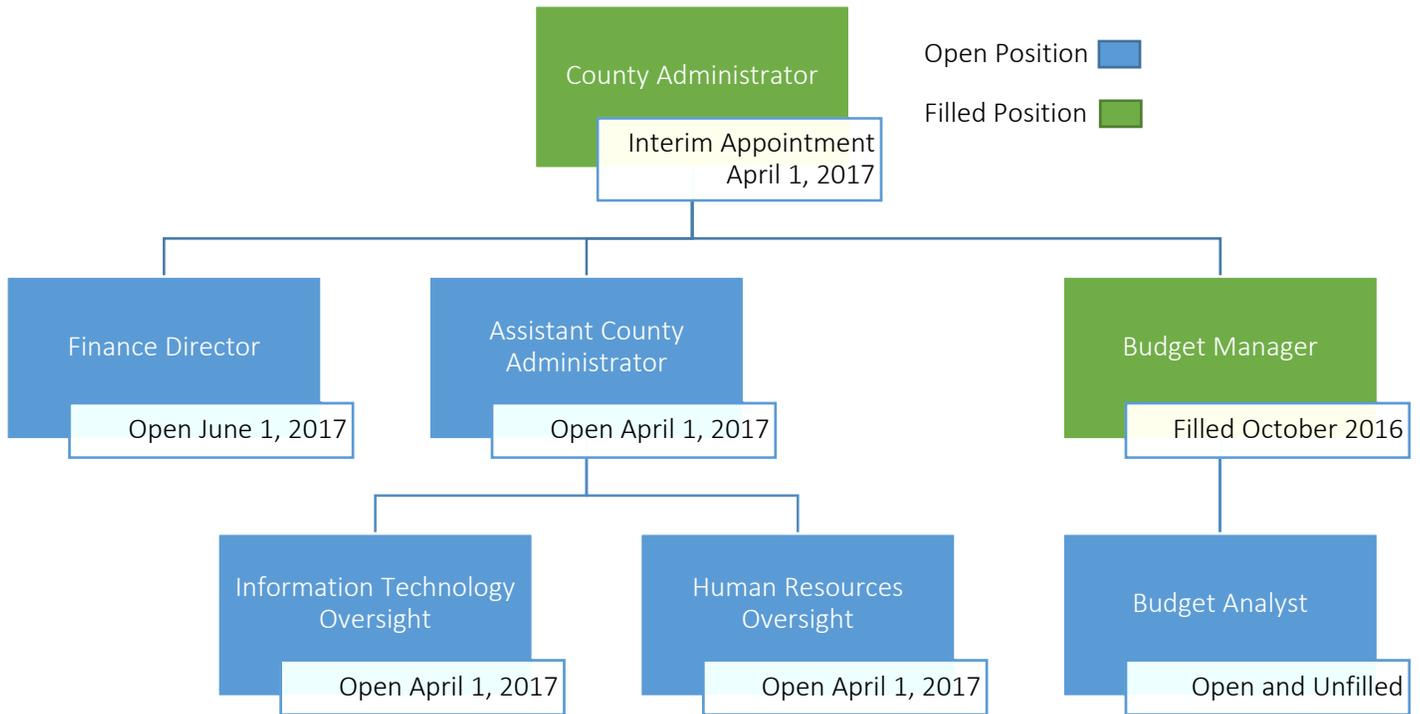
ATTACHMENTS:

- DOA Transitioning (PDF)

CURRENT STATE



FUTURE STATE – INTERIM APPOINTMENT APRIL 1, 2017



Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: **January 26, 2017**
DEPARTMENT: **County Clerk**
DIRECTOR: **Julie Winkelhorst**
PREPARER: **Julie Winkelhorst**

Agenda Summary County Clerk

ATTACHMENTS:

- Cty Clerk Financials (PDF)

Ozaukee County Committee Report

General Fund County ClerkFor the Twelve Months Ending Saturday, December 31, 2016
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	-	\$274	\$180	(\$94)	152.22%
Intergovernmental Charges	\$9,149	\$39,269	\$18,000	(\$21,269)	218.16%
Interdepartmental Charges	\$8,209	\$85,499	\$94,700	\$9,201	90.28%
Licenses & Permits	\$1,340	\$21,420	\$22,200	\$780	96.49%
Other Revenue	\$1,244	\$16,371	\$14,002	(\$2,369)	116.92%
Total Revenues	\$19,942	\$162,833	\$149,082	(\$13,751)	109.22%
Expenditures					
Salaries	\$42,391	\$326,894	\$325,835	(\$1,059)	100.33%
Fringe Benefits	\$8,313	\$78,548	\$83,434	\$4,886	94.14%
Travel/Training	\$50	\$10,468	\$30,000	\$19,532	34.89%
Supplies	\$6,649	\$174,562	\$201,050	\$26,488	86.83%
Purchased Services	\$481	\$33,961	\$52,875	\$18,914	64.23%
Interdepartment Charges	\$1,694	\$34,731	\$39,058	\$4,327	88.92%
Other Expenses	\$10,754	\$11,627	\$3,250	(\$8,377)	357.75%
Total Operating Expenditures	\$70,332	\$670,791	\$735,502	\$64,711	91.20%
Capital Outlay					
Total Expenditures	\$70,332	\$670,791	\$735,502	\$64,711	91.20%
Net Increase (Decrease)	(\$50,390)	(\$507,958)	(\$586,420)	(\$78,462)	86.62%

Equity:

Attachment: Cty Clerk Financials (3993 : clerk report)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: January 26, 2017
DEPARTMENT: Human Resources
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary Human Resources

Update on Health Insurance Transition: Staff has continued to work with WPS and Quad Med to ensure a smooth transition for employees and the county. The transition has still proven to be time consuming, but the process has stabilized. The Oz Health Clinic reopened on January 9, 2017 to patients.

ATTACHMENTS:

- Monthly HR Metrics January 2017 (PDF)
- HR Financials (PDF)

HEALTH INSURANCE METRICS

2014 Health Insurance Summary				
	Premium	Paid Claims	Admin and Reinsurance	Net Premium Paid
Jan	\$554,540	\$873,486	\$45,000	(\$363,946)
Feb	\$548,772	\$110,590	\$45,000	\$393,182
Mar	\$555,629	\$600,112	\$45,000	(\$89,483)
Apr	\$557,834	\$661,602	\$45,000	(\$148,768)
May	\$560,680	\$538,072	\$45,000	(\$22,392)
Jun	\$566,270	\$411,611	\$45,000	\$109,659
Jul	\$564,225	\$469,477	\$45,000	\$49,748
Aug	\$554,380	\$501,679	\$45,000	\$7,701
Sep	\$552,078	\$457,780	\$45,000	\$49,298
Oct	\$552,819	\$486,611	\$45,000	\$21,208
Nov	\$556,519	\$278,841	\$45,000	\$232,678
Dec	\$596,919	\$585,118	\$45,000	(\$33,199)
TOTAL	\$6,720,665	\$5,974,979	\$540,000	\$205,686

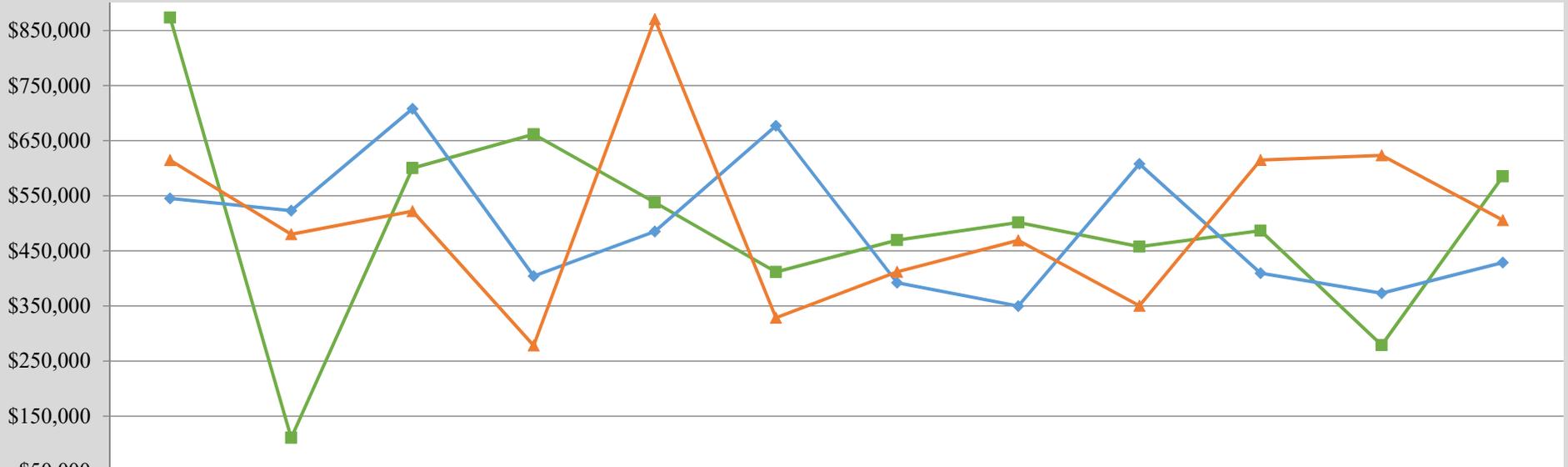
2015 Health Insurance Summary				
	Premium	Paid Claims	Admin and Reinsurance	Net Premium Paid
Jan	\$595,056	\$545,273	\$46,000	\$3,783
Feb	\$594,286	\$522,947	\$46,000	\$25,339
Mar	\$595,015	\$707,981	\$46,000	(\$66,966)
Apr	\$591,591	\$404,171	\$46,000	\$141,420
May	\$590,060	\$485,112	\$46,000	\$58,948
Jun	\$591,208	\$676,984	\$46,000	(\$131,776)
Jul	\$588,130	\$392,199	\$46,000	\$149,931
Aug	\$586,134	\$349,851	\$46,000	\$190,283
Sep	\$584,054	\$607,880	\$46,000	(\$69,826)
Oct	\$592,910	\$409,577	\$46,000	\$137,333
Nov	\$592,141	\$373,048	\$46,000	\$173,093
Dec	\$592,511	\$428,777	\$46,000	\$117,734
TOTAL	\$7,093,096	\$5,903,800	\$552,000	\$729,296

2016 Health Insurance Summary				
	Premium	Paid Claims	Admin and Reinsurance	Net Premium Paid
Jan	\$589,823	\$614,708	\$46,000	(\$70,885)
Feb	\$586,358	\$480,031	\$46,000	\$60,327
Mar	\$589,823	\$522,054	\$46,000	\$21,769
Apr	\$596,336	\$278,176	\$46,000	\$272,160
May	\$590,210	\$870,588	\$46,000	(\$326,378)
Jun	\$596,358	\$328,462	\$46,000	\$221,896
Jul	\$598,284	\$411,857	\$46,000	\$140,427
Aug	\$599,419	\$469,004	\$46,000	\$84,415
Sep	\$590,971	\$350,204	\$46,000	\$194,767
Oct	\$591,530	\$614,979	\$46,000	(\$69,449)
Nov	\$593,288	\$623,349	\$46,000	(\$76,061)
Dec	\$573,387	\$505,765	\$46,000	\$21,622
TOTAL	\$7,095,787	\$6,069,177	\$552,000	\$474,610

*Administrative Costs are included in premium paid and estimated at 5.65%

December 2016 Paid Claims is an estimate

Paid Claims 2014-2016 (YTD)



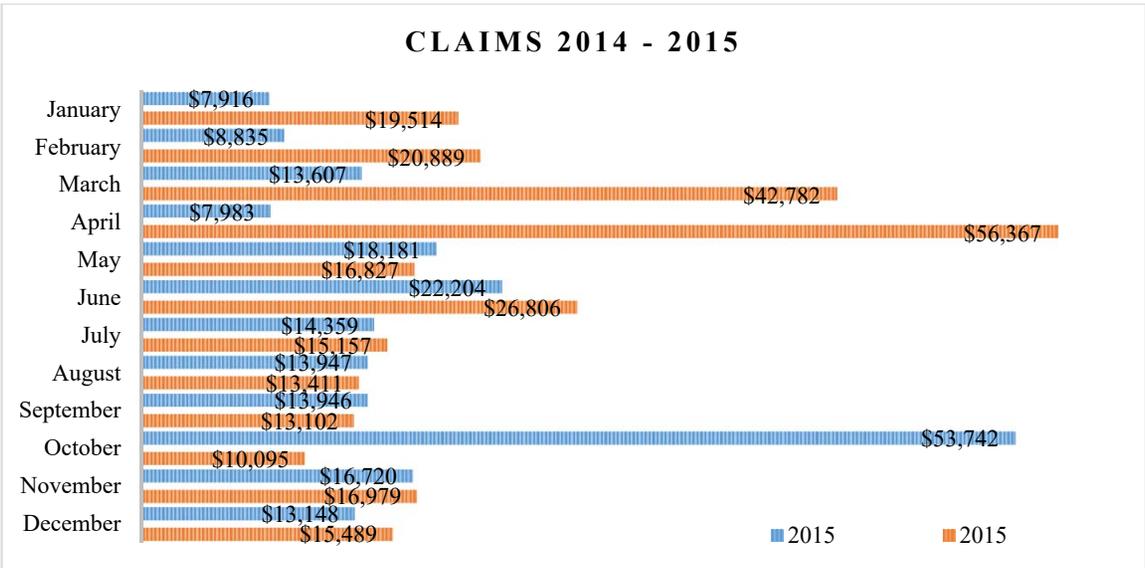
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2014	\$873,486	\$110,590	\$600,112	\$661,602	\$538,072	\$411,611	\$469,477	\$501,679	\$457,780	\$486,611	\$278,841	\$585,118
2015	\$545,273	\$522,947	\$707,981	\$404,171	\$485,112	\$676,984	\$392,199	\$349,851	\$607,880	\$409,577	\$373,048	\$428,777
2016	\$614,708	\$480,031	\$522,054	\$278,176	\$870,588	\$328,462	\$411,857	\$469,004	\$350,204	\$614,979	\$623,349	\$505,765

WORKERS COMPENSATION METRICS

MONTHLY PAID WORKERS COMP CLAIMS

	2015	2016
January	\$7,916	\$19,514
February	\$8,835	\$20,889
March	\$13,607	\$42,782
April	\$7,983	\$56,367
May	\$18,181	\$16,827
June	\$22,204	\$26,806
July	\$14,359	\$15,157
August	\$13,947	\$13,411
September	\$13,946	\$13,102
October	\$53,742	\$10,095
November	\$16,720	\$16,979
December	\$13,148	\$15,489
TOTAL	\$204,588	\$267,418

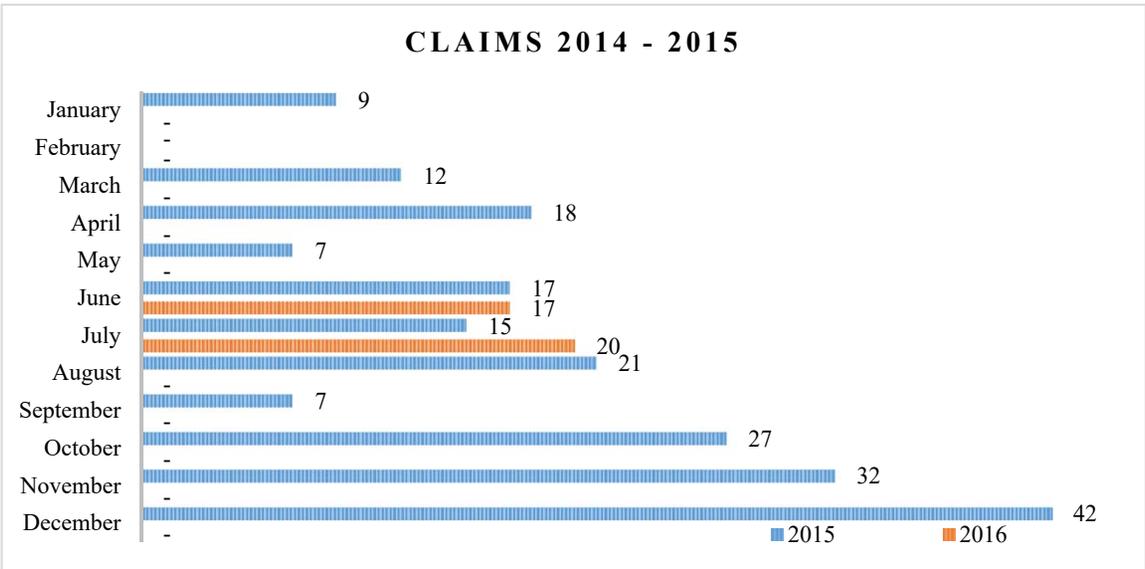
MONTHLY AVERAGE \$17,049 \$22,285



MONTHLY DAYS LOST

	2015	2016
January	9	-
February	-	-
March	12	-
April	18	-
May	7	-
June	17	17
July	15	20
August	21	-
September	7	-
October	27	-
November	32	-
December	42	-
TOTAL	207	37

MONTHLY AVERAGE 17.25 3.08

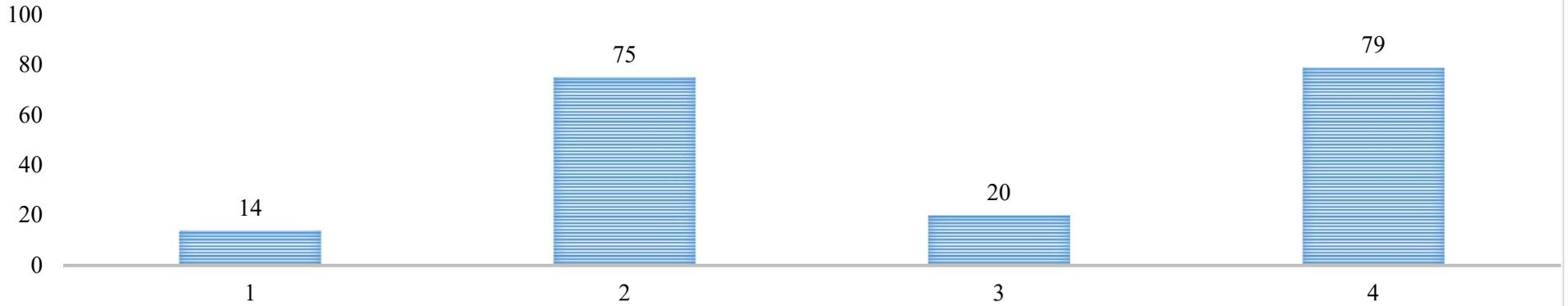


OZ HEALTH METRICS

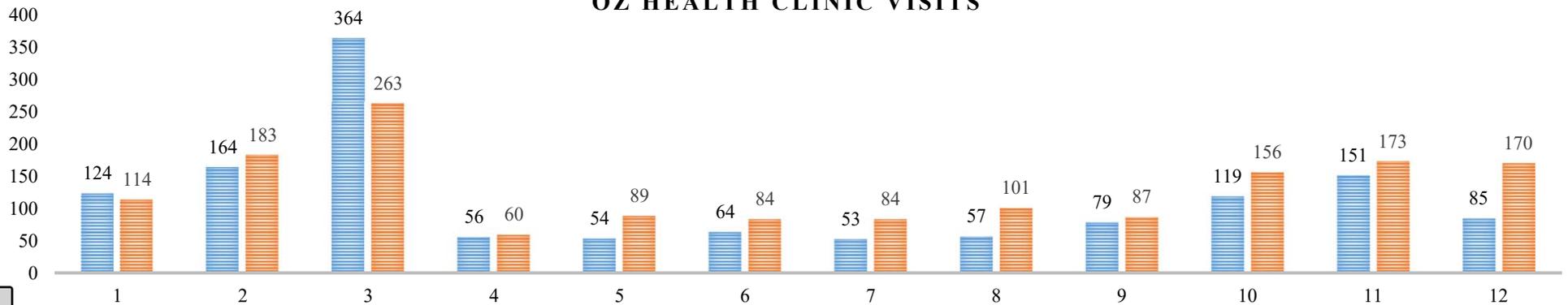
Month	#visits	# inc/dec
Jan-15	124	36
Feb-15	164	40
Mar-15	364	200
Apr-15	56	-308
May-15	54	-2
Jun-15	64	10
Jul-15	53	3
Aug-15	57	-10
Sep-15	79	22
Oct-15	119	40
Nov-15	151	32
Dec-15	85	-66

Month	#visits	# inc/dec
Jan-16	114	29
Feb-16	183	69
Mar-16	263	80
Apr-16	60	-203
May-16	89	29
Jun-16	84	-5
Jul-16	84	0
Aug-16	101	17
Sep-16	87	-14
Oct-16	156	69
Nov-16	173	17
Dec-16	170	-3

CHRONIC DISEASE BY DIAGNOSIS

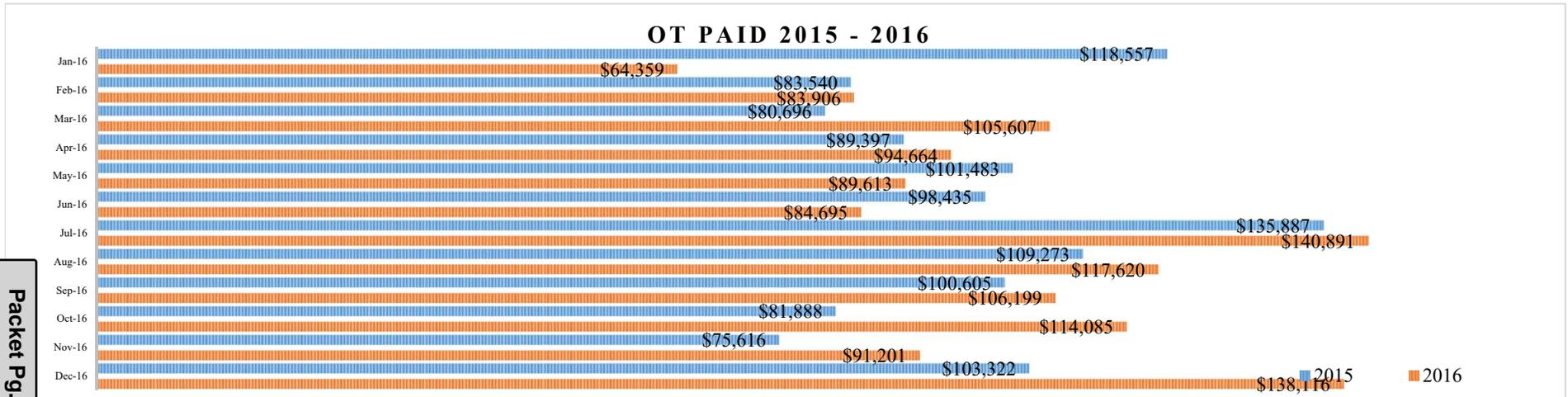


OZ HEALTH CLINIC VISITS



OVERTIME METRICS

Month	Highway	Lasata	Other	Sheriff	Grand Total	
Jan-15		\$7,621	\$39,324	\$12,695	\$58,917	\$118,557
Feb-15		\$9,525	\$31,566	\$9,350	\$33,099	\$83,540
Mar-15		\$2,862	\$27,717	\$11,180	\$38,937	\$80,696
Apr-15		\$1,758	\$28,863	\$11,833	\$46,943	\$89,397
May-15		\$1,667	\$40,001	\$18,264	\$41,551	\$101,483
Jun-15		\$3,684	\$24,467	\$14,837	\$55,447	\$98,435
Jul-15		\$8,493	\$32,862	\$21,627	\$72,905	\$135,887
Aug-15		\$3,857	\$31,555	\$18,751	\$55,110	\$109,273
Sep-15		\$10,728	\$32,105	\$14,994	\$42,778	\$100,605
Oct-15		\$2,246	\$27,972	\$17,573	\$34,097	\$81,888
Nov-15		\$8,167	\$28,900	\$13,021	\$25,528	\$75,616
Dec-15		\$11,305	\$36,685	\$18,501	\$36,831	\$103,322
2015 TOTAL		\$83,596	\$276,181	\$130,417	\$718,482	\$1,208,676
Jan-16		\$6,508	\$19,421	\$13,174	\$25,256	\$64,359
Feb-16		\$8,115	\$33,430	\$12,428	\$29,933	\$83,906
Mar-16		\$4,593	\$32,073	\$11,156	\$57,785	\$105,607
Apr-16		\$13,148	\$29,273	\$11,829	\$40,414	\$94,664
May-16		\$2,289	\$32,682	\$9,999	\$44,643	\$89,613
Jun-16		\$6,437	\$29,708	\$12,903	\$35,647	\$84,695
Jul-16		\$17,309	\$46,632	\$19,686	\$57,264	\$140,891
Aug-16		\$14,430	\$37,578	\$12,602	\$53,010	\$117,620
Sep-16		\$11,389	\$38,571	\$12,260	\$43,979	\$106,199
Oct-16		\$2,877	\$38,495	\$14,531	\$58,182	\$114,085
Nov-16		\$2,848	\$36,559	\$9,909	\$41,885	\$91,201
Dec-16		\$19,464	\$47,714	\$22,146	\$48,792	\$138,116
2016 YTD		\$109,407	\$422,136	\$162,623	\$536,790	\$1,230,956
2015 YTD		\$60,608	\$345,332	\$164,125	\$505,312	\$1,075,377



NEW HIRE REPORT

Department Title	Position	DOH	Hours	PayGrade	Step	PayRate
Sheriff Dispatch	Dispatcher	1/16/2017		2080 NM08	1	\$19.85
Lasata Food Services	Cook	1/16/2017		1664 LAS03	5	\$13.86
Human Services	Community Svc Mgr	1/3/2017		2080 MGT113	5	\$39.51
ADRC/Aging Services	Aging Services Manager	1/2/2017		2080 MGT108	4	\$26.28
Public Health	Enviro Health Spec- Wash Cou	1/2/2017		2080 MGT108	1	\$24.11

JOB REQUISITION REPORT

Position	Location	Status	Date Posted	Date Closed
Office Assistant III - Investigations	Justice Center	Full Time	12/6/2016	1/6/2017
Long Term Support Case Manager	Administration Center	Full Time	12/9/2016	12/17/2016
Cook PT (PM Shift) Assisted Living	Lasata Senior Living Campus	Part Time	12/9/2016	3/1/2017
Cook PT (AM Shift) Assisted Living	Lasata Senior Living Campus	Full Time	12/9/2016	3/1/2018
Cook FT Skilled Nursing	Lasata Senior Living Campus	Part Time	12/9/2016	12/8/2017
RN Supervisor Full-time PMS	Lasata Senior Living Campus	Part Time	12/9/2016	12/1/2021
RN Supervisor 3rd Shift Part-Time	Lasata Senior Living Campus	Part Time	12/9/2016	12/1/2021
Full-time RN staff nurse & relief supervisor PMS	Lasata Senior Living Campus	Full Time	12/9/2016	12/2/2021
Certified Nurse Aide: PM Shifts	Lasata Senior Living Campus	Full Time	12/9/2016	12/2/2021
Certified Nursing Aide: NOC Shifts	Lasata Senior Living Campus	Full Time	12/9/2016	12/2/2021
Registered Nurse FT and PT	Lasata Senior Living Campus	Full Time	12/9/2016	12/2/2021
Licensed Practical Nurse Part-Time	Lasata Senior Living Campus	Part Time	12/9/2016	12/2/2021
Dietary Aide Trainees	Lasata Senior Living Campus	Part Time	12/9/2016	12/2/2021
Dietary Aide	Lasata Senior Living Campus	Part Time	12/9/2016	12/2/2021
Activity Assistant	Lasata Senior Living Campus	Part Time	12/19/2016	3/31/2017
Business Manager	Administration Center	Full Time	12/28/2016	1/28/2017
Office Assistant II - Public Health	Washington County Office	Part Time	1/3/2017	2/3/2017
Social Worker II Child Protective Services and Juvenile Justice	Administration Center	Full Time	1/6/2017	5/2/2017
Licensed Mental Health Professional: Crisis Case Manager	Administration Center	Full Time	1/6/2017	2/6/2017
Financial Analyst - Highway Department	Public Works Facility	Full Time	1/6/2017	2/6/2017
Deputy Sheriff/Jailor	Justice Center	Part Time	1/9/2017	1/25/2017
Undercover Drug Investigator	Justice Center	Part Time	1/11/2017	2/11/2017
Economic Support Specialist	Administration Center	Part Time	1/13/2017	2/13/2017
Night Janitor	Justice Center	Full Time	1/17/2017	2/16/2017

Position	Applications Received
Undercover Drug Investigator	44
Economic Support Specialist	79
Night Janitor	4
Office Assistant II - Public Health	121
Social Worker II Child Protective Services and Juvenile Justice	8
Financial Analyst - Highway Department	8
Licensed Mental Health Professional: Crisis Case Manager	4
Financial Analyst - Highway Department	8

JOB REQUISTION REPORT

Deputy Sheriff/Jailor	46
TOTAL	322

Ozaukee County Committee Report

General Fund Department Human ResourcesFor the Twelve Months Ending Saturday, December 31, 2016
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	-	\$40	-	(\$40)	0.00%
Other Revenue	-	\$100	-	(\$100)	0.00%
Total Revenues	-	\$140	-	(\$140)	0.00%
Expenditures					
Salaries	\$14,361	\$117,134	\$137,096	\$19,962	85.44%
Fringe Benefits	\$3,789	\$44,385	\$48,724	\$4,339	91.09%
Travel/Training	-	\$649	\$1,500	\$851	43.27%
Supplies	\$804	\$10,588	\$17,750	\$7,162	59.65%
Purchased Services	\$3,524	\$55,616	\$55,200	(\$416)	100.75%
Interdepartment Charges	\$771	\$9,214	\$9,631	\$417	95.67%
Other Expenses	\$215	\$497	\$1,000	\$503	49.70%
Total Operating Expenditures	\$23,464	\$238,083	\$270,901	\$32,818	87.89%
Capital Outlay					
Total Expenditures	\$23,464	\$238,083	\$270,901	\$32,818	87.89%
Net Increase (Decrease)	(\$23,464)	(\$237,943)	(\$270,901)	(\$32,958)	87.83%

Equity:

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 26, 2017
DEPARTMENT: Information Technology
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary Information Technology

SAN Upgrade: The project is on path to be complete by the end of the first quarter.

Radio Upgrade: Please see the attached status report.

ATTACHMENTS:

- Radio Financials (PDF)
- IT Financials (PDF)
- Ozaukee County Project Status (PDF)

Ozaukee County Committee Report

General Fund Information Technology-Radio ServicesFor the Twelve Months Ending Saturday, December 31, 2016
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Other Revenue	\$1,913	\$57,257	\$80,000	\$22,743	71.57%
Total Revenues	\$1,913	\$57,257	\$80,000	\$22,743	71.57%
Expenditures					
Salaries	\$9,613	\$68,473	\$69,759	\$1,286	98.16%
Fringe Benefits	\$1,425	\$10,027	\$10,276	\$249	97.58%
Travel/Training	-	-	\$3,000	\$3,000	0.00%
Supplies	\$1,097	\$10,494	\$50,100	\$39,606	20.95%
Purchased Services	\$83,529	\$463,239	\$427,750	(\$35,489)	108.30%
Interdepartment Charges	\$3,532	\$13,484	\$13,431	(\$53)	100.39%
Other Expenses	-	\$10,708	\$1,408	(\$9,300)	760.51%
Total Operating Expenditures	\$99,196	\$576,425	\$575,724	(\$701)	100.12%
Capital Outlay					
Equipment & Furniture	-	\$350,000	\$443,922	\$93,922	78.84%
Total Capital Outlay	-	\$350,000	\$443,922	\$93,922	78.84%
Total Expenditures	\$99,196	\$926,425	\$1,019,646	\$93,221	90.86%
Other Finance (Sources)	-	(\$175,000)	(\$175,000)	-	100.00%
Net Other Financing Sources/Uses	-	(\$175,000)	(\$175,000)	-	100.00%
Net Increase (Decrease)	(\$97,283)	(\$694,168)	(\$764,646)	(\$70,478)	90.78%

Equity:

Ozaukee County Committee Report

Internal Service Fund Information Technology
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Charges	\$1,302	\$4,838	\$9,000	\$4,162	53.76%
Interdepartmental Charges	\$83,195	\$1,326,146	\$955,341	(\$370,805)	138.81%
Other Revenue	-	\$406	-	(\$406)	0.00%
Total Revenues	\$84,497	\$1,331,390	\$964,341	(\$367,049)	138.06%
Expenditures					
Salaries	\$44,904	\$323,107	\$278,641	(\$44,466)	115.96%
Fringe Benefits	\$10,604	\$106,543	\$97,732	(\$8,811)	109.02%
Travel/Training	\$108	\$6,480	\$7,750	\$1,270	83.61%
Supplies	\$524	\$42,661	\$13,900	(\$28,761)	306.91%
Purchased Services	\$45,190	\$884,872	\$552,178	(\$332,694)	160.25%
Interdepartment Charges	\$12	\$151	\$200	\$49	75.50%
Depreciation	\$1,373	\$16,473	\$13,740	(\$2,733)	119.89%
Other Expenses	-	\$78	\$200	\$122	39.00%
Total Operating Expenditures	\$102,715	\$1,380,365	\$964,341	(\$416,024)	143.14%
Capital Outlay					
Equipment & Furniture	-	(\$8,196)	-	\$8,196	0.00%
Total Capital Outlay	-	(\$8,196)	-	\$8,196	0.00%
Total Expenditures	\$102,715	\$1,372,169	\$964,341	(\$407,828)	142.29%
Net Increase (Decrease)	(\$18,218)	(\$40,779)	-	\$40,779	0.00%
<i>Equity:</i>					
Retained Earnings	-	\$32,022	-	(\$32,022)	0.00%

Ozaukee County Project Review 20 January 2017 TABLE

	Task / Description / Item	Classification	Time - Frame Date	Next Steps	Status
1	DDR (Detailed Design Review) Prep Continued	Administration	Feb. 2017	DDR / Payment	X
2	Infrastructure Site Visits	Surveying	Jan. 2017	DDR	on going
3	End user muni administration	End Users	Feb. 2017	Continue surveys complete by End April 2017. 18 Completed PTD.	on going
4	End User Muni Administration	End Users	Feb. 2017	Audit forms designed. Require internal meeting for implementation.	on going
5	Harris Meetings	Project Mgmt.	Dec. 7th, Jan 3rd, Jan 17,18,19	Discussion of Harris project manager replacement, over-view and request for updated schedule, and upcoming project milestones for payouts and timeframes thru project completion 2019. Discussions also included Meekwon site change orders. Meeting agenda's. Timing of Staging. Potential change order for additional equipment for base stations at end user muni's.	on going
6	Belgium Site- Colocation process	Site Acquisition	November / December	Purchase order issued, awaiting US Cellular studies. This includes updated structural, and tower mapping.	on going
7	Meek won Site Structural	Site Acquisition	Jan 2017	Structural analysis failed. Harris to provide documentation for Change- order for tower reinforcement or replacement. County to review Harris options. County to utilize contingency budget for funding. Item = Contract assumptions. Added turn key solution which include FAA, FCC, NEPA, and Shipo coordination if required.	on going
8	Warehouse Remodel Completed	Warehousing / Storage	Jan. 19, 2017	Remodeling completed. Being utilized for Washington County	X
9	Budget / Milestones	Budget	Need direction by end of Jan. 2017	Jason and d to meet to establish milestone and project payouts thru 2019	on going
10	Frequency Coordination	Administration	End Feb. 2017	Communicated to Ozaukee County sub - contractor Carl Guse End Feb. 2017 file for frequency Identifiers of Phase 1 and Phase 2 P25.	on going

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: **January 26, 2017**

DEPARTMENT: **Treasurer**

DIRECTOR: **Joshua Morrison**

PREPARER: **Julie Irish**

Agenda Summary Treasurer

ATTACHMENTS:

- Treasurer January Report (PDF)

TREASURER'S REPORT
FINANCE COMMITTEE
JANUARY, 2017
REPORTING PERIOD: DECEMBER, 2016

CASH

Cash ending December is up \$1,239,079 from last December:

Cash 2016, \$14,920,025 2015, \$13,680,946 **Increase of \$1,239,079 +9.1%**

All funds are either collateralized, or guaranteed by the State's Public Deposit (per s. 20.144(1) Wisconsin Statutes, the FDIC or the Federal government.

Variances of cash from month to month and year to year may include the following: bond reimbursements to treasurer cash, spending from fund balances, fund balance used to reduce levy, carryover of funds and timing of spending, number of payrolls within a month, delinquent tax balance, amount of current year taxes collected and timing of payments due to the county.

REVENUES

Interest and penalty revenues are down from last year through December:

Dec 2016, \$298,077 2015, \$411,736 **Decrease of \$113,659 -27.6%**
Budget 2016, \$300,000 2015, \$375,000 **Decrease of \$75,000 -20.0%**

The interest and penalty revenues are from delinquent tax collections.

All delinquent taxes are subject to interest of 1% per month and penalty of .5% per month (fraction of a month counts as a whole month) from February 1st until paid in full.

Interest earnings are up from last year through December:

Dec 2016, \$129,784 2015, \$82,360 **Increase of \$47,424 +57.6%**
Budget 2016, \$97,500 2015, \$120,000 **Decrease of \$22,500 -18.8%**

The interest earning revenues are from cash investments.

All of our bank accounts earn interest except our checking, payroll and treasurer's petty cash.

Sales tax revenue is up from last year through October, see pages 7&8:

Oct 2016, \$6,666,063 2015, \$6,469,054 **Increase of \$197,009 +3.1%**
Budget 2016, \$7,870,000 2015, \$7,175,000 **Increase of \$695,000 +9.7%**

The County's sales tax rate is 5.6% which is comprised of the following: 5.0% State, 0.5% County and 0.1% Baseball Park District. Of the 0.5% allocated for County sales tax, the County receives 97.75%, the State retains 1.75% and the retailers retain .5%.

DELINQUENT TAXES

Certificate delinquent balance:

Dec 2016, \$808,137 2015, \$934,310 **Decrease of \$126,173 -13.5%**

Number of delinquent parcels:

Dec 2016, #180 2015, #207 **Decrease of #27 -13.1%**

The certificate balance is all delinquent outstanding real estate taxes.

Tax Certificate reports: see pages 5&6:

FORECLOSURES

Judgment was granted the County on September 16, 2016 on Parcel 10-058-03-02-000, located 1609 Dellwood Court in the Village of Grafton by Judge Voiland. This property was the prior owner's homestead and all excess proceeds will most likely be requested by the guardian.

Attachment: Treasurer January Report (3985 : Treasurer Report)

REPORT OF THE OZAUKEE COUNTY TREASURER

MAIN CHECKBOOK

Balance December 1, 2016 (8,818.07)

Receipts:

Transfers from Money Market #2	\$	3,911,754.72
Void and Stop Payments	\$	6,103.12

Total December Receipts 3,917,857.84

Total Balance & Receipts \$ 3,909,039.77

Disbursements:

County Orders (#491199-492088)	\$	(2,532,528.67)
Wire Transfers (WT#2525, #2528-2529) (WT#2531-2538)	\$	(1,546,597.07)

Total December Disbursements (4,079,125.74)

MAIN CHECKBOOK Balance December 31, 2016 \$ (170,085.97)BANK RECONCILIATION:PORT WASHINGTON STATE BANK MAIN CHECKBOOK:

Balance as Per Statement	\$	477,580.98
Outstanding County Checks	\$	(647,666.95)

MAIN CHECKBOOK Balance December 31, 2016 \$ (170,085.97)**MONEY MARKET #1 CHECKBOOK**

Balance December 1, 2016 \$ 25,029.17

Receipts:

Department Direct Deposit Receipts	\$	1,356,603.23
Real Estate Tax Receipts, Electronic	\$	6,904.92
Transfer from POOL Account	\$	3,480,000.00
Transfers from Commerce State Bank, Savings	\$	0.14
Interest Earnings	\$	46.91

Total December Receipts 4,843,555.20

Total Balance & Receipts \$ 4,868,584.37Disbursements:

Transfers to Money Market #2	\$	(3,897,920.18)
------------------------------	----	----------------

Total December Disbursements (3,897,920.18)

MONEY MARKET #1 CHECKBOOK Balance December 31, 2016 \$ 970,664.19BANK RECONCILIATION:PORT WASHINGTON STATE BANK MONEY MARKET #1 CHECKBOOK:

Balance as Per Statement	\$	970,664.05
Deposit in Transit	\$	0.14

MONEY MARKET #1 CHECKBOOK Balance December 31, 2016 (1.00%)APY \$ 970,664.19

Attachment: Treasurer January Report (3985 : Treasurer Report)

MONEY MARKET #2 CHECKBOOK

Balance December 1, 2016		\$ 8,785,875.43
<u>Receipts:</u>		
Department Receipts	\$ 1,819,168.36	
Real Estate Tax Receipts	\$ 112,770.55	
Transfers from Bond Funds	\$ 26,403.70	
Transfers from Money Market #1	\$ 3,897,920.18	
Transfers from Revolving Loan Fund	\$ 2,260.00	
Transfers from Register of Deeds	\$ 141,576.25	
Interest Earnings	\$ 7,810.75	
Total December Receipts		6,007,909.79
Total Balance & Receipts		<u>\$ 14,793,785.22</u>

<u>Disbursements:</u>		
Transfers to Main Checkbook	\$ (3,911,754.72)	
Transfers to Petty Cash	\$ (1,442.89)	
Transfers to Payroll Checkbook	\$ (2,366,584.50)	
Total December Disbursements		(6,279,782.11)

MONEY MARKET #2 Balance December 31, 2016 \$ 8,514,003.11

BANK RECONCILIATION:
PORT WASHINGTON STATE BANK MONEY MARKET #2 CHECKBOOK:

Balance as Per Statement \$ 8,514,003.11

MONEY MARKET #2 CHECKBOOK Balance December 31, 2016 (1.00%)APY \$ 8,514,003.11

PAYROLL CHECKBOOK

Balance December 1, 2016		\$ (637.73)
<u>Receipts:</u>		
Transfers from Money Market #2	\$ 2,366,584.50	
Payroll Overpayment-Returned	\$ 637.73	
Total December Receipts		2,367,222.23
Total Balance & Receipts		<u>\$ 2,366,584.50</u>

<u>Disbursements:</u>		
Salary Orders(#440227-440235)	\$ (5,627.30)	
Salary Direct Deposit (#227253-229315)	\$ (2,360,567.20)	
HSA Deposits	\$ (390.00)	
Total December Disbursements		(2,366,584.50)

PAYROLL CHECKBOOK Balance December 31, 2016 \$ -

BANK RECONCILIATION:
PORT WASHINGTON STATE BANK PAYROLL CHECKBOOK:

Balance as Per Statement \$ 2,234.31
Outstanding Payroll Checks \$ (2,234.31)

PAYROLL CHECKBOOK Balance December 31, 2016 \$ -

Attachment: Treasurer January Report (3985 : Treasurer Report)

	2016		2016 ANNUAL BUDGET
REVENUE			
Interest Investments	129,784.25	\$	97,500 (December)
Interest Curlers Building Maint	106.70		- (December)
Interest Go Bond, 2013	5,433.91		- (December)
Interest Go Bond, 2014	23,397.37		- (December)
Interest Health Care Trust	109.57		- (December)
Interest Revolving Loan Fund	3,401.73		1,600 (December)
Interest Veteran's Memorial Trust	97.36		50 (December)
Interest on Delinquent Taxes	196,733.89		200,000 (December)
Penalty on Delinquent Taxes	101,343.26		100,000 (December)
Sales Tax General Fund	6,666,063.29		7,870,000 (October)
Use Value Penalty Tax	16,029.97		6,000 (December)

	BALANCE	RATES
INVESTMENTS		
Commerce State Bank, Savings (General Fund)	2,000.00	0.08% (Dec) APY
Commerce State Bank, CD (General Fund)	647,985.00	1.15% (Dec) APY
DANA, Federal Securities (General Fund)	4,427,412.03	0.54% (Dec) APY
BMO Harris Bank, Money Market (Tax Collection)	356,750.12	0.53% (Dec) APY
LGIP, Savings (General Fund)	3,023.77	0.45% (Dec) APY
PWSB, Money Market (Curlers Association Building Maint)	22,516.52	1.00% (Dec) APY
PWSB, Money Market (General Obligation Bond, 2013)	786,567.92	0.63% (Dec) APY
PWSB, Money Market (General Obligation Bond, 2014)	353,616.06	0.94% (Dec) APY
PWSB, Money Market (Health Care Trust)	23,122.99	1.00% (Dec) APY
PWSB, Money Market (Revolving Loan Fund)	716,820.32	1.00% (Dec) APY
PWSB, Money Market (Veteran's Memorial Trust)	20,531.67	1.00% (Dec) APY
PWSB, Money Market (Register of Deeds)	145,134.02	1.00% (Dec) APY
PWSB, Money Market (Tax Collection)	17,786.74	1.00% (Dec) APY
PWSB, Treasurer (Petty Cash)	5,000.00	

Respectfully submitted,
 Joshua H Morrison
 County Treasurer

Attachment: Treasurer January Report (3985 : Treasurer Report)

OZAUKEE COUNTY

TAX CERTIFICATE BALANCES

SALE YEAR CO LEVY	2012 18,635,695	%	#Parcels	2013 18,813,503	%	#Parcels	2014 19,530,551	%	#Parcels	2015 19,530,553	%	#Parcels	2016 19,718,045	%	#Parcels
JAN	2,070,908	11.11%	407	1,812,986	9.64%	316	1,525,588	7.81%	283	1,135,705	5.82%	201	819,290	4.16%	182
FEB	1,908,228	10.24%	*841	1,764,175	9.38%	*710	1,410,714	7.22%	*655	1,083,252	5.55%	*591	735,906	3.73%	*514
MAR	1,727,613	9.27%	*674	1,716,917	9.13%	*658	1,300,806	6.66%	*546	995,697	5.10%	*451	688,553	3.49%	*404
APR	1,628,139	8.74%	*648	1,512,077	8.04%	*609	1,118,509	5.73%	*485	878,279	4.50%	*402	676,193	3.43%	*379
MAY	1,513,780	8.12%	*605	1,402,816	7.46%	*565	1,018,837	5.22%	*431	782,103	4.00%	*366	619,985	3.14%	*335
JUN	1,456,262	7.81%	*547	1,376,140	7.31%	*524	990,988	5.07%	*387	735,060	3.76%	*355	606,226	3.07%	*324
JUL	1,412,057	7.58%	*641	1,195,850	6.36%	*630	869,121	4.45%	*327	690,597	3.54%	*290	584,234	2.96%	*282
AUG	1,300,289	6.98%	*575	1,075,826	5.72%	*531	823,157	4.21%	*417	645,204	3.30%	*359	503,988	2.56%	*321
TAX SALE	1,668,353	8.95%	527	1,458,930	7.75%	500	1,162,746	5.95%	389	842,013	4.31%	334	723,406	3.67%	307
SEP	2,733,940	14.67%	503	2,284,382	12.14%	449	1,803,565	9.23%	344	1,299,666	6.65%	306	1,078,805	5.47%	269
OCT	2,490,844	13.37%	422	2,028,016	10.78%	379	1,680,555	8.60%	309	1,198,449	6.14%	267	1,001,452	5.08%	229
NOV	2,184,395	11.72%	377	1,861,994	9.90%	333	1,580,306	8.09%	271	1,015,001	5.20%	234	901,559	4.57%	205
DEC	1,949,240	10.46%	339	1,637,964	8.71%	302	1,277,353	6.54%	222	934,310	4.78%	207	808,137	4.10%	180

Dollars listed are from the tax certificate roll. Certificates are issued by law on September 1 for delinquent current year taxes and are added to the prior year delinquent taxes due.
% listed is the % of levy uncollected.

The number and dollars listed for September through January are all tax certificates.

*The number of parcels listed for February through August includes both current year delinquent parcels and prior year tax certificates. The dollars do not include current year delinquent taxes.

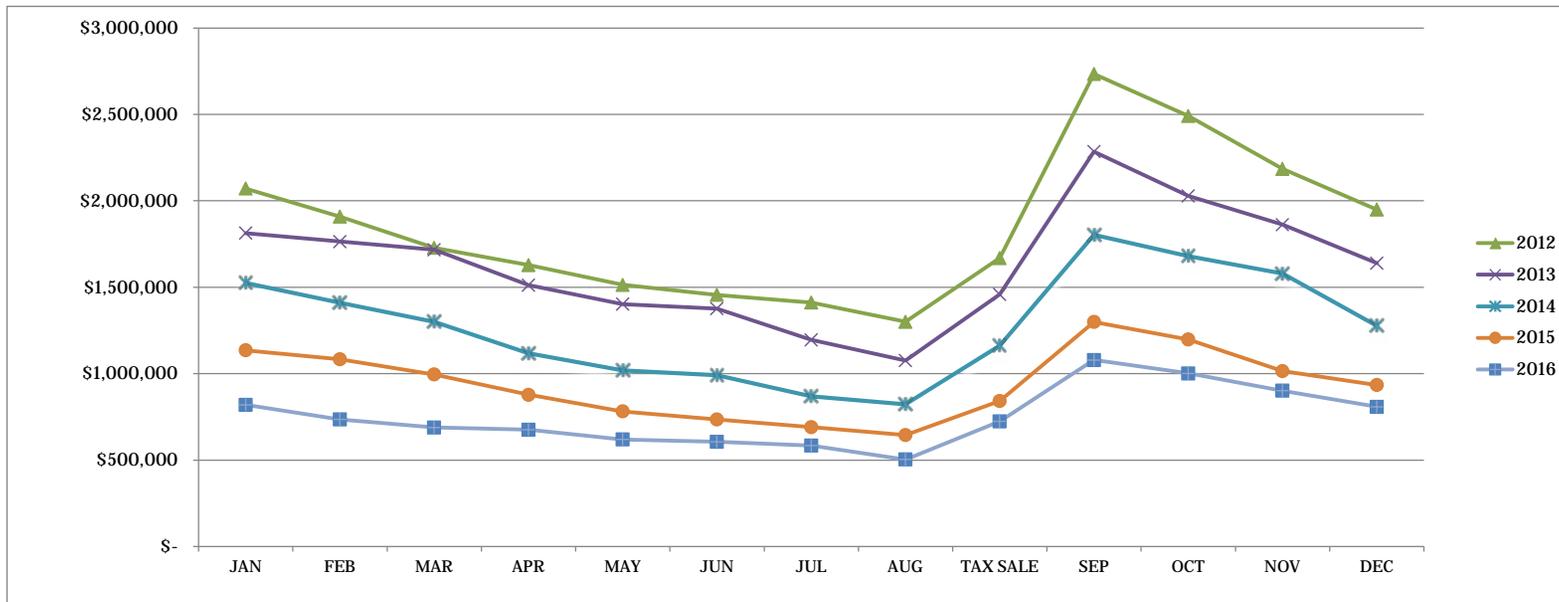
There are currently 14 parcels with delinquent taxes due that are on a payment plan.

There are currently 10 parcels on the 2013 tax foreclosure list.

OZAUKEE COUNTY

TAX CERTIFICATE BALANCES

	2012	2013	2014	2015	2016
JAN	2,070,908	1,812,986	1,525,588	1,135,705	819,290
FEB	1,908,228	1,764,175	1,410,714	1,083,252	735,906
MAR	1,727,613	1,716,917	1,300,806	995,697	688,553
APR	1,628,139	1,512,077	1,118,509	878,279	676,193
MAY	1,513,780	1,402,816	1,018,837	782,103	619,985
JUN	1,456,262	1,376,140	990,988	735,060	606,226
JUL	1,412,057	1,195,850	869,121	690,597	584,234
AUG	1,300,289	1,075,826	823,157	645,204	503,988
TAX SALE	1,668,353	1,458,930	1,162,746	842,013	723,406
SEP	2,733,940	2,284,382	1,803,565	1,299,666	1,078,805
OCT	2,490,844	2,028,016	1,680,555	1,198,449	1,001,452
NOV	2,184,395	1,861,994	1,580,306	1,015,001	901,559
DEC	1,949,240	1,638,964	1,277,353	934,310	808,137



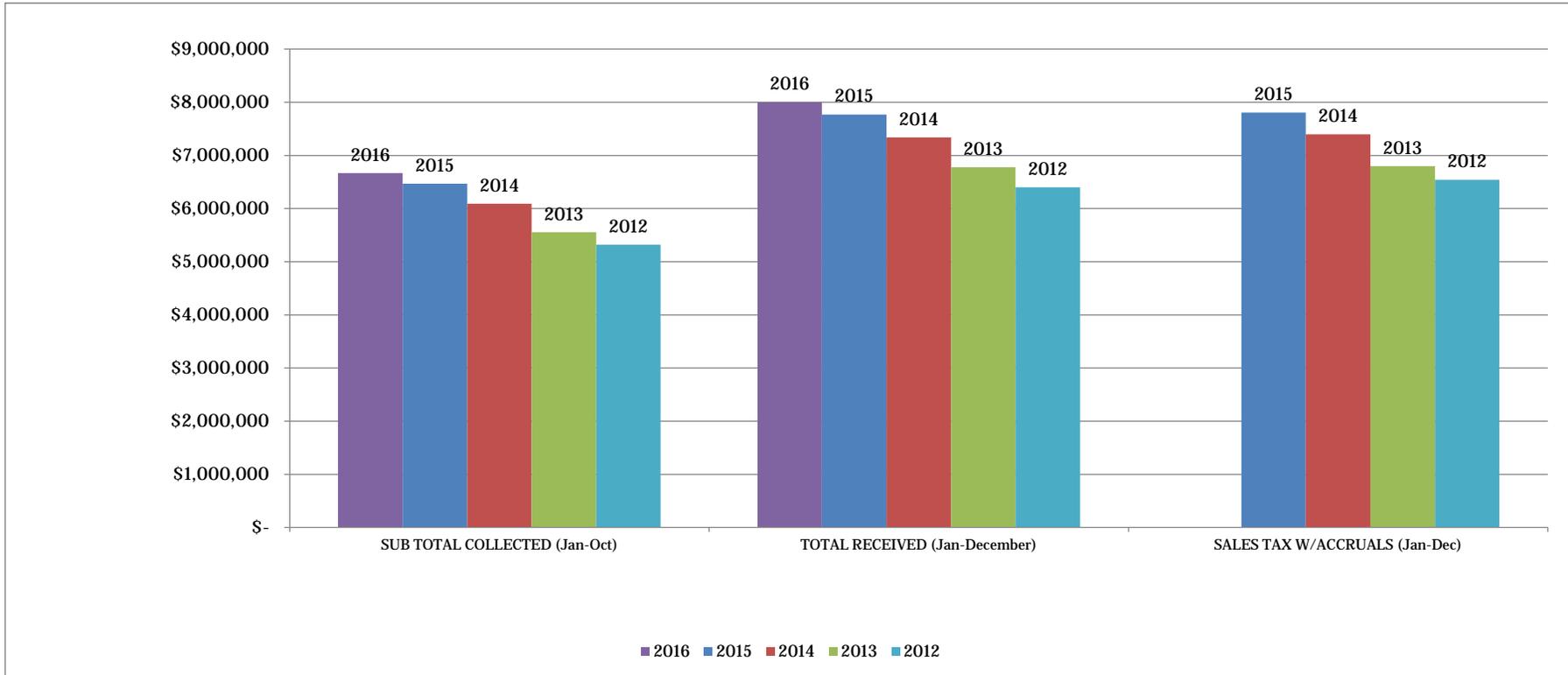
Attachment: Treasurer January Report (3985 : Treasurer Report)

SALES TAX INCOME

			2016	2015	2014	2013	2012
	MONTH CASH RECEIVED	MONTH SALES TAX COLLECTED					
January	November		\$ 747,882	\$ 761,297	\$ 701,460	\$ 580,172	\$ 442,001
February	December		\$ 586,188	\$ 539,784	\$ 541,916	\$ 643,721	\$ 637,651
March	January		\$ 520,405	\$ 493,109	\$ 490,067	\$ 453,812	\$ 441,001
April	February		\$ 585,427	\$ 638,218	\$ 527,336	\$ 390,522	\$ 376,665
May	March		\$ 567,499	\$ 660,020	\$ 610,449	\$ 633,140	\$ 590,991
June	April		\$ 714,603	\$ 593,362	\$ 497,704	\$ 420,282	\$ 559,035
July	May		\$ 703,695	\$ 721,603	\$ 683,039	\$ 609,514	\$ 457,103
August	June		\$ 649,714	\$ 671,498	\$ 721,352	\$ 723,180	\$ 709,486
September	July		\$ 774,425	\$ 656,248	\$ 531,034	\$ 529,394	\$ 473,330
October	August		\$ 723,452	\$ 742,562	\$ 718,497	\$ 653,326	\$ 602,255
November	September		\$ 704,833	\$ 607,892	\$ 666,281	\$ 689,462	\$ 597,245
December	October		\$ 722,010	\$ 684,543	\$ 646,817	\$ 450,386	\$ 512,018
SUB TOTAL COLLECTED (Jan-Oct)			\$ 6,666,063	\$ 6,469,054	\$ 6,092,575	\$ 5,553,017	\$ 5,319,130
TOTAL RECEIVED (Jan-Dec)			\$ 8,000,132	\$ 7,770,135	\$ 7,335,951	\$ 6,776,910	\$ 6,398,782
SALES TAX W/ACCRUALS (Jan-Dec)				\$ 7,803,123	\$ 7,393,657	\$ 6,796,393	\$ 6,543,023
BUDGET			\$ 7,870,000	\$ 7,175,000	\$ 6,810,000	\$ 6,410,000	\$ 6,060,000
Starting 2014, Estimate by WCA			\$ 7,898,507	\$ 7,154,723	\$ 6,793,920	\$ 6,409,916	\$ 6,264,392
2013 and prior year estimates were prepared by UW Extension							
County receives			97.75%	of the .5% tax collected			
State retains			1.75%				
Retailers retain			0.5%				
			100.00%				

SALES TAX INCOME

	2016	2015	2014	2013	2012
SUB TOTAL COLLECTED (Jan-Oct)	\$ 6,666,063	\$ 6,469,054	\$ 6,092,575	\$ 5,553,017	\$ 5,319,130
TOTAL RECEIVED (Jan-December)	\$ 8,000,132	\$ 7,770,135	\$ 7,335,951	\$ 6,776,910	\$ 6,398,782
SALES TAX W/ACCRUALS (Jan-Dec)	\$ 7,803,124	\$ 7,803,124	\$ 7,393,657	\$ 6,796,393	\$ 6,543,023



Attachment: Treasurer January Report (3985 : Treasurer Report)

Ozaukee County Committee Report
General Fund Treasurer
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$21,487	\$319,737	\$311,437	(\$8,300)	102.67%
Public Charges for Services	\$325	\$3,412	\$3,000	(\$412)	113.73%
Other Revenue	-	\$129,111	\$10,000	(\$119,111)	1291.11%
Total Revenues	\$21,812	\$452,260	\$324,437	(\$127,823)	139.40%
Expenditures					
Salaries	\$27,748	\$240,277	\$252,984	\$12,707	94.98%
Fringe Benefits	\$11,163	\$104,566	\$100,625	(\$3,941)	103.92%
Travel/Training	\$23	\$1,753	\$2,100	\$347	83.48%
Supplies	\$641	\$3,926	\$4,635	\$709	84.70%
Purchased Services	\$5,105	\$9,575	\$12,897	\$3,322	74.24%
Interdepartment Charges	\$23	\$49,109	\$57,902	\$8,793	84.81%
Other Expenses	\$979	\$9,159	\$22,367	\$13,208	40.95%
Total Operating Expenditures	\$45,682	\$418,365	\$453,510	\$35,145	92.25%
Capital Outlay					
Total Expenditures	\$45,682	\$418,365	\$453,510	\$35,145	92.25%
Net Increase (Decrease)	(\$23,870)	\$33,895	(\$129,073)	(\$162,968)	-26.26%

Equity:

CommRpt2016

2016 Oversight Comm Recommended PnL Amended Bdgt

1/12/2

Attachment: Treasurer January Report (3985 : Treasurer Report)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: **January 26, 2017**
DEPARTMENT: **Finance**
DIRECTOR: **Andrew Lamb**
PREPARER: **Carla Phillips**

Agenda Summary Finance**ATTACHMENTS:**

- 2017 Jan Fin Comm - Countywide December Preliminary (PDF)
- 2017 Jan Fin Comm - General Fund December Preliminary (PDF)
- 2017 Jan Fin Comm - Co Administrator December Preliminary (PDF)
- 2017 Jan Fin Comm - Finance Dpt December Preliminary (PDF)
- 2017 Jan Fin Comm - Bdgt-GrantMgmt December Preliminary (PDF)
- 2017 Jan Fin Comm - Nondepartmental December Preliminary (PDF)

Ozaukee County Committee Report
Summary of All General Fund Units
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$743,498	\$17,075,639	\$18,263,658	\$1,188,019	93.50%
Intergovernmental Revenues	\$314,251	\$1,330,865	\$2,190,302	\$859,437	60.76%
Public Charges for Services	\$148,791	\$2,045,206	\$2,004,660	(\$40,546)	102.02%
Intergovernmental Charges	\$25,255	\$245,984	\$226,365	(\$19,619)	108.67%
Interdepartmental Charges	\$66,480	\$443,449	\$533,572	\$90,123	83.11%
Fines/Forfeitures/Penalties	\$13,685	\$267,841	\$258,000	(\$9,841)	103.81%
Licenses & Permits	\$5,663	\$115,935	\$139,550	\$23,615	83.08%
Interest Revenue	\$19,684	\$210,538	\$159,050	(\$51,488)	132.37%
Other Revenue	\$22,408	\$883,235	\$1,703,352	\$820,117	51.85%
Total Revenues	\$1,359,715	\$22,618,692	\$25,478,509	\$2,859,817	88.78%
Expenditures					
Salaries	\$1,693,477	\$12,191,337	\$12,149,012	(\$42,325)	100.35%
Fringe Benefits	\$447,066	\$4,248,016	\$4,517,841	\$269,825	94.03%
Travel/Training	\$4,825	\$100,304	\$162,300	\$61,996	61.80%
Supplies	\$94,096	\$889,255	\$1,014,929	\$125,674	87.62%
Purchased Services	\$267,233	\$2,741,963	\$3,160,688	\$418,725	86.75%
Interdepartment Charges	\$143,050	\$1,134,555	\$1,257,957	\$123,402	90.19%
Grants	\$163,437	\$1,082,473	\$1,230,649	\$148,176	87.96%
Other Expenses	\$15,912	\$591,809	\$363,081	(\$228,728)	163.00%
Total Operating Expenditures	\$2,829,096	\$22,979,712	\$23,856,457	\$876,745	96.32%
Capital Outlay					
Equipment & Furniture	\$89,966	\$844,926	\$949,641	\$104,715	88.97%
Buildings & Land	\$5,540	\$47,068	\$1,641,397	\$1,594,329	2.87%
Total Capital Outlay	\$95,506	\$891,994	\$2,591,038	\$1,699,044	34.43%
Total Expenditures	\$2,924,602	\$23,871,706	\$26,447,495	\$2,575,789	90.26%
Other Finance (Sources)	-	(\$969,514)	(\$969,514)	-	100.00%
Other Finance Uses	-	\$900,785	\$21,471	(\$879,314)	%
Net Other Financing Sources/Uses	-	(\$68,729)	(\$948,043)	(\$879,314)	7.25%
Net Increase (Decrease)	(\$1,564,887)	(\$1,184,285)	(\$20,943)	\$1,163,342	%
Equity:					
Governmental Fund Balance	-	(\$6,548,344)	-	\$6,548,344	0.00%

Attachment: 2017 Jan Fin Comm - General Fund December Preliminary (3989 : Fin D)

Ozaukee County Committee Report
General Fund County Administrator
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Expenditures					
Salaries	\$19,998	\$148,673	\$148,097	(\$576)	100.39%
Fringe Benefits	\$3,832	\$41,141	\$44,553	\$3,412	92.34%
Travel/Training	-	\$1,261	\$1,925	\$664	65.51%
Supplies	-	\$645	\$2,175	\$1,530	29.66%
Purchased Services	\$152	\$1,424	\$2,661	\$1,237	53.51%
Interdepartment Charges	\$1,008	\$16,855	\$17,091	\$236	98.62%
Other Expenses	-	\$798	\$1,246	\$448	64.04%
Total Operating Expenditures	\$24,990	\$210,797	\$217,748	\$6,951	96.81%
Capital Outlay					
Total Expenditures	\$24,990	\$210,797	\$217,748	\$6,951	96.81%
Net Increase (Decrease)	(\$24,990)	(\$210,797)	(\$217,748)	(\$6,951)	96.81%

Equity:

Attachment: 2017 Jan Fin Comm - Co Administrator December Preliminary (3989 : Fin D)

Ozaukee County Committee Report
General Fund Finance Department
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	-	\$41,142	\$41,182	\$40	99.90%
Other Revenue	\$757	\$88,679	\$80,000	(\$8,679)	110.85%
Total Revenues	\$757	\$129,821	\$121,182	(\$8,639)	107.13%
Expenditures					
Salaries	\$82,815	\$600,004	\$588,979	(\$11,025)	101.87%
Fringe Benefits	\$20,507	\$194,033	\$193,751	(\$282)	100.15%
Travel/Training	-	\$1,409	\$3,400	\$1,991	41.44%
Supplies	\$904	\$12,789	\$3,625	(\$9,164)	352.80%
Purchased Services	\$48	\$42,110	\$86,080	\$43,970	48.92%
Interdepartment Charges	\$1,600	\$53,623	\$54,677	\$1,054	98.07%
Other Expenses	\$175	\$1,587	-	(\$1,587)	0.00%
Total Operating Expenditures	\$106,049	\$905,555	\$930,512	\$24,957	97.32%
Capital Outlay					
Total Expenditures	\$106,049	\$905,555	\$930,512	\$24,957	97.32%
Net Increase (Decrease)	(\$105,292)	(\$775,734)	(\$809,330)	(\$33,596)	95.85%

Equity:

Attachment: 2017 Jan Fin Comm - Finance Dpt December Preliminary (3989 : Fin D)

Ozaukee County Committee Report

General Fund Budget/Grant/Project Management

For the Twelve Months Ending Saturday, December 31, 2016

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					2460.83
Other Revenue	-	\$29,530	\$1,200	(\$28,330)	%
Total Revenues	-	\$29,530	\$1,200	(\$28,330)	2460.83 %
Expenditures					
Salaries	\$36,129	\$205,881	\$204,920	(\$961)	100.47%
Fringe Benefits	\$5,437	\$52,583	\$55,371	\$2,788	94.96%
Supplies	-	\$425	\$425	-	100.00%
Other Expenses	-	\$5,960	\$10,000	\$4,040	59.60%
Total Operating Expenditures	\$41,566	\$264,849	\$270,716	\$5,867	97.83%
Capital Outlay					
Total Expenditures	\$41,566	\$264,849	\$270,716	\$5,867	97.83%
Net Increase (Decrease)	(\$41,566)	(\$235,319)	(\$269,516)	(\$34,197)	87.31%

Equity:

Attachment: 2017 Jan Fin Comm - Bdgt-GrantMgmt December Preliminary (3989 : Fin D)

Ozaukee County Committee Report
General Fund Non Departmental
 For the Twelve Months Ending Saturday, December 31, 2016
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2016 YTD Actual	2016 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	\$50,000	\$200,000	\$289,450	\$89,450	69.10%
Interest Revenue	\$19	\$110	-	(\$110)	0.00%
Other Revenue	\$16,614	\$45,946	\$356,250	\$310,304	12.90%
Total Revenues	\$66,633	\$246,056	\$645,700	\$399,644	38.11%
Expenditures					
Salaries	-	\$4,641	\$100,000	\$95,359	4.64%
Fringe Benefits	(\$765)	\$13,523	\$200,000	\$186,477	6.76%
Travel/Training	-	\$4,764	\$10,000	\$5,236	47.64%
Supplies	\$40	\$16,415	\$13,660	(\$2,755)	120.17%
Purchased Services	\$1,969	\$76,441	\$78,625	\$2,184	97.22%
Interdepartment Charges	-	\$2	-	(\$2)	0.00%
Grants	\$30,250	\$895,314	\$931,505	\$36,191	96.11%
Other Expenses	\$661	\$186,873	\$116,539	(\$70,334)	160.35%
Total Operating Expenditures	\$32,155	\$1,197,973	\$1,450,329	\$252,356	82.60%
Capital Outlay					
Total Expenditures	\$32,155	\$1,197,973	\$1,450,329	\$252,356	82.60%
Other Finance (Sources)	-	(\$151,349)	(\$151,349)	-	100.00%
Net Other Financing Sources/Uses	-	(\$151,349)	(\$151,349)	-	100.00%
Net Increase (Decrease)	\$34,478	(\$800,568)	(\$653,280)	\$147,288	122.55%

Equity:

Attachment: 2017 Jan Fin Comm - Nondepartmental December Preliminary (3989 : Fin D)